



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Tuesday, 2 February 2016

**Committee:
Cabinet**

Date: Wednesday, 10 February 2016

Time: 12.30 pm

Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Members of Cabinet

Malcolm Pate (Leader)
Steve Charmley (Deputy Leader)
Karen Calder
Lee Chapman
Simon Jones
David Minnery
Cecilia Motley
Malcolm Price
Stuart West
Michael Wood

Deputy Members of Cabinet

Peter Adams
Tim Barker
Nicholas Bardsley
Gwilym Butler
Dean Carroll
Robert Macey
Peter Nutting
Robert Tindall

Your Committee Officer is:

Jane Palmer Senior Democratic Services Officer

Tel: 01743 257712

Email: jane.palmer@shropshire.gov.uk

AGENDA

1 Apologies for Absence

2 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 Minutes

To approve as a correct record and sign the Minutes of the Cabinet meetings held on 9 December 2015 and 27 January 2016. Attached marked 3 TO FOLLOW

Contact: Jane Palmer 01743 257712

4 Public Questions

To receive any public questions, statements or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. The deadline for this meeting is 5.00pm on Friday 5 February 2016.

5 Matter Referred from Scrutiny/Council

6 Reports from Scrutiny Committees - Final Report from the Budget 2016/17 Task and Finish Group

Report of the Performance Manager is attached, marked 6. TO FOLLOW

Contact: Tom Dodds 01743 252011

7 Revenue Monitoring 2015/2016 Quarter 3

Lead Member – Mr Malcolm Pate – Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan.

Report of the Head of Finance, Governance and Assurance is attached marked 7. TO FOLLOW

Contact: James Walton 01743 255001

8 Capital Monitoring 2015/2016 Quarter 3 (Pages 1 - 26)

Lead Member – Mr Malcolm Pate – Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan.

Report of the Head of Finance, Governance and Assurance is attached marked 8.

Contact: James Walton 01743 255001

9 Financial Strategy 2015/2016 to 2025/2026 - Final

Lead Member – Mr Malcolm Pate – Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan.

Report of the Head of Finance, Governance and Assurance is attached marked 9. TO FOLLOW

Contact: James Walton 01743 255001

10 Robustness of Estimates and Adequacy of Reserves

Lead Member – Mr Malcolm Pate – Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan.

Report of the Head of Finance, Governance and Assurance is attached marked 10. TO FOLLOW

Contact: James Walton 01743 255001

11 Estimated Collection Fund Outturn 2015/2016

Lead Member – Mr Malcolm Pate – Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan.

Report of the Head of Finance, Governance and Assurance is attached marked 11. TO FOLLOW

Contact: James Walton 01743 255001

12 Income Review of Fees and Charges for 2016/2017 (Pages 27 - 116)

Lead Member – Mr Malcolm Pate – Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan.

Report of the Head of Finance, Governance and Assurance is attached marked 12.

Contact: James Walton 01743 255001

13 Treasury Strategy 2016/2017 (Pages 117 - 162)

Lead Member – Mr Malcolm Pate – Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan.

Report of the Head of Finance, Governance and Assurance is attached marked 13.

Contact: James Walton 01743 255001

14 Treasury Management Update - Quarter 3 2015/2016 (Pages 163 - 180)

Lead Member – Mr Malcolm Pate – Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan.

Report of the Head of Finance, Governance and Assurance is attached marked 14.

Contact: James Walton 01743 255001

15 Quarter 3 Performance Report 2015/2016 (Pages 181 - 192)

Lead Member – Mr Michael Wood – Portfolio Holder for Corporate Support

Report of the Director of Commissioning is attached marked 15.

Contact: George Candler 01743 255003

16 Determination of Admission Arrangements 2017/2018 (Pages 193 - 214)

Lead Member – Mr David Minnery – Portfolio Holder for Children and Young People.

Report of the Director of Children's Services is attached, marked 16.

Contact: Karen Bradshaw 01743 252407

17 Transforming Care Partnership Board (Pages 215 - 226)

Lead Member – Mr Lee Chapman – Portfolio Holder for Adults.

Report of the Interim Director of Adult Services is attached, marked 17.

Contact: Andy Begley 01743 252421

18 Preparation of Supplementary Planning Documents (Pages 227 - 236)

Lead Member – Mr Mal Price – Portfolio Holder for Planning, Housing, Regulatory Services and Environment.

Report of the Director of Commissioning is attached, marked 18.

Contact: George Candler 01743 255003

19 Application by Woore Parish Council to be considered as a Neighbourhood Plan Area (Pages 237 - 242)

Lead Member – Mr Mal Price – Portfolio Holder for Planning, Housing, Regulatory Services and Environment.

Report of the Director of Commissioning is attached, marked 19.

Contact: George Candler 01743 255003

20 Membership of the Northern Gateway Partnership (Pages 243 - 246)

Lead Member – Mr Steve Charmley – Portfolio Holder for Business and Economy.

Report of the Director of Commissioning is attached, marked 20.

Contact: George Candler 01743 255003

21 Exclusion of Press and Public

To RESOLVE that in accordance with the provisions of Schedule 12A of the Local Government Act 1972 and Paragraph 10.2 of the Council's Access to Information Rules,

the public and press be excluded during consideration of the remaining items.

22 University Centre Shrewsbury Student Accommodation (Pages 247 - 256)

Lead Member – Mr Michael Wood – Portfolio Holder for Corporate Support.

Exempt Report of the Chief Executive is attached, marked 22.

Contact: Clive Wright 01743 252007

23 Award of the Traffic Signals Maintenance Contract 2016 (Pages 257 - 260)

Lead Member – Mr Simon Jones – Portfolio Holder for Highways and Transportation.

Exempt report of the Director of Commissioning is attached, marked 23.

Contact: George Candler 01743 255003

24 Much Wenlock Flood Alleviation Scheme - Compulsory Purchase Order (Pages 261 - 266)

Lead Member – Mr Mal Price – Portfolio Holder for Planning, Housing, Regulatory Services and Environment.

Exempt report of the Director of Commissioning is attached, marked 24.

Contact: George Candler 01743 255003

25 Shropshire Council's Smallholding Estate (Pages 267 - 272)

Lead Member – Mr Michael Wood – Portfolio Holder for Corporate Support.

Exempt report of the Director of Commissioning is attached, marked 25.

Contact: George Candler 01743 255003

26 Waste Services Update

Lead Member – Mr Mal Price – Portfolio Holder for Planning, Housing, Regulatory Services and Environment.

Exempt Report of the Director of Commissioning is attached, marked 26. TO FOLLOW.

Contact: George Candler 01743 255003

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Committee and Date

Cabinet

10 February 2016

CAPITAL MONITORING REPORT – QUARTER 3 2015/16

Responsible Officer James Walton

e-mail: james.walton@shropshire.gov.uk

Tel: (01743) 255011

1. Summary

1.1 The purpose of this report is to inform Members of the current position for the Council's 2015/16 to 2018/19 capital programme taking into account the latest monitoring information on the progress of the schemes, any necessary budget increases and decreases and the re-profiling of budgets between 2015/16 and future years. The report reflects:

- The re-profiled 2015/16 budget of £51.4m and the future years capital programme budget;
- Expenditure to date of 59.5% of the revised budget;
- A projected outturn in line with the re-profiled budget of £51.4m; and
- The current funding of the programme and its future affordability.

2. Recommendations

Members are asked to:

- A. Approve net budget variations of £10.6m to the 2015/16 capital programme, detailed in Appendix 1/Table 1 and the re-profiled 2015/16 capital budget of £51.4m. Including new allocations of capital receipt funding as follows:
 - £0.379m for the installation of Solar PV on 4 corporate buildings.
 - £0.942m for the HRA new build phase 2 programme, financed from ring-fenced receipts from the disposal of HRA assets.
 - Re-allocation of small business loan scheme repayments (£0.155m) for future use as a small business loan scheme to sustain support to businesses, as agreed by Cabinet 09/12/15
- B. Approve the re-profiled capital budgets of £55.9m for 2016/17 and £30.9m for 2017/18 and £15.7m for 2018/19 as detailed in Appendix 1/Table 4.
- C. Accept the expenditure to date of £30.6m, representing 59.5% of the revised capital budget for 2015/16, with 75% of the year having elapsed.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 Risk assessments are undertaken as part of the evaluation of all capital bids.
- 3.2 Capital receipt levels and the timing of receipts are dependant on planning approvals and prevailing market conditions.
- 3.3 Environmental appraisals are carried out for individual schemes as appropriate.
- 3.4 Community consultations are carried out for individual schemes as appropriate.

4. Financial Implications

- 4.1 This report considers the capital spend within the capital programme for 2015/16 and considers the impact that slippage within the programme will have on the financing of the capital programme in the future, including any future revenue implications.

5. Background

- 5.1 The capital programme for 2015/16 and future years, was updated as part of the Business Plan and Financial Strategy 2015/16 to 2016/17, approved by Council on 26 February 2015. This included updated allocations of capital grants and a review of and delivery schedule for schemes.
- 5.2 A further update of the capital programme has been undertaken and an updated Capital Strategy for 2016/17 to 2018/19 is included on this Cabinet agenda as part of the Business Plan and Financial Strategy and will be presented to Council on 25 February 2016 for final approval.

6. Original and latest proposed capital programme for 2015/16

- 6.1 The capital budget for 2015/16 is subject to change, the largest element being slippage from 2014/15 and re-profiling into future years. In Quarter 3 there has been a net budget decrease of £10.6m, compared to the position reported at Quarter 2 2015/16. Table 1 summarises the overall movement, between that already approved, and changes for Quarter 3 that require approval.

Service Area	Agreed Capital Programme - Council 26/02/15	Slippage and budget changes approved to Quarter 2 15/16	Quarter 3 budget changes to be approved	Revised 2015/16 Capital Programme Quarter 3
General Fund				
Commissioning	30,587,810	3,767,974	(4,050,940)	30,304,844
Adult Services	3,740,632	209,288	(1,359,000)	2,590,920
Children's Services	7,777,002	3,482,784	(2,911,538)	8,348,248
Resources & Support	2,856,717	1,969,005	118,759	4,944,481
Total General Fund	44,962,161	9,429,051	(8,202,719)	46,188,493
Housing Revenue Account	6,581,090	1,012,024	(2,391,491)	5,201,623
Total Approved Budget	51,543,251	10,441,075	(10,594,210)	51,390,116

6.2 Full details of all budget changes are provided in Appendix One to this report. A summary of the significant changes are detailed below:

Budget Increases

- New budgets totalling £378,629, financed from Corporate Resources for the installation of Solar PV on 4 corporate buildings. The implementation of these schemes will generate energy savings and a Feed-in-Tariff income stream for the Council for 25 years
- The budget for the HRA New Build Phase 2 scheme has increased by £1.2m, following the increase in the build programme to 31 properties and following the issuing of the contract. The increase is financed £0.274m in HCA grant and £0.942m in ring-fenced receipts from the disposal of HRA assets.
- Section 106 funding towards the restoration of the Old Rectory, Whitchurch (£0.25m) Broseley BMX & Outdoor Gym (£0.04m), School Condition scheme (£0.033m) and Affordable Housing grants (£0.045m).
- Re-allocation of small business loan scheme repayments (£0.155m) for future use as a small business loan scheme to sustain support to businesses, as agreed by Cabinet 09/12/15.

Budget Decreases

- Removal of capital receipt funding for 2 school solar PV schemes that are no longer proceeding (£0.1m) and following final settlement on a scheme under budget (£0.04m).

Budget Re-profiling

- In quarter 3 there has been substantial re-profiling of £11.5m, across the programme, based on schemes that will now not be delivered or budget required until 2016/17 or later years; the most significant areas are:
 - **Commissioning:** £0.960m under Highways & Transport due to the ongoing delays in delivering schemes and retention payments not due until 2016/17. £0.379m on LEP schemes following confirmation of the main LEP grant and that this funding can be used in advance of Council monies. £0.350m of monies allocated to Small Business Loans, pending development of a new loan scheme. £1.845m against the Broadband programme due to delays due to the road permitting scheme and with contractors submitting their invoices to

BT, delaying their claims to the Council; but the project remains on overall delivery schedule.

- **Adult Services:** £0.959m of monies allocated to Adult Social Care schemes, which will now not be delivered until 2016/17. £0.400m of monies for Disabled Facilities Grants, based on expected drawdown in financial year, from level of expenditure/ commitments in the system.
- **Learning & Skills:** £2.9m relating to schemes which can now not be delivered until 2016/17 and unallocated monies that will not be allocated to deliverable schemes this financial year.
- **Housing Revenue Account:** £1.5m has been re-profiled based on slippage to the Major Repairs Programme. £1.160m has been re-profiled against the New Build Phase 2 budget, based on agreed cash flow forecast with contractor, who has now commenced on site.

Capital Strategy Changes

Further changes to the capital programme are included in the Strategic Financial Overview - Capital, contained in the Business Plan and Financial Strategy 2016 - 2019, also on this Cabinet agenda. The changes included in this report are summarised below:

- Inclusion of indicative 2018/19 Department for Transport Highways funding for maintenance (£13.275m) and Integrated Transport (£1.626m).
- £6m (across 2015/16 to 2018/19) in Local Enterprise Partnership (LEP) for the Shrewsbury Integrated Transport Package. The scheme will include a number of measures aimed at alleviating congestion and improving town centre pedestrian areas. The scheme will be supplemented by funding from the annual Integrated Transport allocation and developers contributions through Community Infrastructure Levy and Section 106 contributions.

7. Current Capital Programme and Forecast Outturn

- 7.1 The capital programme is reviewed on a regular basis to re-profile the budget to reflect the multi-year nature of capital schemes, whereby spend may slip into later years. However, it is possible that a level of underspend or overspend may be experienced against the revised capital budget at outturn. Outturn projections are incorporated into the capital monitor to enhance the monitoring information provided and allow the early identification where schemes are deviating from budget. Table 2 summarises the outturn position for 2015/16.

Table 2: Current Capital Programme and Forecast Outturn Quarter 3 2015/16

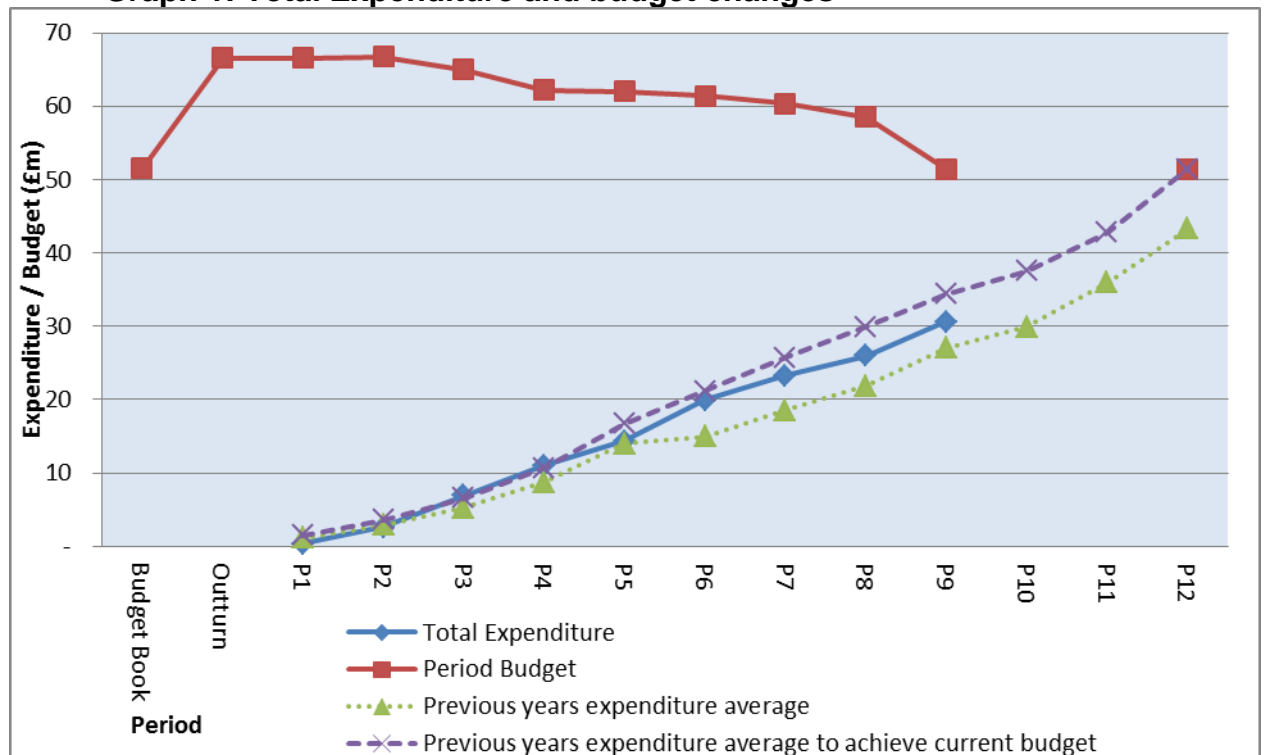
	2015/16 Revised Capital Programme	2015/16 Forecast Outturn	Variance
General Fund			
Expenditure	46,188,493	46,188,493	0
Financing	(46,188,493)	(46,188,493)	0
Shortfall/(surplus) In Resources	0	0	0
Housing Revenue Account			
Expenditure	5,201,623	5,201,623	0
Financing	(5,201,623)	(5,201,623)	0
Shortfall/(surplus) In Resources	0	0	0

8. Actual Expenditure to Date – is the programme being delivered to plan?

8.1 The actual capital expenditure at Quarter 3 is £30.6m, which represents 59.5% of the revised capital budget at Quarter 3, 75% of the year. This is low in comparison to the total budget, but is ahead of expenditure at this point in recent years. This position reflects the programme for the delivery of individual capital schemes within the programme, with significant expenditure to Quarter 3 on the Mardol House Student Accommodation project and Broadband; together with the impact of the significant re-profiling this quarter. Generally the majority of expenditure is not evenly distributed across the year and there is a higher concentration of spend profiled later in the financial year, together with a time lag between incurring costs and that being reflected in expenditure.

8.2 Graph One below shows actual expenditure by period and also tracks the period by period changes to the budget.

Graph 1: Total Expenditure and budget changes



9. Financing of the capital programme

9.1 Appendix 1 provides a full summary of the financing of the 2015/16 capital programme. Table 3 summarises the financing sources and changes made to Quarter 2 and to be approved to Quarter 3.

Table 3: Revised Capital Programme Financing

Financing	Agreed Capital Programme - Council 26/02/15	Slippage and budget changes approved Quarter 2 15/16	Quarter 3 budget changes to be approved	Revised 2015/16 Capital Programme Quarter 3
Self-Financed Prudential Borrowing*	2,658,717	453,212	60,430	3,172,359
Government Grants	27,101,502	4,988,931	406,104	32,496,537
Other Grants	299,023	346,778	71,147	716,948
Other Contributions	-	475,968	132,217	608,185
Revenue Contributions to Capital	1,070,745	1,737,716	(790,962)	2,017,499
Major Repairs Allowance	4,712,856	844,901	(2,044,939)	3,512,818
Corporate Resources (expectation - Capital Receipts only)	15,700,408	1,593,569	(8,428,207)	8,865,770
Total Confirmed Funding	51,543,251	10,441,075	(10,594,210)	51,390,116

* Borrowing for which on-going revenue costs are financed by the Service, usually from revenue savings generated from the schemes.

10. Projected Longer Term Capital Programme to aid Medium Term Financial Plan

10.1 The updated capital programme is summarised by year and financing in Table 4 below:

Table 4: Capital Programme 2016/17 to 2018/19

Service Area	2016/17	2017/18	2018/19
General Fund			
Commissioning	36,978,211	19,634,000	15,650,079
Adult Services	2,019,000	-	-
Children's Services	9,303,765	7,666,783	-
Resources & Support	220,000	-	-
Total General Fund	48,520,976	27,300,783	15,650,079
Housing Revenue Account	7,347,311	3,603,074	-
Total Approved Budget	55,868,287	30,903,857	15,650,079
Financing			
Self-Financed Prudential Borrowing*	-	-	-
Government Grants	26,879,829	24,600,999	15,271,000
Other Grants	-	-	-
Other Contributions	426,381	-	-
Revenue Contributions to Capital	1,269,659	250,000	-
Major Repairs Allowance	5,441,865	3,603,074	-
Corporate Resources (expectation - Capital Receipts only)	21,850,553	2,449,784	379,079
Total Confirmed Funding	55,868,287	30,903,857	15,650,079

* Borrowing for which on-going revenue costs are financed by the Service, usually from revenue savings generated from the schemes.

10.2 Following the Business Plan and Financial Strategy 2016/17 to 2018/19 report the above programme has been made more affordable by matching capital receipts financing to projected receipts and reducing the potential element of corporately financed prudential borrowing that may be required and the associated ongoing revenue costs. The Corporate Resources financing line above is the element of internal resources through capital receipts and corporately financed prudential borrowing required to finance the programme. See section 11 for the current projected position.

10.3 In addition to the above future years programme, Members have also provisionally approved the business cases and financing for the LEP scheme for the Oxon Link Road and for the Phase 2 student accommodation scheme on the Tannery site. These are not included in the above figures as will not be built into the capital programme until the business cases are approved, the external funding confirmed for the LEP schemes and the delivery programme and how the funding will be drawn down has been agreed on the Tannery scheme.

11. Capital Receipts Position

11.1 The current capital programme is heavily reliant on the Council generating capital receipts to finance the capital programme. There is a high level of risk in these projections as they are subject to changes in property and land values, the actions of potential buyers and being granted planning permission on sites. Table 5 below, summarises the current allocated and projected capital receipt position across 2015/16 to 2017/18. A RAG analysis has been included for capital receipts projected, based on the current likelihood of generating them by the end of each financial year. Those marked as green are where they are highly likely to be completed by the end of the financial year, amber are where they are achievable, but challenging and thus there is a risk of slippage and red are highly unlikely to complete in year and thus there is a high risk of slippage. However, no receipts are guaranteed to complete in this financial year as there may be delays between exchanging contracts and completing.

Table 5: Projected capital receipts position

Detail	2015/16 £	2016/17 £	2017/18 £
Corporate Resources Allocated in Capital Programme	8,865,770	21,850,553	2,449,784
To be allocated from Ring Fenced Receipts	-	5,330,230	-
Total Commitments	8,865,770	27,180,783	2,449,784
Capital Receipts in hand/projected:			
Brought Forward in hand	14,106,162	8,554,300	
Generated 2015/16 YTD	2,882,716		
Projected - 'Green'	431,192	5,200,263	50,000
Total in hand/projected	17,420,070	13,754,563	50,000
Shortfall to be financed from Prudential Borrowing / (Surplus) to carry forward	(8,554,300)	13,426,220	2,399,784
Further Assets Being Considered for Disposal	1,067,526	9,519,545*	9,850,000*

* Plus any not completed from 2015/16.

11.2 Capital receipts of £14.1m were brought forward from 2014/15 and £2.9m has been generated to Quarter 3 of 2015/16. A further £0.431m is currently projected as 'Green' for 2015/16. Following the significant re-profiling in the capital programme in Quarter 3, there are more than sufficient receipts to finance the re-profiled 2015/16 programme. A further £1.1m of projected receipts are rated as 'Amber'/'Red' for completion in 2015/16, and work continues to progress these and some may still complete in year. Any surplus capital receipts the Council can generate in 2015/16 can be set aside at the end of the year to generate a one-off revenue MRP saving in 2016/17 and be used to finance the future years capital programme.

- 11.3 There is however considerable work required to realise receipts in future years and in some cases Cabinet/Council approval is required before the receipts profiled for 2016/17 and 2017/18 can be realised. These receipts hold significant risk against delivery and therefore until the plans for disposal against these assets are formally agreed, these will not be included when considering the programmes affordability. On the basis that the current programme for future years is unaffordable, further work is required on the deliverability of the list of assets being considered for disposal. Given that the larger disposals generally take between 12 and 18 months to be realised, it is important that work progresses at present, to avoid a funding shortfall in future years.
- 11.4 If the Council cannot generate the required level of capital receipts, the Council will need to further reduce or re-profile the capital programme, some of which will occur naturally as part of the review of the delivery of schemes; or undertake prudential borrowing, which will incur future year's revenue costs that are not budgeted in the revenue financial strategy.
- 11.5 In addition to the agreed capital programme there are a number of significant scheme business cases that are being developed. If these schemes are to progress they will all require some degree of Council funding, which is not currently allocated in the existing capital programme.

12. Unsupported borrowing and the revenue consequences

- 12.1 The Council can choose what level of unsupported (prudential) borrowing to undertake to fund the capital programme, based on affordability under the prudential code. There is an associated revenue cost to fund the cost of the unsupported borrowing. This consists of the Minimum Revenue Provision (MRP) charge for the repayment of the principal amount, based on the asset life method and the interest charge associated with the borrowing. The current PWLB borrowing rate over 25 years is projected to remain just under 4% for 2015/16. At this rate, £1m of Prudential Borrowing would result in additional revenue financing costs of £0.08m (MRP and interest cost) in the following year, reducing by £1,600 each year over the 25 year period. The Council is working towards generating sufficient capital receipts (see section 11); to avoid any unsupported borrowing requirement at lower level of borrowing could also be sustained through internal borrowing against Council balances, removing the need for any new external borrowing.
- 12.2 Council approved borrowing of £7.5m for the purchase and refurbishment of Mardol House. This has been financed via internal borrowing against Council balances, avoiding the requirement for new external borrowing and the ongoing revenue costs of the borrowing will be financed from the additional income generated by the scheme. Further borrowing has also been approved by Council for the phase 2 accommodation at the Tannery site. This will be added to the programme, once the final terms of the contract and how and when the funding will be drawn down has been agreed.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Cabinet 10 February 2016: Capital Monitoring Report – Quarter 3 2015/16
<p>Business Plan and Financial Strategy 2015/16 to 2016/17 – Council 26 February 2015</p> <p>Capital Outturn Report – 2014/15 – Council 23 July 2015</p> <p>Capital Monitoring Report – Quarter 1 2015/16 – Cabinet 29 July 2015</p> <p>Capital Monitoring Report – Quarter 2 2015/16 – Cabinet 14 October 2015</p>
<p>Cabinet Member (Portfolio Holder) Malcolm Pate, Leader of the Council.</p> <p>Portfolio holders</p>
<p>Local Member All</p>
<p>Appendices 1. Capital Budget and Expenditure 2015/16</p>

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Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Programme Summary - Quarter 3

Scheme Description	Revised Budget Q2 15/16 £	Budget Virements Q3 £	Budget Inc/Dec Q3 £	Reprofile to/from future years Q3 £	Revised Budget Q3 15/16 £	Actual Spend 01/01/16	Spend to Budget Variance £	% Budget Spend	Outturn Projection £	Outturn Projection Variance £	Outturn % of Budget	2016/17 Revised Budget £	2017/18 Revised Budget £	2018/19 Revised Budget £
General Fund														
Commissioning	34,355,784	-	715,640	(4,766,580)	30,304,844	16,764,226	13,540,618	55.3%	30,304,844	-	100%	36,978,211	19,634,000	15,650,079
Adult Services	3,949,920	-	-	(1,359,000)	2,590,920	1,297,293	1,293,627	50.1%	2,590,920	-	100%	2,019,000	-	-
Children's Services	11,259,786	-	(1,955)	(2,909,583)	8,348,248	5,149,092	3,199,156	61.7%	8,348,248	-	100%	9,303,765	7,666,783	-
Resources & Support	4,825,722	-	278,329	(159,570)	4,944,481	4,307,206	637,275	87.1%	4,944,481	-	100%	220,000	-	-
Total General Fund	54,391,212	-	992,014	(9,194,733)	46,188,493	27,517,818	18,670,675	59.6%	46,188,493	-	100%	48,520,976	27,300,783	15,650,079
Housing Revenue Account	7,593,114	-	274,000	(2,665,491)	5,201,623	3,061,379	2,140,244	58.9%	5,201,623	-	100%	7,347,311	3,603,074	-
Total Approved Budget	61,984,326	-	1,266,014	(11,860,224)	51,390,116	30,579,197	20,810,919	59.5%	51,390,116	-	100%	55,868,287	30,903,857	15,650,079

RAG Analysis on Schemes

For Current year outturn expenditure on budget:

Red	Programmes that have a forecast outturn in excess of 10% of the current scheme budget
Amber	Programmes that have a forecast outturn in excess of 5% of the current scheme budget.
Green	Programmes that have a forecast outturn of less than or equal to the current programme.

Scheme progress:

Red	Scheme is significantly below profile at current period and not expected to deliver as original profile.
Amber	Scheme is below profile at current period and scheme will not deliver as original profile.
Green	Scheme on profile at current period and expected to be delivered as original profile.

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q2 2015/16 £	Budget Virements Q3 £	Budget Inc/Dec Q3 £	Reprofile to/from future years Q3 £	Revised Budget Q3 £	Actual Spend 01/01/16 £	Spend to Budget Variance £	Outturn Projection £	Outturn Variance Projection £	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget £	2017/18 Revised Budget £	2018/19 Revised Budget £
Commissioning																			
Community Action																			
Whitchurch Civic Centre	K5T48	N Willcox	857,297	826,831	30,466	-	-	-	30,466	-	30,466	30,466	-	Green	Green		-	-	-
Total					30,466	-	-	-	30,466	-	30,466	30,466	-				-	-	-
Waste Management																			
In Vessel Composting Facility	K6WM0	P Beard	325,000	-	-	-	-	-	-	-	-	-	-	Green	Green		325,000	-	-
Road Vanguard Way	K6WMB	P Beard	123,508	123,508	5,002	-	(5,002)	-	-	-	-	-	-	Green	Green		-	-	-
Total					5,002	-	(5,002)	-	-	-	-	-	-				325,000	-	-
Bereavement Services																			
Mytton Oak Remembrance Park - Shrewsbury	K6BS1	T Sneddon	1,078,000	954,505	123,495	-	-	(30,000)	93,495	52,060	41,435	93,495	-	Green	Amber		30,000	-	-
Total					123,495	-	-	(30,000)	93,495	52,060	41,435	93,495	-				30,000	-	-
Library Service																			
County Libraries Art Council WiFi Grant	KCR01	R Parslow	19,017	-	-	-	19,017	-	19,017	-	19,017	19,017	-	Green	Green		-	-	-
Total					-	-	19,017	-	19,017	-	19,017	19,017	-				-	-	-
Leisure Services																			
Market Drayton Swimming Pool Refurbishment	K5T51	P Davies	226,000	210,380	-	-	15,620	-	15,620	15,620	(0)	15,620	-	Green	Green		-	-	-
Total					-	-	15,620	-	15,620	15,620	(0)	15,620	-				-	-	-
Highways & Transport - LTP																			
Structural Maintenance of Bridges & Structures																			
Bridgeguard Rolling Programme	K6BG4	T Sneddon	Ongoing	59,756	2,748	-	-	-	2,748	2,748	-	2,748	-				-	-	-
Bridgeguard - Unallocated	KBG01	T Sneddon	3,194,998	-	14,988	31,919	-	-	-	-	46,907	46,907	-				148,091	1,500,000	1,500,000
Bridgeguard - Miscellaneous Expenditure	KBG02	T Sneddon	105,459	47,684	13,901	43,874	-	-	57,775	52,601	5,174	57,775	-				-	-	-
Bridgeguard - Consultancy Fees	KBG03	T Sneddon	1,022,508	112,508	425,000	30,000	-	-	455,000	181,850	273,150	455,000	-				455,000	-	-
Bridgeguard - Tern No 1 Bridge	KBG04	T Sneddon	386,428	369,644	16,825	(41)	-	-	16,784	16,784	-	16,784	-				-	-	-
Bridgeguard - Hadnall Culvert	KBG05	T Sneddon	668,190	97,146	28,313	(38,305)	-	-	(9,992)	(11,529)	1,537	(9,992)	-				581,036	-	-
Bridgeguard - Bankfields Lane Bridge	KBG06	T Sneddon	109,754	104,003	5,750	1	-	-	5,751	5,751	-	5,751	-				-	-	-
Bridgeguard - Snailbeach Retaining Wall	KBG07	T Sneddon	13,385	2,385	-	-	-	-	-	-	-	-	-				11,000	-	-
Bridgeguard - Church Window Bridge	KBG09	T Sneddon	95,945	86,995	8,949	1	-	-	8,950	8,950	-	8,950	-				-	-	-
Bridgeguard - Wagbeach Footbridge	KBG11	T Sneddon	37,035	35,881	1,150	4	-	-	1,154	1,154	-	1,154	-				-	-	-
Bridgeguard - Glazeley Bridge	KBG13	T Sneddon	70,398	67,750	2,650	(2)	-	-	2,648	-	2,648	2,648	-				-	-	-
Bridgeguard - Outrack Bridge	KBG14	T Sneddon	21,327	6,327	15,000	-	-	-	15,000	-	15,000	15,000	-				-	-	-
Bridgeguard - Lloyney Bridge	KBG15	T Sneddon	75,881	75,600	-	281	-	-	281	-	281	281	-				-	-	-
Bridgeguard - Mytton Bridge	KBG16	T Sneddon	146,035	14,560	123,750	7,725	-	(6,324)	125,151	121,293	3,858	125,151	-				6,324	-	-
Bridgeguard - Bridgnorth Endowed Footbridge	KBG17	T Sneddon	112,349	17,049	96,000	(700)	-	(3,750)	91,550	48,773	42,777	91,550	-				3,750	-	-
Bridgeguard - Ticklerton Bridge	KBG18	T Sneddon	110,242	13,002	105,000	(7,760)	-	(4,612)	92,628	87,936	4,692	92,628	-				4,612	-	-
Bridgeguard - Bourton Bridge	KBG19	T Sneddon	9,480	5,183	4,297	-	-	-	4,297	4,297	(0)	4,297	-				-	-	-
Bridgeguard - High House Lane Bridge	KBG20	T Sneddon	15,149	149	15,000	-	-	(14,097)	903	903	-	903	-				14,097	-	-
Bridgeguard - Corve Footbridge	KBG21	T Sneddon	7,266	83	7,183	-	-	-	7,183	3,642	3,541	7,183	-				-	-	-
Bridgeguard - Coybrook Bridge	KBG22	T Sneddon	12,011	66	11,945	-	-	-	11,945	11,355	590	11,945	-				-	-	-
Bridgeguard - Colehurst Cottages Bridge	KBG23	T Sneddon	2,286	83	16,500	(14,297)	-	-	2,203	2,203	(0)	2,203	-				-	-	-
Bridgeguard - Borlemall Bridge	KBG24	T Sneddon	76,156	166	60,000	15,990	-	-	75,990	60,227	15,763	75,990	-				-	-	-
Bridgeguard - Linley No.2 Bridge	KBG25	T Sneddon	4,420	-	4,420	-	-	-	4,420	4,420	-	4,420	-				-	-	-
Bridgeguard - Cound Arbour Bridge	KBG26	T Sneddon	31,210	356	35,000	(4,146)	-	-	30,854	29,600	1,254	30,854	-				-	-	-
Bridgeguard - Boreton Road Bridge	KBG28	T Sneddon	5,000	-	10,000	(10,000)	-	-	-	-	-	-	-				5,000	-	-
Bridgeguard - Twmpath Bridge	KBG29	T Sneddon	2,500	-	5,000	(5,000)	-	-	-	-	-	-	-				2,500	-	-
Bridgeguard - Wheelbarrow	KBG30	T Sneddon	129,952	1,452	5,000	(4,000)	-	-	1,000	50	950	1,000	-				127,500	-	-
Bridgeguard - Plox Green No.2	KBG31	T Sneddon	50,912	8,885	45,000	(2,973)	-	-	42,027	39,527	2,500	42,027	-				-	-	-
Bridgeguard - Eaton No.3	KBG32	T Sneddon	137,297	8,297	5,000	(3,500)	-	-	1,500	50	1,450	1,500	-				127,500	-	-
Bridgeguard - Sandyford Bridge	KBG33	T Sneddon	101,500	-	5,000	(3,500)	-	-	1,500	-	1,500	1,500	-				100,000	-	-
RoW - Blue Bridge	KBG34	T Sneddon	30,000	-	42,500	(12,500)	-	-	30,000	86	29,914	30,000	-				-	-	-
Bridgeguard - Little Tasker Farm Bridge	KBG35	T Sneddon	1,105	430	5,000	(4,325)	-	-	675	-	675	675	-				-	-	-
Bridgeguard - Bridgnorth Bypass	KBG36	T Sneddon	30,886	6,031	25,000	(145)	-	-	24,855	24,590	265	24,855	-				-	-	-
Bridgeguard - Catherton Gate Cattle Grid Replacement	KBG38	T Sneddon	28,463	-	25,000	-	-	(21,537)	3,463	-	3,463	3,463	-				25,000	-	-
RoW - Morville No 1 Footbridge	KBG39	T Sneddon	55,410	-	20,000	(5,000)	-	(9,590)	5,410	5,410	(0)	5,410	-				50,000	-	-
RoW - Morville No 2 Footbridge	KBG40	T Sneddon	2,000	-	7,500	(5,500)	-	-	2,000	1,505	495	2,000	-				-	-	-
RoW - Eaton Brook Footbridge	KBG41	T Sneddon	20,000	-	30,000	(10,000)	-	(20,000)	-	-	-	-	-				20,000	-	-
Bridgeguard - Pont Rhyd y Croesau Bridge	KBG42	T Sneddon	17,598	-	17,598	-	-	-	17,598	16,232	1,366	17,598	-				-	-	-
Bridgeguard - Glyn Morlas No 3 Culvert	KBG43	T Sneddon	21,399	-	19,500	1,899	-	-	21,399	21,399	(0)	21,399	-				-	-	-
Bridgeguard - Brickwalls Canal Lift Bridge	KBG44	T Sneddon	20,000	-	20,000	-	-	-	20,000	-	20,000	20,000	-				-	-	-
Bridgeguard - Bridgnorth Bypass	KBG45	T Sneddon	2,120,000	-	-	-	-	-	-	-	-	-	-				120,000	2,000,000	-
Bridgeguard - Dark Lane Broseley Reservoir Tank	KBG46	T Sneddon	100,000	-	-	-	-	-	-	-	-	-	-				100,000	-	-
Bridgeguard - Dudlestone School West Bridge	KBG47	T Sneddon	52,500	-	-	-	-	-	-	-	-	-	-				52,500	-	-
Bridgeguard - Henley Ledwyche Bridge	KBG48	T Sneddon	1,500	-	-	-	-	-	-	-	-	-	-				1,500	-	-
Bridgeguard - Winterburn Bridge	KBG49	T Sneddon	1,500	-	-	-	-	-	-	-	-	-	-				1,500	-	-
Bridgeguard - Dean Culvert Bridge	KBG50	T Sneddon	1,500	-	-	-	-	-	-	-	-	-	-				1,500	-	-
Bridgeguard - Harpswood No 2 Culvert	KBG51	T Sneddon	1,500	-	-	-	-	-	-	-	-	-	-				1,500	-	-
Bridgeguard - Castlewalk Footbridge Shrewsbury	KBG52	T Sneddon	85,000	-	-	-	-	-	-	-	-	-	-				85,000	-	-
Row - Ford Footbridge	KBG53	T Sneddon	20,000	-	-	-	-	-	-	-	-	-	-				20,000	-	-

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget	Previous Years Spend	Revised Budget Q2 2015/16	Budget Virements Q3	Budget Inc/Dec Q3	Reprofile to/from future years Q3	Revised Budget Q3	Actual Spend 01/01/16	Spend to Budget Variance	Outturn Projection	Outturn Variance Projection	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget	2017/18 Revised Budget	2018/19 Revised Budget
			£	£	£	£	£	£	£	£	£	£	£				£	£	£
Row - Mill Meadow Footbridge	KBG54	T Sneddon	30,000	-	-	-	-	-	-	-	-	-	-				30,000	-	-
Row - Hogstow Hall Footbridge	KBG55	T Sneddon	15,000	-	-	-	-	-	-	-	-	-	-				15,000	-	-
Row - Broadway Close Footbridge	KBG56	T Sneddon	5,000	-	-	-	-	-	-	-	-	-	-				5,000	-	-
Row - Rindleford Mill Footbridge	KBG57	T Sneddon	15,000	-	-	-	-	-	-	-	-	-	-				15,000	-	-
Bridgeguard - Severe Weather Schemes	KBG9M	T Sneddon	147,480	146,978	502	-	-	-	502	103	399	502	-				-	-	-
Total					1,301,969			(79,910)	1,222,059	742,191	479,868	1,222,059		Green	Amber		2,129,910	3,500,000	1,500,000
Structural Maintenance of Roads																			
Structural Maintenance of Principal Roads	T Sneddon	Ongoing			4,412,290	171,494	-	(576,396)	4,007,388	1,627,659	2,379,729	4,007,388	-	Green	Amber		2,675,496	-	-
Structural Maintenance of Secondary Roads	Ongoing				10,534,078	1,030,548	750	(220,355)	11,345,021	6,697,377	4,647,644	10,687,022	657,999	Green	Amber		9,609,255	-	-
Structural Maintenance of all Roads	Ongoing				2,069,503	(1,202,042)	-	-	867,461	497,168	370,293	1,525,460	(657,999)	Green	Amber		1,212,000	10,493,000	11,101,000
Total					17,015,871		750	(796,751)	16,219,870	8,822,204	7,397,666	16,219,870					13,496,751	10,493,000	11,101,000
Street Lighting																			
Programme of structural replacement of lighting columns	K6SL1	J Hughes	Ongoing		843,699	(50,000)	-	-	793,699	246,754	546,945	793,699	-	Green	Amber		690,000	690,000	690,000
Street Lighting LED Conversions	K6SL2	J Hughes	Ongoing		116,387	25,000	-	-	141,387	18,387	123,000	141,387	-	Green	Amber		100,000	100,000	100,000
Part Night Lighting	K6SL3	J Hughes	Ongoing		30,161	(25,000)	-	-	5,161	-	5,161	5,161	-	Green	Amber		10,000	10,000	10,000
Programme of replacement signs and bollards	K6SL4	J Hughes	Ongoing		-	50,000	-	-	50,000	-	50,000	50,000	-	Green	Amber		-	-	-
Total					990,247				990,247	265,141	725,106	990,247					800,000	800,000	800,000
Local Transport Plan - Integrated Transport Plan																			
Pedestrian & Cycle Facilities																			
Central																			
ITP Central - A488 Pontesbury to Minsterley Cycle Route	KST03	V Merrill	192,898	170,184	24,000	(1,286)	-	-	22,714	19,648	3,066	22,714	-				-	-	-
ITP Central - A458 Old Potts Way Cycle/Pedestrian crossing	KST04	V Merrill	22,213	22,106	5,000	(4,893)	-	-	107	107	107	107	-				-	-	-
ITP Central - St Julians Friars shared space, Shrewsbury	KST06	V Merrill	281,750	264,584	17,166	-	-	-	17,166	14,354	2,812	17,166	-				-	-	-
ITP Central - Wenlock Road, Shrewsbury	KST07	V Merrill	10,161	10,129	-	32	-	-	32	32	32	32	-				-	-	-
ITP Central - Spring Gardens Cyclepath	KST09	V Merrill	29,065	-	40,000	(30,935)	-	-	9,065	2,200	6,865	9,065	-				20,000	-	-
ITP Central - Hazledine Way (Derestiction to Reabrook roundabout)	KST10	V Merrill	1,741	1,741	30,000	(30,000)	-	-	-	-	-	-	-				-	-	-
ITP Central - London Road - Column	K6CY4	V Merrill	1,222	-	1,222	180	(180)	-	1,222	1,222	-	1,222	-				-	-	-
ITP Central - A488 Radbrook Rd Shrewsbury New Footway	KTC21	V Merrill	22,657	-	5,000	(2,343)	-	-	2,657	2,600	57	2,657	-				20,000	-	-
ITP Central - London Road Cycle Lane, Shrewsbury	KTC24	V Merrill	-	-	5,000	(5,000)	-	-	-	-	-	-	-				-	-	-
ITP Central - A458 Cross Houses, Crossing Upgrade	KTC25	V Merrill	-	-	7,500	(7,500)	-	-	-	-	-	-	-				-	-	-
ITP Central - Bicton Footway Improvements	KTC27	V Merrill	-	-	15,000	(15,000)	-	-	-	-	-	-	-				-	-	-
ITP Central - A488 Hanwood - Signalised Crossing	KTC28	V Merrill	-	-	7,500	(7,500)	-	-	-	-	-	-	-				-	-	-
ITP Central - Installation of new cycle counters	KTC30	V Merrill	15,000	-	15,000	-	-	-	15,000	7,581	7,419	15,000	-				-	-	-
North																			
ITP North - Wem Mill St/Drawell Lane Pedestrian Crossing, Wem	KTC03	V Merrill	37,747	17,747	10,056	9,944	-	-	20,000	2,930	17,070	20,000	-				-	-	-
ITP North - Woore, Newcastle Road Footway Improvement	KTC04	V Merrill	38,273	8,009	37,995	(7,731)	-	-	30,264	29,108	1,156	30,264	-				-	-	-
ITP North - B5069 Rhyn Park St Martins Crossing	KTC05	V Merrill	140,981	118,943	20,000	2,038	-	-	22,038	21,991	447	22,038	-				-	-	-
ITP North - B5067 Baschurch Pedestrian Crossing	KTC06	V Merrill	41,989	3,989	45,307	(7,307)	-	-	38,000	22,450	15,550	38,000	-				-	-	-
ITP North - A53 Shawbury Footway Link	KTC07	V Merrill	12,508	6,008	5,313	1,187	-	-	6,500	-	6,500	6,500	-				-	-	-
ITP North- Trefonen Pedestrian Crossing	KTC08	V Merrill	4,166	-	5,000	(834)	-	-	4,166	3,803	363	4,166	-				-	-	-
ITP North - High Street, Market Drayton Pedestrian Crossing	KTC22	V Merrill	-	-	8,000	(8,000)	-	-	-	-	-	-	-				-	-	-
ITP North - Colliery Lane, St Martins Footway	KTC26	V Merrill	-	-	5,000	(5,000)	-	-	-	-	-	-	-				-	-	-
ITP North - Meres & Mosses Cycle Route	K6CY2	V Merrill	Ongoing		5,094	(1,028)	-	-	4,066	3,705	361	4,066	-				-	-	-
ITP North - Oswestry branch line cycle route (aka Cambrian Road)	KST11	V Merrill	199,151	39,151	140,629	19,371	-	-	160,000	32,007	127,993	160,000	-				-	-	-
ITP North - A49 Hadnall pedestrian crossing	KST12	V Merrill	61,179	41,563	14,907	4,709	-	-	19,616	19,616	(0)	19,616	-				-	-	-
ITP North - Gobowen, B5069 St Martins road crossing	KST13	V Merrill	17,764	9,937	5,081	2,746	-	-	7,827	6,800	1,027	7,827	-				-	-	-
ITP North - Gobowen Footway Improvements	KST14	V Merrill	50,739	739	34,239	15,761	-	-	50,000	-	50,000	50,000	-				-	-	-
South																			
ITP South - B4555 Bridgnorth Road Highley	KTC09	V Merrill	21,548	48	25,000	(3,500)	-	-	21,500	-	21,500	21,500	-				-	-	-
ITP South - A4117 Cleve Hill Pedestrian Crossing	KTC10	V Merrill	41,965	6,288	30,705	4,972	-	-	35,677	35,170	507	35,677	-				-	-	-
ITP South - B4363 Hollybush Road/Underhill Street Pedestrian Crossing	KTC11	V Merrill	12,947	2,641	21,475	(11,169)	-	-	10,306	10,307	(1)	10,306	-				-	-	-
ITP South - Broseley Road Bridgnorth Road Pedestrian Improvement	KTC12	V Merrill	19,608	19,608	1,585	(1,585)	-	-	-	-	-	-	-				-	-	-
ITP South - B4373 Wenlock Road & Westgate Crossing, Bridgnorth	KTC13	V Merrill	83,264	15,611	67,667	(14)	-	-	67,653	67,414	239	67,653	-				-	-	-
ITP South - Station Road, Albrighton Pedestrian Facilities	KTC14	V Merrill	62,742	3,742	13,523	477	-	-	14,000	4,810	9,190	14,000	-				45,000	-	-
ITP South - B4379 Sherriffhales Pedestrian Improvements	KTC15	V Merrill	63,518	3,518	37,396	(17,396)	-	-	20,000	2,151	17,849	20,000	-				40,000	-	-
ITP South - A464 Park Street Shifnal Pedestrian Crossing	KTC16	V Merrill	48,341	3,341	74,517	(54,517)	-	-	20,000	4,197	15,803	20,000	-				25,000	-	-
ITP South - B4386 Worthen Footway Extension	KTC17	V Merrill	5,858	5,858	-	-	-	-	-	-	-	-	-				-	-	-
ITP South - B4376 Barrow Pedestrian Safety	KTC18	V Merrill	21,415	6,266	15,149	-	-	-	15,149	15,149	-	15,149	-				-	-	-
ITP South - Innage Lane to Stanley Lane, Bridgnorth, Junction	KTC20	V Merrill	3,500	-	1,585	1,915	-	-	3,500	-	1,915	3,500	-				-	-	-
ITP South - B4373 Cross Lane, Cantreyn, Footway	KTC23	V Merrill	9,670	-	10,000	(330)	-	-	9,670	283	9,387	9,670	-				-	-	-
ITP South - Salop Road Bridgnorth Pedestrian Crossing (S106)	KTC29	V Merrill	70,000	-	70,000	-	-	-	70,000	10,366	59,634	70,000	-				-	-	-
Total					877,611	(159,536)	(180)		717,895	341,184	376,711	717,895		Green	Amber		150,000		
Signal Enhancements																			
Central																			
ITP Central - Abbey Foregate/Monkmoor traffic signals	KTS02	V Merrill	139,291	137,667	15,000	(13,376)	-	-	1,624	1,624	(0)	1,624	-				-	-	-
North																			
ITP North - A53 Shrewsbury road/Wem road signal Refurbishment	KTS05	V Merrill	24,493	-	28,353	(3,860)	-	-	24,493	22,747	1,746	24,493	-				-	-	-
ITP North - B5395 Whitchurch 5 ways junction improvement	KTS06	V Merrill	411,853	406,962	28,121	(23,230)	-	-	4,891	432	4,459	4,891	-				-	-	-
ITP North - A495 Scotland Street Ellesmere	KTS09	V Merrill	11,906	-	20,000	(8,094)	-	-	11,906	-	11,906	11,906	-				-	-	-

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q2 2015/16 £	Budget Virements Q3 £	Budget Inc/Dec Q3 £	Reprofile to/from future years Q3 £	Revised Budget Q3 £	Actual Spend 01/01/16 £	Spend to Budget Variance £	Outturn Projection £	Outturn Variance Projection £	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget £	2017/18 Revised Budget £	2018/19 Revised Budget £
ITP North - A495 Willow Street Ellesmere Pedestrian Crossing	KTS10	V Merrill	3,636	-	2,000	1,636	-	-	3,636	-	3,636	3,636	-				-	-	-
ITP North - A495 Mereside Ellesmere Pedestrian Crossing	KTS12	V Merrill	6,793	-	5,000	1,793	-	-	6,793	-	6,793	6,793	-				-	-	-
South																			
ITP South - A41 Cosford junction signal Refurbishment	KTS07	V Merrill	451,675	447,821	22,000	(18,146)	-	-	3,854	2,249	1,605	3,854	-				-	-	-
ITP South - Bull Ring Jctn Refurb Ludlow	KTS08	V Merrill	12,482	-	25,000	(12,518)	-	-	12,482	-	12,482	12,482	-				-	-	-
ITP South - A442 Hospital Steet, Bridgnorth - Pedestrian Cross	KTS11	V Merrill	6,793	-	10,000	(3,207)	-	-	6,793	-	6,793	6,793	-				-	-	-
Total					155,474	(79,002)			76,472	27,052	49,420	76,472		Green	Amber				
Safety/Speed Reductions																			
Countywide																			
ITP Countywide - VAS Replacement Programme	KTR46	V Merrill	70,000	-	70,000	-	-	-	70,000	-	70,000	70,000	-				-	-	-
ITP Countywide - Safety/Speed Management VAS	K6SM5	V Merrill	Ongoing	-	-	-	-	-	-	(3,204)	3,204	-	-				-	-	-
Central																			
ITP Central - Lancaster Road Speed Management	KTR03	V Merrill	4,414	-	4,414	-	-	-	4,414	4,359	55	4,414	-				-	-	-
ITP Central - Mousecroft Lane Shrews, Speed Reduction	KTR28	V Merrill	3,000	-	2,500	500	-	-	3,000	957	2,043	3,000	-				-	-	-
ITP Central - Featherbed Lane Shres, Traffic Management	KTR32	V Merrill	65,619	-	12,773	12,846	-	-	25,619	4,753	20,866	25,619	-				40,000	-	-
ITP Central - Coleham School Safety Scheme	KTR33	V Merrill	42,000	-	7,500	12,000	-	-	22,000	7,538	14,462	22,000	-				20,000	-	-
ITP Central - B4380 Leighton Speed Management	KTR34	V Merrill	25,000	-	5,512	4,488	-	-	10,000	4,157	5,843	10,000	-				15,000	-	-
ITP Central - Priory & Meole Brace Schools Safety Scheme	KTR35	V Merrill	55,000	-	12,546	7,454	-	-	20,000	5,787	14,213	20,000	-				35,000	-	-
ITP Central - Acton Burnell Crossroads	KTR36	V Merrill	25,282	-	5,000	282	-	-	5,282	2,372	2,910	5,282	-				20,000	-	-
ITP Central - A488 Hanwood Speed Management	KTR37	V Merrill	21,308	-	12,000	(692)	-	-	11,308	-	11,308	11,308	-				10,000	-	-
ITP Central - Meadow Farm Drive Speed Management	KTR39	V Merrill	10,000	-	10,000	-	-	-	10,000	-	10,000	10,000	-				-	-	-
ITP Central - B4380 Buildwas Speed Management	KTR41	V Merrill	-	-	8,000	(8,000)	-	-	-	-	-	-	-				-	-	-
ITP Central - Uffington Speed Management	KTR42	V Merrill	-	-	5,500	(5,500)	-	-	-	-	-	-	-				-	-	-
ITP Central - B5062 Sundorne Road Medical Centre Junction	KTR43	V Merrill	-	-	10,000	(10,000)	-	-	-	-	-	-	-				-	-	-
ITP Central - Hubert Way Shrewsbury Speed Management	KTR44	V Merrill	-	-	8,000	(8,000)	-	-	-	-	-	-	-				-	-	-
North																			
ITP North - A525 Broughall crossroads widening	KTR05	V Merrill	30,626	1,421	30,000	(20,795)	-	-	9,205	1,151	8,054	9,205	-				20,000	-	-
ITP North - B5069 Moors Bank St Martins speed reduction	KTR06	V Merrill	5,000	-	5,000	-	-	-	5,000	-	5,000	5,000	-				-	-	-
ITP North - Prees Lower Heath speed reduction	KTR07	V Merrill	5,000	-	5,000	-	-	-	5,000	-	5,000	5,000	-				-	-	-
ITP North - B4397 Baschurch speed reduction	KTR08	V Merrill	8,375	375	8,000	-	-	-	8,000	-	8,000	8,000	-				-	-	-
ITP North - B4396 Knockin Village speed reduction	KTR09	V Merrill	5,000	-	5,000	-	-	-	5,000	-	5,000	5,000	-				-	-	-
ITP North - A49 Hadnall to Preston Brock safety	KTR10	V Merrill	17,158	4,376	12,014	768	-	-	12,782	2,163	10,619	12,782	-				-	-	-
ITP North - Chirk Road Gobowen speed reduction	KTR11	V Merrill	5,000	-	5,000	-	-	-	5,000	-	5,000	5,000	-				-	-	-
ITP North - B5065 Souldon road speed reduction	KTR12	V Merrill	5,000	-	5,000	-	-	-	5,000	-	5,000	5,000	-				-	-	-
ITP North - A49 Prees Higher Heath speed reduction	KTR13	V Merrill	44,833	4,833	12,000	3,000	-	-	15,000	-	15,000	15,000	-				25,000	-	-
ITP North - B5063 The Blamer speed reduction	KTR14	V Merrill	30,000	-	5,000	5,000	-	-	10,000	-	10,000	10,000	-				20,000	-	-
ITP North - A528 Speed Reduction Cockshutt	KTR27	V Merrill	35,000	-	10,000	-	-	-	10,000	-	10,000	10,000	-				25,000	-	-
ITP North - A529 Hinstock Safety Measures	KTR45	V Merrill	-	-	8,000	(8,000)	-	-	-	-	-	-	-				-	-	-
ITP North - Audlem Road Woore Speed Reduction S106	KTR47	V Merrill	3,347	-	7,761	-	(4,414)	-	3,347	-	3,347	3,347	-				-	-	-
ITP North - Ternhill Safety Improvements	KTR49	V Merrill	5,680	-	-	5,680	-	-	5,680	-	5,680	5,680	-				-	-	-
South																			
ITP South - A442 Norton	KTR15	V Merrill	10,000	-	10,000	-	-	-	10,000	-	10,000	10,000	-				-	-	-
ITP South - A456 Burford Speed Reduction	KTR16	V Merrill	84,646	42,624	10,202	11,820	-	-	22,022	16,121	5,901	22,022	-				20,000	-	-
ITP South - A5 Burlington safety	KTR18	V Merrill	53,585	-	34,222	19,363	-	-	53,585	53,571	14	53,585	-				-	-	-
ITP South - B4176 Upper Aston junction improvement	KTR19	V Merrill	3,994	3,448	588	(42)	-	-	546	546	-	546	-				-	-	-
ITP South - B4555 Severn Centre Highley traffic calming	KTR20	V Merrill	34,104	666	8,439	(1)	-	-	8,438	20,626	(12,188)	8,438	-				25,000	-	-
ITP South - A458 Morville Road Safety Improvements	KTR21	V Merrill	7,973	2,973	42	4,958	-	-	5,000	-	5,000	5,000	-				-	-	-
ITP South - Hope Valley Speed Reduction	KTR22	V Merrill	47,000	-	7,000	-	-	-	7,000	2,387	4,613	7,000	-				40,000	-	-
ITP South - Chorley speed limit	KTR23	V Merrill	5,000	-	5,000	-	-	-	5,000	-	5,000	5,000	-				-	-	-
ITP South - B4378 Shipton speed limit	KTR24	V Merrill	5,102	102	5,000	-	-	-	5,000	-	5,000	5,000	-				-	-	-
ITP South - Ironbridge Road Broseley Speed Reduction	KTR25	V Merrill	22,943	943	1,686	5,314	-	-	7,000	-	7,000	7,000	-				15,000	-	-
ITP South - A4169 Sheinton Street Much Wenlock	KTR26	V Merrill	100,000	-	70,000	30,000	-	(74,038)	25,962	4,122	21,840	25,962	-				74,038	-	-
ITP South - A454 Spoonleygate Crossroads Improvement	KTR29	V Merrill	3,000	-	1,000	(1,000)	-	-	-	-	-	-	-				3,000	-	-
ITP South - A41 Stanton Road Junction Improvement Tong	KTR30	V Merrill	8,563	-	7,000	1,563	-	-	8,563	-	8,563	8,563	-				-	-	-
ITP South - Coalport Road Traffic Management, Broseley	KTR31	V Merrill	33,676	-	10,000	3,676	-	-	13,676	333	13,343	13,676	-				20,000	-	-
ITP South - B4373 Bridgnorth Rd Speed Reduction, Broseley	KTR38	V Merrill	30,132	-	10,700	(568)	-	-	10,132	440	9,692	10,132	-				20,000	-	-
ITP South - Dark Lane Broseley Road Safety	KTR40	V Merrill	33,499	-	10,000	3,499	-	-	13,499	332	13,167	13,499	-				20,000	-	-
ITP South - B4194 Button Oak - Sped Limit Alterations	KTR48	V Merrill	3,272	-	-	3,272	-	-	3,272	1,071	2,201	3,272	-				-	-	-
ITP South - Henley Road, Ludlow sign scheme	KST15	V Merrill	10,412	2,012	25,000	(16,600)	-	-	8,400	2,400	6,000	8,400	-				-	-	-
Total					507,399	58,785	(4,414)	(74,038)	487,732	131,981	355,751	487,732		Green	Amber		467,038		
Traffic Management																			
Central																			
ITP Central - Traffic Management Cromwre & Belvidere sch	KTM01	V Merrill	109,588	102,266	5,000	2,322	-	-	7,322	4,047	3,275	7,322	-				-	-	-
ITP Central - Racecourse Lane, Shrewsbury	KTM03	V Merrill	41,925	1,925	10,806	9,194	-	-	20,000	5,805	14,195	20,000	-				20,000	-	-
ITP Central - Eaton Constantine traffic management	KTM05	V Merrill	40,183	4,871	53,147	(17,835)	-	-	35,312	21,783	13,529	35,312	-				-	-	-
ITP Central - Cross Street Bridge, Shrewsbury, Warning Sign	KTM12	V Merrill	5,000	-	5,000	-	-	-	5,000	-	5,000	5,000	-				-	-	-
ITP Central - Permanent Traffic Counter English Bridge	KTM13	V Merrill	5,009	-	2,375	2,634	-	-	5,009	5,009	-	5,009	-				-	-	-
South																			
ITP South - B4386 Little Brampton/Purslow crossroads	KTM08	V Merrill	8,031	7,856	167	8	-	-	175	175	()	175	-				-	-	-
ITP South - A464 Upton Crossroads Shifnal signs	KTM09	V Merrill	20,000	-	20,000	-	-	(8,575)	11,425	633	10,792	11,425	-				8,575	-	-

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q2 2015/16 £	Budget Virements Q3 £	Budget Inc/Dec Q3 £	Reprofile to/from future years Q3 £	Revised Budget Q3 £	Actual Spend 01/01/16 £	Spend to Budget Variance £	Outturn Projection £	Outturn Variance Projection £	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget £	2017/18 Revised Budget £	2018/19 Revised Budget £
ITP South - Albrighton cross road	KTM10	V Merrill	3,500	-	3,500	-	-	-	3,500	-	3,500	3,500	-	-	-		-	-	-
Total					99,995	(3,677)		(8,575)	87,743	37,452	50,291	87,743		Green	Amber		28,575		
Parking Infrastructure																			
Countywide																			
ITP Countywide - Parking Strategy Improvements	KTP02	V Merrill	40,000	-	40,000	-	-	-	40,000	-	40,000	40,000	-	-	-		-	-	-
South																			
ITP South - The Innage Shifnal Parking	KTP01	V Merrill	5,000	-	5,000	-	-	-	5,000	-	5,000	5,000	-	-	-		-	-	-
Total					45,000				45,000		45,000	45,000		Green	Amber				
Network Improvements																			
Countywide																			
ITP Countywide - Bus Shelters	KTN02	V Merrill	57,677	7,677	50,000	-	-	-	50,000	29,421	20,579	50,000	-	-	-		-	-	-
Countywide																			
ITP Central - Shrewsbury Wayfinding BID grant	KTN04	C Edwards	-	-	15,000	(15,000)	-	-	-	-	-	-	-	-	-		-	-	-
South																			
ITP South - Shifnal Network Improvement (S106)	KTN03	V Merrill	135,629	40,803	-	94,826	-	-	94,826	62,618	32,208	94,826	-	-	-		-	-	-
Total					65,000	79,826			144,826	92,039	52,787	144,826		Green	Amber				
Integrated Transport Unallocated																			
Countywide																			
ITP Countywide - Unallocated	KT000	V Merrill	Ongoing		56,984	99,130	-	-	156,114	-	156,114	156,114	-	-	-		458,535	1,000,000	1,000,000
Area Small Works - Central	KT001	V Merrill	Ongoing		-	1,319	-	-	1,319	233	1,086	1,319	-	-	-		-	-	-
Area Small Works - North	KT002	V Merrill	Ongoing		10,708	3,155	-	-	13,863	11,751	2,113	13,863	-	-	-		-	-	-
Area Small Works - South	KT003	V Merrill	Ongoing		-	-	-	-	-	-	-	-	-	-	-		-	-	-
Total					67,692	103,604			171,296	11,983	159,313	171,296		Green	Amber		458,535	1,000,000	1,000,000
Total Integrated Transport Plan					1,818,171		(4,594)	(82,613)	1,730,964	641,691	1,089,273	1,730,964					1,104,148	1,000,000	1,000,000
Total Highways & Transport - LTP					21,126,258		(3,844)	(959,274)	20,163,140	10,471,227.55	9,691,912	20,163,140					17,530,809	15,793,000	14,401,000
LEP Schemes																			
LEP Lichfield Relief Road Project	KOX01	A Evans	368,000	172,326	195,674	-	-	-	195,674	45,199	150,475	195,674	-	Green	Green		-	-	-
LEP Shrewsbury Integrated Transport Package	KIT01	A Evans	7,944,985	309,720	112,280	-	572,985	(379,079)	306,186	98,482	207,704	306,186	-	Green	Green		2,850,000	3,300,000	1,179,079
Total					307,954		572,985	(379,079)	501,860	143,681	358,179	501,860					2,850,000	3,300,000	1,179,079
Retaining Walls and Footbridges																			
Castle Square Car Park Retaining wall	K6BP5	T Sneddon	701,633	701,633	-	-	-	-	-	(4,329)	4,329	-	-	Green	Green		-	-	-
Total										(4,329)	4,329								
Flood Defences & Water Management																			
Much Wenlock - Flood & Water Management	K6FW1	D Edwards	1,659,572	210,728	336,844	-	-	(200,000)	136,844	69,856	66,988	136,844	-	Green	Green		1,312,000	-	-
Craven Arms - Flood & Water Management	K6FW2	D Edwards	70,000	43,951	26,049	-	-	(20,000)	6,049	-	6,049	6,049	-	Green	Green		20,000	-	-
Church Stretton - Flood & Water Management	K6FW3	D Edwards	35,000	-	-	-	-	-	-	-	-	-	-	Green	Green		-	35,000	-
Shifnal - Flood & Water Management	K6FW4	D Edwards	360,000	36,835	23,165	-	-	-	23,165	-	23,165	23,165	-	Green	Green		150,000	150,000	-
Oswestry - Flood & Water Management	K6FW5	D Edwards	91,640	85,648	5,992	-	-	(5,992)	-	-	-	-	-	Green	Green		5,992	-	-
Shrewsbury - Flood & Water Management	K6FW6	D Edwards	158,262	125,400	32,862	-	-	(32,862)	-	-	-	-	-	Green	Green		32,862	-	-
DEFRA Repair & Renewal Flood Grant Scheme	K6FW7	D Edwards	84,242	78,534	5,708	-	-	-	5,708	5,708	-	5,708	-	Green	Green		-	-	-
The Grove, Minsterley IPP Scheme	K6FW8	D Edwards	66,000	25,821	40,179	-	-	-	40,179	29,537	10,642	40,179	-	Green	Green		-	-	-
Shropshire IPP Scheme Phase 1	K6FWA	D Edwards	187,585	56,384	25,631	-	-	-	25,631	-	25,631	25,631	-	Green	Green		69,570	36,000	-
Shropshire Slow the Flow Project	KEF01	D Edwards	280,000	-	70,000	-	-	(30,000)	40,000	6,526	33,474	40,000	-	Green	Green		100,000	70,000	70,000
Total					566,430			(288,854)	277,576	111,627	165,949	277,576					1,690,424	291,000	70,000
Environmental Maintenance - Depots																			
Depot Redevelopment - Unallocated	K6H03	S Brown	197,079	66,974	51,500	32,202	-	(32,202)	51,500	33,483	18,017	51,500	-	Green	Green		78,605	-	-
Depot Redevelopment - Hodnet	K6H06	S Brown	121,907	115,907	21,169	(15,169)	-	-	6,000	-	6,000	6,000	-	Green	Green		-	-	-
Depot Redevelopment - Craven Arms	K6H08	S Brown	1,036,103	907,690	145,446	(17,033)	-	(70,000)	58,413	-	58,413	58,413	-	Green	Green		70,000	-	-
Depot Redevelopment - Stourbridge Road, Bridgnorth	K6H09	S Brown	221,797	105,612	116,185	-	-	(60,000)	56,185	-	56,185	56,185	-	Green	Green		60,000	-	-
Depot Redevelopment - Stourbridge Road Bridgnorth - Salt Dome	K6H10	S Brown	100,000	-	-	-	-	-	-	-	-	-	-	Green	Green		100,000	-	-
Depot Redevelopment - Manor House Lane Store	K6H11	S Brown	50,000	-	50,000	-	-	(50,000)	-	-	-	-	-	Green	Green		50,000	-	-
Depot Redevelopment - Ice Station Replacement	K6H12	S Brown	100,000	-	-	-	-	-	-	-	-	-	-	Green	Green		100,000	-	-
Total					384,300			(212,202)	172,098	33,483	138,615	172,098					458,605		
Total Commissioning					22,543,905		598,776	(1,869,409)	21,273,272	10,823,370	10,449,902	21,273,272					22,884,838	19,384,000	15,650,079
Commissioning - Heads of Service																			
Economic Growth & Prosperity																			
Visitor Economy																			
Music Hall Refurbishment	K5HA9	A Evans	10,106,794	9,735,360	371,434	-	-	-	371,434	292,516	78,918	371,434	-	Green	Green		-	-	-
Records, Archives & Museums Store - Hortonwood	K5HAP	M McKenzie	150,889	146,006	5,090	-	(207)	-	4,883	4,883	-	4,883	-	Green	Green		-	-	-
Theatre Services																			
Theatre Severn - Major Maintenance Improvement Works	KBT01	L Cross	393,860	-	386,260	-	-	-	386,260	276,910	109,350	386,260	-	Green	Green		7,600	-	-
Total					762,784		(207)		762,577	574,309	188,268	762,577					7,600		
Enterprise & Business																			
Food Enterprise Centre - Construction (Battlefield)	KER3B	A Stirling	6,658,535	6,617,861	40,674	-	-	-	40,674	-	40,674	40,674	-	Green	Green		-	-	-

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget	Previous Years Spend	Revised Budget Q2 2015/16	Budget Virements Q3	Budget Inc/Dec Q3	Reprofile to/from future years Q3	Revised Budget Q3	Actual Spend 01/01/16	Spend to Budget Variance	Outturn Projection	Outturn Variance Projection	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget	2017/18 Revised Budget	2018/19 Revised Budget
			£	£	£	£	£	£	£	£	£	£	£				£	£	£
Ludlow Eco Park Plot 3	KED20	A Stirling	75,000	62,583	12,417	-	-	-	12,417	2,060	10,357	12,417	-	Green	Green		-	-	-
Shropshire Small Business Loan Scheme - Phase 1	KED32	C Cox	500,000	300,000	200,000	-	-	(100,000)	100,000	100,000	-	100,000	-	Green	Green		100,000	-	-
Shropshire Small Business Loan Scheme - Phase 2	KED36	C Cox	250,000	250,000	250,000	-	-	(250,000)	-	-	-	-	-	Green	Green		-	-	-
Shropshire Small Business Loan Scheme - Phase 3	KBE01	C Cox	405,140	-	-	-	-	-	-	-	-	-	-	Green	Green		405,140	-	-
Shrewsbury Business Park Phase 2 Extension	KED33	A Stirling	1,757,283	1,572,315	224,968	-	(40,000)	-	184,968	144,331	40,637	184,968	-	Green	Green		-	-	-
MTRP																			
Market Towns Revitalisation - Bridgnorth	KED26	M Pemberton	308,296	257,796	50,500	-	-	-	50,500	39,022	11,478	50,500	-	Green	Green		-	-	-
Market Towns Revitalisation - Ludlow	KED28	M Pemberton	380,939	332,000	48,939	-	-	-	48,939	48,939	-	48,939	-	Green	Green		-	-	-
Total					827,498		(40,000)	(350,000)	437,498	334,352	103,146	437,498					505,140		
Outdoor Recreation																			
Highley/Alveley Colliery Bridge	K5BCN	T Sneddon	1,862,620	1,862,620	12,273	-	(12,273)	-	-	-	-	-	-	Green	Green		-	-	-
Craven Arms - Project Onion	K5BC4	M Blount	97,266	91,316	5,950	-	-	-	5,950	-	5,950	5,950	-	Green	Green		-	-	-
Oswestry Play & Recreational Improvements	K5BC7	M Blount	50,000	-	-	-	-	-	-	-	-	-	-	Green	Green		50,000	-	-
The Mere Play Area	K5T41	M Blount	102,655	100,184	2,471	-	-	-	2,471	-	2,471	2,471	-	Green	Green		-	-	-
Ash Road Oswestry	K5T43	M Blount	73,519	69,437	4,082	-	-	-	4,082	-	4,082	4,082	-	Green	Green		-	-	-
Trefonen Playing Pitch Phase 2 - Drainage Improvements	K5T52	M Blount	42,981	39,146	2,895	-	940	-	3,835	3,835	-	3,835	-	Green	Green		-	-	-
Snailbeach Lead Mine Higher Level Stewardship	K5T53	C Dean	197,851	75,578	76,783	-	45,490	(6,048)	116,225	116,225	-	116,225	-	Green	Green		6,048	-	-
Nesscliffe - Higher Level Stewardship	K5T55	C Dean	25,471	15,768	11,303	-	(1,600)	-	9,703	-	9,703	9,703	-	Green	Green		-	-	-
Crown Meadow Skatepark, Bridgnorth	K5T57	M Blount	90,000	81,063	8,937	-	-	-	8,937	199	8,738	8,937	-	Green	Green		-	-	-
Mere Toilet Improvements	KBR03	M Blount	28,634	-	31,385	(2,751)	-	-	28,634	28,634	(0)	28,634	-	Green	Green		-	-	-
Church Street, St Martins Play Area	KBR04	M Blount	20,261	-	20,261	-	-	-	20,261	20,261	-	20,261	-	Green	Green		-	-	-
Mere Wardens Bungalow Refurbishment	KBR05	M Blount	88,974	-	86,223	2,751	-	(50,000)	38,974	-	38,974	38,974	-	Green	Green		50,000	-	-
Broseley BMX & Outdoor Gym (S106)	KBR06	S McCarthy	40,000	-	-	-	40,000	-	40,000	8,300	31,700	40,000	-	Green	Green		-	-	-
Total					262,563		72,557	(56,048)	279,072	177,453	101,618	279,072					106,048		
Infrastructure & Growth - Growth Point																			
Shrewsbury Growth Point	K6GP1	A Stirling	1,017,703	195,591	108,613	213,499	-	(213,499)	108,613	-	108,613	108,613	-	Green	Green		713,499	-	-
Flaxton Project - Bus Depot & Sports & Social Club	K6GP2	A Stirling	4,482,958	4,482,958	197,042	-	(197,042)	-	-	-	-	-	-	Green	Green		-	-	-
Northern Corridor	K6GP3	A Stirling	363,043	363,043	16,457	-	(16,457)	-	-	-	-	-	-	Green	Green		-	-	-
Shrewsbury Vision	K6GP4	A Stirling	627,259	382,490	144,769	-	-	-	144,769	6,804	137,965	144,769	-	Green	Green		100,000	-	-
Flaxton Project - Implementation	K6FM1	A Stirling	1,000,000	-	-	-	-	-	-	-	-	-	-	Green	Green		1,000,000	-	-
Shrewsbury Vision - New Riverside Development	K6HR1	A Stirling	4,000,000	-	200,000	-	-	-	200,000	13,870	186,130	200,000	-	Green	Green		3,800,000	-	-
Total					666,881			(213,499)	453,382	20,674	432,708	453,382					5,613,499		
Natural World & Historical Landscape																			
Historic Environment Grants	K6HE1	A Mortimer	Ongoing	4,980	41,182	-	-	(20,000)	21,182	7,500	13,682	21,182	-	Green	Green		20,000	-	-
Old Rectory, Whitchurch Section 106	KBN01	A Mortimer	250,000	-	-	-	37,154	-	37,154	-	37,154	37,154	-	Green	Green		212,846	-	-
Total					41,182		37,154	(20,000)	58,336	7,500	50,836	58,336					232,846		
Planning Policy - Affordable Housing																			
Affordable Housing - Rolling Fund	K6AHG	A Mortimer	Ongoing	-	100,580	-	-	(100,580)	-	-	-	-	-	Green	Green		200,580	-	-
Shrewsbury Self Build Scheme	K6AHT	A Mortimer	300,000	7,773	292,227	-	(100,000)	192,227	7,289	184,938	192,227	-	Green	Green		100,000	-	-	
Drapers Almshouses	K6AHU	A Mortimer	240,000	-	120,000	-	-	120,000	-	120,000	120,000	-	Green	Green		120,000	-	-	
Ellesmere Rd, Shrewsbury - Extra Care Scheme	KBH01	A Mortimer	340,000	-	170,000	-	-	170,000	-	170,000	170,000	-	Green	Green		170,000	-	-	
Community Led Affordable Housing Grant Scheme	K6AHV	A Mortimer	1,443,000	1,212,000	231,000	-	-	-	231,000	225,000	6,000	231,000	-	Green	Green		-	-	-
Affordable Housing Contributions Grant Scheme (S106)	K6AHW	A Mortimer	197,000	40,000	112,000	-	45,000	-	157,000	110,000	47,000	157,000	-	Green	Green		-	-	-
Total					1,025,807		45,000	(200,580)	870,227	512,289	357,938	870,227					590,580		
Community Infrastructure Levy																			
CIL Project Grants	KBC01	A Mortimer	Ongoing	11,500	-	-	2,360	-	2,360	2,360	-	2,360	-	Green	Green		-	-	-
Total							2,360		2,360	2,360		2,360							
Broadband																			
Broadband Project - Milestone 0	KB000	C Taylor	874,700	573,220	182,173	-	-	29,884	212,057	212,057	-	212,057	-	Green	Green		89,423	-	-
Broadband Project - Milestone 1	KB001	C Taylor	9,957,510	3,139,195	4,701,080	-	-	(945,074)	3,756,006	2,498,171	1,257,835	3,756,006	-	Green	Green		3,062,309	-	-
Broadband Project - Milestone 2	KB002	C Taylor	4,912,390	1,347,288	2,820,685	-	-	(929,884)	1,890,801	1,348,637	542,164	1,890,801	-	Green	Green		1,674,301	-	-
Broadband Project - Milestone 3	KB003	C Taylor	1,749,657	-	-	-	-	-	-	-	-	-	-	Green	Green		1,749,657	-	-
Total					7,703,938			(1,845,074)	5,858,864	4,058,864	1,800,000	5,858,864					6,575,690		
Total Economic Growth and Prosperity					11,290,653		116,864	(2,685,201)	8,722,316	5,687,800	3,034,516	8,722,316					13,631,403		
Public Protection																			
Private Sector Housing																			
Market Drayton Empty Property Incentive Grant	K5P14	K Collier	377,476	170,744	167,454	39,278	-	-	206,732	203,888	2,844	206,732	-	Green	Green		-	-	-
Oswestry Area Empty Property Incentive Grant	K5P15	K Collier	100,000	58,030	41,970	-	-	(41,970)	-	-	-	-	-	Green	Green		41,970	-	-
Whitchurch Area Empty Property Incentive Grant	K5P17	K Collier	200,000	-	200,000	-	-	(120,000)	80,000	49,168	30,832	80,000	-	Green	Green		120,000	-	-
Shropshire County Empty Property Incentive Grant	KPS01	K Collier	572,524	-	111,802	(39,278)	-	(50,000)	22,524	-	22,524	22,524	-	Green	Green		300,000	250,000	-
Total					521,226			(211,970)	309,256	253,056	56,200	309,256					461,970	250,000	
Total Public Protection					521,226			(211,970)	309,256	253,056	56,200	309,256					461,970	250,000	
Total Commissioning					34,355,784		715,640	(4,766,580)	30,304,844	16,764,226	13,540,617	30,304,844					36,978,211	19,634,000	15,650,079
Adult Services																			
Social Care																			

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q2 2015/16 £	Budget Virements Q3 £	Budget Inc/Dec Q3 £	Reprofile to/from future years Q3 £	Revised Budget Q3 £	Actual Spend 01/01/16 £	Spend to Budget Variance £	Outturn Projection £	Outturn Variance Projection £	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget £	2017/18 Revised Budget £	2018/19 Revised Budget £
Community Capacity Grant	KA000	R Houghton	Ongoing	-	298,403	(278,403)	-	(20,000)	-	-	-	-	-	Green	Green		20,000	-	-
Mount Pleasant - Shared Development Site	K5B60	R Houghton	470,253	454,960	15,293	-	-	15,293	-	-	15,293	15,293	-	Green	Green		-	-	-
Avalon - Office Extension & Alterations	K5B76	R Houghton	68,595	68,595	3,285	(3,285)	-	-	-	-	-	-	-	Green	Green		-	-	-
Telecare Call Monitoring	K5B88	R Houghton	251,413	49,001	202,412	-	-	(130,000)	72,412	37,375	35,037	72,412	-	Green	Green		130,000	-	-
IT Mobile Flexible Working	K5B89	R Houghton	200,000	19,784	180,216	-	-	(130,000)	50,216	10,498	39,718	50,216	-	Green	Green		130,000	-	-
Safe Place Hub - ALD's Louise House	K5B91	R Houghton	-	-	50,000	(50,000)	-	-	-	-	-	-	-	Green	Green		-	-	-
Development Trust Development - Raven Site, Market Drayton	K5B94	R Houghton	2,172,058	1,798,508	373,550	-	-	(100,000)	273,550	142,481	131,069	273,550	-	Green	Green		100,000	-	-
Shared Lives Dementia Respite Adaptations	K5B98	R Houghton	7,087	-	7,087	-	-	7,087	-	7,088	(1)	7,087	-	Green	Green		-	-	-
Adult Social Care Community Capital Grant Scheme	K5B01	R Houghton	40,000	1,000	39,000	-	-	(39,000)	-	-	-	-	-	Green	Green		39,000	-	-
IT Hardware - Implementation of Care Bill	K5B02	R Houghton	279,000	15,850	263,150	-	-	(180,000)	83,150	53,119	30,031	83,150	-	Green	Green		180,000	-	-
Baschurch Assisted Living Bungalow - Phase 3	K5B04	R Houghton	530,000	23,125	486,875	-	-	(40,000)	446,875	232,969	213,906	446,875	-	Green	Green		60,000	-	-
London Road Assisted Living Bungalow - Phase 4	K5B05	R Houghton	470,000	-	100,000	150,000	-	(230,000)	20,000	-	20,000	20,000	-	Green	Green		450,000	-	-
Adult Social Care Bungalow - Phase 5	K5B06	R Houghton	470,000	-	50,000	-	-	(50,000)	-	-	-	-	-	Green	Green		470,000	-	-
Kempsfield/Aquamira Gas Installation	KA001	R Houghton	15,000	-	15,000	-	-	-	15,000	-	15,000	15,000	-	Green	Green		-	-	-
Autism Innovation Capital Grant	KA002	R Houghton	18,500	10,180	8,320	-	-	8,320	-	840	7,480	8,320	-	Green	Green		-	-	-
Transforming Care - Adaptations Grant	KA003	R Houghton	25,000	-	25,000	-	-	25,000	-	-	25,000	25,000	-	Green	Green		-	-	-
Whitchurch Supported Living	KA004	R Houghton	25,000	-	-	25,000	-	25,000	-	-	25,000	25,000	-	Green	Green		-	-	-
Refurb The Meres for Library Services	KA005	R Houghton	40,000	-	-	40,000	-	(40,000)	-	-	-	-	-	Green	Green		40,000	-	-
Bridgnorth Youth Centre Sensory Room & Assisted Bathroom	KA006	R Houghton	70,000	-	-	70,000	-	70,000	-	-	70,000	70,000	-	Green	Green		-	-	-
Kempsfield Pre Lift Housing	KA007	R Houghton	3,500	-	-	3,500	-	3,500	-	-	3,500	3,500	-	Green	Green		-	-	-
4 Sandpit Fitouts	KA009	R Houghton	6,000	-	-	6,000	-	6,000	-	-	6,000	6,000	-	Green	Green		-	-	-
5 Lawley Gardens External Works	KA010	R Houghton	1,800	-	-	1,800	-	1,800	-	-	1,800	1,800	-	Green	Green		-	-	-
Housing Team 20 Laptops	KA011	R Houghton	20,000	-	-	20,000	-	20,000	-	-	20,000	20,000	-	Green	Green		-	-	-
Safety Alarms for Staff	KA012	R Houghton	3,000	-	-	3,000	-	3,000	-	693	2,307	3,000	-	Green	Green		-	-	-
12-14 Blakfriars Oswestry - External DDA compliance	KA013	R Houghton	8,113	-	-	8,113	-	8,113	-	-	8,113	8,113	-	Green	Green		-	-	-
Aquamira - Water Filtration System Replacement	KA014	R Houghton	4,275	-	-	4,275	-	4,275	-	-	4,275	4,275	-	Green	Green		-	-	-
Total					2,117,591	-	-	(959,000)	1,158,591	485,063	673,528	1,158,591	-				1,619,000	-	-
Housing Health & Wellbeing																			
Disabled Facilities Grants	K5P03	A Begley	Ongoing	1,304,923	1,832,329	-	-	(400,000)	1,432,329	812,231	620,098	1,432,329	-	Green	Green		400,000	-	-
Total					1,832,329	-	-	(400,000)	1,432,329	812,231	620,098	1,432,329	-				400,000	-	-
Total Adult Services					3,949,920	-	-	(1,359,000)	2,590,920	1,297,293	1,293,627	2,590,920	-				2,019,000	-	-
Children's Services																			
Children's Safeguarding																			
Children's Residential Care																			
Children's Residential Care - Buildings Conversion	K3A47	K Bradshaw	35,334	959	34,375	-	-	-	34,375	15,027	19,348	34,375	-	Green	Green		-	-	-
Total					34,375	-	-	-	34,375	15,027	19,348	34,375	-				-	-	-
Youth Work																			
Youth - Oswestry Teenspace	K3EY4	S Wilkins	2,735,667	2,687,271	48,396	-	-	-	48,396	-	48,396	48,396	-	Green	Green		-	-	-
Total					48,396	-	-	-	48,396	-	48,396	48,396	-				-	-	-
Total Children's Safeguarding					82,771	-	-	-	82,771	15,027	67,744	82,771	-				-	-	-
Learning & Skills																			
Early Years																			
Short Breaks	K3L59	N Ward	453,887	444,806	9,081	-	-	-	9,081	-	9,081	9,081	-	Green	Green		-	-	-
Early Years Unallocated	KLE00	N Ward	Ongoing	-	21,108	58,035	-	(74,143)	5,000	5,000	-	5,000	-	Green	Green		74,143	-	-
Ludlow Junior School Early Years	KLE01	N Ward	17,115	-	47,806	(30,691)	-	-	17,115	17,115	(0)	17,115	-	Green	Green		-	-	-
Ludlow Jnr Demountable Reconfiguration	KLE02	N Ward	200,000	-	20,000	-	-	(20,000)	-	-	-	-	-	Green	Green		200,000	-	-
Shifnal Primary - Hopscotch Nursery	KLE03	N Ward	26,462	-	21,194	5,268	-	-	26,462	24,277	2,186	26,462	-	Green	Green		-	-	-
Cressage EY Demountable Refurb	KLE04	N Ward	43,366	-	-	43,366	-	(43,366)	-	-	-	-	-	Green	Green		43,366	-	-
Bluebell Nursery - Martin Wilson School	KLE05	N Ward	30,450	-	-	30,450	-	-	30,450	-	30,450	30,450	-	Green	Green		-	-	-
Brown Clee Nursery	K3L01	N Ward	266,725	261,008	5,717	-	-	-	5,717	-	5,717	5,717	-	Green	Green		-	-	-
Mereside Primary - St Giles Pre-school Extension & Refurbishment	K3L06	N Ward	171,280	385	219,615	(48,720)	-	-	170,895	150,614	20,281	170,895	-	Green	Green		-	-	-
Broseley John Wilkinson Primary Early Years	K3L11	N Ward	250,000	105	249,895	-	-	(249,895)	-	-	-	-	-	Green	Green		249,895	-	-
Worthen Primary Early Years	K3L12	N Ward	130,000	-	130,000	-	-	(130,000)	-	-	-	-	-	Green	Green		130,000	-	-
Whitchurch Children's Centre	K3L14	N Ward	150,000	1,075	148,925	-	-	(148,925)	-	-	-	-	-	Green	Green		148,925	-	-
Total					873,341	57,708	-	(666,329)	264,720	197,005	67,715	264,720	-				846,329	-	-
Primary Schools																			
Primary School Refurbishment Unallocated	KLP00	P Wilson	Ongoing	-	19,879	7,062	-	(26,941)	-	-	-	-	-	Green	Green		26,941	-	-
Chirbury - School House Refurbishment	K3122	P Wilson	96,314	59,976	36,338	-	-	-	36,338	36,338	-	36,338	-	Green	Green		-	-	-
Highley - Reconfigure Office Area & Accessible Toilet	K3A08	P Wilson	90,000	618	-	-	-	-	-	-	-	-	-	Green	Green		89,382	-	-
Woodfield Infants - Refurbishment Nursery Demountable/Secure L	K3A30	P Wilson	208,838	181,231	27,607	-	-	-	27,607	-	27,607	27,607	-	Green	Green		-	-	-
Kinlet Primary - Heads Office/PPA/Lobby Works	K3A54	P Wilson	81,030	-	81,030	-	-	(80,645)	385	385	-	385	-	Green	Green		80,645	-	-
Worthen Primary - Secure Lobby	K3A59	P Wilson	76,736	195	-	-	-	-	-	-	-	-	-	Green	Green		76,541	-	-
Harlescote Junior Toilet Refurbishment	K3A86	P Wilson	36,774	35,050	1,724	-	-	-	1,724	1,943	(219)	1,724	-	Green	Green		-	-	-

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget	Previous Years Spend	Revised Budget Q2 2015/16	Budget Virements Q3	Budget Inc/Dec Q3	Reprofile to/from future years Q3	Revised Budget Q3	Actual Spend 01/01/16	Spend to Budget Variance	Outturn Projection	Outturn Variance Projection	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget	2017/18 Revised Budget	2018/19 Revised Budget
			£	£	£	£	£	£	£	£	£	£	£				£	£	£
St John The Baptist Secure Lobby	K3A88	P Wilson	-	-	7,770	(7,770)	-	-	-	-	-	-	-	Green	Green		-	-	-
Rushbury Primary Reception & Playground	K3A90	P Wilson	31,790	13,080	18,710	-	-	-	18,710	18,564	146	18,710	-	Green	Green		-	-	-
Belvidere Primary Toilet Refurbishment	K3A96	P Wilson	86,190	-	86,190	-	-	-	86,190	57,482	28,708	86,190	-	Green	Green		-	-	-
Hinstock Primary Reconfigure Boys/Girls Toilets	K3A99	P Wilson	23,845	-	25,216	(1,371)	-	-	23,845	23,845	-	23,845	-	Green	Green		-	-	-
Sundourne Infant - Infant Toilet Refurbishment	K3AA2	P Wilson	29,175	36,115	(6,940)	-	-	-	(6,940)	(6,940)	-	(6,940)	-	Green	Green		-	-	-
Sundorne Infant Toilet Upgrade phase 2	KLP01	P Wilson	41,594	-	44,062	(2,468)	-	-	41,594	41,594	(0)	41,594	-	Green	Green		-	-	-
Belvidere Primary Reception play area	KLP02	P Wilson	21,929	-	21,800	129	-	-	21,929	8,504	13,425	21,929	-	Green	Green		-	-	-
Crowmoor Reception play area	KLP03	P Wilson	21,665	-	21,800	(135)	-	-	21,665	19,877	1,788	21,665	-	Green	Green		-	-	-
Longnor Toilet refurbishment	KLP04	P Wilson	-	-	32,700	-	-	(32,700)	-	-	-	-	-	Green	Green		32,700	-	-
Pontesbury Toilet Upgrades Phase 1	KLP05	P Wilson	27,193	-	27,193	-	-	-	27,193	21,199	5,994	27,193	-	Green	Green		-	-	-
St Peters Wern Toilet Remodelling	KLP06	P Wilson	92,769	-	87,200	5,569	-	-	92,769	412	92,357	92,769	-	Green	Green		-	-	-
Gobowen Toilet refurbishment	KLP07	P Wilson	48,472	-	48,472	-	-	-	48,472	41,277	7,195	48,472	-	Green	Green		-	-	-
Bomere Heath Toilet refurbishment	KLP08	P Wilson	49,201	-	50,217	(1,016)	-	-	49,201	46,683	2,518	49,201	-	Green	Green		-	-	-
Total					630,968			(140,286)	490,682	311,164	179,518	490,682					306,209		
Basic Need																			
Basic Need Unallocated	KLB00	P Wilson	Ongoing	-	55,142	-	-	(55,142)	-	-	-	-	-	Green	Green		750,415	2,213,797	-
Market Drayton - Basic Need	K3181	P Wilson	264,060	220,756	43,304	-	-	-	43,304	4,791	38,513	43,304	-	Green	Green		-	-	-
Whitchurch Infant School - Basic Need	K3182	P Wilson	305,738	190,486	115,252	-	-	-	115,252	112,371	2,881	115,252	-	Green	Green		-	-	-
Ellesmere Primary Basic Need	K3AX1	P Wilson	276,491	270,520	5,971	-	-	-	5,971	-	5,971	5,971	-	Green	Green		-	-	-
Shrewsbury Mount Pleasant	KLB01	P Wilson	300,000	-	20,000	-	-	-	20,000	-	20,000	20,000	-	Green	Green		280,000	-	-
St. Lawrence CE Primary School, Church Stretton	KLB02	P Wilson	300,000	-	20,000	-	-	-	20,000	-	20,000	20,000	-	Green	Green		280,000	-	-
Shifnal Primary	KLB03	P Wilson	300,000	-	20,000	-	-	-	20,000	-	20,000	20,000	-	Green	Green		280,000	-	-
Shrewsbury North Primary - Site TBC	KLB04	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green		20,000	280,000	-
Market Drayton Infant/Junior - Ste TBC	KLB05	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green		20,000	280,000	-
Shifnal St Andrews	KLB06	P Wilson	600,000	-	-	-	-	-	-	-	-	-	-	Green	Green		40,000	560,000	-
Sundorne Infants/Harlescott Junior - Site TBC	KLB07	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green		-	300,000	-
Market Drayton Primary	KLB08	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green		-	300,000	-
Shifnal St Andrews	KLB09	P Wilson	300,000	-	-	-	-	-	-	-	-	-	-	Green	Green		-	300,000	-
Total					279,669			(55,142)	224,527	117,162	107,365	224,527					1,670,415	4,233,797	
School Amalgamations																			
School Amalgamations Unallocated	KLA00	P Wilson	Ongoing	-	20,858	103,220	-	(124,078)	-	-	-	-	-	Green	Green		124,078	-	-
Mossley Weasant	K3200	P Wilson	2,865,218	2,817,356	90,852	(42,990)	-	-	47,862	-	47,862	47,862	-	Green	Green		-	-	-
Hollywell Community	K3201	P Wilson	2,009,449	2,008,069	61,610	(60,230)	-	-	1,380	-	1,380	1,380	-	Green	Green		-	-	-
The Grange	K3203	P Wilson	1,671,892	1,671,643	249	-	-	-	249	249	-	249	-	Green	Green		-	-	-
Bishop Hooper	K3094	P Wilson	3,440,817	3,402,059	38,758	-	-	-	38,758	-	38,758	38,758	-	Green	Green		-	-	-
Buntingsdale - Nursery Extension /Additional Toilets/Secure Lobby	K3206	P Wilson	282,241	259,958	22,283	-	-	-	22,283	-	22,283	22,283	-	Green	Green		-	-	-
Shawbury Primary / St Mary's Amalgamation	K3207	P Wilson	1,997,001	1,839,836	157,165	-	-	-	157,165	572	156,593	157,165	-	Green	Green		-	-	-
St Martins - All Through School	K3208	P Wilson	3,388,023	3,198,919	189,104	-	-	-	189,104	-	189,104	189,104	-	Green	Green		-	-	-
Total					580,879			(124,078)	456,801	821	455,980	456,801					124,078		
Secondary Schools																			
Secondary School Refurbishment Unallocated	KLS00	P Wilson	Ongoing	-	58,624	77,195	-	(130,000)	5,819	-	5,819	5,819	-	Green	Green		130,000	-	-
Church Stretton - Sports Hall	K3B21	P Wilson	3,102,250	3,102,250	16,624	(16,624)	-	-	-	-	-	-	-	Green	Green		-	-	-
Oldbury Wells Sports Hall	K3155	P Wilson	1,693,043	1,650,828	42,215	-	-	-	42,215	42,215	-	42,215	-	Green	Green		-	-	-
Belvidere Science College Toilet Refurbishment	K3A97	P Wilson	82,659	523	82,136	-	-	-	82,136	20,709	61,427	82,136	-	Green	Green		-	-	-
Meole Brace - Toilets Near Entrance	K3B13	P Wilson	79,116	1,669	85,509	(8,062)	-	-	77,447	77,446	1	77,447	-	Green	Green		-	-	-
Mary Webb Sports Hall Lighting Upgrade	K3B15	P Wilson	17,607	-	17,607	-	-	-	17,607	-	(0)	17,607	-	Green	Green		-	-	-
Lacon Childre Refurbishment of Science Classrooms	K3B17	P Wilson	101,107	98,667	2,440	-	-	-	2,440	2,239	201	2,440	-	Green	Green		-	-	-
Oldbury Wells Improved Science Room/Arts	K3B18	P Wilson	45,091	-	50,620	(5,529)	-	-	45,091	45,091	-	45,091	-	Green	Green		-	-	-
Thomas Adams Upgrade Changing Rooms	K3B19	P Wilson	61,502	61,502	-	-	-	-	-	16,698	(16,698)	-	-	Green	Green		-	-	-
Belvidere Secondary School - Hall Refurbishment Phase 1	KLS01	P Wilson	85,102	-	150,000	(64,898)	-	-	85,102	71,643	13,459	85,102	-	Green	Green		-	-	-
Mary Webb - Toilets	KLS02	P Wilson	83,407	-	80,000	3,407	-	-	83,407	238	83,170	83,407	-	Green	Green		-	-	-
Ludlow Secondary School - Science Lab Refurbishment C3	KLS03	P Wilson	104,299	-	100,000	4,299	-	-	104,299	-	104,299	104,299	-	Green	Green		-	-	-
Bishops Castle CC - Changing Rooms	KLS04	P Wilson	80,000	-	80,000	-	-	-	80,000	1,375	78,625	80,000	-	Green	Green		-	-	-
Community College Bishops Castle - Science Lab Refurbishment	KLS05	P Wilson	109,054	-	100,000	9,054	-	-	109,054	-	109,054	109,054	-	Green	Green		-	-	-
Meole Brace Secondary - Humanities Room	KLS06	P Wilson	45,596	-	48,388	(2,792)	-	-	45,596	44,325	1,271	45,596	-	Green	Green		-	-	-
Total					914,163	(3,950)		(130,000)	780,213	339,585	440,628	780,213					130,000		
Universal Infant Free School Meals																			
School Kitchen Unallocated (Capitalised DSG)	KLK00	P Wilson	299,265	-	267,560	33,758	(2,053)	(284,265)	15,000	-	15,000	15,000	-	Green	Green		284,265	-	-
Broseley - Asbestos removal, electrics	KLK01	P Wilson	23,641	-	23,886	(245)	-	-	23,641	21,930	1,711	23,641	-	Green	Green		-	-	-
Corvedale (aided) - Convert Storeroom	KLK02	P Wilson	5,000	-	5,000	-	-	-	5,000	-	5,000	5,000	-	Green	Green		-	-	-
Greenfields - Ventilation Upgrade	KLK03	P Wilson	13,946	-	13,946	-	-	-	13,946	8,527	5,419	13,946	-	Green	Green		-	-	-
Longnor - New Kitchen	KLK04	P Wilson	25,426	-	25,426	-	-	-	25,426	24,059	1,367	25,426	-	Green	Green		-	-	-
St John the Baptist, Ruyton X1 Towns - Extend Kitchen	KLK05	P Wilson	57,053	-	57,053	-	-	(56,641)	412	2,213	(1,801)	412	-	Green	Green		56,641	-	-
Shifnal - Dishwasher & Electrics	KLK06	P Wilson	12,247	-	6,881	5,366	-	-	12,247	12,247	(0)	12,247	-	Green	Green		-	-	-
Wilfred Owen - Dishwasher & Ventilation	KLK07	P Wilson	-	-	17,000	(17,000)	-	-	-	-	-	-	-	Green	Green		-	-	-
Wistanstow - Refurb whole Kitchen	KLK08	P Wilson	34,270	-	34,270	-	-	-	34,270	29,444	4,826	34,270	-	Green	Green		-	-	-
Market Drayton Infants - Fire Doors out of Hall	KLK09	P Wilson	26,544	13,272	13,272	-	-	-	13,272	13,272	(0)	13,272	-	Green	Green		-	-	-
Oakmeadow - Fire Doors out of Hall	KLK10	P Wilson	-	-	15,600	(15,600)	-	-	-	-	-	-	-	Green	Green		-	-	-
Stoke on Tern - Refurb whole Kitchen	KLK11	P Wilson	72,621	-	72,621	-	-	-	72,621	66,203</									

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget	Previous Years Spend	Revised Budget Q2 2015/16	Budget Virements Q3	Budget Inc/Dec Q3	Reprofile to/from future years Q3	Revised Budget Q3	Actual Spend 01/01/16	Spend to Budget Variance	Outturn Projection	Outturn Variance Projection	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget	2017/18 Revised Budget	2018/19 Revised Budget
			£	£	£	£	£	£	£	£	£	£	£				£	£	£
Bishops Castle Primary - Replace Windows	KL050	P Wilson	38,974	-	38,974	-	-	-	38,974	22,098	16,876	38,974	-	Green	Green		-	-	-
St Lawrence, Church Stretton - Replace Demountable Windows	KL051	P Wilson	20,712	-	20,712	-	-	-	20,712	14,432	6,280	20,712	-	Green	Green		-	-	-
Bulidwas - Part Rear Window/Door Replacement to Entrance	KL052	P Wilson	-	-	8,720	(8,720)	-	-	-	-	-	-	-	Green	Green		-	-	-
Albrighton, St Mary's - Demolition of Disused Brick Chimney and Flue	KL053	P Wilson	13,059	-	13,080	(21)	-	-	13,059	380	12,679	13,059	-	Green	Green		-	-	-
Highley Primary School - Replacement External Doors and Windows	KL054	P Wilson	30,099	-	29,977	122	-	-	30,099	30,099	(0)	30,099	-	Green	Green		-	-	-
Ludlow Junior - 2nd Phase Electrical Rewire	KL055	P Wilson	43,515	-	49,119	(5,604)	-	-	43,515	40,225	3,291	43,515	-	Green	Green		-	-	-
Trinity, Ford - Rewire Phase 1	KL056	P Wilson	41,548	-	46,262	(4,714)	-	-	41,548	31,858	9,690	41,548	-	Green	Green		-	-	-
Mary Webb - Dining Room Roof, Drainage	KL057	P Wilson	116,379	-	116,379	-	-	(24,627)	91,752	84,887	6,865	91,752	-	Green	Green		24,627	-	-
Meole Brace Secondary - Replacement Windows to Art Room B13	KL058	P Wilson	14,133	-	16,350	(2,217)	-	-	14,133	10,184	3,949	14,133	-	Green	Green		-	-	-
John Wilkinson Primary - Improvement Storm Drainage to GP Road	KL059	P Wilson	4,360	-	4,360	-	-	(4,360)	-	-	-	-	-	Green	Green		4,360	-	-
Stoke on Tern - Replacement Windows to Rear Elevation	KL060	P Wilson	22,522	-	22,522	-	-	(22,350)	172	-	-	172	-	Green	Green		22,350	-	-
Longnor - Rewire Phase 1	KL061	P Wilson	43,074	-	46,284	(3,210)	-	-	43,074	43,074	-	43,074	-	Green	Green		-	-	-
Stiperstones - Repairs to Demountable	KL062	P Wilson	5,450	-	5,450	-	-	(5,450)	-	-	-	-	-	Green	Green		5,450	-	-
Bryn Offa - 2nd Phase Electrical Rewire	KL063	P Wilson	31,268	-	32,358	(1,090)	-	-	31,268	31,268	-	31,268	-	Green	Green		-	-	-
Sundorne Infant - 2nd Phase Electrical Rewire	KL064	P Wilson	32,290	-	32,432	(142)	-	-	32,290	35,465	(3,175)	32,290	-	Green	Green		-	-	-
Weston Rhyn - 2nd Phase Electrical Rewire	KL065	P Wilson	30,279	-	32,762	(2,483)	-	-	30,279	30,279	-	30,279	-	Green	Green		-	-	-
St Giles - 1st Phase Rewire	KL066	P Wilson	16,350	-	16,350	-	-	(16,100)	250	250	-	250	-	Green	Green		16,100	-	-
Whixall - Re-Roofing Demountables	KL068	P Wilson	36,923	-	36,923	-	-	-	36,923	36,923	(0)	36,923	-	Green	Green		-	-	-
Kinlet - Replacement of Rotten Timber Suspended Floor to Old Classroom	KL069	P Wilson	21,800	-	21,800	-	-	(21,723)	77	77	-	77	-	Green	Green		21,723	-	-
Coleham - External Walls, Windows & Doors	KL070	P Wilson	62,402	-	62,402	-	-	-	62,402	50,000	12,402	62,402	-	Green	Green		-	-	-
Moreton Say - Re-Roofing of Original Main Building	KL071	P Wilson	65,400	-	65,400	-	-	(65,400)	-	-	-	-	-	Green	Green		65,400	-	-
Hanwood - External Demountable Repairs - Roofing & Windows	KL072	P Wilson	11,336	-	11,336	-	-	-	11,336	11,332	4	11,336	-	Green	Green		-	-	-
Pontesbury - Reroofing the School Hall & Classroom 6	KL073	P Wilson	49,458	-	49,458	-	-	-	49,458	35,573	13,885	49,458	-	Green	Green		-	-	-
Hope - 1st Phase re-roof of School to include Remedial Drainage	KL074	P Wilson	65,400	-	65,400	-	-	-	65,400	855	64,545	65,400	-	Green	Green		-	-	-
St Lawrence, Church Stretton - 1st Phase Rewire	KL075	P Wilson	45,869	-	49,020	(3,151)	-	-	45,869	45,869	-	45,869	-	Green	Green		-	-	-
Highley - 2nd Phase Electrical Rewire	KL076	P Wilson	87,183	-	87,190	(7)	-	-	87,183	87,183	-	87,183	-	Green	Green		-	-	-
Beckley - Exterior Decoration of Demountable	KL077	P Wilson	3,409	-	3,468	(59)	-	-	3,409	3,409	-	3,409	-	Green	Green		-	-	-
Mispilly - Phase 2 Replacement Hall Windows	KL078	P Wilson	17,481	-	16,350	1,131	-	-	17,481	-	17,481	-	-	Green	Green		-	-	-
St Andrews, Wem - Replace Slate Roof Covering 2 Storey Classroom	KL079	P Wilson	60,638	-	63,477	(2,839)	-	-	60,638	60,638	-	60,638	-	Green	Green		-	-	-
Lordwood - Phased Replacement Windows	KL080	P Wilson	24,654	-	21,888	2,766	-	-	24,654	22,618	2,036	24,654	-	Green	Green		-	-	-
Whixall - 2nd Phase Rewire	KL081	P Wilson	32,630	-	32,630	-	-	-	32,630	32,630	(0)	32,630	-	Green	Green		-	-	-
Stoke on Tern Primary - 1st Phase Rewire	KL082	P Wilson	21,693	-	21,800	(107)	-	-	21,693	21,693	-	21,693	-	Green	Green		-	-	-
Albrighton, St Mary's - Part Reroof Infants	KL083	P Wilson	65,400	-	65,400	-	-	(65,400)	-	-	-	-	-	Green	Green		65,400	-	-
Mary Webb - English Classrooms Rewiring	KL084	P Wilson	54,391	-	54,391	-	-	-	54,391	48,990	5,401	54,391	-	Green	Green		-	-	-
Belvidere Secondary - Rewire of 2nd Floor	KL085	P Wilson	83,028	-	83,028	-	-	-	83,028	55,236	27,792	83,028	-	Green	Green		-	-	-
St Andrews, Shifnal - Renewal Fan Convectors	KL086	P Wilson	25,451	-	25,451	-	-	-	25,451	26,606	(1,155)	25,451	-	Green	Green		-	-	-
Shawbury Primary - Re-roofing Hall	KL087	P Wilson	16,314	11,391	6,632	(1,709)	-	-	4,923	4,922	1	4,923	-	Green	Green		-	-	-
Thomas Adams Secondary - 1st Phase Rewire of Switch gear & sockets	KL088	P Wilson	31,133	-	32,768	(1,635)	-	-	31,133	31,133	(0)	31,133	-	Green	Green		-	-	-
Moreton Say Primary - 1st Phase Rewire & Switch Gear	KL089	P Wilson	19,613	-	19,630	(17)	-	-	19,613	19,613	-	19,613	-	Green	Green		-	-	-
Prees - 3rd Phase Rewire	KL090	P Wilson	32,545	-	32,545	-	-	-	32,545	32,545	(0)	32,545	-	Green	Green		-	-	-
Hodnet - 3rd Phase Rewire	KL091	P Wilson	43,330	-	43,330	-	-	-	43,330	43,330	(0)	43,330	-	Green	Green		-	-	-
St Martins - 1st phase secondary rewire	KL092	P Wilson	50,019	-	55,165	(5,146)	-	-	50,019	50,019	-	50,019	-	Green	Green		-	-	-
Alveley - replace rotten timber classroom external doors.	KL093	P Wilson	6,540	-	6,540	-	-	(6,540)	-	-	-	-	-	Green	Green		6,540	-	-
Coleham - Reroof pitched roofs phase 2	KL094	P Wilson	105,960	-	105,960	-	-	-	105,960	94,002	11,958	105,960	-	Green	Green		-	-	-
St Martins - Replace flat roof covering	KL095	P Wilson	75,381	-	75,381	-	-	-	75,381	60,603	14,778	75,381	-	Green	Green		-	-	-
Market Drayton Infant - Replace windows and doors Phase 2	KL096	P Wilson	41,902	-	65,400	(23,498)	-	-	41,902	2,185	39,717	41,902	-	Green	Green		-	-	-
Oldbury Wells East - Re-roofing Science Block	KL097	P Wilson	55,121	-	70,099	(14,978)	-	-	55,121	53,857	1,264	55,121	-	Green	Green		-	-	-
Sheriffhales - Roof repairs to demountable	KL098	P Wilson	2,424	-	2,180	244	-	-	2,424	-	2,424	2,424	-	Green	Green		-	-	-
St Andrews, Shifnal - Replace Doors	KL099	P Wilson	15,919	-	16,350	(431)	-	-	15,919	-	15,919	15,919	-	Green	Green		-	-	-
Hadnall - fenestration	KL100	P Wilson	46,870	-	46,870	-	-	-	46,870	-	46,870	46,870	-	Green	Green		-	-	-
Lower Heath Pri - Window Replacement	KL101	P Wilson	19,121	-	14,997	4,124	-	-	19,121	17,781	1,340	19,121	-	Green	Green		-	-	-
Burford - Rewire 2nd Phase	KL102	P Wilson	24,088	-	24,088	-	-	-	24,088	21,090	2,998	24,088	-	Green	Green		-	-	-
Newtown CE Primary - Replace timber framed windows to main school	KL103	P Wilson	13,444	-	13,444	-	-	-	13,444	13,444	(0)	13,444	-	Green	Green		-	-	-
St Georges - Window fenestration	KL104	P Wilson	70,850	-	70,850	-	-	-	70,850	9,203	61,647	70,850	-	Green	Green		-	-	-
Oxon Primary School Reroofing Demountable Roofs	KL105	P Wilson	29,208	-	30,768	(1,560)	-	-	29,208	29,208	(0)	29,208	-	Green	Green		-	-	-
Hadnall re-roof Phase 1	KL106	P Wilson	8,698	-	8,698	-	-	-	8,698	8,698	(0)	8,698	-	Green	Green		-	-	-
Belvidere School - Reroof Block 1	KL107	P Wilson	64,366	-	64,366	-	-	-	64,366	54,010	10,356	64,366	-	Green	Green		-	-	-
Ludlow School - Part Humanities block re roof	KL108	P Wilson	86,429	-	86,429	-	-	-	86,429	70,511	15,918	86,429	-	Green	Green		-	-	-
Shifnal Primary - Electrical services, replacement of lighting	KL109	P Wilson	22,675	-	22,675	-	-	-	22,675	14,237	8,438	22,675	-	Green	Green		-	-	-
Gobowen Primary - Replace kitchen roof	KL110	P Wilson	9,614	-	10,595	(981)	-	-	9,614	9,614	-	9,614	-	Green	Green		-	-	-
Welshampton - Replace windows	KL111	P Wilson	14,710	-	16,181	(1,471)	-	-	14,710	14,710	-	14,710	-	Green	Green		-	-	-
St Giles - Reroof 2 no. demountables	KL112	P Wilson	44,739	-	44,739	-	-	-	44,739	39,275	5,464	44,739	-	Green	Green		-	-	-
Hinstock - Demountable windows	KL113	P Wilson	13,080	-	13,080	-	-	(13,080)	-	-	-	-	-	Green	Green		13,080	-	-
Bishops Castle CC - Hall re fenestration	KL114	P Wilson	82,125	-	82,125	-	-	-	82,125	26,593	55,532	82,125	-	Green	Green		-	-	-
Tilstock - Rewire Phase 1	KL115	P Wilson	28,493	-	28,493	-	-	-	28,493	20,445	8,048	28,493	-	Green	Green		-	-	-
Grove Curtain Walling - Final Phase	KL116	P Wilson	69,941	-	80,000	(10,059)	-	-	69,941	-	69,941	69,941	-	Green	Green		-	-	-
Welshampton - Replace Heating System	KL117	P Wilson	10,511	-	10,000	511	-	-	10,511	9,000	1,511	10,511	-	Green	Green		-	-	-
Cockshutt - Reroof Demountable	KL118	P Wilson	19,181	-	20,000	(819)	-	-	19,181	-	19,181	19,181	-	Green	Green		-	-	-
Gobowen - Rewire Phase 1	KL119	P Wilson	27,624	-	30,942	(3,318)	-	-	27,624	27,624	(0)	27,624	-	Green	Green		-	-	-
West Felton - Rewire Phase 1	KL120	P Wilson	20,507	-	21,815	(1,308)	-	-	20,507	20,507	(0)	20,507	-	Green	Green		-	-	-

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget	Previous Years Spend	Revised Budget Q2 2015/16	Budget Virements Q3	Budget Inc/Dec Q3	Reprofile to/from future years Q3	Revised Budget Q3	Actual Spend 01/01/16	Spend to Budget Variance	Outturn Projection	Outturn Variance Projection	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget	2017/18 Revised Budget	2018/19 Revised Budget
			£	£	£	£	£	£	£	£	£	£	£				£	£	£
Cheswardine - Rewire Phase 1	KL121	P Wilson	31,430	-	30,000	1,430	-	-	31,430	4,643	26,787	31,430	-	Green	Green		-	-	-
Lower Heath - Rewire Phase 1	KL122	P Wilson	21,528	-	21,528	-	-	-	21,528	15,896	5,632	21,528	-	Green	Green		-	-	-
Ludlow Secondary - Rewire Phase 1	KL123	P Wilson	33,678	-	30,000	3,678	-	(33,678)	-	-	-	-	-	Green	Green		33,678	-	-
Wistanstow - Rewire Phase 1	KL124	P Wilson	18,295	-	19,385	(1,090)	-	-	18,295	18,295	-	18,295	-	Green	Green		-	-	-
Belvidere Secondary School - Roof Demountable Block	KL125	P Wilson	12,465	-	12,465	-	-	-	12,465	9,936	2,529	12,465	-	Green	Green		-	-	-
Ellesmere Primary - Survey Ducts	KL126	P Wilson	16,350	-	-	16,350	-	(16,350)	-	-	-	-	-	Green	Green		16,350	-	-
Welshampton Primary - Additional Electrical Works	KL127	P Wilson	10,614	-	-	10,614	-	-	10,614	-	10,614	10,614	-	Green	Green		-	-	-
Church Preen - Phase 1 Rewire	KL128	P Wilson	10,900	-	-	10,900	-	(10,900)	-	-	-	-	-	Green	Green		10,900	-	-
Ludlow Infants - Replacement Windows	KL129	P Wilson	10,900	-	-	10,900	-	(10,900)	-	-	-	-	-	Green	Green		10,900	-	-
Longnor - Retaining Wall	KL130	P Wilson	3,270	-	-	3,270	-	(3,270)	-	-	-	-	-	Green	Green		3,270	-	-
Mary Webb School - Additional Electrical Works	KL131	P Wilson	8,666	-	-	8,666	-	-	8,666	-	8,666	8,666	-	Green	Green		-	-	-
Much Wenlock Primary - Insulate Roof Space	KL132	P Wilson	10,900	-	-	10,900	-	(10,900)	-	-	-	-	-	Green	Green		10,900	-	-
Ludlow Secondary - Reroof Demountable	KL133	P Wilson	8,698	-	-	8,698	-	-	8,698	-	8,698	8,698	-	Green	Green		-	-	-
St Martins - Additional Electrical Works	KL134	P Wilson	10,744	-	-	10,744	-	-	10,744	-	10,744	10,744	-	Green	Green		-	-	-
Ludlow Junior - Replacement Windows	KL135	P Wilson	8,720	-	-	8,720	-	-	8,720	-	8,720	8,720	-	Green	Green		-	-	-
Ludlow Secondary - Replace Kitchen Windows	KL136	P Wilson	10,900	-	-	10,900	-	(10,900)	-	-	-	-	-	Green	Green		10,900	-	-
Castlefields, Bridgnorth EYFS - Replacement Windows	KL137	P Wilson	14,916	-	-	14,916	-	-	14,916	-	14,916	14,916	-	Green	Green		-	-	-
Selattyn - Phase 1 Heating	KL138	P Wilson	16,350	-	-	16,350	-	(16,350)	-	-	-	-	-	Green	Green		16,350	-	-
Pontesbury - Phase 1 Windows	KL139	P Wilson	20,091	-	-	20,091	-	-	20,091	-	20,091	20,091	-	Green	Green		-	-	-
Farlow - Retaining Wall	KL140	P Wilson	10,900	-	-	10,900	-	(10,900)	-	-	-	-	-	Green	Green		10,900	-	-
Greenfields - Phase 1 Rewire	KL141	P Wilson	10,867	-	-	10,867	-	-	10,867	-	10,867	10,867	-	Green	Green		-	-	-
Total					5,396,214	(57,708)	32,427	(1,053,795)	4,317,138	2,883,616	1,433,522	4,317,138	-				4,486,781	3,432,986	-
Fire Safety Schemes																			
Fire Safety - Unallocated	KLF00	P Wilson	Ongoing	-	290,129	(113,186)	-	(150,000)	26,943	-	26,943	26,943	-	Green	Green		150,000	-	-
Fire Safety - Oakmeadow	K3V34	P Wilson	2,838	-	2,838	-	-	-	2,838	2,838	(-)	2,838	-	Green	Green		-	-	-
Fire Safety - Woodlands (Wem)	K3V42	P Wilson	79,801	47,259	32,542	-	-	-	32,542	14,344	18,198	32,542	-	Green	Green		-	-	-
Fire Safety - Radbrook	K3V45	P Wilson	18,557	-	20,006	-	-	-	18,557	18,557	-	18,557	-	Green	Green		-	-	-
Fire Safety - Shifnal Primary	K3V46	P Wilson	42,583	-	46,387	(3,804)	-	-	42,583	39,771	2,812	42,583	-	Green	Green		-	-	-
Fire Safety - Whitchurch Infants	K3V47	P Wilson	24,292	-	24,292	-	-	-	24,292	24,292	(328)	24,292	-	Green	Green		-	-	-
Fire Safety - Shifnal St Andrews	KLF01	P Wilson	-	-	-	-	-	-	-	638	(638)	-	-	Green	Green		-	-	-
Fire Safety - Sundome Infant School	KLF02	P Wilson	43,600	-	-	43,600	-	-	43,600	30,638	12,962	43,600	-	Green	Green		-	-	-
Fire Safety - Oswestry Meadows	KLF03	P Wilson	-	-	-	-	-	-	-	495	(495)	-	-	Green	Green		-	-	-
Fire Safety - Belvidere Primary	KLF04	P Wilson	-	-	-	-	-	-	-	536	(536)	-	-	Green	Green		-	-	-
Fire Safety - Alveley Primary	KLF05	P Wilson	-	-	-	-	-	-	-	401	(401)	-	-	Green	Green		-	-	-
Fire Safety - Minsterley Primary	KLF06	P Wilson	19,664	-	-	19,664	-	-	19,664	426	19,238	19,664	-	Green	Green		-	-	-
Fire Safety - Ludlow Infants	KLF09	P Wilson	25,430	-	-	25,430	-	-	25,430	-	25,430	25,430	-	Green	Green		-	-	-
Fire Safety - Crowmoor Primary	KLF10	P Wilson	3,620	-	3,620	-	-	-	3,620	2,459	1,161	3,620	-	Green	Green		-	-	-
Fire Safety - Ludlow St Laurence	KLF11	P Wilson	16,076	-	-	16,076	-	-	16,076	-	16,076	16,076	-	Green	Green		-	-	-
Fire Safety - Bishop Castle Primary	KLF12	P Wilson	13,669	-	-	13,669	-	-	13,669	-	13,669	13,669	-	Green	Green		-	-	-
Total					419,814	-	-	(150,000)	269,814	135,723	134,091	269,814	-				150,000	-	-
Special Education Needs																			
Schools Access Initiative Unallocated	KLD00	P Wilson	Ongoing	-	236,038	13,009	-	(249,047)	-	-	-	-	-	Green	Green		249,047	-	-
Kettlemere Centre - Lakelands	K3CX0	P Wilson	1,014,540	832,426	182,114	-	-	-	182,114	90,691	91,423	182,114	-	Green	Green		-	-	-
Woodlands Outreach Int Works	K3CX9	P Wilson	2,340	2,340	13,009	(13,009)	-	-	-	-	-	-	-	Green	Green		-	-	-
Total					431,161	-	-	(249,047)	182,114	90,691	91,423	182,114	-				249,047	-	-
Devolved Formula Capital & UIFSM - Allocated by schools		P Wilson	Ongoing	-	1,077,095	(2,329)	(32,329)	-	1,042,437	867,392	175,045	1,042,437	-	Green	Green		1,000,000	-	-
Total Learning & Skills					11,177,015	-	(1,955)	(2,909,583)	8,265,477	5,134,065	3,131,412	8,265,477	-				9,303,765	7,666,783	-
Total Children's Services					11,259,786	-	(1,955)	(2,909,583)	8,348,248	5,149,092	3,199,156	8,348,248	-				9,303,765	7,666,783	-
Resources & Support																			
Customer Care & Support Services																			
Assets & Estates Management																			
Mardol House Adaptation and Refit	KRP03	S Jackson	3,640,000	167,641	3,411,929	-	-	60,430	3,472,359	3,458,571	13,788	3,472,359	-	Green	Green		-	-	-
Total					3,411,929	-	-	60,430	3,472,359	3,458,571	13,788	3,472,359	-				-	-	-
Assets & Estates - Energy & Sustainability																			
Shawbury St Marys Solar PV	KRV01	S Law	66,548	193	66,355	-	-	-	66,355	59,909	6,446	66,355	-	Green	Green		-	-	-
Highley Primary Solar PV	KRV02	S Law	-	-	52,800	-	(52,800)	-	-	-	-	-	-	Green	Green		-	-	-
Bishops Castle Primary Solar PV	KRV03	S Law	43,900	-	43,900	-	-	-	43,900	36,263	7,637	43,900	-	Green	Green		-	-	-
Weston Rhyn Primary Solar PV	KRV04	S Law	38,320	-	38,320	-	-	-	38,320	28,895	9,425	38,320	-	Green	Green		-	-	-
St Peters Primary Solar PV	KRV05	S Law	-	-	47,500	-	(47,500)	-	-	-	1,049	-	-	Green	Green		-	-	-
Harlescote Junior Solar PV	KRV06	S Law	50,250	-	50,250	-	-	-	50,250	19,899	30,351	50,250	-	Green	Green		-	-	-
Mount Pleasant Primary Solar PV	KRV07	S Law	47,200	-	47,200	-	-	-	47,200	34,586	12,614	47,200	-	Green	Green		-	-	-
Ludlow Youth Centre Solar PV	KRV11	S Law	29,556	-	-	-	29,556	-	29,556	-	29,556	29,556	-	Green	Green		-	-	-
Severn Valley Country Park Solar PV	KRV14	S Law	18,131	-	-	-	18,131	-	18,131	-	18,131	18,131	-	Green	Green		-	-	-
SPARC - Solar PV	KRV15	S Law	61,007	-	-	-	61,007	-	61,007	-	61,007	61,007	-	Green	Green		-	-	-
Shirehall - Solar PV	KRV17	S Law	269,935	-	-	-	269,935	-	269,935	-	269,935	269,935	-	Green	Green		-	-	-

Shropshire Council - Capital Programme 2015/16 - 2018/19

Capital Scheme Details Quarter 3 2015/16

Scheme Description	Code	Project Manager	Total Approved Scheme Budget £	Previous Years Spend £	Revised Budget Q2 2015/16 £	Budget Virements Q3 £	Budget Inc/Dec Q3 £	Reprofile to/from future years Q3 £	Revised Budget Q3 £	Actual Spend 01/01/16 £	Spend to Budget Variance £	Outturn Projection £	Outturn Variance Projection £	RAG Status Scheme on Budget	RAG Status Scheme Progress	Note	2016/17 Revised Budget £	2017/18 Revised Budget £	2018/19 Revised Budget £
Total					346,325	-	278,329	-	624,654	180,600	444,054	624,654	-				-	-	-
Assets & Estates - Small Holdings																			
The Clamp - Smallholding Refurbishment	KCS03	S Law	149,940	6,207	143,733	-	-	(50,000)	93,733	-	93,733	93,733	-	Green	Green		50,000	-	-
Total					143,733	-	-	(50,000)	93,733	-	93,733	93,733	-				50,000	-	-
Assets & Estates - Gypsy Sites																			
Gypsy Site - Park Hall, Oswestry	K6T01	S Law	515,802	434,784	85,216	(4,198)	-	(50,000)	31,018	11,510	19,508	31,018	-	Green	Green		50,000	-	-
Gypsy Site - Long Lane, Craven Arms	K6T02	S Law	271,793	267,595	44,404	(40,206)	-	-	4,198	3,886	312	4,198	-	Green	Green		-	-	-
Gypsy Site - Manor House Lane	K6T03	S Law	651,879	309,076	298,399	44,404	-	-	342,803	342,453	350	342,803	-	Green	Green		-	-	-
Gypsy Sites - Whittington Phase 2	K6T04	S Law	677,220	352,234	324,986	-	-	(70,000)	254,986	218,618	36,368	254,986	-	Green	Green		70,000	-	-
Gypsy Sites - Craven Arms Phase 2	K6T05	S Law	483,729	331,027	152,702	-	-	(50,000)	102,702	74,521	28,181	102,702	-	Green	Green		50,000	-	-
Total					905,707	-	-	(170,000)	735,707	650,988	84,719	735,707	-				170,000	-	-
Total Customer Care & Support Services					4,807,694	-	278,329	(159,570)	4,926,453	4,290,159	636,294	4,926,453	-				220,000	-	-
Legal Strategy & Democratic Elections																			
A3 Forms Hardware Funding	KLGO2	S Ijewsky	29,358	11,330	18,028	-	-	-	18,028	17,047	981	18,028	-	Green	Green		-	-	-
Total					18,028	-	-	-	18,028	17,047	981	18,028	-				-	-	-
Total Resources & Support					4,825,722	-	278,329	(159,570)	4,944,481	4,307,206	637,275	4,944,481	-				220,000	-	-
Total General Fund Capital Programme					54,391,212	-	992,014	(9,194,733)	46,188,493	27,517,818	18,670,675	46,188,493	-				48,520,976	27,300,783	15,650,079
Housing Revenue Account																			
Major Repairs Programme - SC Contracts																			
Housing Major Repairs Programme	K5P01	A Begley	Ongoing	-	159,359	234,410	-	(393,769)	-	-	-	-	-	Green	Green		3,693,769	3,550,000	-
Disabled Adaptations	K5P24	A Begley	Ongoing	-	12,863	(12,863)	-	-	-	-	-	-	-	Green	Green		-	-	-
Hepatitis/Kitchen Void Works	K5P44	A Begley	Ongoing	-	19,858	(19,858)	-	-	-	-	-	-	-	Green	Green		-	-	-
Asbestos Removal	K5P45	A Begley	Ongoing	-	53,914	(51,689)	-	-	2,225	2,225	-	2,225	-	Green	Green		-	-	-
Total					245,994	150,000	-	(393,769)	2,225	2,225	-	2,225	-				3,693,769	3,550,000	-
Major Repairs Programme - STAR Housing Contracts																			
STAR Rewires	K5R02	A Begley	800,001	467,827	332,174	-	-	(50,000)	282,174	198,051	84,123	282,174	-	Green	Green		50,000	-	-
STAR Heating Installation Works	K5R03	A Begley	165,033	165,033	-	-	-	-	-	-	-	-	-	Green	Green		-	-	-
STAR Electrical Remedial Works	K5R04	A Begley	609,316	352,892	256,424	-	-	(10,000)	246,424	174,857	71,567	246,424	-	Green	Green		10,000	-	-
STAR Roofing	K5R05	A Begley	550,000	206,028	343,972	-	-	(300,000)	43,972	-	43,972	43,972	-	Green	Green		300,000	-	-
STAR Major Works	K5R06	A Begley	345,091	178,471	166,620	-	-	(40,000)	126,620	71,997	54,623	126,620	-	Green	Green		40,000	-	-
STAR Kitchens & Bathrooms	K5R07	A Begley	1,505,800	1,055,800	450,000	-	-	(350,000)	100,000	8,704	91,296	100,000	-	Green	Green		350,000	-	-
STAR Fire Safety Works	K5R08	A Begley	244,000	96,756	147,244	-	-	(100,000)	47,244	24,889	22,355	47,244	-	Green	Green		100,000	-	-
STAR One Off Doors	K5R09	A Begley	50,000	33,782	16,218	-	-	-	16,218	8,447	7,771	16,218	-	Green	Green		-	-	-
STAR External Doors	K5R11	A Begley	218,000	975	217,025	-	-	(150,000)	67,025	4,422	62,603	67,025	-	Green	Green		150,000	-	-
STAR External Wall Insulation	K5R12	A Begley	900,000	6,395	893,605	-	-	-	893,605	838,613	54,992	893,605	-	Green	Green		-	-	-
STAR Disabled Aids & Adaptations	K5R13	A Begley	500,001	236,076	263,925	-	-	-	263,925	160,384	103,541	263,925	-	Green	Green		-	-	-
STAR Heating Insulation Works (Liberty)	K5R14	A Begley	1,750,000	819,652	930,348	-	-	-	930,348	599,957	330,391	930,348	-	Green	Green		-	-	-
STAR Sewage Treatment Works	KSH01	A Begley	70,000	-	70,000	-	-	(62,000)	8,000	-	8,000	8,000	-	Green	Green		62,000	-	-
STAR Asbestos Removal	KSH02	A Begley	200,000	-	200,000	-	-	(50,000)	150,000	78,412	71,588	150,000	-	Green	Green		50,000	-	-
STAR Kitchens & Bathrooms Voids	KSH03	A Begley	250,000	-	250,000	-	-	-	250,000	131,227	118,773	250,000	-	Green	Green		-	-	-
STAR Oswestry Castlefields Regeneration	KSH04	A Begley	150,000	-	150,000	(150,000)	-	-	-	-	-	-	-	Green	Green		150,000	-	-
Total					4,687,555	(150,000)	-	(1,112,000)	3,425,555	2,299,960	1,125,595	3,425,555	-				1,262,000	-	-
New Build Programme																			
Housing New Build Programme - Phase 1	K5NB1	A Begley	7,176,340	6,773,862	302,565	-	-	-	302,565	249,133	53,432	302,565	-	Green	Green		99,913	-	-
Housing New Build Programme - Phase 2	K5NB2	A Begley	3,815,981	-	2,357,000	-	274,000	(1,159,722)	1,471,278	510,061	961,217	1,471,278	-	Green	Green		2,291,629	53,074	-
Total					2,659,565	-	274,000	(1,159,722)	1,773,843	759,194	1,014,649	1,773,843	-				2,391,542	53,074	-
Total Housing Revenue Account					7,593,114	-	274,000	(2,665,491)	5,201,623	3,061,379	2,140,244	5,201,623	-				7,347,311	3,603,074	-
Total Capital Programme					61,984,326	-	1,266,014	(11,860,224)	51,390,116	30,579,197	20,810,919	51,390,116	-				55,868,287	30,903,857	15,650,079

Shropshire Council - Capital Programme 2015/16 - 2018/19

Financing	B/F Budget Q2 2015/16 £	Budget Virements Q3 £	Budget Inc/Dec Q3 £	Reprofile to/from future years Q3 £	Revised Budget Q3 15/16 £	2016/17 Revised Budget £	2017/18 Revised Budget £	2018/19 Revised Budget £
Self Financed Prudential Borrowing	3,111,929	-	-	60,430	3,172,359	-	-	-
Government Grants								
Department for Transport	18,124,000	-	-	-	18,124,000	16,750,000	16,293,000	14,901,000
Department for Health - Community Capacity Grant	776,000	-	-	-	776,000	-	-	-
Department for Health - Disabled Facilities Grants	1,379,128	-	-	-	1,379,128	-	-	-
Department for Education								
- Condition Capital Grant	3,432,986	-	-	-	3,432,986	3,432,986	3,432,986	-
- Basic Need Capital Grant	1,709,784	-	-	-	1,709,784	1,795,273	1,784,013	-
- Devolved Formula Capital	1,020,245	-	(40,881)	-	979,364	1,000,000	-	-
HCA - Travellers	905,707	-	-	(170,000)	735,707	170,000	-	-
HCA - New Build	-	-	274,000	-	274,000	-	-	-
BDUK - Broadband	4,234,554	-	-	-	4,234,554	-	-	-
Environment Agency	476,720	-	-	(230,000)	246,720	1,381,570	291,000	70,000
DEFRA	5,708	-	-	-	5,708	-	-	-
Local Enterprise Partnership (LEP) Fund	25,601	-	572,985	-	598,586	2,350,000	2,800,000	300,000
	32,090,433	-	806,104	(400,000)	32,496,537	26,879,829	24,600,999	15,271,000
Other Grants								
Historic England	2,062	-	38,290	-	40,352	-	-	-
Natural England	84,022	-	(1,600)	-	82,422	-	-	-
Sports England	5,987	-	15,620	-	21,607	-	-	-
Arts Council	-	-	19,017	-	19,017	-	-	-
Other Grants	553,730	-	(180)	-	553,550	-	-	-
	645,801	-	71,147	-	716,948	-	-	-
Other Contributions								
Section 106	417,657	-	151,107	(2,000)	566,764	406,381	-	-
Community Infrastructure Levy (CIL)	-	-	2,360	-	2,360	-	-	-
Other Contributions	58,311	-	750	(20,000)	39,061	20,000	-	-
	475,968	-	154,217	(22,000)	608,185	426,381	-	-
Revenue Contributions to Capital	2,808,461	-	8,697	(799,659)	2,017,499	1,269,659	250,000	-
Major Repairs Allowance	5,557,757	-	-	(2,044,939)	3,512,818	5,441,865	3,603,074	-
Corporate Resources (expectation - Capital Receipts only)	17,293,977	-	225,849	(8,654,056)	8,865,770	21,850,553	2,449,784	379,079
Total Confirmed Funding	61,984,326	-	1,266,014	(11,860,224)	51,390,116	55,868,287	30,903,857	15,650,079

Shropshire Council - Capital Programme 2015/16 - 2018/19

Funding changes - Quarter 3

Budget Increase/Decrease	2015/16	2016/17	2017/18	2018/19	Details
Government Grant					
Department for Transport				14,901,000	Indicative Highways Maintenance Allocation of £13.275m and Integrated Transport of £1.626m as per the Capital Strategy.
Department for Education	(40,881)				Removal of DFC monies for schools that have transferred to Academy status.
HCA - New Build	274,000				HCA funding towards 12 of the 31 new build properties to be built as part of the HRA New Build Phase 2 programme.
Local Enterprise Partnership (LEP) Fund	572,985	2,350,000	2,800,000	300,000	Additional pump priming funding (£23k) towards the development of the Shrewsbury Integrated Transport Package LEP project. £6m in grant across 2015/16 to 2018/19 for implementation of the project as per the Capital Strategy.
Total Government Grants	806,104	2,350,000	2,800,000	15,201,000	
Other Grants					
Historic England	38,290				New grant funding to the Snailbeach Lead Mine Higher Level Stewardship scheme.
Natural England	(1,600)				Reduction in grant, transferred to Revenue element of scheme.
Sports England	15,620				Re-inclusion of grant balance to finance scheme retention.
Arts Council	19,017				New funding from the Arts Council England Wi-Fi in Public Libraries fund to enable library wi-fi facilities to be upgraded.
Other Grants	(180)				
Total Other Grants	71,147	-	-	-	
Other Contributions					
Section 106	151,107	212,846			S106 funding towards the restoration of the Old Rectory, Whitchurch (£250k) Broseley BMX & Outdoor Gym (£40k), School Condition scheme (£33k) and Affordable Housing grants (£45k).
Community Infrastructure Levy (CIL)	2,360				New CIL grant payment approved for street lighting in Claverley.
Other Contributions	750				Private contribution to Highways scheme.
Total Other Contributions	154,217	212,846	-	-	
Major Repairs Allowance		(150,000)			Reduction in allocation to Major Repairs Programme as scheme now not proceeding.
Revenue Contributions to Capital	8,697				Minor revenue contributions to schemes.
Capital Receipts	225,849	1,097,121			2015/16: Removal of 2 school Solar PV schemes that are no longer proceeding from the programme (£100k); offset by the addition of 4 new Solar PV schemes for Corporate buildings. Also removal of £40k following final settlement of Shrewsbury Business Park Phase 2 extension contract. 2016/17: New funding (£942k) for the HRA new build programme, financed from ringfenced receipts from the disposal of HRA assets. Re-allocation of small business loan scheme repayments (£155k) for future use as a small business loan scheme to sustain support to businesses, as agreed by Cabinet 09/12/15.
	1,266,014	3,509,967	2,800,000	15,201,000	
	-	-	-	-	
Re-profiling					
Commissioning					

Shropshire Council - Capital Programme 2015/16 - 2018/19

Bereavement Services	(30,000)	30,000			Re-profile of part of remaining monies for Mytton Oak Remembrance Park.
Highways & Transport	(959,274)	959,274			Re-profiling due to schemes delays until 2016/17 and scheme retention monies not due until 2016/17.
LEP Schemes	(379,079)			379,079	Re-profiling of Council monies towards the scheme following confirmation of the main LEP grant and that this funding can be used in advance of Council monies.
Flood Defences & Water Management	(288,854)	288,854			Re-profiling of monies for schemes not proceeding this year.
Environmental Maintenance - Depots	(212,202)	212,202			Re-profiling of unallocated monies/salt barn monies, pending the outcome of a countywide review on salt barn provision.
Enterprise & Business	(350,000)	350,000			Re-profiling of £350k allocated to Small Business Loans, whilst a new small business loan scheme is developed to sustain support to businesses.
Outdoor Recreation	(56,048)	56,048			Re-profile of retention/part of scheme budget, for two schemes that will now not complete until 2016/17.
Infrastructure & Growth - Growth Point	(213,499)	213,499			Re-profiling of the balances of 2 completed scheme transferred back to Shrewsbury Growth Point budget.
Natural Build & Historical Landscape	(20,000)	20,000			Re-profile of part of monies for Historic Environment Grants based on anticipated drawdown of grants.
Planning Policy - Affordable Housing	(200,580)	200,580			Re-profiling of £100k on the Shrewsbury Self Build Scheme as works will now not be completed until 2016/17 and £101k of unallocated monies.
Broadband	(1,845,074)	1,845,074			Re-profiling based on BT's revised profile of how much funding will be drawn down this financial year. The project is still on delivery schedule; the re-profiling is required due to delays due to the road permitting scheme and with contractors submitting their invoices to BT, delaying their claims to the Council.
Private Sector Housing	(211,970)	211,970			Re-profile of monies allocated to empty property incentive grant, based on an expected drawdown of grants.
	(4,766,580)	4,387,501	-	379,079	
Adult Services					
Social Care	(959,000)	959,000			Re-profiling of monies allocated to schemes, which will now not be delivered until 2016/17.
Housing Health & Wellbeing	(400,000)	400,000			Re-profile of part of budget for Disabled Facilities Grants, based on expected drawdown in financial year, from level of expenditure/commitments in the system.
	(1,359,000)	1,359,000	-	-	
Children's Services					
Learning & Skills	(2,909,583)	2,909,583			Re-profiling for schemes which can now not be delivered until 2016/17 and unallocated monies that will now not be able to be allocated to deliverable schemes in year.
	(2,909,583)	2,909,583	-	-	
Resources & Support					
Property Services	60,430	(60,430)			Bringing forward retention balance for Mardol House refurbishment from 2016/17, as final account and settlement has been agreed in 2015/16.

Shropshire Council - Capital Programme 2015/16 - 2018/19

Assets & Estates - Small Holdings	(50,000)	50,000			Part re-profile of budget based on when works are scheduled to take place.
Assets & Estates - Gypsy Sites	(170,000)	170,000			Re-profile of remaining budget pending further works.
	(159,570)	159,570	-	-	
Housing Revenue Account					
Major Repairs Programme	(1,505,769)	1,505,769			Re-profiling of unallocated monies on the HRA Major Repairs programme.
New Build Phase 2	(1,159,722)	1,106,648	53,074		Reprofile of the budget for the New Build Phase 2 programme, based on agreed cash flow forecast with contractor, who has now been appointed.
	(2,665,491)	2,612,417	53,074	-	
	(11,860,224)	11,428,071	53,074	379,079	
	-	-	-	-	



Committee and Date

Cabinet
10 February 2016

Council
25th February 2016

INCOME REVIEW OF FEES AND CHARGES FOR 2016/17

Responsible Officer James Walton

e-mail: James.walton@shropshire.gov.uk Tel: (01743) 255011

1 Summary

- 1.1 The Council has a gross budget of £576.4m for 2015/16 which is funded by Council Tax, Localised Business Rates, Revenue Support and Top up Grant, Other Specific Grants and Contributions and Fees and Charges. Fees and Charges contribute significantly to the Council's ability to provide a diverse range of services. As detailed in the Council's Financial Strategy, the Council has significant savings to find in 2016/17 which amount to over £36m and a further £20m in the following two financial years. The council has already implemented £150m of savings over the last six years and continuing to deliver significant savings is becoming increasingly difficult.

As the government continues to reduce central funding so the reliance on local taxes increases. The Council provides a diverse range of services and it is important that it is clear on how the services it provides are funded. This will allow it to not only set fair charges for users when it is appropriate to do so but also to make a clear case for additional funding where the cost of key statutory services cannot be met by locally raised taxes. For non-priority services, there will be a need to cover the full cost of the service by charges if the service is to continue in the longer term. This in turn will allow the Council to allocate a reducing net budget to priority services which the Council has a duty to provide.

On 17 July 2014, Council agreed the Council Charging Policy which should be followed when charges are being reviewed and the mechanism for approving annual fees and charges. This report recommends the level of fees and charges to be applied in 2016/17.

A full schedule of 2016/17 charges is contained in Appendix 3

- 1.2 The report also recommends the approach to be followed to calculate rent levels for the Council's retained housing stock for the 2016/17 financial year. It should be noted that the recommendations in the report for Social Housing Rents are based on the current requirements set in the Welfare Reform and Work Bill which is currently being passed through Parliament and may need amending if changes are made to the Bill as it proceeds through Parliament.

2 Recommendations

It is recommended that Members:-

- 2.1 Note the breakdown of the total income for 2015/16 and in particular that the charges for discretionary services represent only £16.233m of the £55.560m of income derived from Fees and Charges.
- 2.2 Recommend to Council the charges for 2016/17 as detailed in Appendix 3 to be implemented 1 April 2016, recognising that managers have proposed varying policies for 2016/17 fees and charges ranging from a reduction or freeze in certain areas to above inflation level increases in others, based on the nature of the service, market forces, customer reaction and competition from other providers as well as the state of the economy. Any changes required further to ongoing reviews will be approved in line with the Council's charging policy, officer delegations and the financial rules.
- 2.3 Note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to cabinet and council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 2.4 Note that monitoring reports will identify adjustments required to income budgets in the financial strategy which may or may not be offset by corresponding adjustments to expenditure budgets.
- 2.5 Subject to restrictions or exemptions identified in the Welfare Reform and Work Bill it is recommended to Council that
 - I. Social Housing Rents are reduced by 1% from 4th April 2016.
 - II. Affordable rents for 2016/17 are reduced by 1% from 4th April 2016.
 - III. Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home.
 - IV. Up to 58 Social rents are converted to Affordable rents in accordance with the Homes and Communities Agency grant funding for the Phase 2 new homes building programme.
 - V. Service charges continue to be set on the basis of actual cost.
- 2.6 Recommend to Council the Personal Budget Contributions policy for Adult Services which is reviewed annually.

REPORT

3 Risk Assessment and Opportunities Appraisal

- 3.1 Income is a key part of the Council's financial strategy. The identification of additional income across the Council provides opportunities to remove the Council's

reliance on other forms of funding, some of which we are unable to control. The key risks associated with income generation relate to the potential for under-recovery through a number of factors such as elasticity of demand, changing economic circumstances and emergence of competition. Growth in the reliance of income from fees and charges heightens this risk. Consideration of new charges will take into account the requirements of the Human Rights Act, any necessary environmental appraisals, the need for Equalities Impact Needs Assessments and in some cases any necessary service user feedback.

4 Financial Implications

- 4.1 The Council's 2015/16 gross revenue budget includes £360.536m of income. The majority of this income is specific grant and the amount to be received in the year is generally known and fixed within a year. The balance, which for the Council is £106.789m, can vary significantly and requires careful management and monitoring throughout the year. Variations in income can significantly affect the Council's financial position. By detailed consideration of income streams and factors which affect the levels of income the Council receives, the risk of significant budget variations caused by a shortfall in income levels will be reduced.
- 4.2 Application of a 1% rent cut for Social and Affordable rents will result in the 52 week average social rent falling by 83p to £82.66 per week and the average affordable rent falling by £1.02 to £101.36 per week. The overall impact to the HRA will be a reduction in rent income of £180,400 from 2015/16 to 2016/17.

5 Background

- 5.1 The financial landscape for local authorities continues to be very challenging as we look towards 2016/17. Having already delivered £150m savings to the end of 2015/16 the Council has a further £36m to find in 2016/17 and £20m over the following two years. To meet the challenges of reduced government funding and additional service pressures the Council needs to continue to explore all options to reduce net expenditure, by both reducing gross expenditure and/or increasing income.
- 5.2 The Council has the power to charge for some services under various legislation dating back many years e.g. 1949 Prevention of Damage by Pests Act. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers local authority's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company. This report concentrates on charging for discretionary services. A key point is that charges should be set at the right level to balance the subsidy between service user and taxpayer.
- 5.3 The current Financial Strategy does not specifically identify additional income from fees and charges in future years. Within agreed savings plans, however, there are reviews of income levels which will contribute to the savings. The Financial Strategy details how the projected funding for the Council over the next 3 years will not be sufficient to enable it to continue to deliver all services. To allow non-priority services to continue both alternative delivery mechanism and revised charging strategies will

need to be explored. Increases in charges may deliver savings, or offset existing service pressures. An increase in individual fees and charges does not necessarily create additional funding beyond the current approved budget and it is important not to “double count” any potential savings from increased income. As savings are implemented budgets will need fine tuning and adjustments will be required to both expenditure and income headings.

6 The Council’s 2015/16 Income Budget

- 6.1 The Council’s gross revenue budget for 2015/16 is £576.376m. This budget is part funded by government grants and other income such as fees and charges to give the Council’s net budget of £215.842m which is funded by formula grant and council tax. A large proportion of the income funding the Council’s gross budget comes from national government in the form of specific and/or ringfenced grants. This report looks at the remaining “Other Income” figure with a view to understanding how this figure is made up and how much control the Council has over this figure in terms of seeking to increase it.
- 6.2 The total gross income for the Council is shown in Table 1 below.

Table 1: 2015/16 Gross Income

	£m
RSG (including returned amounts)	44.155
Top up Grant	10.036
Business Rates	39.166
Council Tax and Collection Funds	122.485
Net Budget Requirement	215.842
Specific Grants (incl. DSG)	253.747
Other Income	106.789
Total Gross Income	576.376

- 6.3 This report will concentrate on an evaluation of the “Other Income” line above. For completeness, a list of specific grants is shown in Appendix 2.
- 6.4 Just as expenditure is categorised into different types, employees, premises, supplies and services and so on, income is also split into different categories. The table below gives a breakdown of the “Other Income” figure identified above.

Table 2: Categorisation of “Other Income”

	£m
Other Grants and Contributions	32.226
Fees & Charges	56.101
Internal Recharges	18.462
Total Other Income	106.789

- 6.5 As in previous years, the income figure shown above for fees and charges can be further categorised into income arising from fees and charges for the provision of

services which can be set at the discretion of the Council (discretionary) and income where the levels are set by statute or restricted by regulations or guidance. The latter includes planning fees, which are set at a statutory level and other fees, the level of which must follow statutory guidance (for example charges for residential accommodation which are governed by CRAG (Charges for Residential Accommodation Guide)). There are also areas where the service is operating on a trading basis e.g. County Training, Shire Services and Landlord Services where the income is currently included as ring-fenced although all traded services are being considered as part of Business Planning. For the purpose of this report, income which is part of a contractual/service level agreement has been considered as non-discretionary. All contract and service level agreements are being reviewed as part of the Business Planning process for the Council.

6.6 The report, although detailing all fees and charges in Appendix 3, concentrates on discretionary income areas where there is a decision to be made by the Council on the level of charge. For car parking fees which vary across the county, internet links to the relevant sites are contained in Appendix 3. The Council Financial Strategy does not separately identify any additional income from increases to fees and charges. As part of the achievement of future year's budget savings several service areas are reviewing income targets and ensuring that the contribution towards offsetting costs is maximised.

7 Charging Policy

7.1 The Council Charging Policy was agreed by Council on 17 July 2014 and can be accessed via the Council website.

7.2 The key factors to be considered for the Council when setting fees and charges are:

- Set to achieve council policy
- Recovery of full costs where possible
- Where user is subsidised by tax payer this should be transparent
- Charges should be based on validated management and customer information.
- Charges and concessions for services should follow a consistent and logical pattern

7.3 It is important that the income targets set remain challenging and stretching and wherever possible recognise current inflation levels. In setting 2016/17 targets, however, managers have been able to use their knowledge of the service, the market forces and competitors to set meaningful targets. There needs to be recognition of constraints on public finance and the ability to provide services which are ultimately subsidised by the council tax and business rate payers. The review allows a consolidation of income policies, monitoring and savings issues within the overall framework of the financial strategy.

7.4 The next section of the report will cover the analysis of the 2015/16 income budget with detail about specific service budgets provided in Appendix 1.

8 2015/16 Income Analysis

- 8.1 The original budget for fees and charges income for 2015/16 is £56.101m. Since the Budget was set in February a number of small virements have adjusted the total Fees and Charges budget to create a revised budget of £55.560m. Table 4 below provides details of this revised income by Directorate and also details the breakdown of this figure as discretionary and non-discretionary income. The detail by service area is provided in Appendix 1

Table 4: Analysis of 2015/16 Income by Service Area

Service Area	2015/16 Budget £m	Discretionary Income £m	Non-Discretionary Income £m
Adults	16.089	0.114	15.975
Children's	8.119	0.928	7.191
Commissioning	15.708	10.560	5.148
Public Health	0.754	0.596	0.158
Resources and Support	6.875	4.035	2.840
Shire Services	8.015		8.015
Total Fees and Charges	55.560	16.233	39.327

- 8.2 The £39.327m of non-discretionary income shown in Table 4 above can be further analysed between statutory income, trading income and other, as shown in Table 5:

Table 5: Analysis of 2012/13 Non-Discretionary Income by Service Area

Service Area	Statutory Income £m	Trading Income £m	Other Income £m
Adults	15.431		0.544
Children's	0.038	5.658	1.495
Commissioning	4.863	0.226	0.059
Public Health	0.068		0.09
Resources and Support	1.171	0.597	1.072
Shire Services		8.015	

Total Non-Discretionary Income	21.571	14.496	3.260
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- 8.3 The Statutory income figure in Adults relates to charges to clients which are set by individual assessments and are governed by Department of Health guidelines. The Council's Policy for charging, the Personal Budgets Contributions Policy, is attached at Appendix 5 for approval. The policy replaces "Charging for Residential Accommodation Guide" and the Council's Fairer Charging Policy and is reviewed annually.
- 8.4 The majority of the remaining statutory income is in Commissioning within Regulatory Services and relates to income in Development Management (planning and land charges search fees), Public Protection Services (licensing fees and penalty charge notices) and Highways & Transport (highways development control and New Road & Street Works Act). The amount in Resources and Support relates mainly to the Council's financing arrangements.
- 8.5 The trading account income of £14.496m relates chiefly to Shire Services income (£8.015m) and County Training income (£5.658m) in Children's Services. There are small amount in other Directorates relating to trading activities
- 8.6 The remaining areas of 'Other Income' relate to areas where there are service Level Agreements to provide a service, primarily in relation to education services which are traded with schools and academies and are subject to separate service level agreements. The other income in Resources and Support relates to the provision of services to outside bodies governed by service level agreements and rental agreements for properties. Also, interest arising from financing arrangements including interest earned on the Council's investments which is dictated by the financial markets.
- 8.7 For discretionary income, totalling £16.233m, more detail on individual services is provided in Appendix 1. The main areas where the Council has discretion to agree fees and charges outside of any contract or service level agreement are
- Car parking
 - New road and street works
 - Theatre
 - Leisure and Visitor Economy
 - Music and Arts Services
 - Registrars

9 2016/17 Charges

- 9.1 Charges recommended for 2016/17 are detailed in Appendix 3.
- 9.2 Increases in charges are proposed in certain service areas and individual tariffs subject to increases are shaded in grey within Appendix 3.

10 2016/17 Income Levels

- 10.1 This report considers the level of fees and charges the Council will set for 2016/17. All changes to income budgets will be considered as part of the Budget Setting and Financial Strategy process. As previously noted, the Financial Strategy does not currently include any inflationary adjustments to income budgets for future years. The combination of stretching existing income targets and further challenging savings targets still to be implemented means that it would not be prudent to increase income budgets. Issues around income levels will continue to be identified as part of revenue monitoring and any required adjustment to income budgets will be identified through the monitoring process. This is appropriate as often changes in income forecasts need to be considered in conjunction with corresponding changes in expenditure budgets. Where it is necessary to update income budget due to service redesign, growth and savings implementation the effect on the income budget will be included in the Revenue and Capital Budget Book 2016/17 and an update will be provided when this report is taken to Council on 25 February 2016.
- 11 It is important when making changes to the way services are delivered that the net effect on the budget is considered. Often, what appears like a savings in expenditure is offset by a significant reduction in income or conversely increased income requires significant increases in expenditure.

12 Future years Income

- 12.1 Fees and charges will continue to be reviewed annually in line with the Council's Charging Policy. In addition, savings targets and new council policies will be clear about the impact on the Council's income levels ensuring a holistic approach to maximising resources.
- 12.2 As we continue to transform services and manage within reducing government funding, the appraisal of new service provision options will include an analysis of the effect on the Council's income streams.
- 12.3 Where services are being developed, income strategies will form a key part of business planning.

13 Housing Revenue Account Rent Levels 2016/17

- 13.1 The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock and the primary source of income (approximately 98%) comes from tenants' housing rent.
- 13.2 To date, the council has followed the government's guidance on setting rent levels. In the Chancellors Budget Statement on 8 July 2015, the government's intention to terminate the existing model for the calculation of rent increases and to instead impose a 1% reduction on Social and Affordable rents was announced. This policy has been incorporated in the Welfare Reform and Work Bill which is currently progressing through Parliament. More detail on this is provided in Appendix 4 with recommendations at section 2 and financial implications for the Housing Revenue Account set out in section 4.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Charging Policy – Cabinet 4 June 2014, Council 17 July 2014

Cabinet Member (Portfolio Holder)

Malcolm Pate

Local Member

All

Appendices

Appendix 1 – Discretionary Income - Service Specific Detail

Appendix 2 2015/16 Specific Grants Schedule

Appendix 3 2016/17 Fees and Charges

Appendix 4 Housing Revenue Rent Level 2016/17

Appendix 5 Personal Budgets Contributions Policy

Discretionary Income - Service Specific Detail

Summary

- 1.1 The table below summaries the Fees and Charges income for the Council by Directorate and more detail per directorate is then provided in the relevant sections below.

	Total Income £m	Discretionary £m	Non-Discretionary £m
Adults	16.089	0.114	15.975
Children's	8.119	0.928	7.191
Commissioning	15.708	10.560	5.148
Public Health	0.754	0.596	0.158
Resources and support	6.875	4.035	2.840
Shire Services	8.015		8.015
Total	55.560	16.233	39.327

- 1.2 The paragraphs summarise the key areas and nature of income within each service area, concentrating on discretionary income.

Adult Services

- 1.3 Total budgeted income within Adult Services is £16.089m of which only £0.114m is discretionary income. This comprises Meals on Wheels income (£0.041m) in Long Term Support and day care services charges (£0.073m) in Provider Services. Non-Discretionary Charges total £15.975m. The vast majority of this income is Client's contribution to their care costs while in Long Term Support. The level of charge must follow statutory guidance (for example charges for residential accommodation are governed by CRAG (Charges for Residential Accommodation Guide). The Council's policy on Contributions to Care Costs, Personal Budgets Contributions Policy, is attached at Appendix 5. More detail on the discretionary fees & charges budgets can be found below.

Long Term Support

- 1.4 An arrangement exists whereby Apetito deliver Meals on Wheels across the County and Shropshire Council receives a share of the income collected. The budget for Meals on Wheels income has been reduced in 2015/16 to £0.041m to bring the budget more in line with the level of income received by Apetito. It is important to note that any surplus income generated between contract meal price and meal charge price is reinvested into community based support services for older people via VCS.

The frozen meals contract is shortly going out to tender and a decision will be made in the first half of 2016/17. Following this decision the charge for frozen meals will be reviewed and adjusted.

Provider Services

- 1.5 The day care charges for 2016/17 have increased by an average 1% with the exception of Ellesmere where charges have increased by 22% to bring them in line with Wayfarers WRT as shown in Appendix 3. The discretionary income budget totalling £0.073m has reduced in 2015/16 due to changes in the commissioning approach to services in this area.

Children's Services

- 1.6 Within the Children's Services budget area, fees & charges income is £8.119m, the majority, £7.191m is deemed non –discretionary.
- 1.7 Discretionary income of £0.928m all relates to the Music and Arts Service. The service has discretion to determine the fees and charges schedule for services provided and sets these fees in relation to music tuition and instrument hire charges in order to recover the costs of the service. Fees and charges are set on an academic year basis and the fees for 2016/17 are likely to rise in line with any teachers national pay award.
- 1.8 The non-discretionary income is made up of County Training Income of £5.497m a fully traded service where income is primarily derived through external contracts. A further £1.694m of income is derived from education support services which are traded with maintained schools and academies and are subject to separate service level agreements (SLAs). Education support service Income streams includes School Library Service, Information, Advice and Guidance (IAG), Education Improvement Service.

Commissioning

	Discretionary	Non-Discretionary	Total
	£m	£m	£m
Commissioning Support	0.001	-	0.001
Libraries	0.139	0.118	0.257
Waste	0.223	0.007	0.230
Environmental Maintenance	0.107	-	0.107
Highways & Transport	5.352	0.578	5.930
Leisure Services	0.516	0.042	0.557
Infrastructure & Growth	0.201	-	0.201
Outdoor Recreation	0.113	0.054	0.167
Planning & Policy	0.017	-	0.017
Regulatory	0.030	4.288	4.318
Theatre	3.391	-	3.391
Visitor Economy	0.471	0.063	0.534
Total	10.560	5.148	15.708

- 1.9 The vast majority of the Council's total discretionary income of £16.233m is received by services within the Commissioning directorate. The full breakdown of the £10.560m discretionary income is shown in the table above with more detail in the paragraphs that follow. A summary would be that the main areas of discretionary income are car parking, theatre, leisure services and the visitor economy.
- 1.10 Other services within Commissioning have significant income levels but the associated charges are not discretionary (£5.148m). Some of the most significant examples of non-discretionary charges within Commissioning are planning application fees, land charges and various fees within Public Protection e.g. penalty charge notices and the majority of licensing fees.
- 1.11 The paragraphs below detail all the income.

Library Services

- 1.12 Total budgeted income from fees & charges for Library Services is £0.257m. This includes income streams such as fees, charges, and sales, including sales of tickets and publications at shops located within various libraries and Visitor Information Centres (VICs) which make up the (£0.118m) of non-discretionary income. Library Service discretionary income is comprised of fees and charges for library services of £0.139m, and this mainly comprises of book loans and fines.
- 1.13 General library service income has seen a downward trend in income achievement. Current fees and charges have recently been reviewed by library managers and the proposed fees are detailed in Appendix 3. The downward trend does not apply in cases where the libraries are able to charge for room hire and these fees are proposed to increase.

Waste Services

1.14 Total budgeted income from fees & charges within Waste Services is £0.230m. This is primarily discretionary income and comprises of the resale of materials from Shropshire WEEE services (£0.110m) and the forecast income for bulky waste collections (£0.055m), schedule 2 and schedule 4 waste collections (£0.040m), and second garden bins (£0.018m). The proposed fees for these services are detailed within Appendix 3. There is a total of £0.007m non-discretionary income from rents of land at our waste sites.

Environmental Maintenance

1.15 There is budgeted income of £0.107m all of which is discretionary. Of this, (£0.082m) relates to contributions towards Street Lighting which are negotiated with external bodies (e.g. Parish and Town Councils). The remainder (£0.022m) is essentially charges for rectification works following road traffic accidents. There is a small amount (£0.003m) generated from the proposed fees for services shown in Appendix 3.

Highways & Transport

- 1.16 Budgeted income within Highways & Transport totals £5.930m in 2015/16. The main areas of income relate to: - off-street car parking income (£3.684m), on-street car parking charges in Shrewsbury and Ludlow (£0.523m), works on the highways network (£1.439m) including £0.578m of Permits which is non-discretionary income and contributions from neighbouring Local Authorities for shared public transport routes (£0.169m). (£0.115m) relates to Highways Development Control search queries.
- 1.17 There is currently ongoing a member-led review of parking provision and associated charges. The findings and recommendations will be separately reported to Cabinet.
- 1.18 Car parking charges vary across the county and a link is provided in Appendix 3 to the existing charges for 2015/16.
- 1.19 On-Street Street Parking is also being considered as part of the review into car parking across the County.
- 1.20 Streetworks income (£1.439m) is received mainly from utility companies in accordance with the charging structure detailed in Appendix 3.

Leisure Services

- 1.21 Fees & and Charges income streams within Leisure Services total £0.557m. £0.516m of this is categorised as discretionary, relating to the fees and charges levied for use of Shropshire leisure facilities. The remaining £0.042m relates to income streams that fall under the heading of Sports Development, which now comes under the umbrella of Leisure Services.
- 1.22 Examples of the non-discretionary income budgets are for the Ellesmere Triathlon (£0.036m), where fees are dictated by Tri UK, and the Triathlon Committee and Sports Development Scheme course fees (£0.003m) where there are contracts to deliver programmes on behalf of various national governing bodies of sport who also set the price parameters and provide grants to subsidise prices.

- 1.23 Where there is discretion, current fees and charges at the leisure facilities which are scheduled to remain in-house, during at least the first part of 2016/17, have recently been reviewed by managers and Shropshire Council is proposing an average of 5% increase at Much Wenlock Leisure Centre, 2% increase at Roman Road Sports Centre, and 6% increase at Meole Brace Golf Course, with greater increases for some activities where the service manager believes demand will not curtail. In a few circumstances fees have been held the same in response to local competition or where they are likely to be at the discretion of the school e.g. Idsall Sports Centre. A detailed list of proposed fees for Leisure is found in Appendix 3.
- 1.24 Shropshire Community Leisure Trust Ltd. has been operating the following five sites since 1 August 2012 on behalf of Shropshire Council - Shrewsbury Sports Village, The Quarry Swimming & Fitness Centre, Oswestry Leisure Centre, Market Drayton Swimming Centre and Whitchurch Swimming Centre. Schedule 7 of the Management Contract refers specifically to the Fees and Charges chargeable by the Trust and process for review of fees and charges. Within this Schedule it states that 'by 30 November in any year the Contractor shall submit proposals to the Leisure Management Partnership Officer for changes to fees and charges', following which 'the Council will review these changes in discussion with the Contractor during December and January as part of the annual review process. Provided proposed increases do not exceed CPI for the preceding November, Shropshire Community Leisure Trust Ltd is permitted to alter fees and charges in relation to the outsourced leisure facilities simply by notification to the Leisure Management Partnership Officer and without seeking full council approval.
- 1.25 During 2015/16, Bridgnorth Leisure Centre and Rhyn Park Sports Hall have been passed to school management, in conjunction with Halo Leisure in the case of Bridgnorth Leisure Centre. The external organisations that manage these facilities have discretion to amend the fees in future years. As a consequence of continued outsourcing, there have been significant reductions to income budgets within Leisure Services year on year. However, reductions in discretionary income budgets have been more than offset by reductions in corresponding expenditure budgets

Business Growth & Prosperity – Planning Policy

- 1.26 Under Planning Policy the main areas of income within grants and reimbursements relate to Section 106 (admin element) (£0.030m) and Community Infrastructure Levy (CIL) income (admin element) of (£0.060m). Section 106 and CIL income are both discretionary. The vast majority of Section 106 income is negotiated on a case by case basis with developers with the exception of affordable housing which is a fixed rate set at the discretion of the Council. CIL charges are fixed rates for urban and rural settings and are set at the discretion of the Council. These levy rates for different types and locations of development are set out in the CIL Charging Schedule available on the Council website, and can be found in Appendix 3. CIL charges are currently set at £40 (Shrewsbury, market towns and key centres) and £80 (rural/rest of Shropshire) and will remain so for 2016/17.
- 1.27 There is only £0.017m of discretionary fees and charges income which relates to rents from Shropshire Rural Housing.

Business Growth & Prosperity - Infrastructure & Growth

1.28 Income relates to rents and lettings of industrial/employment workshops, units and land. All income of £0.201m is discretionary, set to maximise income yield, whilst promoting business opportunities and a high level of occupancy. All lettings are covered by a lease agreement, handled by 'Shropshire Council's Property Services' under the 'Corporate Landlord' model.

Business Growth & Prosperity - Outdoor Rec

1.29 The fees & charges budget within this area totals £0.167m of which £0.113m is discretionary and comes from the County's two main Parks & Countryside sites, The Mere in Ellesmere and Severn Valley Country Park. Car parking charges at both venues have been reviewed and the proposal is to increase these in 2016/17 as detailed in Appendix 3. The non-discretionary income £0.054m is made up of trading income from County Park retail outlets.

Business Growth & Prosperity - Theatre Services

1.30 Theatre Services income totals £3.391m. In 2015/16 charges to non-profit organisations for use of the Auditorium, Studio Theatre, Dance Studio and Haydn Smith Room were frozen to encourage use of these rooms by non-profit organisations. For 2016/17, charges have been increased on average by approx. 2.3%.

1.31 For commercial organisations the charges for these rooms will increase in 2016/17 on average by approx. 2%.

1.32 Proposed fees are detailed in Appendix 3. It is important to appreciate that Theatre Services income cannot be viewed in isolation as the vast majority of income budgets have corresponding expenditure budgets.

Business Growth & Prosperity - Visitor Economy

1.33 Budgeted fees & charges income, within Visitor Economy, totals £0.534m in 2015/16 of which £0.471m is discretionary which is derived mainly from Acton Scott Working Farm Museum, Shrewsbury Museum, Shropshire Archives and Modern Records Management. £0.63m is on-discretionary income which relates to trading activities at these venues.

1.34 Of the fees and charges income for admissions at Acton Scott Working Farm is, (£0.105m). Increases to the admission fees and all other proposed changes are detailed in Appendix 3.

1.35 A budget of (£0.195m) relates to charges at Shrewsbury Museum. Following a freeze in 15/16, it is proposed that admission prices will be increased by at an average of 6% with the exception of season tickets which have been reduced to stimulate demand for 16/17. Some other fees and charges received by the museum have been increased and are as proposed within the schedule can be found at Appendix 3.

1.36 Admission packages and passports have been removed with the exception of the Shrewsbury Museum & Castle where adult and senior citizen packages have been increased on average by approx. 25% with children packages remaining frozen.

- 1.37 Promotions, discounts and refunds have been removed from the budget and charging schedule at Appendix 3 as it is impossible to predict revenues. Promotions will be offered as and when opportunities arise to increase revenue, with refunds to be offered at the discretion of the manager on a case by case basis.
- 1.38 Shropshire Archives accounts for (£0.064m) of the discretionary fees and charges budget. Income is split between fees received by various external organisations for access to archive material (£0.054m), in addition to this, (£0.010m) of discretionary income relates to Modern Records Management and this income comes from services within Shropshire Council.

Business Growth & Prosperity - Regulatory Services

- 1.39 Regulatory Services combines Development Management and Public Protection. These services transferred to ip&e from 1 June 2015.
- 1.40 There is £0.030m of income which is deemed Discretionary and £4.288m which is non-discretionary. The discretionary income is mainly in Development Management (£0.025m) with (£0.05m) in Public Protection. The Non-Discretionary income is split (£3.192m) in Development Management and (£1.095m) in Public Protection.

Regulatory Services - Development Management

- 1.41 Development Management is now part of 'Regulatory and Business Support Services', within IP&E. The main sources of income are: - Planning Applications, Building Control and Land Charges (searches). There is also income received for 'pre-application' advice and for copies of plans and documents.
- 1.42 Fees for processing planning applications are updated periodically following statutory guidance/notification. Current fees were revised by statute in November 2012 and have remained unchanged since this date.
- 1.43 The areas of discretionary fee setting are for 'Pre-Application advice' (and for copies of plans and documents, these are to be determined by IP&E in accordance with its contract with Shropshire Council.
- 1.44 Fees for Building Control are set in accordance with the Chartered Institute of Public Finance and Accountancy (CIPFA) guidelines on building control accounting. There is guidance in fee setting, but overall this is a ring-fenced activity which must cover its costs but not generate a surplus. There is a small area of discretionary income generated from energy surveys, the price of which is negotiated on a job by job basis.
- 1.45 Land Charges (Search Fees) are updated in line with statutory guidance.

Regulatory Services - Public Protection and Enforcement

- 1.46 Public Protection is now part of Regulatory and Business Support Services, within ip&e. Several fees and charges are now at the discretion of ip&e, for example pest control fees. However, as the majority of Public Protection fees and charges are non-discretionary they are still received by the council.
- 1.47 Budgeted income from fees and charges, to be received by the council, is £1.099m the majority of which relates to statutory fees (non-discretionary income) such as premises

and club licences (£0.3m), civil parking enforcement fines (£0.32m) and pollution prevention charges (£0.044m).

- 1.48 Discretionary income streams in this area that have been retained by the council relate to street trading consents. These are minor income streams (£0.005m).
- 1.49 With regard to licenses for which the council has the discretionary power to set the fees, for example taxi and private hire licences (£0.228m) and public health animal licences (£0.015m), an exercise has been undertaken involving managers, licensing officers and finance officers to capture the costs involved in licensing procedures, as the council can only set these licence fees on a cost recovery basis, in accordance with statutory guidance. Proposed fees were submitted to Strategic Licensing Committee on 6th January 2016 and supported by the Committee. The process for setting the 2016/17 fees that the council has discretion over is discussed at length in the corresponding Strategic Licensing Committee paper, along with the changes to the fees themselves. Appendix 3 sets out the fees, as well as the statutory licence fees.

Public Health

- 1.50 There are two components making up the total Public Health income budget of £0.753m, Registrars income of £0.663m and Income from the Bereavement Services Contract of £0.090m. The remaining income within Public Health is the Public Health Specific Grant.

Registrars

- 1.51 Within Registrars total budgeted income is £0.663m which is generated from fees and charges for registrar services. Fees and charges for registrar services are a mixture of statutory (£0.068m) and discretionary (£0.595m). Standard or basic level services are subject to statutory charges which are set on a national basis, however, local authorities have the freedom to levy additional fees for special arrangements or for provision of a faster service. For example, there is a standard charge set nationally for provision of a wedding ceremony performed by a registrar and an additional fee can be levied for performing the ceremony at a venue other than a registry office. Charges for the production of historical certificates are subject to national review and are, therefore, deemed to be statutory.
- 1.52 Appendix 3 includes proposed Fees and charges for Registrars service up to 2018/19. This is required to allow for the pre-booking of ceremonies in advance.

Resources & Support

- 1.53 Within Resources & Support, total budgeted income of £6.861m, of which £4.035 is discretionary income and £2.826 is non-discretionary income, as shown in the table below:

	Discretionary	Non-Discretionary	Total
	£m	£m	£m
Finance	0.8454	0.0000	0.8454
Commercial Services	3.0549	1.3002	4.3551
Customer Involvement	0.0000	0.5342	0.5342
HR & Development	0.0084	0.1425	0.1510
Legal & Democratic Services	0.1014	0.0070	0.1084
Corporate Budgets	0.0244	0.8425	0.8670
Total	4.0346	2.8265	6.8610

Finance

1.54 All budgeted income from fees & charges is classed as discretionary. This relates to fees from external clients including audit fees (£0.021m), West Mercia Energy (£0.016m) and Pension Fund (£0.017m) and internal income from the provision of the Section 151 officer (£0.019m), purchase ledger (£0.007m), treasury (£0.013m) & insurance team (£0.323m). These fees are almost entirely set by annual service level agreements (SLAs). The remaining (£0.429m) relates to the recovery of council tax costs.

Commercial Services

1.55 The main discretionary income budgets within property services cover Property Fees from internal service areas (schools) and external organisations (£0.502m).

1.56 Discretionary income in Assets & Estates is comprised of rents on gypsy sites (£0.124m), asbestos risk management (£0.020m), management fee for displaying energy certificates (£0.026m). Shropshire Council receives rental income on four gypsy sites. Any increase to these rentals should not be done so above housing benefit subsidy limits.

1.57 The service has some discretion over the fees charged to other service areas within the Council for Portable Appliance Testing, microwave testing and SVC Fly Killer (£0.059m). The 2016/17 proposed fees for Testing of Portable Equipment is in Appendix 3. Fees are set at such a level as to be competitive with external contractors.

1.58 Within the Council's property portfolio there are a small number of smallholdings, (£0.028m) is non-discretionary income relating to farm single payment scheme. Cottage rents are subject to tenancy agreements which are reviewed annually and grazing rents are subject to either annual licences or two, three and five year farm business tenancies. Sporting rights are subject to tenancy agreements which are reviewed at the end of the term.

1.59 The Corporate Landlord model was recently introduced into the structure, resulting in a large increase in income compared to last year. Property income budgets transferred from other service areas into resources and support to be managed centrally. A total of £2.382m discretionary income has been realised, with an additional £1.064m non-discretionary income. This is currently being evaluated as part of the implementation of

the Corporate Landlord model. The non-discretionary income includes recharges to Counties Furniture Group for actual costs incurred on their behalf (£0.149m).

Customer Involvement

- 1.60 Non-Discretionary income streams within the Customer Service Centre total £0.534m and relate to the sale of tickets at the Customer Service Centre.
- 1.61 One of the main non-discretionary income budgets (£0.254m) relates to income for providing printing services to internal customers. Pricing is determined and calculated based on lease agreements, accommodation costs, staff costs, rates, utilities and maintenance costs.
- 1.62 Following the review of printing services only the core workflow is now undertaken which the Council has a statutory need to produce including revenues and benefits bills and pension services statements.
- 1.63 School's IT Support Services generate income from Schools for Technician Support and School visits and switch maintenance fees (£0.256m). This income is classed as non-discretionary and is in addition to the income received from Schools as set by annual service level agreements (SLAs). Charges are subject to market forces as Schools can choose to buy their IT Support Services from neighbouring Councils or external companies such as Capita Services.
- 1.64 Other non-discretionary income relates to the Business Design & Engagement team (£0.019m), this is no longer achievable and has been removed for 16/17.

Human Resources and Development

- 1.65 The vast majority of total budgeted income from fees and charges within Human Resources and Development is non-discretionary.
- 1.66 Discretionary income relates to fees received from Town Councils, academies and other external organisations for health and safety training courses (£0.007m), and charges to other service areas within the Council for administering urgent payments (£0.001m). As per Appendix 3 it is proposed that the course fees for the IOSH Managing Safely course will be frozen at £300 for internal services and £350 for external customers.
- 1.67 Charges related to Occupational Health Services include additional health surveillance charges. See Appendix 3 for proposed fees for First Aid and Occupational Health Services.
- 1.68 Non-discretionary fees (£0.143m) relate wholly to income from Town Councils, charities, academies and other external organisations for employment services or payroll provision. These charges are determined by annual service level agreements (SLAs).

Legal and Democratic Services

- 1.69 Discretionary income relates to professional fees charged for work undertaken for outside bodies (£0.090m). The charges for 2016/17 have been reviewed and hourly

rates will remain the same, however there will be an hourly rate plus disbursements charge for Highways Act (1980) Section 38 and Section 78 Legal Agreements.

- 1.70 The Council's Legal Services team charge £100 per hour for advice given in respect of School Admissions Appeals and £80-£120 per hour in the event of providing advice in respect of Schools Exclusion Appeals, this is also discretionary income (£0.011m).
- 1.71 The non-discretionary income stream is £0.007m for sale of the register electors. The Council is restricted by law as to whom they can sell the register to and the fees are determined by Statute.
- 1.72 Elections will stop the subsidy when charging for Elections to Parish and Town Councils. The charges will be amended from the May 2017 elections to be the actual costs if contested and half the actual costs for a combined election involving a parish/town council. Uncontested elections will remain at £100 per election (if warded or grouped the cost is £100 for each ward or parish in a group as they are classed as separate elections). Deferring of charges to the following financial year will remain.

Corporate Budgets

- 1.73 Total budgeted income from fees & charges classed as non-discretionary £0.843m and relates to the Council's financing arrangements, primarily interest receivable from investments which is entirely determined by the financial market. Discretionary income totals £0.024m relating to historic agreement for a graduate scheme which ended on 31/03/2015, this budget has been removed for 2016/17.

Shire Services

- 1.74 Budget income from fees and charges within Shire Services is categorised wholly as traded income and therefore non-discretionary.

2015/16 SPECIFIC GRANT SCHEDULE	APPENDIX 2
	2015/16 Allocations £
Dedicated Schools Grant	140,736,040
Education Services Grant	2,750,960
Local Reform & Community Voices Grant	251,740
Quality in Community Services - Private Finance Initiative	1,522,650
Waste - Private Finance Initiative	3,185,610
2011/12 New Homes Bonus	1,791,670
2012/13 New Homes Bonus	1,037,910
2013/14 New Homes Bonus	1,373,790
2014/15 New Homes Bonus	1,554,570
2015/16 New Homes Bonus	1,595,230
Housing Benefit Administration Subsidy	1,024,690
Localised Council Tax Support Administration Subsidy	321,800
2015/16 Council Tax Freeze Grant	1,319,950
Public Health Grant	9,843,000
Community Safety Fund	172,000
Local Services Support Grant	
- Extended Rights to Free Transport / General Duty to Promote Sustainable Travel	181,600
- Lead Local Flood Authorities	59,510
Pupil Premium Grant	6,474,390
Sixth Form Funding	5,675,410
Skills Funding Agency (SFA) Adult & Community Learning Grant	322,000
Education Funding Agency (EFA) Study Programme	619,380
Mandatory Rent Allowances: Subsidy	58,500,090
Rent Rebates: Subsidy	10,562,520
Magistrates Courts Loan Charges	4,440
Tackling Troubled Families	200,800
Community Right to Challenge New Burdens	8,550
Youth Justice Board - Children on Remand (Transfer of Responsibility)	15,750
Community Right to Bid	7,860
Local Enterprise Partnerships Core Funding Grant	250,000
Small Business Rate Relief Scheme	1,798,930
Business Rates Compensation Grant	402,020
SEN Reform Grant	182,240

FEES & CHARGES			APPENDIX 3	
LIBRARIES	NOTES	Fee for 2015/16 £	Fee from 1st January 2016 £	% Increase
LIBRARY CHARGES	ALL DISCRETIONARY			
DVD - Standard titles	Take up is very low so to encourage use	2.00	2.00	0.0%
DVD - Premium titles		2.75	2.75	0.0%
Compact Discs - Music	Take up is very low No longer purchased. Phasing out.	1.00	1.00	0.0%
Talking Books & Language courses				
Up to 2 tapes		1.00	1.00	0.0%
CD & larger tape packs		2.50	2.50	0.0%
The above for the Visually Impaired		Free	Free	
Computer Use		£1.00 for guests, free for library members.	£1.00 for guests, free for library members.	
Printing/Photocopying				
Printing & Photocopying - A4 sheet	To reflect the cost of cartridges	0.15	0.15	0.0%
Printing & Photocopying - A4 sheet colour		0.40	0.40	0.0%
Laminating copies - A4 sheet	To cover costs	1.50	1.50	0.0%
Laminating copies - A3 sheet	To cover costs	2.50	2.50	0.0%
Fax Services				
Message sent UK - per sheet	To reflect the cost of the staff time	1.50	1.50	0.0%
Message sent Overseas - per sheet	To reflect the cost of the staff time	2.50	2.50	0.0%
Message received (per 10 sheets)	To reflect the cost of cartridges	1.50	1.50	0.0%
Fines				
Adult items per item per day	Based on national benchmarking	0.25	0.25	0.0%
children's items per item per day		No charge	No charge	
Music/drama sets returned late or incomplete		18.00	20.00	11.1%
final reminder letters	Done via automated E-mail system			
Library Cards				
New library membership card		Free	Free	
Replacement library membership card		1.00	1.00	
Requests				
per item		0.50	0.60	20.0%
per item through inter-lending scheme	Revised due to dramatic drop in demand due to high price	6.00	6.00	0.0%
Sets of vocal scores through inter-lending scheme - per copy		0.75	0.90	20.0%
Orchestral sets through inter-lending scheme		18.00	20.00	11.1%
Drama sets through inter-lending scheme - per copy		0.75	0.90	20.0%

FEES & CHARGES		APPENDIX 3		
LIBRARIES	NOTES	Fee from 1st January 2015 £	Fee from 1st January 2016 £	% Increase
Room Hire				
Room Hire - Shrewsbury Library per session	Charge doubles for business use	30.00 for personal/voluntary group/charity group use. 60.00 for business use	32.50 for personal/voluntary group/charity group use. 65.00 for business use	
Room Hire - Oswestry Library per session - without projector	Charge doubles for business use	22.50 for personal/voluntary group/charity group use. 45.00 for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	
Room Hire - Oswestry Library per session - with projector	Charge doubles for business use	No longer applicable.	No longer applicable.	
Room Hire - Albrighton Library per session	Charge doubles for business use	15.00 for personal/voluntary group/charity group use. 30.00 for business use	N/A	
Room Hire - Bridgnorth Library per session	Charge doubles for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	30.00 for personal/voluntary group/charity group use. 60.00 for business use	
Interview Room Hire - Bridgnorth Library per Hour	New charge.	12.00 for personal/voluntary group/charity group use. 24.00 for business use	5.00 for personal/voluntary group/charity group use. 10.00 for business use	
Room Hire - Broseley Library per session	Charge doubles for business use	15.00 for personal/voluntary group/charity group use. 30.00 for business use	N/A	
Room Hire - Ellesmere Library per session	Charge doubles for business use	12.00 for personal/voluntary group/charity group use. 24.00 for business use	N/A	0.0%
Room Hire - Church Stretton Library per session	Charge doubles for business use	15.00 for personal/voluntary group/charity group use. 30.00 for business use	20.00 for personal/voluntary group/charity group use. 40.00 for business use	
Room Hire - Wem Library per session	Charge doubles for business use	12.00 for personal/voluntary group/charity group use. 24.00 for business use	12.00 for personal/voluntary group/charity group use. 24.00 for business use	0.0%
Room Hire - Ludlow Education Room per session			32.50 for personal/voluntary group/charity group use. 65.00 for business use	
Room Hire - Ludlow Library gallery space per session	Space has been reduced	20.00	25.00	
Hire of gallery hanging space at Oswestry Library per month	Charge doubles for business use	20.00 for personal/voluntary group/charity group use. 40.00 for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	0.0%
Hire of gallery hanging space at Market Drayton Library per month	Charge doubles for business use	20.00 for personal/voluntary group/charity group use. 40.00 for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	0.0%
Hire of window display space at Bridgnorth Library per month	New Charge		25.00 for personal/voluntary group/charity group use. 50.00 for business use	
Ludlow Library and Museum Resource Centre Gallery Commission		20%	20%	20%
Reading Groups				
Per year per group	Approximately 150 groups	30.00 + 6.00 VAT	32.50 + 6.50 VAT	8.3%
Book Sales				
At local discretion	Dependent on condition of book			
Filming				
Flat rate filming fee per day		150.00	300.00	-100.0%
Provision of staff member per hour		40.00	Dependent on member of staff.	
Hot Drinks				
Oswestry & Bridgnorth	It is anticipated that customers will not use the service if prices increase	0.60	0.60	
Deliveries via library vans				
per box	New Charge	1.00	1.00	0.0%
per small package	New Charge	0.50	0.50	0.0%

FEES & CHARGES				APPENDIX 3	
POSITIVE ACTIVITIES FOR YOUNG PEOPLE	Statutory or Discretionary	Fee for 2015/16 £	Fee for 2016/17 £	Increase %	Notes
POSITIVE ACTIVITIES					
Room Hire	Discretionary				A wholesale review of these charges is to take place in 16/17
Bridgnorth Youth Centre					
Commercial Charges					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary		51.00		
Hall (Elections)	Discretionary		120.00 all day		
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary		31.00		
Whole building (Public areas)	Discretionary		65.00		
Voluntary / Charity Rate					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary		21.00		
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary		21.00		
Whole building (Public areas)	Discretionary		40.00		
Grange Youth Centre					
Commercial Charges					
Small Room	Discretionary		33.00		
Large Room	Discretionary		51.00		
Voluntary / Charity Rate					
Small Room	Discretionary		21.00		
Large Room	Discretionary		30.00		
Market Drayton Youth Centre					
Commercial Charges					
Coffee bar & Well	Discretionary		51.00		
Coffee bar, Well & Computer room	Discretionary		66.00		
Computer room	Discretionary		33.00		
Small interview room	Discretionary		33.00		
Voluntary / Charity Rate					
Coffee bar & Well	Discretionary		33.00		
Coffee bar, Well & Computer room	Discretionary		51.00		
Computer room	Discretionary		21.00		
Small interview room	Discretionary		21.00		
Monkmoor Youth Centre					
Commercial Charges					
Small Room (up to 15 x 15 ft)	Discretionary		33.00		
Large Room (up to 30 x 30 ft)	Discretionary		51.00		
Voluntary / Charity Rate					
Small Room (up to 15 x 15 ft)	Discretionary		21.00		
Large Room (up to 30 x 30 ft)	Discretionary		30.00		
Pontesbury Youth Centre					
Commercial Charges					
Small Room	Discretionary		33.00		
Large Room	Discretionary		51.00		
Voluntary / Charity Rate					
Small Room	Discretionary		21.00		
Large Room	Discretionary		30.00		
Sundorne Youth Centre					
Charges are for 55 minute session:					
off-peak before 5pm week days					
peak time after 5pm week days & weekends					
Sports Hall:					
Off Peak Charges					
Games Hall	Discretionary		23.00		
Half Hall Space	Discretionary		15.60		
Peak Charges					
Games Hall	Discretionary		30.50		
Half Hall Space	Discretionary		19.20		
Square Room:					
Off Peak Charges	Discretionary		11.65		
Peak Charges	Discretionary		15.50		
Whitchurch Youth Centre					
Commercial Charges					
Laura's Room	Discretionary		33.00		
Coffee Bar	Discretionary		51.00		
Meeting room	Discretionary		51.00		
Voluntary / Charity Rate					
Laura's Room	Discretionary		21.00		
Coffee Bar	Discretionary		30.00		
Meeting room	Discretionary		30.00		
The Centre, Oswestry					
Standard Rates (per hour)					
					Maximum Capacity
Main Hall	Discretionary		30.00		120
Art Room	Discretionary		20.00		15
Kitchen	Discretionary		30.00		n/a
Meeting Room 1	Discretionary		7.50		5
Meeting Room 2	Discretionary		7.50		5
Meeting Room 3	Discretionary		25.00		30
Meeting Room 4	Discretionary		12.50		8
Discounts - at the discretion of the centre					
Only one discount (to a maximum of 20%) is available to non-constituted groups per booking.					
Constituted groups may be entitled to a 50% reduction in room hire cost at the discretion of The Centre.					
Proof of eligibility may be required.					
Please contact James Walton on 01743 255011					

FEES & CHARGES					APPENDIX 3
WASTE SERVICES	Statutory or Discretionary	Fee for 2015/16 £	Fee for 2016/17 £	% Increase	Notes
WASTE					
<u>Bulky waste charges</u>					
Up to 3 items of bulky household waste	Discretionary	30.00	30.30	1.00%	
4-6 items of bulky household waste	Discretionary	45.00	45.50	1.11%	
7-9 items of bulky household waste	Discretionary	60.00	60.70	1.17%	
10-12 items of bulky household waste	Discretionary	74.00	74.90	1.22%	
13-15 items of bulky household waste	Discretionary	90.00	91.00	1.11%	
up to 10 sacks of residual waste	Discretionary	46.00	46.50	1.09%	
<u>Other Charges</u>					
Excess Black Bags (max 10)	Discretionary	46.00	47.00	2.17%	
Second Garden Bin	Discretionary	60.00	60.00	0.00%	
<u>Liners & Caddies</u>					
Liners	Discretionary	4.00	4.00	0.00%	
Caddies	Discretionary	3.50	3.50	0.00%	
<u>Schedule 2 contract rates per fortnightly collection (based on waste type and container size)</u>					
Residual Sack (cost per sack)	Discretionary				
Admin Fee	Discretionary	40.00	40.00	0.00%	
<u>No Disposal</u>					
Residual Sack (cost per sack)		35.10	35.50	1.14%	excludes above admin fee
Residual 240	Discretionary	80.30	81.20	1.12%	excludes above admin fee
Residual 360	Discretionary	112.50	113.70	1.07%	excludes above admin fee
Residual 660	Discretionary	192.80	194.90	1.09%	excludes above admin fee
Residual 750	Discretionary	203.50	205.70	1.08%	excludes above admin fee
Residual 1100	Discretionary	278.50	281.60	1.11%	excludes above admin fee
Residual 1280L	Discretionary				
<u>With Disposal</u>					
Residual Sack (cost per sack)		46.80	47.30	1.07%	excludes above admin fee
Residual 240	Discretionary	134.00	135.50	1.12%	excludes above admin fee
Residual 360	Discretionary	190.20	192.30	1.10%	excludes above admin fee
Residual 660	Discretionary	335.00	338.70	1.10%	excludes above admin fee
Residual 750	Discretionary	369.30	373.40	1.11%	excludes above admin fee
Residual 1100	Discretionary	517.10	522.80	1.10%	excludes above admin fee
Residual 1280L	Discretionary				
<u>With or without Disposal</u>					
Recycling 240	Discretionary	61.60	62.30	1.14%	excludes above admin fee
Recycling 360	Discretionary	85.70	86.60	1.05%	excludes above admin fee
Recycling 660	Discretionary	141.90	143.50	1.13%	excludes above admin fee
Recycling 750	Discretionary	152.70	154.40	1.11%	excludes above admin fee
Recycling 1100	Discretionary	192.80	194.90	1.09%	excludes above admin fee
Recycling 1280	Discretionary				
<u>Annual Schedule 4 collection contract rates (based on waste type and container size)</u>					
<u>With Disposal</u>					
Residual Sack (cost per sack)		107.10	108.30	1.12%	excludes above admin fee
Residual 240		322.60	326.20	1.12%	excludes above admin fee
Residual 360		356.60	360.50	1.09%	excludes above admin fee
Residual 660		496.30	501.80	1.11%	excludes above admin fee
Residual 1100		662.80	670.10	1.10%	excludes above admin fee

FEES & CHARGES					APPENDIX 3
ENVIRONMENTAL MAINTENANCE	Statutory or Discretionary	Fee for 2015/16	Fee for 2016/17	Increase %	Notes
		£	£		
Alterations to the Highway					
Advisory disabled bay	Discretionary	275.00	275.00	0.0%	
H bar markings	Discretionary	330.00	330.00	0.0%	
Double H bar markings	Discretionary	330.00	330.00	0.0%	
Mirrors	Discretionary	600.00	600.00	0.0%	
Brown tourism signs	Discretionary	at cost	at cost		
Traffic data - historic data on record	Discretionary	110.00	110.00	0.0%	
Automatic traffic counter data and report	Discretionary	550.00	700.00	27.3%	
Highway accident data	Discretionary	110.00	110.00	0.0%	
Dog Control					
Collection fee for stray dogs	Statutory	25.00	25.00	0.0%	
Release/Admin fee (plus costs - like for like)	Discretionary	40.00	45.00	12.5%	
Re-Offending Penalty Charge:					
- Incident No. 2	Discretionary	16.00	16.00	0.0%	
- Incident No. 3	Discretionary	30.00	30.00	0.0%	
- Incident No. 4	Discretionary	44.00	44.00	0.0%	
ABANDONED VEHICLES					
Removal of Vehicle-On road (less than 3.5 tonnes)	Statutory. Plus VAT	175.00	150.00	-14.3%	
Removal of Vehicle-On road (3.5 to 7.5 tonnes)	Statutory. Plus VAT	225.00	200.00	-11.1%	
Removal of Vehicle-On road (7.5 to 18 tonnes)	Statutory. Plus VAT	375.00	350.00	-6.7%	
Removal of Vehicle-On road (more than 18 tonnes)	Statutory. Plus VAT	375.00	350.00	-6.7%	
Removal of Vehicle-On road, damaged (less than 3.5 tonnes)	Statutory. Plus VAT	335.00	250.00	-25.4%	
Removal of Vehicle-On road, damaged (3.5 to 7.5 tonnes)	Statutory. Plus VAT	675.00	650.00	-3.7%	
Removal of Vehicle-On road, damaged (7.5 to 18 tonnes)	Statutory. Plus VAT	Unladen £2000, Laden £3000	Unladen £2000, Laden £3000	0.0%	
Removal of Vehicle-On road, damaged (more than 18 tonnes)	Statutory. Plus VAT	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	
Removal of Vehicle-off road (less than 3.5 tonnes)	Statutory. Plus VAT	225.00	200.00	-11.1%	
Removal of Vehicle-off road (3.5 to 7.5 tonnes)	Statutory. Plus VAT	425.00	400.00	-5.9%	
Removal of Vehicle-off road (7.5 to 18 tonnes)	Statutory. Plus VAT	Unladen £1000, Laden £1500	Unladen £1000, Laden £1500	0.0%	
Removal of Vehicle-off road (more than 18 tonnes)	Statutory. Plus VAT	Unladen £1500, Laden £2000	Unladen £1500, Laden £2000	0.0%	
Removal of Vehicle-off road, damaged (less than 3.5 tonnes)	Statutory. Plus VAT	325.00	300.00	-7.7%	
Removal of Vehicle-off road, damaged (3.5 to 7.5 tonnes)	Statutory. Plus VAT	875.00	850.00	-2.9%	
Removal of Vehicle-off road, damaged (7.5 to 18 tonnes)	Statutory. Plus VAT	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	
Removal of Vehicle-off road, damaged (more than 18 tonnes)	Statutory. Plus VAT	Unladen £4500, Laden £6000	Unladen £4500, Laden £6000	0.0%	
Storage of Vehicle (per day) two wheeled	Statutory. Plus VAT	20.00	10.00	-50.0%	
Storage of Vehicle (per day) less than 3.5 tonnes	Statutory. Plus VAT	30.00	20.00	-33.3%	
Storage of Vehicle (per day) 3.5 to 7.5 tonnes	Statutory. Plus VAT	35.00	25.00	-28.6%	
Storage of Vehicle (per day) 7.5 to 18 tonnes	Statutory. Plus VAT	40.00	30.00	-25.0%	
Storage of Vehicle (per day) more than 18 tonnes	Statutory. Plus VAT	45.00	35.00	-22.2%	
Disposal of Vehicle - two wheeled	Statutory. Plus VAT	75.00	50.00	-33.3%	
Disposal of Vehicle - less than 3.5 tonnes	Statutory. Plus VAT	100.00	75.00	-25.0%	
Disposal of Vehicle - 3.5 to 7.5 tonnes	Statutory. Plus VAT	125.00	100.00	-20.0%	
Disposal of Vehicle - 7.5 to 18 tonnes	Statutory. Plus VAT	150.00	125.00	-16.7%	
Disposal of Vehicle - more than 18 tonnes	Statutory. Plus VAT	175.00	150.00	-14.3%	

FEES & CHARGES

APPENDIX 3

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2015/16 £	Fee for 2016/17 £	Increase %	Notes
HIGHWAYS					
<u>Licences (per application)</u>					
Charge for road closure:-					
- Road Closure by Temporary Notice	Discretionary	995.00	1,150.00	15.6%	
- Extension to Temporary Notice Road Closure	Discretionary	840.00	750.00	-10.7%	
- Road Closure by Temporary Order	Discretionary	1,295.00	1,600.00	23.6%	
- Extension to Temporary Order Road Closure	Discretionary	840.00	750.00	-10.7%	
New apparatus	Discretionary	310.00	370.00	19.4%	
Existing apparatus	Discretionary	310.00	370.00	19.4%	
Boring	Discretionary	310.00	310.00	0.0%	Same to encourage less disruption
Skip permit	Discretionary	70.00	115.00	64.3%	
Extention to skip permit	Discretionary	-	100.00		
Illegal Skip permit	Discretionary	-	250.00		
Scaffold permit	Discretionary	70.00	115.00	64.3%	
Extention to scaffold permit	Discretionary	-	100.00	N/A	New Charge
Illegal Scaffold Permit	Discretionary	-	250.00	N/A	New Charge
Temporary excavations	Discretionary	310.00	370.00	19.4%	
Building materials	Discretionary	70.00	115.00	64.3%	
Skip bags	Discretionary	70.00	115.00	64.3%	
Temporary signage	Discretionary	70.00	90.00	28.6%	Per 6 months
Temporary signage extention	Discretionary		85.00		
NRSWA sample inspections	Statutory	50.00	50.00	0.0%	
Sample inspection defects	Statutory	47.50	47.50	0.0%	
Third party defect notifications	Statutory	68.00	68.00	0.0%	
Coring defects	Discretionary	240.00	300.00	25.0%	HAUC guidance used
<u>Section 74 contractor overrun charges</u>	Statutory	As per Statutory Guidance	As per Statutory Guidance		
RECHARGEABLE WORKS		POA	POA		
PUBLIC TRANSPORT					
Operator fee per departure from Bus Station					
-Shrewsbury	Discretionary	0.45	0.50	11.1%	
-Oswestry	Discretionary	0.45	0.50	11.1%	
-Market Drayton	Discretionary	0.30	0.35	16.7%	
Sale of railcards (each)	Discretionary	9.00	9.00	0.0%	
Car Parking Charges (On and Off Street)					
- In accordance with current Traffic Regulation Orders	Discretionary		Subject to a Member Led Parking Review		
Carpark 'Lock in Fees':-					
- Ravens Meadow Multi Storey Car Park	Discretionary	20.00	20.00	0.0%	
- Meole Brace Park and Ride	Discretionary	20.00	20.00	0.0%	
- Oxon Park and Ride	Discretionary	20.00	20.00	0.0%	

FEES & CHARGES					APPENDIX 3		
	Proposed Fee From 1st April 2015 MEMBERS	Proposed Fee From 1st April 2015 NON MEMBERS	Proposed Fee From 1st April 2016 MEMBERS	Proposed Fee From 1st April 2016 NON MEMBERS	Notes	% Increase MEMBERS	% Increase NON MEMBERS
LEISURE (Non SCLT facilities)							
Types Of Membership - BeActive Card							
Adult Membership					Concessionary Rate is not applicable to non member rates.		
Adult Concessionary Rate 60+					Keeping membership card prices the same to encourage participation in the scheme		
Junior Membership							
Junior Concessionary Rate							
Team/Group Membership							
Learn to Swim Programme							
Parents & Toddlers	41.90	52.40	43.15	53.95		3.0%	3.0%
Parents & Toddlers - Concessionary	20.95	26.20	21.60	26.95		3.1%	2.9%
Parent & Toddlers - Pay as you go	4.80	6.00	4.95	6.20		3.1%	3.3%
Pre-School (3yrs to 5yrs)	47.90	59.85	49.00	61.00		2.3%	1.9%
Pre-School (3yrs to 5yrs) - Concessionary	23.90	29.85	24.50	30.65		2.5%	2.7%
Junior Lessons	47.90	59.85	49.00	61.00		2.3%	1.9%
Junior Lessons - Concessionary	23.90	29.85	24.50	30.65		2.5%	2.7%
Adult Lessons	63.65	79.55	65.55	81.95		3.0%	3.0%
Adult Lessons - Concessionary	31.85	39.80	32.80	41.00		3.0%	3.0%
60+	47.90	59.85	49.00	61.00		2.3%	1.9%
Private Lessons - 1 to 1	12.70	15.90	12.95	16.25		2.0%	2.2%
Private Lessons - 1 to 2	19.10	23.90	19.30	24.40		1.0%	2.1%
Private Lessons - 1 to 1 - Concessionary	6.40	8.00	6.55	8.20		2.3%	2.5%
Private Lessons - 1 to 2 - Concessionary	9.55	11.90	9.70	12.15		1.6%	2.1%
Private Lessons - 1 to 3 - Concessionary	11.10	13.90	11.45	14.30		3.2%	2.9%
Individual Support Classes	95.80	119.75	98.65	123.35		3.0%	3.0%
Individual Support Classes - Concessionary	47.90	59.85	49.00	61.00		2.3%	1.9%
Lessons - Direct Debit (per month)			18.90	18.90			
Lessons - Direct Debit (per month) - concessionary			9.45	9.45			
Water Sports							
Synchro - 45 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Synchro - 45 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Canoeing - 30 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Canoeing - 30 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Water Polo - 45 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Water Polo - 45 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Distance Awards - up to 60 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Distance Awards - up to 60 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Diving - 30 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Diving - 30 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Snorkelling - 30 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Snorkelling - 30 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Possible Countywide Promotions							
Introduce a Friend and get £5 off next months membership							
Introduce a Friend and get next months DD Membership for Free.							
6 Months DD membership for the Price of 5							
Price for Life on all new DD Memberships - this encourages members to remain signed up, changes to price are a trigger for members to leave.							
Free Inductions for a calendar month							
Club mark Discounts - Affiliated Clubs receive 10% discount							
Large Groups of Children (Over 20) accompanied by Adults - pay Junior BeActive Rates							
Golf Course Loyalty Card to continue buy 9 get 1 free							
Full-time students 18yrs+ monthly special rate similar to 60+ rate.							
Outdoor Court full court hire on special offer such as hire for £12 per 55 minutes							
Outdoor Tennis Court hire special offer £4 per court							
Olympics Track Special Offer - Juniors £1, Adults £2. (Olympic Legacy offer)							
6-week student membership during summer holidays							
D/D sign up in October, November & December and get a free badminton court once a week for initial month							
Give 15% reduction (Member rate) to those on holiday at local camp/caravan sites on production of their camping permit during summer holiday period							
Couples evenings for £4.00 per couple - All facilities							
Count down to Christmas 10-week membership price with a programme set							
50% off Tennis Court hire as a pre-Wimbledon promotion							
50% off Netball Court prior to start of Summer League as a training offer							
50% off Football Court during summer months to promote off-season training offer							
Holiday Course offer of pay for 4-days and get 5th day free							
Special Children's Activities - Junior 60 mins							
Arts Events (i.e. pantomime £7 tickets)							
FREE Fun Days for Centre promotion							
PRIZES for facebook (i.e. swim course / birthday party / month membership)							

FEES & CHARGES					APPENDIX 3		
LEASURE (Non SCLT facilities)	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Notes	% Increase MEMBERS	% Increase NON MEMBERS
	2015 MEMBERS	2015 NON MEMBERS	2016 MEMBERS	2016 NON MEMBERS			
All fees individual sites							
Meole Brace Golf Course							
<i>Annual membership</i>							
Adult Be Active Members	500.00	N/A	500.00	N/A	No price increase due to continued competition		
Junior Be Active Members	250.00	N/A	250.00	N/A			
<i>Green Fees 18 Holes</i>							
Adult	13.25	16.60	14.00	17.00		5.7%	2.4%
Adult 60+	11.00	13.70	11.00	14.00		0.0%	2.2%
Adult CR	8.30	N/A	8.00	N/A		6.0%	
Junior	6.70	8.35	7.00	9.00		4.5%	7.8%
Junior CR	4.10	N/A	4.60	N/A		12.2%	
<i>Green Fees 12 Holes</i>							
Adult	8.55	10.70	9.00	11.20		5.3%	4.7%
Adult 60+	7.40	9.25	8.00	9.75		8.1%	5.4%
Adult CR	5.35	N/A	5.85	N/A		9.3%	
Junior	4.40	5.50	5.00	6.00		13.6%	9.1%
Junior CR	2.55	N/A	3.00	N/A		17.6%	
<i>Temporary Green Fees 18 Holes</i>							
Adult	10.50	13.15	11.00	14.00		4.8%	6.5%
Adult 60+	8.40	10.50	9.00	11.00		7.1%	4.8%
Junior	5.25	6.55	5.75	7.00		9.5%	6.9%
<i>Temporary Green Fees 12 Holes</i>							
Adult	7.35	9.20	8.00	9.70		8.8%	5.4%
Adult 60+	5.90	7.35	6.50	7.90		10.2%	7.5%
Junior	3.70	4.60	4.00	5.20		8.1%	13.0%
<i>Winter Tickets</i>							
Adult Winter Ticket	150.00	N/A	155.00	N/A		3.3%	
Junior Winter Ticket	75.00	N/A	80.00	N/A		6.7%	
<i>Afternoon Special rates</i>							
Summer Adult Afternoon Ticket April - Sept after 3pm	N/A	N/A	N/A	N/A			
Winter Adult Afternoon Ticket Oct - March after 2pm	N/A	N/A	N/A	N/A			
Afternoon Ticket (After 1pm)	7.15	9.00	8.00	9.50		11.9%	5.6%
<i>Pitch and Putt (All Times)</i>							
Adult	3.10	3.90	3.10	3.90		0.0%	0.0%
Adult 60+	2.50	3.05	2.50	3.05		0.0%	0.0%
Junior	1.65	2.05	1.65	2.05		0.0%	0.0%
Family Ticket (2 Adults + 2 Juniors)	7.10	8.85	7.10	8.85		0.0%	0.0%

FEES & CHARGES					APPENDIX 3		
LEISURE (Non SCLT facilities)	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Notes	% Increase MEMBERS	% Increase NON MEMBERS
	2015 MEMBERS	2015 NON MEMBERS	2016 MEMBERS	2016 NON MEMBERS			
Roman Road Sports Centre							
Peak Period							
Whole hall (Hockey/Basketball/Volleyball)	28.70	35.90	29.30	36.60		2.1%	1.9%
Badminton Court	9.40	11.75	9.60	12.00		2.1%	2.1%
Bowls Lane (max. 3 lanes per court)	12.55	15.70	12.80	16.05		2.0%	2.2%
Table Tennis Table (max. 3 tables per court)	12.55	15.70	12.80	16.05		2.0%	2.2%
Sports Hall - Party Bookings							
Whole Hall	103.45	129.30	105.50	131.90		2.0%	2.0%
Half Hall	52.30	65.35	53.35	66.70		2.0%	2.1%
Courses and Coaching (per person)							
General:							
Adult 60 mins	5.15	6.45	5.25	6.55		1.9%	1.6%
Adult Concessionary 60 mins	2.50	N/A	2.55	N/A		2.0%	
60+ 60 mins	4.15	5.15	4.25	5.30		2.4%	2.9%
Adult 90 mins	7.50	9.35	7.65	9.55		2.0%	2.1%
Adult Concessionary 90 mins	3.70	N/A	3.75	N/A		1.4%	
60+ 90 mins	5.90	7.40	6.00	7.50		1.7%	1.4%
Junior 60 mins	2.50	3.10	2.55	3.20		2.0%	3.2%
Junior Concessionary 60 mins	1.40	N/A	1.45	N/A		3.6%	
Junior 90 mins	3.70	4.65	3.75	4.70		1.4%	1.1%
Junior Concessionary 90 mins	1.90	N/A	1.95	N/A		2.6%	
Group Activities (per person)							
Aerobics, Keep Fit etc.:							
Adult 60 mins	5.35	6.70	5.45	6.80		1.9%	1.5%
CR 60 mins	2.70	N/A	2.55	N/A		-5.6%	
60+ 60 mins	4.25	5.30	4.35	5.40		2.4%	1.9%
Junior 60 mins	2.70	3.40	2.75	3.45		1.9%	1.5%
CR 60 mins	1.45	N/A	1.50	N/A		3.4%	
Miscellaneous Charges							
Changing Rooms Only (Sports Hall)	12.80	16.00	13.00	16.30		1.6%	1.9%
Spectators - Adult	1.20	1.55	1.25	1.60		4.2%	3.2%
Spectators - Junior	0.60	0.75	0.65	0.80		8.3%	6.7%
Shower Only - Adult	1.50	1.85	1.55	1.90		3.3%	2.7%
Shower Only - Adult CR	0.65	N/A	0.70	N/A		7.7%	
Shower Only - Adult 60+	1.10	1.40	1.10	1.40		0.0%	0.0%
Shower Only Junior	0.65	0.85	0.70	0.90		7.7%	5.9%
Shower Only Junior CR	0.30	N/A	0.35	N/A		16.7%	
Synthetic Pitch AREA							
Area							
Whole Pitch 55 mins	55.85	69.80	56.00	70.00		0.3%	0.3%
Half Pitch 55 mins	35.45	44.30	36.00	44.50		1.6%	0.5%
Quarter Pitch 55 mins	23.80	29.75	24.00	30.00		0.8%	0.8%
Whole Pitch 1hr 25 mins	81.35	101.70	81.75	102.20		0.5%	0.5%
Half Pitch 1hr 25 mins	51.55	64.45	52.10	65.15		1.1%	1.1%
Quarter Pitch 1hr 25 mins	32.95	41.20	33.40	41.75		1.4%	1.3%
Whole Pitch 1hr 55 mins	109.25	136.55	110.00	137.50		0.7%	0.7%
Half Pitch 1hr 55 mins	67.10	83.90	67.70	84.65		0.9%	0.9%
Quarter Pitch 1hr 55 mins	45.15	56.40	45.50	56.90		0.8%	0.9%
OFF PEAK CHARGE							
Whole hall	21.50	26.90	21.90	27.40		1.9%	1.9%
Half Hall	10.75	13.45	10.95	13.70		1.9%	1.9%
Badminton Court	7.05	8.80	7.20	9.00		2.1%	2.3%
Bowls Lane (max. 3 lanes per court)	9.40	11.75	9.60	12.00		2.1%	2.1%
Table Tennis Table (max. 3 tables per court)	9.40	11.75	9.60	12.00		2.1%	2.1%
Trampoline (to include hire of one court)	13.00	16.25	13.25	16.60		1.9%	2.2%
Sports Hall - Party Bookings							
Whole Hall	77.10	96.40	78.65	98.30		2.0%	2.0%
Half Hall	39.00	48.75	39.80	49.75		2.1%	2.1%
OUTDOOR SPORTS							
Synthetic Pitch AREA							
Whole Pitch 55 mins	41.85	52.35	42.00	52.50		0.4%	0.3%
Half Pitch 55 mins	26.55	33.20	26.70	33.50		0.6%	0.9%
Quarter Pitch 55 mins	17.95	22.45	18.10	22.70		0.8%	1.1%
Whole Pitch 1hr 25 mins	60.95	76.20	61.50	76.90		0.9%	0.9%
Half Pitch 1hr 25 mins	38.70	48.40	39.00	48.75		0.8%	0.7%
Quarter Pitch 1hr 25 mins	24.75	30.90	25.00	31.25		1.0%	1.1%
Whole Pitch 1hr 55 mins	82.00	102.50	82.70	103.40		0.9%	0.9%
Half Pitch 1hr 55 mins	50.30	62.85	50.80	63.50		1.0%	1.0%
Quarter Pitch 1hr 55 mins	33.85	42.35	34.20	42.75		1.0%	0.9%
Junior Play & Pay	1.00			1.00	Various sports - if specific area not being used		

FEES & CHARGES	APPENDIX 3						
	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Notes	% Increase MEMBERS	% Increase NON MEMBERS
	2015 MEMBERS	2015 NON MEMBERS	2016 MEMBERS	2016 NON MEMBERS			
LBSURE (Non SCLT facilities)							
Idsall Sports Centre							
Sports Hall							
Adult peak	39.00	48.85	39.00	48.85		0.0%	0.0%
Adult Off Peak	29.35	36.65	29.35	36.65		0.0%	0.0%
Junior Peak	19.65	24.55	19.65	24.55		0.0%	0.0%
Junior off peak	14.45	18.05	14.45	18.05		0.0%	0.0%
Badminton Court							
Adult peak	9.40	11.75	9.40	11.75		0.0%	0.0%
Adult Off Peak	7.05	8.80	7.05	8.80		0.0%	0.0%
Junior Peak	4.85	6.05	4.85	6.05		0.0%	0.0%
Junior off Peak	3.50	4.40	3.50	4.40		0.0%	0.0%
Adult Trampoline Hire (1 Court)	20.30	25.35	20.30	25.35		0.0%	0.0%
Junior Trampoline Hire (1 Court)	10.15	12.70	10.15	12.70		0.0%	0.0%
Cricket Nets							
Adult	46.70	58.40	46.70	58.40		0.0%	0.0%
Junior	23.35	29.20	23.35	29.20		0.0%	0.0%
Fitness Suite							
Room Hire	30.05	37.55	30.05	37.55		0.0%	0.0%
Adult peak	5.00	6.25	5.00	6.25		0.0%	0.0%
Adult peak - Concessionary	3.20	4.00	3.20	4.00		0.0%	0.0%
Junior peak	2.50	3.10	2.50	3.10		0.0%	0.0%
Adult off peak	3.70	4.65	3.70	4.65		0.0%	0.0%
Junior off peak	1.90	2.35	1.90	2.35		0.0%	0.0%
Casual Session 60+	3.20	4.00	3.20	4.00		0.0%	0.0%
Adult Induction	10.70	13.40	10.70	13.40		0.0%	0.0%
Youth Induction (11yrs - 18yrs)	5.35	6.70	5.35	6.70		0.0%	0.0%
Gymnasium / Small Gym (per 55 minutes)							
Room Hire Adult peak	31.45	39.35	31.45	39.35		0.0%	0.0%
Room Hire Junior peak	15.50	19.40	15.50	19.40		0.0%	0.0%
Room Hire Adult off peak	23.55	29.45	23.55	29.45		0.0%	0.0%
Room Hire Junior off peak	11.50	14.35	11.50	14.35		0.0%	0.0%
Table Tennis (per 55 minutes)							
Adult peak	10.50	13.15	10.50	13.15		0.0%	0.0%
Junior peak	5.10	6.40	5.10	6.40		0.0%	0.0%
Adult off peak	7.80	9.75	7.80	9.75		0.0%	0.0%
Junior off peak	3.85	4.80	3.85	4.80		0.0%	0.0%
OUTDOOR FACILITIES							
All Weather full pitch (1 hour)							
Adult w ith lights peak	68.25	85.30	68.25	85.30		0.0%	0.0%
Junior w ith lights peak	33.25	41.55	33.25	41.55		0.0%	0.0%
Adult w ith lights off peak	55.10	68.85	55.10	68.85		0.0%	0.0%
Junior w ith lights off peak	26.95	33.65	26.95	33.65		0.0%	0.0%
Adult w ithout lights peak	49.85	62.30	49.85	62.30		0.0%	0.0%
Junior w ithout lights peak	24.35	30.40	24.35	30.40		0.0%	0.0%
Adult w ithout lights off peak	47.35	59.15	47.35	59.15		0.0%	0.0%
Junior w ithout lights off peak	23.05	28.80	23.05	28.80		0.0%	0.0%
All Weather half pitch (1 hour)							
Adult w ith lights peak	33.85	42.35	33.85	42.35		0.0%	0.0%
Junior w ith lights peak	16.50	20.65	16.50	20.65		0.0%	0.0%
Adult w ith lights off peak	27.60	34.50	27.60	34.50		0.0%	0.0%
Junior w ith lights off peak	13.45	16.85	13.45	16.85		0.0%	0.0%
Adult w ithout lights peak	25.05	31.30	25.05	31.30		0.0%	0.0%
Junior w ithout lights peak	12.25	15.30	12.25	15.30		0.0%	0.0%
Adult w ithout lights off peak	23.65	29.60	23.65	29.60		0.0%	0.0%
Junior w ithout lights off peak	11.60	14.45	11.60	14.45		0.0%	0.0%
Netball Court (per 55 minutes)							
Adult w ith lights peak	26.80	33.45	26.80	33.45		0.0%	0.0%
Junior w ith lights peak	13.05	16.30	13.05	16.30		0.0%	0.0%
Adult w ithout lights off peak	17.35	21.70	17.35	21.70		0.0%	0.0%
Junior w ithout lights off peak	8.45	10.60	8.45	10.60		0.0%	0.0%
All Courts Adult w ith lights peak	66.25	82.80	66.25	82.80		0.0%	0.0%
All Courts Junior w ith lights peak	32.40	40.50	32.40	40.50		0.0%	0.0%
All Courts Adult w ithout lights off peak	48.40	60.50	48.40	60.50		0.0%	0.0%
All Courts Junior w ithout lights off peak	24.70	30.85	24.70	30.85		0.0%	0.0%
Tennis Court (per 55 minutes)							
Adult w ithout lights	8.00	10.00	8.00	10.00		0.0%	0.0%
Junior w ithout lights	4.00	5.00	4.00	5.00		0.0%	0.0%
Adult w ith lights	10.00	12.50	10.00	12.50		0.0%	0.0%
Junior w ith lights	5.10	6.40	5.10	6.40		0.0%	0.0%

FEES & CHARGES					APPENDIX 3		
LEISURE (Non SCLT facilities)	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Notes	% Increase MEMBERS	% Increase NON MEMBERS
	2015 MEMBERS	2015 NON MEMBERS	2016 MEMBERS	2016 NON MEMBERS			
Football Pitches per match							
Adult Pitch	52.90	66.10	52.90	66.10		0.0%	0.0%
Youth Pitch	39.45	49.35	39.45	49.35		0.0%	0.0%
Junior Pitch	26.10	32.65	26.10	32.65		0.0%	0.0%
Mini Football Pitch	16.45	20.60	16.45	20.60		0.0%	0.0%
Football Training Adult	29.40	36.70	29.40	36.70		0.0%	0.0%
Football Training Junior	14.35	17.90	14.35	17.90		0.0%	0.0%
Rugby Pitches per match							
Adult Pitch	52.90	66.10	52.90	66.10		0.0%	0.0%
Youth Pitch	26.40	33.00	26.40	33.00		0.0%	0.0%
Changing Rooms							
Adult group	21.60	27.05	21.60	27.05		0.0%	0.0%
Junior group	10.60	13.25	10.60	13.25		0.0%	0.0%
Room Hire							
Adult per hour	12.75	15.95	12.75	15.95		0.0%	0.0%
Birthday Parties							
1 Hour (no party room)	62.55	78.15	63.80	78.15		2.0%	0.0%
1½ Hour (with party room)	75.00	93.80	75.00	93.80		0.0%	0.0%
1½ Hour (no party room)	78.75	98.45	78.75	98.45		0.0%	0.0%
2 Hour (with party room)	87.55	109.45	87.55	109.45		0.0%	0.0%
Classes							
Adult Yoga/Plates/Circuits (per hour)	4.30	5.35	4.30	5.35		0.0%	0.0%
Junior Yoga/Plates/Circuits (per hour)	2.15	2.70	2.15	2.70		0.0%	0.0%
Junior Gymnastics Class (1½ hours)	4.30	5.35	4.30	5.35		0.0%	0.0%
Junior Trampoline Class (per hour)	3.20	4.00	3.20	4.00		0.0%	0.0%
Equipment Hire							
Hire Badminton	2.10	2.60	2.10	2.60		0.0%	0.0%
Hire Tennis Racket	2.10	2.60	2.10	2.60		0.0%	0.0%
Sundries for purchase							
Tea, Coffee & Biscuits (per person)	1.35	1.65	1.35	1.65		0.0%	0.0%
Tennis Balls (per tube)	6.80	8.50	6.80	8.50		0.0%	0.0%
Football	9.00	11.20	9.00	11.20		0.0%	0.0%
Shuttlecock	1.15	1.45	1.15	1.45		0.0%	0.0%
Headphones	2.15	2.70	2.15	2.70		0.0%	0.0%
Membership fees							
Individual Monthly D/D	22.00	N/A	22.00	N/A		0.0%	
Joint Monthly D/D	40.00	N/A	40.00	N/A		0.0%	
Annual Individual fee	220.00	N/A	220.00	N/A		0.0%	
<i>Membership includes; fitness suite & fitness classes during community time</i>							
Monthly Card Adult	30.00	37.50	30	37.5		0.0%	0.0%
Monthly Card Junior	15.00	18.75	15.00	18.75		0.0%	0.0%
<i>Monthly Card includes; fitness suite & fitness classes during community time</i>							
Junior Play & Pay							

FEES & CHARGES					APPENDIX 3		
	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Notes	% Increase MEMBERS	% Increase NON MEMBERS
LEISURE (Non SCLT facilities)	2015 MEMBERS	2015 NON MEMBERS	2016 MEMBERS	2016 NON MEMBERS			
Much Wenlock Leisure Centre							
Sports Hall & Gymnasium							
Whole Main Sports Hall	39.05	48.85	41.00	51.25		5.0%	4.9%
Half Main Sports Hall	19.65	24.55	20.65	25.80		5.1%	5.1%
Badminton Court	9.40	11.75	9.85	12.35		4.8%	5.1%
Gymnasium room hire	19.65	24.55	20.65	25.80		5.1%	5.1%
Equipment Hire							
Hire Badminton/Tennis Racket	2.45	3.05	2.50	3.05		2.0%	0.0%
Buy Shuttlecock	1.20	1.55	1.20	1.50		0.0%	-3.2%
Hire Football / basketball / Netball	1.50	1.85	1.50	1.85		0.0%	0.0%
Fitness Suite							
Room Hire	31.75	N/A	33.35	N/A		5.0%	
Adult Induction	10.70	N/A	11.25	N/A		5.1%	
Youth Induction (16yrs - 18yrs)	5.35	N/A	5.60	N/A		4.7%	
Adult Session	4.75	N/A	5.00	N/A		5.3%	
Adult Session - Concessionary	2.40	N/A	2.50	N/A		4.2%	
Youth Session (16yrs - 18yrs)	2.35	N/A	2.45	N/A		4.3%	
Youth Session (16yrs - 18yrs) - Concessionary	1.20	N/A	1.25	N/A		4.2%	
60+ Session	3.20	3.85	3.20	4.05		0.0%	5.2%
60+ Session - Concessionary	1.95	N/A	2.15	N/A		10.3%	
Fitness Classes							
Adult Session	4.10	5.10	4.30	5.35		4.9%	4.9%
Adult Session - Concessionary	2.05	N/A	2.15	N/A		4.9%	
Junior Session (16yrs - 18yrs)	2.05	2.55	2.10	2.55		2.4%	0.0%
Junior Session (16yrs - 18yrs) - Concessionary	1.00	N/A	1.05	N/A		5.0%	
60+ Casual Session	3.05	3.85	3.20	4.05		4.9%	5.2%
60+ Casual Session - Concessionary	2.05	N/A	2.15	N/A		4.9%	
Changing Rooms							
Adult group	20.80	26.00	21.85	27.30		5.0%	5.0%
Junior group	10.40	13.00	10.60	13.25		1.9%	1.9%
POOL FACILITIES							
Public Swimming							
Adult Swim	4.00	5.00	4.20	5.25		5.0%	5.0%
Adult Swim - Concessionary	2.00	N/A	2.10	N/A		5.0%	
Junior Swim	2.05	2.55	2.15	2.70		4.9%	5.9%
Junior Swim - Concessionary	1.00	N/A	1.05	N/A		5.0%	
60+ Casual Session	3.20	4.00	3.20	3.35		0.0%	-16.3%
60+ Casual Session - Concessionary	2.05	N/A	2.15	N/A		4.9%	
Inflataplay Adult	4.60	5.75	4.85	6.05		5.4%	5.2%
Junior Inflataplay - Concessionary	2.55	N/A	2.70	N/A		5.9%	
Inflataplay Junior	2.75	3.45	2.90	3.60		5.5%	4.3%
Junior Inflataplay - Concessionary	1.40	N/A	1.45	N/A		3.6%	
60+ Inflataplay	4.10	5.10	4.30	5.35		4.9%	4.9%
60+ Inflataplay - Concessionary	2.05	N/A	2.15	N/A		4.9%	
Swimming - Activity Classes							
Adult Aqua Aerobics	4.10	5.10	4.30	5.40		4.9%	5.9%
Adult Aqua Aerobics - Concessionary	2.05	N/A	2.15	N/A		4.9%	
Junior Aerobics / Fit Swim (16yrs - 18yrs)	2.05	2.55	2.15	2.70		4.9%	5.9%
Junior Aerobics / Fit Swim (16yrs - 18yrs) - Concessionary	1.00	N/A	1.05	N/A		5.0%	
60+ Aerobics / Fit Swim	3.05	3.85	3.20	4.00		4.9%	3.9%
60+ Aerobics / Fit Swim - Concessionary	2.05	N/A	2.15	N/A		4.9%	
Children's Parties							
Sports Hall Party (55mins)	60.55	75.65	66.60	83.25		10.0%	10.0%
Sports Hall Party (90mins)	90.85	113.55	99.95	124.90		10.0%	10.0%
Pool Party w ith Inflatable (55mins)	91.35	114.20	100.50	125.65		10.0%	10.0%
Pool Party w ith Inflatable (90mins)	102.30	127.90	112.55	140.70		10.0%	10.0%
Pool Party Pool Only (55mins)			83.45	104.30			
Pool Party Pool Only (90mins)			104.10	130.15			
Swimming Pool Hire							
Pool only Adult	79.45	99.30	83.45	104.30		5.0%	5.0%
Lane hire	15.00	18.75	15.75	19.70		5.0%	5.1%
OUTDOOR FACILITIES							
Artificial Turf Pitch (not floodlit)							
Whole Pitch Adult	65.45	81.80	68.75	85.90		5.0%	5.0%
Half Pitch Adult	32.75	40.95	34.40	43.00		5.0%	5.0%
1/3 Pitch Adult	25.45	31.80	26.75	33.40		5.1%	5.0%
Athletics Track (not floodlit)							
Whole Track Adult (exclusive access)	38.00	47.50	40.00	49.90		5.3%	5.1%
Whole Track Junior (exclusive access)	18.50	23.15	19.45	24.30		5.1%	5.0%
Pay & Play Adult (per person)	4.45	5.55	4.70	5.85		5.6%	5.4%
Pay & Play Junior (per person)	2.10	2.60	2.20	2.75		4.8%	5.8%
Multi Use Games Area (floodlit)							
Full MUGA Adult w ithout lights	53.60	67.00	56.30	70.35		5.0%	5.0%
Full MUGA Junior w ithout lights	26.80	33.45	28.15	35.20		5.0%	5.2%
Full MUGA Adult w ith lights	68.55	85.70	72.00	90.00		5.0%	5.0%
Full MUGA Junior w ith lights	34.25	42.85	36.00	45.00		5.1%	5.0%
Netball/5-a-side Court Adult w ithout lights	18.75	23.45	19.70	24.65		5.1%	5.1%
Netball/5-a-side Court Junior w ithout lights	9.40	11.75	9.90	12.35		5.3%	5.1%
Netball/5-a-side Court Adult w ith lights	27.60	34.50	29.00	36.25		5.1%	5.1%
Netball/5-a-side Court Junior w ith lights	13.80	17.30	14.50	18.20		5.1%	5.2%
7-a-side Court Adult w ithout lights	35.40	44.25	37.20	46.50		5.1%	5.1%
7-a-side Court Junior w ithout lights	17.70	22.10	18.60	23.25		5.1%	5.2%
7-a-side Court Adult w ith lights	44.20	55.25	46.40	58.00		5.0%	5.0%
7-a-side Court Junior w ith lights	22.05	27.55	23.15	28.95		5.0%	5.1%
Tennis Court Adult w ithout lights	8.80	11.05	9.25	11.60		5.1%	5.0%
Tennis Court Junior w ithout lights	4.45	5.55	4.70	5.85		5.6%	5.4%
Tennis Court Adult w ith lights	11.00	13.75	11.55	14.45		5.0%	5.1%
Tennis Court Junior w ith lights	5.50	6.90	5.80	7.25		5.5%	5.1%
Football Pitches per match							
Junior Pitch	26.10	32.65	27.40	34.30		5.0%	5.1%
Football Training Junior	14.35	17.90	15.10	18.80		5.2%	5.1%

FEES & CHARGES					APPENDIX 3		
	Proposed Fee From 1st April 2015 MEMBERS	Proposed Fee From 1st April 2015 NON MEMBERS	Proposed Fee From 1st April 2016 MEMBERS	Proposed Fee From 1st April 2016 NON MEMBERS	Notes	% Increase MEMBERS	% Increase NON MEMBERS
LEISURE (Non SCLT facilities)							
INDOOR FACILITIES							
Main Sports Hall							
Whole Main Sports Hall	29.35	36.65	30.85	38.50		5.1%	5.0%
Half Main Sports Hall	15.70	19.65	16.50	20.65		5.1%	5.1%
Badminton Court	7.05	8.80	7.40	9.25		5.0%	5.1%
Gymnasium room hire	15.70	19.65	16.50	20.65		5.1%	5.1%
Fitness Suite							
Adult Session	3.70	N/A	3.90	N/A		5.4%	
Adult Session - Concessionary	1.90	N/A	2.55	N/A		34.2%	
Youth Session (16yrs - 18yrs)	1.90	N/A	2.00	N/A		5.3%	
Youth Session (16yrs - 18yrs) - Concessionary	0.95	N/A	1.30	N/A		36.8%	
60+ Session	3.00	N/A	3.15	N/A		5.0%	
60+ Session - Concessionary	1.60	N/A	1.70	N/A		6.3%	
Artificial Turf Pitch (not floodlit)							
Whole Pitch Adult	54.05	67.60	56.75	71.00		5.0%	5.0%
Half Pitch Adult	27.05	33.80	28.40	35.50		5.0%	5.0%
1/3 Pitch Adult	20.95	26.20	22.00	27.50		5.0%	5.0%
Membership fees							
Individual Monthly D/D	28.95	N/A	28.95	N/A		0.0%	
Individual Monthly D/D Swimming or Fitness Suite only	20.00	N/A	20.00	N/A		0.0%	
Joint Monthly D/D	52.95	N/A	52.95	N/A		0.0%	
Annual Individual fee	274.60	N/A	274.60	N/A		0.0%	
<i>Membership includes; casual swim, fitness suite & fitness classes during community time</i>							
Monthly Card	43.25	54.05	43.25	N/A		0.0%	
Student Monthly Card			21.65	N/A			
<i>includes; casual swim, fitness suite & fitness classes during community time</i>							
Junior Play & Pay			1.00	1.00			
SPORTS DEVELOPMENT							
Ellesmere Triathlon							
BTF Members	£65.00						
Non BTF Members	£68.00						
Seven Bridges Road Race							
Pre Paid Attached Runner	£7.50						
Pre Paid Non Attached Runners	£10.50						
Pay on the Day Attached Runners	£10.50						
Pay on the Day Non Attached Runners	£12.50						
Coach Education Courses							
Sports Coach UK Courses	£25 - £30						
Emergency Aid Courses	£25.00						
Dynamic Fitness Courses	£20.00						
Play Development							
After School Activities per session	£25.00						
Roller Skating - (If hiring Skates as well)	£4.00						
Roller Skating - (If provide own Skates)	£4.00						
Tot-Tastics	£2.00						
Play Store (Price for 3-4 pieces of equipment)	£10.00						
Introduction of 'running series' events for 2015/16 onwards							
					No increase in price from 15/16 across all Sports Development		

FEES & CHARGES		APPENDIX 3		
DEVELOPMENT MANAGEMENT	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
DEVELOPMENT MANAGEMENT				
PLANNING APPLICATIONS - Fees for Processing Planning Applications	Planning Fees are updated in line with Statutory guidance		Please see website for current charges	
BUILDING CONTROL	Shropshire Council adopts the Chartered Institute of Public Finance and Accountancy (CIPFA) guidelines on building control accounting.		Please See Building Control section of the Council's Website for detailed table of charges	
LAND CHARGES - Search Fees	Search Fees are updated in line with Statutory guidance		Please see website for current charges	
PLANNING - OTHER				
Pre planning application advice	Discretionary		POA	
Minerals and Waste Landfilling site monitoring	Discretionary		Please see website for current charges	
Plan Copying (including copyright fee) - Using Planprinter (per copy)	Discretionary	23.80	25.00	5%
Copying of documents - Planning Decision Notices (per copy) - Planning Decision Notices (additional copies of same site)	Discretionary Discretionary	16.70 4.15	17.50 4.40	5% 6%
Tree Preservation Orders - First 3 sheets - Additional Sheets	Discretionary Discretionary	6.60 1.00	6.90 1.10	5% 10%
Appeal Statements - First 3 sheets - Additional Sheets	Discretionary Discretionary	6.60 1.00	6.90 1.10	5% 10%
Section 52's and 106's (per Legal Agreement)	Discretionary	12.50	13.10	5%
Details of Listed Buildings (per copy)	Discretionary	2.50	2.60	4%
Survey Maps/Large Plans (per copy)	Discretionary	8.45	8.90	5%
High Hedge Complaints	Discretionary	380.00	400.00	5%
Mapping Services (available for any reason not just Planning related reasons)				
A4 Maps				
1:500 - Rural and Urban				
- 1 Copy	Discretionary	12.50	13.10	5%
- 2 Copies	Discretionary	13.70	14.40	5%
- 3 Copies	Discretionary	14.90	15.60	5%
- 4 Copies	Discretionary	16.10	16.90	5%
- 5 Copies	Discretionary	17.20	18.10	5%
- 6 Copies	Discretionary	18.40	19.30	5%
- Extra Copies	Discretionary	1.20	1.30	8%
1:1250 - Rural and Urban				
- 1 Copy	Discretionary	20.80	21.80	5%
- 2 Copies	Discretionary	22.05	23.20	5%
- 3 Copies	Discretionary	23.25	24.40	5%
- 4 Copies	Discretionary	24.45	25.70	5%
- 5 Copies	Discretionary	25.50	26.80	5%
- 6 Copies	Discretionary	26.75	28.10	5%
- Extra Copies	Discretionary	1.20	1.30	8%
1:2500 - Urban				
- 1 Copy	Discretionary	54.20	56.90	5%
- 2 Copies	Discretionary	55.40	58.20	5%
- 3 Copies	Discretionary	56.60	59.40	5%
- 4 Copies	Discretionary	57.80	60.70	5%
- 5 Copies	Discretionary	59.00	62.00	5%
- 6 Copies	Discretionary	60.00	63.00	5%
- Extra Copies	Discretionary	1.75	1.80	3%
1:2500 - Rural				
- 1 Copy	Discretionary	25.50	26.80	5%
- 2 Copies	Discretionary	26.75	28.10	5%
- 3 Copies	Discretionary	28.00	29.40	5%
- 4 Copies	Discretionary	29.20	30.70	5%
- 5 Copies	Discretionary	30.40	31.90	5%
- 6 Copies	Discretionary	31.60	33.20	5%
- Extra Copies	Discretionary	1.75	1.80	3%
A3 Maps				
1:500 - Rural and Urban				
- 1 Copy	Discretionary	17.20	18.10	5%
- Extra Copies	Discretionary	1.20	1.30	8%
1:1250 - Rural and Urban				
- 1 Copy	Discretionary	37.50	39.40	5%
- Extra Copies	Discretionary	1.75	1.80	3%
1:2500 - Urban				
- 1 Copy	Discretionary	102.00	107.10	5%
- Extra Copies	Discretionary	2.40	2.50	4%
1:2500 - Rural				
- 1 Copy	Discretionary	42.35	44.50	5%
- Extra Copies	Discretionary	2.40	2.50	4%
Photocopying Planning Permissions (and other documents requiring research and/or extraction of info)				
- Copies of documents per hour (plus cost of copying)	Discretionary	46.00	48.30	
- Hourly rate for requests for information	Discretionary	72.70	76.30	

FEES & CHARGES		APPENDIX 3		
	Notes	Fee for 2015/16	Fee for 2016/17	% Increase
		£	£	
DEVELOPMENT MANAGEMENT				
POLICY				
Shropshire CIL - Levy Rates per Square Metre:-				
Shrewsbury, the market towns and other key Centres				
Residential Developments (use class C3) excluding affordable housing as defined below	Discretionary	40.00	40.00	0%
Rural - Rest of Shropshire				
Residential Developments (use class C3) excluding affordable housing as defined below	Discretionary	80.00	80.00	0%
LOCAL PLAN RELATED				
Core Strategy	Discretionary	40.50	41.00	1%
Site Allocations and Management of Development (SAMDev Plan)	Discretionary		150.00	
Annual Monitoring report	Discretionary	26.00	30.00	15%
Strategic Housing Land Availability Assessment (SHLAA)	Discretionary	6.10	6.10	0%
Objectively Assessed Need for Housing	Discretionary	92.30	95.00	3%
Supplementary Planning Documents	Discretionary	3.75	20.00	433%
Statement of Community Involvement	Discretionary	8.60	10.00	16%
Employment Land Review	Discretionary	92.30	95.00	3%
Retail Studies	Discretionary	92.30	95.00	3%
Water Cycle Study	Discretionary	92.30	95.00	3%
Landscape Sensitivity and Capacity Study 2008	Discretionary	92.30	95.00	3%
Strategic Housing Market Assessment (SHMAA)	Discretionary	92.30	95.00	3%
Gypsy and Traveller Accommodation Assessment (GTAA)	Discretionary	92.30	95.00	3%

FEES & CHARGES			APPENDIX 3	
OUTDOOR RECREATION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
COUNTRYSIDE ACCESS				
Guided walk adult	Discretionary	3.50	3.50	0.0%
Guided walk Child (under 16's)	Discretionary	2.00	2.00	0.0%
Children's school holiday events	Discretionary	3.50	3.50	0.0%
Car parking charges @ Severn Valley Country Park	Discretionary	1.70	2.00	17.6%
Car parking charges @ The Mere	Discretionary	1.70	2.00	17.6%
School Visits per hour per Ranger	Discretionary	35.00	35.00	0.0%
Birthday Parties @ Severn Valley Country Park	Discretionary	130.00	130.00	0.0%
Room Hire at SVCP (insurance extra)	Discretionary	130.00	130.00	0.0%
Boat Launching fees at The Mere - Annual Charge	Discretionary	15.00	15.00	0.0%
Fishing Fees at The Mere	Discretionary	5.00	5.00	0.0%
Memorial bench at SVCP	Discretionary	420.00	420.00	0.0%
Adopt a bench at SVCP	Discretionary	40.00	40.00	0.0%
Use of SVCP for commercial filming (1 day)	Discretionary	175.00	175.00	0.0%
Use of SVCP for commercial filming (per hour)	Discretionary	50.00	50.00	0.0%
Sponsor a fruit tree at SVCP	Discretionary	60.00	60.00	0.0%
Bags of firewood at SVCP	Discretionary	2.50	2.50	0.0%
Use of Countryside Sites for events	Discretionary	50.00	50.00	0.0%
Public Path Order - Standard Charge				
- Pre-publication				
Initial investigative work	Discretionary	150.00	150.00	0.0%
Site visit	Discretionary	200.00	200.00	0.0%
Formal consultation letter	Discretionary	230.00	230.00	0.0%
Officer time	Discretionary	350.00	350.00	0.0%
Assessment of legal implications	Discretionary	75.00	75.00	0.0%
Research into history and status of right of way	Discretionary	70.00	70.00	0.0%
Preparation of committee reports / delegated powers report	Discretionary	250.00	250.00	0.0%
- Publication				
Drawing up map / legal notice	Discretionary	185.00	185.00	0.0%
Letters to consultees	Discretionary	215.00	215.00	0.0%
Consideration and response to statutory consultation	Discretionary	250.00	250.00	0.0%
Drawing up statement of reasons for order	Discretionary	75.00	75.00	0.0%
Site visit	Discretionary	150.00	150.00	0.0%
Admin cost for advert	Discretionary	38.00	40.00	5.3%
- Confirmation of Order				
Negotiations of objections	Discretionary	155.00	155.00	0.0%
Forward order to DEFRA	Discretionary	125.00	125.00	0.0%
Final site visit	Discretionary	150.00	150.00	0.0%
Confirmation of order	Discretionary	215.00	215.00	0.0%
Admin costs for advertisement	Discretionary	38.00	40.00	5.3%
Site visit	Discretionary	150.00	150.00	0.0%
Additional Charges				
Officer time including extra time at site visits (per hour)	Discretionary	19.30	20.00	3.6%
Additional Letters not covered by above (per letter)	Discretionary	70.00	70.00	0.0%
Additional Visits for first hour.	Discretionary	150.00	150.00	0.0%
Motor Rallies	Discretionary	150.00	150.00	0.0%
Landowner Statements	Discretionary	350.00	350.00	0.0%
Landowner Statements - additional notices/site visits (per additional location)	Discretionary	150.00	150.00	0.0%
ROW Search	Discretionary	58.82	60.00	2.0%
Copies of legal orders	Discretionary	6.50	6.50	0.0%
Temporary & Permanent Closures	Discretionary	1000.00	1000.00	0.0%

FEES & CHARGES			APPENDIX 3	
OUTDOOR RECREATION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
Mapping Services				
A4 Map	Discretionary	10.00	10.00	0.0%
A3 Map	Discretionary	11.00	11.00	0.0%
A1 Plotter	Discretionary	60.00	60.00	0.0%
A0 Plotter	Discretionary	80.00	80.00	0.0%
Copies of ROW documents requiring research/extraction	Discretionary	39.70	40.00	0.8%
Memorial items - indicative costs				
Memorial oak benches	Discretionary	300.00	300.00	0.0%
Softwood Benches	Discretionary	200.00	200.00	0.0%
Softwood seat with back	Discretionary	350.00	350.00	0.0%
Hardwood seat with back	Discretionary	400.00	400.00	0.0%
Memorial trees with commemorative plaque on oak board	Discretionary	100.00	100.00	0.0%
Dedicated furniture - stiles oak	Discretionary	250.00	250.00	0.0%
Dedicated furniture - stiles oak - dog friendly	Discretionary	300.00	300.00	0.0%
Dedicated furniture - gates oak 4'	Discretionary	300.00	300.00	0.0%
Dedicated furniture - fingerposts oak	Discretionary	150.00	150.00	0.0%
picnic table softwood	Discretionary	650.00	650.00	0.0%
picnic table hardwood	Discretionary	800.00	800.00	0.0%
dedicated disabled/easy access per metre	Discretionary	42.00	42.00	0.0%
cost of carving letters/letter in wood	Discretionary	3.50	3.50	0.0%
Commemorative geocaches. Owner maintained	Discretionary	0.00	0.00	
Commemorative geocaches (SC maintained) annual cost	Discretionary	0.00	0.00	
My favourite walk/ annual charge	Discretionary	0.00	0.00	
sponsored interpretation boards/signs	Discretionary	0.00	0.00	
Play area check package (1)	Discretionary	£540.00	£550.00	1.9%
Play area check package (2)	Discretionary	372.00	379.00	1.9%

FEES & CHARGES		APPENDIX 3		
THEATRE SERVICES	Discretionary / Statutory	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
THEATRE SEVERN				
Not for Profit Organisations				
- Auditorium (NEW - All charges subject to a 7% commission on Box Office income or £1 per ticket venue levy)				
- Hire Per Day (Mon to Thur)				
- 1 Performance				
Daily rate : Mon - Thurs	Discretionary	1,285.00	1,311.00	2.0%
- 2 Performances (same day)	Discretionary	1,625.00	1,658.00	2.0%
- Hire Per Day (Fri to Sun)				
- 1 Performance	Discretionary	1,500.00	1,530.00	2.0%
- 2 Performances	Discretionary	1,825.00	1,862.00	2.0%
- Setting Up/Rehearsal Charges				
- 4 hours	Discretionary	360.00	368.00	2.2%
- 8 hours	Discretionary	720.00	735.00	2.1%
Per hour after midnight	Discretionary	105.00	108.00	2.9%
- Studio Theatre (NEW - All charges subject to a 7% commission on Box Office income or £1 per ticket venue levy)				
- Hire Per Day (Mon to Thur)				
- 1 Performance	Discretionary	555.00	567.00	2.2%
- 2 Performances (same day)	Discretionary	790.00	806.00	2.0%
- Flat Floor				
Daily rate : Mon - Thurs	Discretionary	890.00	908.00	2.0%
Daily rate : Fri-Sun	Discretionary	940.00	959.00	2.0%
- Hire Per Day (Fri to Sun)				
- 1 Performance	Discretionary	720.00	735.00	2.1%
- 2 Performances	Discretionary	940.00	969.00	3.1%
- Flat Floor	Discretionary	940.00	959.00	2.0%
- Setting Up/Rehearsal Charges				
- 4 hours	Discretionary	180.00	184.00	2.2%
- 8 hours	Discretionary	360.00	368.00	2.2%
Per hour after midnight	Discretionary	60.00	62.00	3.3%
- Dance Studio, Term Time Only				
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	26.00	26.50	1.9%
- Hire Per Hour for 10 Bookings or More (with minimum hire being 2 hours)	Discretionary	24.00	24.50	2.1%
- Haydn Smith Room				
Per day (8 hours)	Discretionary	200.00	204.00	2.0%
Per Hour (Minimum 2 hours)	Discretionary	30.00	31.00	3.3%
Additional Charges				
Credit Card Commission	Discretionary	3%	3%	0.0%
Merchandise / Programme Commission	Discretionary	15%	15%	0.0%
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%
Performing Rights Society Charges	Discretionary	POA	POA	
Staffing (per Hour):-				
- Extra Staff before midnight	Discretionary	16.50	17.00	3.0%
- Extra Staff after midnight	Discretionary	24.00	25.00	4.2%
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA	
Marketing Services		POA	POA	
Commercial Organisations				
- Auditorium (All charges subject to 10% Box Office Commission)				
- Hire Per Day (Mon to Thur)				
- 1 Performance	Discretionary	1,885.00	1,923.00	2.0%
- 2 Performances (same day)	Discretionary	2,317.50	2,364.00	2.0%
- Hire Per Day (Fri to Sun)				
- 1 Performance	Discretionary	2,140.00	2,183.00	2.0%
- 2 Performances	Discretionary	2,600.00	2,652.00	2.0%
- Setting Up/Rehearsal Charges				
- 4 hours	Discretionary	500.00	510.00	2.0%
- 8 hours	Discretionary	1,000.00	1,020.00	2.0%
Per hour after midnight		140.00	143.00	2.1%
- Studio Theatre (All charges subject to 10% Box Office Commission)				
- Hire Per Day (Mon to Thur)				
- 1 Performance	Discretionary	900.00	918.00	2.0%
- 2 Performances (same day)	Discretionary	1,250.00	1,275.00	2.0%
- Flat Floor	Discretionary	1,250.00	1,275.00	2.0%
- Hire Per Day (Fri to Sun)				
- 1 Performance	Discretionary	1,080.00	1,102.00	2.0%
- 2 Performances	Discretionary	1,395.00	1,423.00	2.0%
- Flat Floor	Discretionary	1,395.00	1,423.00	2.0%
- Setting Up/Rehearsal Charges				
- 4 hours	Discretionary	250.00	255.00	2.0%
- 8 hours	Discretionary	500.00	510.00	2.0%
Per hour after midnight	Discretionary	77.50	79.00	1.9%
- Dance Studio, Term Time Only (Commercial Organisations)				
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	30.00	30.50	1.7%
- Hire Per Hour for 10 Bookings or More (with minimum hire being 2 hours)	Discretionary	27.00	27.50	1.9%
- Haydn Smith Room				
Per day (8 hours)	Discretionary	335.00	342.00	2.1%
Per Hour (Minimum 2 hours)	Discretionary	47.50	49.00	3.2%
Additional Charges				
Credit Card Commission	Discretionary	3%	3%	0.0%
Merchandise / Programme Commission	Discretionary	15%	15%	0.0%
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%
Performing Rights Society Charges	Discretionary	POA	POA	
Staffing (per Hour):-				
- Extra Staff before midnight	Discretionary	16.50	17.00	3.0%
- Extra Staff after midnight	Discretionary	24.00	25.00	4.2%
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA	
Marketing Services	Discretionary	POA	POA	
All charges subject to VAT.				
For bookings of two or more performance days a 10% reduction will be applied to the booking. This discount does not apply to rehearsal or set up bookings.				
Hire of the whole building, longer lets and / or special events - charges by negotiation				
OLD MARKET HALL				
Film Ticket Admission Fees	Discretionary	The OMH has the discretion to vary admission charges	The OMH has the discretion to vary admission charges	

Please contact James Walton on 01743 255011

FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
VISITOR ECONOMY				
ACTON SCOTT				
Admissions				
Adult 18+	Discretionary	8.50	9.00	5.9%
Senior Citizens	Discretionary	7.50	8.00	6.7%
Children				
- Children (5-17)	Discretionary	5.00	5.00	0.0%
- Children (0-4)	Discretionary	Free of charge	Free of Charge	
Season Tickets				
Adult 18+	Discretionary	12.00	20.00	66.7%
Senior Citizens	Discretionary	11.00	17.00	54.5%
Children				
- Children (5-17)	Discretionary	8.50	12.00	41.2%
- Children (0-4)	Discretionary	Free of charge	Free of charge	
Family	Discretionary	N/A	50.00	
Groups - Adults	Discretionary	7.00	7.25	3.6%
Groups - Seniors	Discretionary	7.00	7.25	3.6%
Groups - Children	Discretionary	5.00	5.00	0.0%
Coach Tour Admissions				
Coach tour passengers	Discretionary	7.00	7.25	3.6%
Tours & Talks				
Guided (up to 25 people)	Discretionary	37.00	37.00	0.0%
Introductory (up to 55 people)	Discretionary	50.00	50.00	0.0%
Education Visitors				
Pre-school, Playgroup & Nursery Education Admissions				
Child	Discretionary	3.25	3.25	0.0%
Adult	Discretionary	7.50	8.00	6.7%
Pre-school, Playgroup & Nursery Education Sessions				
Various	Discretionary	55.00	55.00	0.0%
Primary Education Admissions				
Child (with session)	Discretionary	3.25	3.25	0.0%
Child (without session)	Discretionary	3.25	4.50	38.5%
Primary Education Sessions				
Various	Discretionary	55.00	55.00	0.0%
Secondary Education Admissions				
Child (with session)	Discretionary	3.25	3.25	0.0%
Child (without session)	Discretionary	3.25	4.50	38.5%
Secondary Education Sessions/Talks				
Sessions	Discretionary	55.00	55.00	0.0%
Talks/Seminars	Discretionary	55.00	55.00	0.0%
ROOM HIRE ETC				
Room				
<i>A 10% discount on room hire is available for return bookings in same financial year. A 10% discount is available for SC bookings. Only one discount can be applied to any booking. Other discounts may be offered to achieve best return on space*</i>				
- New Barn - per day (or part thereof)	Discretionary	75.00	75.00	0.0%
- Black Barn - per day (or part thereof)	Discretionary	50.00	50.00	0.0%
LIMITED FACILITY OPEN DAYS				
In 'season'				
- Adult (18+)	Discretionary	3.50	3.50	0.0%
- Senior	Discretionary	3.50	3.50	0.0%
- Child (5-17)	Discretionary	3.50	3.50	0.0%
- Child (0-4)	Discretionary	FOC	FOC	
Christmas				
- Adult (18+)	Discretionary	3.50	3.50	0.0%
- Senior	Discretionary	3.50	3.50	0.0%
- Child (5-17)	Discretionary	3.50	3.50	0.0%
- Child (0-4)	Discretionary	FOC	FOC	
Out of 'season'				
- Adult (18+)	Discretionary	4.25	4.25	0.0%
- Senior	Discretionary	4.25	4.25	0.0%
- Child (5-17)	Discretionary	4.25	4.25	0.0%
- Child (0-4)	Discretionary	FOC	FOC	

FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
Ludlow Museum Resource Centre				
Education Sessions (Various)	Discretionary		110.00 - 200.00	
Room Hire (Various Per Day)	Discretionary		32.00	
Room Hire (Various Per Day to Partner Organisations)	Discretionary		16.00	
MUCH WENLOCK MUSEUM				
Room Hire (Per Day)	Discretionary		10.00	
Room Hire (Per Day Partner Organisations)	Discretionary		5.00	
SHREWSBURY MUSEUMS				
Weddings/ Civil Partnership Ceremonies (Circular Room & Castle Grounds)				
- Per Ceremony (2 hours - Saturdays)	Discretionary	400.00	450.00	12.5%
- Per Ceremony (2 hours - Tuesday - Friday)	Discretionary	350.00	400.00	14.3%
- Per Ceremony (2 hours - Sunday - Monday)	Discretionary	Negotiable	Negotiable	
- Steward Service	Discretionary	50.00	50.00	0.0%
Naming Ceremony Castle				
- Per Ceremony (Saturday)	Discretionary	400.00	450.00	12.5%
- Per Ceremony (Tuesday -Friday)	Discretionary	350.00	400.00	14.3%
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	Negotiable	
Adult(18+)	Discretionary	3.00	4.00	33.3%
Concession Senior 60+)	Discretionary	2.00	3.00	50.0%
Child (5-17)	Discretionary	1.00	1.00	0.0%
Child (0-4)	Discretionary	Free of Charge	Free of Charge	
Child Education Visit (5-17)	Discretionary	1.00	1.00	
Room Hire (Circular Room per hr.)	Discretionary	30.00	20.00	-33.3%
Castle Ground Event Hire per hour - guide price	Discretionary	100.00	100.00	0.0%
Castle Grounds Hire Per Day - guide Price	Discretionary	300.00	300.00	0.0%
Shropshire Regimental Trust Grounds Hire - per hour	Discretionary	75.00	75.00	0.0%
Shropshire Regimental Trust Hire per day	Discretionary	250.00	250.00	0.0%
Education Session (2 hr. Session)	Discretionary	80.00	80.00	0.0%
Advertising (Per Week)	Discretionary		25.00	

FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
SHREWSBURY VISITOR INFORMATION CENTRE				
Bed booking service-deposit	Discretionary	10%	10%	0.0%
Bed booking service fee	Discretionary	3.00	3.00	0.0%
Bed booking service over telephone	Discretionary	4.00	4.00	0.0%
Photocopying	Discretionary	0.20	0.20	0.0%
Ticket Sales	Discretionary	5%-15%	5%-15%	
Arts and Crafts Cabinet commission	Discretionary	20%	20%	0.0%
Guided Walks (public) Adult	Discretionary	5.00	6.00 & 7.50	
Guided Walks (public) Child	Discretionary	3.00	3.00	0.0%
Guided Walks (private)	Discretionary	40.00	55.00	37.5%
Guided Walks Themed (private)	Discretionary	45.00	60.00	33.3%
Language supplement	Discretionary	6.00	POA	
Talks	Discretionary	45.00	45.00	0.0%
Coach Tours full day	Discretionary	150.00	POA	
Coach Tours half day	Discretionary	100.00	POA	
Supplement Cadfael Tour	Discretionary	10.00	POA	
Online Booking Transaction Fee	Discretionary	0.50	0.50	0.0%
SHREWSBURY MUSEUM & ART GALLERY				
Admissions				
Adult 18+	Discretionary	4.00	4.50	12.5%
Senior Citizens	Discretionary	3.50	4.00	14.3%
Children (5-17)	Discretionary	2.00	2.00	0.0%
Children (0-4))	Discretionary	FOC	FOC	
Essential Companion to a disabled person	Discretionary	FOC	FOC	
Student	Discretionary	3.60	3.60	0.0%
Family Day Ticket (2 Adults and up to 3 children)	Discretionary	10.00	10.00	0.0%
Family Day Ticket (1 Adult and up to 3 children)	Discretionary		7.00	
Museum Guided Tour (minimum 12)	Discretionary	4.50	5.00	11.1%
Themed Events - Various	Discretionary	2.00 - 20.00	VARIOUS	
Season Tickets				
Adult 18+	Discretionary	40.00	25.00	-37.5%
Two Adults	Discretionary	60.00	35.00	-41.7%
Senior Citizens	Discretionary	35.00	22.50	-35.7%
Two Senior Citizens	Discretionary	50.00	30.00	-40.0%
Children (0-4)	Discretionary	FOC	FOC	
Children (5-17)	Discretionary	25.00	25.00	0.0%
Student	Discretionary	36.00	23.00	-36.1%
Family [2 adults & 3 Children	Discretionary	85.00	47.50	-44.1%
Family [1 adult & 3 children	Discretionary	50.00	30.00	-40.0%
Friends of Shrewsbury Museum	Discretionary	10.00	10.00	0.0%
Be Active Season Tickets - Concessions				
Adult 18+	Discretionary	20.00	20.00	0.0%
Two Adults	Discretionary	30.00	30.00	0.0%
Senior Citizens [60+]	Discretionary	17.50	17.50	0.0%
Two Senior Citizens	Discretionary	24.00	24.00	0.0%
Family [2 Adults/3 Children]	Discretionary	42.50	42.50	0.0%
Family [1 Adult & 3 children]	Discretionary	25.00	25.00	0.0%
Be Active - non concession				
Adult (18+)	Discretionary	3.00	3.00	0.0%
Senior Citizen [60 +]	Discretionary	2.50	2.50	0.0%
Student	Discretionary	2.60	2.60	0.0%
Child [5-17]	Discretionary	2.00	2.00	0.0%
Be Active - concession				
Adult	Discretionary	2.00	2.00	0.0%
Senior Citizen [60+]	Discretionary	1.75	1.75	0.0%
Student	Discretionary	1.80	1.80	0.0%
Children (5-17)	Discretionary	1.00	1.00	0.0%
Group Admissions (12 or more)				
Adult 18+		3.25	4.00	23.1%
Senior Citizens		3	3.50	16.7%
Children (5-17)		1.5	1.50	0.0%
Children (0-4))		FOC	FOC	
Pre-school, Playgroup & Nursery Education Sessions				
Various	Discretionary	55.00	80.00 - 250.00	
Primary Education Admissions				
Child (with session)	Discretionary	FOC	FOC	
Child (without session)	Discretionary	2.00	2.00	0.0%
Primary Education Sessions				
Various Sessions (1/2/Full Day and Specialist Sessions)	Discretionary		80.00 - 250.00	
Primary Education Sessions (one and a half hours)				
Various	Discretionary	55.00		
	Discretionary	110 - 140 full day		
Secondary Education Admissions				
Child (with session)	Discretionary	FOC	FOC	
Child (without session)	Discretionary	2.00	2.00	0.0%
Secondary Education Sessions/Talks				
Sessions	Discretionary	25.00 - 70.00	30.00 - 70.00	

FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
Adult Education				
Per Class	Discretionary	individually priced to reflect cost of delivery	individually priced to reflect cost of delivery	
Room Hire (POA - dependant on numbers)				
Special Exhibitions Gallery (10.00 - 16.00 - Half Day Rate min 3 hours)	Discretionary	150	80	-46.7%
Special Exhibitions Gallery (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	60	POA	
Special Exhibitions Gallery (16.00 - 23.00 Minimum 3 hours -Hourly Rate)	Discretionary	POA	POA	
Special Exhibitions Gallery Full Day (7 hours)	Discretionary	275.00	275.00	0.0%
Owen Room (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	15.00	15.00	0.0%
Owen Room (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	
Owen Room Half Day (3 hours)	Discretionary	40.00	40.00	0.0%
Owen Room Gallery Full Day (7 hours)	Discretionary	75.00	75.00	0.0%
Balcony (10.00-16.00)* Limited Availability - Hourly Rate	Discretionary	50.00	50.00	0.0%
Balcony (16.00- 23.00) (min 2 hrs) - Hourly Rate	Discretionary	POA	POA	
Balcony Half Day Limited Availability (3 hours)	Discretionary	125.00	125.00	0.0%
Balcony Gallery Full Day Limited Availability (7 hours)	Discretionary	200.00	200.00	0.0%
Vaughans (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	20.00	25.00	25.0%
Vaughans (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	
Vaughans Half Day (3 hours)	Discretionary	50.00	55.00	10.0%
Vaughans Gallery Full Day (7 hours)	Discretionary	95.00	100.00	5.3%
Walker Education [education use up to 18 years per hour]	Discretionary	10.00	12.00	20.0%
Walker (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	25.00	25.00	0.0%
Walker (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	
Walker Half Day (3 hours)	Discretionary	60.00	60.00	0.0%
Walker Gallery Full Day (7 hours)	Discretionary	110.00	110.00	0.0%
Projector/Whiteboard	Discretionary	12.50	12.50	0.0%
Flip Chart	Discretionary	6.00	6.00	0.0%
*Staffing charges may need to be applied for evening events or where multiple rooms/spaces are being hired			POA	
Admission Packages/Passports				
SM&CA				
Adult 18+	Discretionary	5.50	7.00	27.3%
Senior Citizens	Discretionary	4.50	5.50	22.2%
Children (5-17)	Discretionary	2.50	2.50	0.0%
THE SQUARE				
Hire Charges				
Reg Charities (Mon to Thurs)	Discretionary	25.00	30.00	20.0%
Reg Charities (Fri and Sat)	Discretionary	32.00	35.00	9.4%
Not for Profit Organisations (Mon to Thurs)	Discretionary	58.00	60.00	3.4%
Not for Profit Organisations (Fri and Sat)	Discretionary	62.00	65.00	4.8%
Tech Support per Hour (min 4 Hours)	Discretionary	16.50	17.00	3.0%
Commercial				
Trading (Per day) - (10%) discount fro 2 consecutive days)	Discretionary	435.00	440.00	1.1%
Non trading (Per day) - (10%) discount fro 2 consecutive days)	Discretionary	200.00	210.00	5.0%
Single Trading Pitch (Per day) - (local Business only) 12.5 m2	Discretionary	215.00	220.00	2.3%
Single Non Trading Pitch (Per day) - (local Business only) 12.5 m3	Discretionary	100.00	105.00	5.0%
Power Supply Install /Tech support (Per day)	Discretionary	160.00	165.00	3.1%

FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
Archives and archaeology				
<i>Reprographics</i>				
Postal handling charges, 1-5 pages	Discretionary	n/a	n/a	
Postal handling charges, 6-10 pages	Discretionary	n/a	n/a	
Postal handling charges, 11-15 pages	Discretionary	n/a	n/a	
Postal handling charges, over 15 pages	Discretionary	n/a	n/a	
Digital image file via email, low resolution	Discretionary	n/a	n/a	
<i>Consultancy, room hire</i>				
Consultancy, bespoke training, workshops, archives/archaeology	Discretionary	£120 per half day	£120 per half day	
Commercial research	Discretionary	£175 per half day	n/a	
Conservation work, basic cleaning etc.	Discretionary	£30 per hour	£30 per hour	
Conservation work, repair work	Discretionary	£120 per half day	£40 per hour	
Hire of Shropshire Archives for events	Discretionary	£110 per evening session plus refreshments	£110 per evening session plus refreshments	
Photography permit				
Daily	Discretionary	6.00	10.00	66.7%
Weekly	Discretionary	10.00	15.00	50.0%
Monthly	Discretionary	30.00	45.00	50.0%
Annual	Discretionary	50.00	70.00	40.0%
Research/consultancy				
Research/photography service	Discretionary	30 per hour	40 per hour	
Consultancy/commercial research/photography	Discretionary	50 per hour	60 per hour	
Short search (one item)	Discretionary	6.00	10.00	66.7%
Advice surgeries	Discretionary	n/a	n/a	
Photocopying				
Printed up to A4	Discretionary	0.20	0.20	0.0%
Printed up to A3	Discretionary	0.40	0.40	0.0%
Archives A4	Discretionary	1.00	1.00	0.0%
Archives A3	Discretionary	1.00	2.00	100.0%
Microform printouts				
Printed A4(self service)	Discretionary	0.50	0.50	0.0%
Printed A4 (staff)	Discretionary	1.00	1.00	0.0%
Printed up to A3	Discretionary	1.50	1.50	0.0%
Archives A4 or A3	Discretionary	n/a	n/a	
Colour				
Printed up to A4	Discretionary	n/a	n/a	
Printed up to A3	Discretionary	n/a	n/a	
Archives A3 or A4	Discretionary	3.00	4.00	33.3%
Internet printouts				
		0.20	0.20	0.0%
Image services				
Print up to A4	Discretionary	10.00	10.00	0.0%
Print up to A3	Discretionary	14.00	14.00	0.0%
Digital file	Discretionary	10.00	10.00	0.0%
Low res via email	Discretionary	5.00	n/a	
Records Management				
External customers, storage and retrieval service	Discretionary	£8.20 per box	£8.20 per box	

FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16	Fee for 2016/17	% Increase
		£	£	
LICENCES				
LICENSING ACT 2003 - Personal licences, temporary events and other fees				
Application for a grant or renewal of personal licence	Statutory Fee	37.00	37.00	0.0%
Temporary event notice	Statutory Fee	21.00	21.00	0.0%
Theft, loss etc. of premises licence or summary	Statutory Fee	10.50	10.50	0.0%
Application for a provisional statement where premises being built etc.	Statutory Fee	315.00	315.00	0.0%
Notification of change of name or address	Statutory Fee	10.50	10.50	0.0%
Application to vary licence to specify individual as premises supervisor	Statutory Fee	23.00	23.00	0.0%
Application for transfer of premises licence	Statutory Fee	23.00	23.00	0.0%
Interim authority notice following death etc. of licence holder	Statutory Fee	23.00	23.00	0.0%
Theft, loss etc. of certificate of summary	Statutory Fee	10.50	10.50	0.0%
Notification of change of name or alteration of rules of club	Statutory Fee	10.50	10.50	0.0%
Change of relevant registered address of club	Statutory Fee	10.50	10.50	0.0%
Theft, loss etc. of temporary event notice	Statutory Fee	10.50	10.50	0.0%
Theft, loss etc. of personal licence	Statutory Fee	10.50	10.50	0.0%
Duty to notify change of name or address	Statutory Fee	10.50	10.50	0.0%
Right of freeholder etc. to be notified of licensing matters	Statutory Fee	21.00	21.00	0.0%
Minor Variation	Statutory Fee	89.00	89.00	0.0%
Removal of DPS at Community Premises	Statutory Fee	23.00	23.00	0.0%
Copy of public register entry (per individual entry)	Discretionary	33.00	37.00	12.1%
LICENSING EXCEPTIONALLY LARGE EVENTS				
Additional Application Fee (5,000 - 9,999)	Statutory Fee	1,000.00	1,000.00	0.0%
Additional Annual Fee (5,000 - 9,999)	Statutory Fee	500.00	500.00	0.0%
Additional Application Fee (10,000 - 14,999)	Statutory Fee	2,000.00	2,000.00	0.0%
Additional Annual Fee (10,000 - 14,999)	Statutory Fee	1,000.00	1,000.00	0.0%
Additional Application Fee (15,000 - 19,999)	Statutory Fee	4,000.00	4,000.00	0.0%
Additional Annual Fee (15,000 - 19,999)	Statutory Fee	2,000.00	2,000.00	0.0%
Additional Application Fee (20,000 - 29,999)	Statutory Fee	8,000.00	8,000.00	0.0%
Additional Annual Fee (20,000 - 29,999)	Statutory Fee	4,000.00	4,000.00	0.0%
Additional Application Fee (per additional 10,000 up to 90,000)	Statutory Fee	8,000.00	8,000.00	0.0%
Additional Annual Fee (per additional 10,000 up to 90,000)	Statutory Fee	4,000.00	4,000.00	0.0%
Additional Application Fee (90,000 and over)	Statutory Fee	64,000.00	64,000.00	0.0%
Additional Annual Fee (90,000 and over)	Statutory Fee	32,000.00	32,000.00	0.0%
PREMISES LICENCES AND CLUB PREMISES CERTIFICATES				
<i>No rateable value to £4,300 (Band A)</i>				
Application Fee (Initial/Variation)	Statutory Fee	100.00	100.00	0.0%
Annual Fee	Statutory Fee	70.00	70.00	0.0%
<i>Rateable value £4,301 - £33,000 (Band B)</i>				
Application Fee (Initial/Variation)	Statutory Fee	190.00	190.00	0.0%
Annual Fee	Statutory Fee	180.00	180.00	0.0%
<i>Rateable value £33,001 - £87,000 (Band C)</i>				
Application Fee (Initial/Variation)	Statutory Fee	315.00	315.00	0.0%
Annual Fee	Statutory Fee	295.00	295.00	0.0%
<i>Rateable value £87,001 - £125,000 (Band D) - All premises other than where primary business is the sale of alcohol</i>				
Application Fee (Initial/Variation)	Statutory Fee	450.00	450.00	0.0%
Annual Fee	Statutory Fee	320.00	320.00	0.0%
<i>Rateable value £125,001 and above (Band E) - All premises other than where primary business is the sale of alcohol</i>				
Application Fee (Initial/Variation)	Statutory Fee	635.00	635.00	0.0%
Annual Fee	Statutory Fee	350.00	350.00	0.0%
<i>Rateable value £87,001 - £125,000 (Band D) - where primary business is the sale of alcohol</i>				
Application Fee (Initial/Variation)	Statutory Fee	900.00	900.00	0.0%
Annual Fee	Statutory Fee	640.00	640.00	0.0%
<i>Rateable value £125,001 and above (Band E) - where primary business is the sale of alcohol</i>				
Application Fee (Initial/Variation)	Statutory Fee	1,905.00	1,905.00	0.0%
Annual Fee	Statutory Fee	1,050.00	1,050.00	0.0%

FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16	Fee for 2016/17	% Increase
		£	£	
GAMBLING ACT 2005				
Regional Casino Premises Licence				
Fee in respect of other premises	Statutory Maximum Set	13,100.00	13,100.00	0.0%
Annual Fee	Statutory Maximum Set	13,000.00	13,000.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	6,500.00	6,500.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	5,600.00	5,600.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	5,600.00	5,600.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	13,100.00	13,100.00	0.0%
Large Casino Premises				
Fee in respect of other premises	Statutory Maximum Set	8,700.00	8,700.00	0.0%
Annual Fee	Statutory Maximum Set	8,700.00	8,700.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	4,350.00	4,350.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	1,900.00	1,900.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	1,900.00	1,900.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	8,700.00	8,700.00	0.0%
Small casino premises				
Fee in respect of other premises	Statutory Maximum Set	6,900.00	6,900.00	0.0%
Annual Fee	Statutory Maximum Set	4,300.00	4,300.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	3,450.00	3,450.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	1,500.00	1,500.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	1,500.00	1,500.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	6,900.00	6,900.00	0.0%
Bingo premises licence				
Fee in respect of other premises	Statutory Maximum Set	2,000.00	2,000.00	0.0%
Annual Fee	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	1,200.00	1,200.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	950.00	950.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	950.00	950.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	2,000.00	2,000.00	0.0%
Adult Gaming Centre Premises Licence				
Fee in respect of other premises	Statutory Maximum Set	1,500.00	1,500.00	0.0%
Annual Fee	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	820.00	820.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	1,500.00	1,500.00	0.0%
Betting Premises (track) licence				
Fee in respect of other premises	Statutory Maximum Set	1,850.00	1,850.00	0.0%
Annual Fee	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	790.00	790.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	790.00	790.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	790.00	790.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	1,850.00	1,850.00	0.0%
Family Entertainment Centre Premises Licence				
Fee in respect of other premises	Statutory Maximum Set	1,400.00	1,400.00	0.0%
Annual Fee	Statutory Maximum Set	600.00	600.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	800.00	800.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	700.00	700.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	700.00	700.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	1,400.00	1,400.00	0.0%
Betting Premises (other) licence				
Fee in respect of other premises	Statutory Maximum Set	2,100.00	2,100.00	0.0%
Annual Fee	Statutory Maximum Set	575.00	575.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	1,160.00	1,160.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	950.00	950.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	950.00	950.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	2,100.00	2,100.00	0.0%
Applicable for all gaming licences				
Change of circumstances fee - for all gaming licences	Statutory Maximum Set	45.00	45.00	0.0%
Fee for copy licence - for all gaming licences	Statutory Maximum Set	22.00	22.00	0.0%
Copy of public register entry (per individual entry)	Discretionary	N/A	37.00	
LOTTERIES				
Lottery - new registration	Statutory Fee	40.00	40.00	0.0%
Lottery - renewal of existing registration	Statutory Fee	20.00	20.00	0.0%
LICENSED PREMISES GAMING MACHINE PERMITS				
Notice of intention				
Gaming Machine - Up to 2 Machines	Statutory Fee	50.00	50.00	0.0%
Gaming Machine Permits - New	Statutory Fee	150.00	150.00	0.0%
Gaming Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%
Gaming Machine Permits - Change of name	Statutory Fee	25.00	25.00	0.0%
Gaming Machine Permits - Transfer of permit	Statutory Fee	25.00	25.00	0.0%
Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%
Gaming Machine Permits - annual fee	Statutory Fee	50.00	50.00	0.0%

FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
CLUB GAMING / CLUB MACHINE PERMITS				
Club Gaming / Club Machine Permits - New or Renew	Statutory Fee	200.00	200.00	0.0%
Club Gaming / Club Machine Permits for holders of club premises certificates - New or Renew	Statutory Fee			0.0%
Club Gaming / Club Machine Permits - Annual Fee	Statutory Fee	100.00	100.00	0.0%
Club Gaming / Club Machine Permits - Variation	Statutory Fee	50.00	50.00	0.0%
Club Gaming / Club Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	100.00	100.00	0.0%
		15.00	15.00	0.0%
PRIZE GAMING PERMITS				
Prize Gaming Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%
Prize Gaming Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%
Prize Gaming Permits - Copy (lost, stolen or damaged)	Statutory Fee	15.00	15.00	0.0%
FAMILY ENTERTAINMENT GAMING CENTRE GAMING MACHINE PERMITS				
Family Entertainment Gaming Centre Gaming Machine Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%
Family Entertainment Gaming Centre Gaming Machine Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%
Family Entertainment Gaming Centre Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%
PUBLIC HEALTH - GENERAL LICENCES				
Zoo licences (plus Vet Fees) (new) - where licensing procedure takes no more than 5.5 hrs	Discretionary	611.00	662.00	8.3%
Zoo licences (plus Vet Fees) (renewal) - where licensing procedure takes more than 5.5 hrs	Discretionary	497.00	465.00	-6.4%
Animal Boarding				
Animal Boarding (new & renewal) - up to 10 animals	Discretionary	135.00	167.00	23.7%
Animal Boarding (new & renewal) - 11 to 30 animals	Discretionary	N/A	N/A	
Animal Boarding (new & renewal) - 31 to 50 animals	Discretionary	152.00	216.00	42.1%
Animal Boarding (new & renewal) - 51 to 100 animals	Discretionary	N/A	N/A	
Animal Boarding (new & renewal) - 101 to 200 animals	Discretionary	213.00	216.00	1.4%
Animal Boarding (new & renewal) - 201 and over animals	Discretionary	252.00	216.00	-14.3%
Animal Boarding (renewal) - where number of boarding animals increases to such extent that a different category of licence is applicable.	Discretionary	139.00	268.00	92.8%
Breeding Establishments for Dogs				
Animal Breeding (new & renewal) - up to 10 animals	Discretionary	135.00	167.00	23.7%
Animal Breeding (new & renewal) - 11 to 20 animals	Discretionary	N/A	N/A	
Animal Breeding (new & renewal) - 21 to 30 animals	Discretionary	143.00	216.00	51.0%
Animal Breeding (new & renewal) - 31 to 40 animals	Discretionary	N/A	N/A	
Animal Breeding (new & renewal) - 41 to 50 animals	Discretionary	N/A	N/A	
Animal Breeding (new & renewal) - 51 and over animals	Discretionary	161.00	216.00	34.2%
Animal Breeding (renewal) - applicable to all categories, where the number of breeding animals increases to such an extent that a different category of licence is applicable.	Discretionary	139.00	268.00	92.8%
Pet Shops				
Pet Shops (New) (where total licensing procedure takes no more than 4.5 hrs)	Discretionary	135 + hourly charge (if exceed 4.5 hrs) for each additional hour of part thereof @ £26/hr	167 + hourly charge (if exceed 5 hrs) for each additional hour of part thereof @ £24/hr	24.0%
Pet Shops (renewal) where total licensing procedure takes no more than 4.5 hrs	Discretionary	139 + hourly charge (if exceed 4.5 hrs) additional hour or part thereof @ £26/hr	268 + hourly charge (if exceed 5 hrs) additional hour or part thereof @ £24/hr	93.0%
Pet Shops (where total licensing procedure takes more than 4.5 hrs)	Discretionary	N/A	N/A	
Riding Establishments				
Riding Establishment - New & Renewal (plus Veterinary Surgeon's fee where inspection required) - up to 20 animals	Discretionary	164 + Vet fees (if exceed 5.5 hrs) hourly charge for each additional hour or part thereof @ £26/hr	239 + Vet fees (if exceed 7 hrs) hourly charge for each additional hour or part thereof @ £24/hr	71.0%
Riding Establishment - New & Renewal (plus Veterinary Surgeon's fee where inspection required) - 21 to 50 animals	Discretionary	N/A	N/A	
Riding Establishment - New & Renewal (plus Veterinary Surgeon's fee where inspection required) - 51 or more animals (where total licensing procedure takes more than 5.5 hours)	Discretionary	N/A	N/A	
Riding Establishments (Renewal) - 21 to 50 animals	Discretionary	168 + hourly charge (if exceed 5.5 hrs) for each additional hour or part thereof @ £26/hr	287 + hourly charge (if exceed 3.5 hrs) for each additional hour or part thereof @ £24/hr	71.0%
Dangerous Animals				
Dangerous Wild Animals (plus Veterinary Surgeon's fee where required) - New & Renewal - up to 5 animals	Discretionary	164 + hourly charge (if exceed 5.5 hrs) for each additional hour or part thereof @ £26/hr	239 + Vet fees (if exceed 7 hrs) hourly charge for each additional hour or part thereof @ £24/hr	46.0%
Dangerous Wild Animals (plus Veterinary Surgeon's fee where required) - New & Renewal - 5 to 10 animals	Discretionary	N/A	N/A	
Dangerous Wild Animals (plus Veterinary Surgeon's fee where required) - New & Renewal - 11 or more animals (where total licensing procedure takes more than 5.5 hours)	Discretionary	N/A	N/A	
Dangerous Wild Animals (plus Veterinary Surgeon's Fee where required) (renewal) - where total licensing procedure takes no more than 5.5 hrs	Discretionary	168 + hourly charge (if exceed 5.5 hrs) for each additional hour or part thereof @ £26/hr.	287 + hourly charge (if exceed 3.5 hrs) for each additional hour or part thereof @ £24/hr	71.0%
Performing Animals				
Performing Animals - up to 20 animals	Discretionary	135 + hourly charge (if exceed 4.5 hrs) for each additional hour or part thereof @ £26/hr	302 + hourly charge (if exceed 5 hrs) for each additional hour or part thereof @ £24/hr	124.0%
Performing Animals - 21 to 50 animals	Discretionary	N/A	N/A	
Performing Animals - 51 or more animals (where total licensing procedure takes more than 4.5 hrs)	Discretionary	N/A	N/A	
Street Trading Consent				
- Minimum charge for up to 7 days (The 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on application)	Discretionary	89.00	75.00	-15.7%
Each additional day or part thereof (the dates must be confirmed on application)	Discretionary	4.00	4.00	0.0%
Acupuncture, Cosmetic Piercing, Electrolysis, Tattooing (including semi-permanent skin colouring)				
- Each Person (not including premises - submitted separately)	Discretionary	68.00	48.00	-29.4%
- Premises including one person	Discretionary	165 + £34 per additional person included on same application.	145 + £24 per additional person included on same application.	-12.0%
Scrap Metal Dealers				
Scrap Metal Dealers - Site (New (inc DBS fee))	Discretionary	759.00	660.00	-13.0%
Scrap Metal Dealers - Site (Renewal) (inc DBS fee)	Discretionary	759.00	763.00	0.5%
Scrap Metal Dealers - Collectors (New (inc DBS fee))	Discretionary	206.00	177.00	-14.1%
Scrap Metal Dealers - Collectors (Renewal (inc DBS fee))	Discretionary	206.00	280.00	35.9%
Scrap Metal Dealer Site Manager Variation	Discretionary	99.00	87.00	-12.1%
Scrap Metal Dealer - Site/Collector License Name - Variation (not transfer of licensee)	Discretionary	37.00	46.00	24.3%
Scrap Metal Dealer - Site to collector variation	Discretionary	540.00	470.00	-13.0%
Scrap Metal Dealer - Site to collector variation	Discretionary	105.00	92.00	-12.4%

Please contact James Walton on 01743 255011

FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
TAXI AND PRIVATE HIRE LICENCES	Formal Consultation to take place early 2015	Provisional Fees under consultation between 12.01.2015 and 15.02.2015 be confirmed by 31.03.2015		
Vehicles	Statutory Guidance on Cost Recovery			
Hackney Carriage Vehicle - New		155.00	135.00	-12.9%
Hackney Carriage Vehicle - Renewal		159.00	152.00	-4.4%
Private Hire Vehicle - New		168.00	142.00	-15.5%
Private Hire Vehicle - Renewal		172.00	164.00	-4.7%
Exterior Plate replacement following damage or loss		13.00	45.00	246.2%
Hackney Carriage Licence Transfer (Transfer of existing licence to a new vehicle)		94.00	99.00	5.3%
Private Hire Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)		107.00	107.00	0.0%
Internal Plate replacement following damage or loss		15.00	45.00	200.0%
Fare Card replacement following damage or lost		2.50	2.50	0.0%
Private hire door signs replacement (pair)		15.00	45.00	200.0%
Additional administrative charges				
Licence holder transfer/change of details	Statutory Guidance on Cost Recovery	10.00	24.00	140.0%
Drivers	Statutory Guidance on Cost Recovery			
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment)		239.00	218.00	-8.8%
Driver's Badge Renewal - 3 Years (including DVLA and DBS check).		174.00	190.00	9.2%
Driver Training Assessment		26.00	23.00	-11.5%
Driver's Knowledge Test Resit		57.00	53.00	-7.0%
Driver's Badge Replacement following damage or loss		10.00	45.00	350.0%
Private Hire Operators - 1 year - New	Statutory Guidance on Cost Recovery			
up to 5 vehicles		132.00	n/a	
6 to 10 vehicles (mid point for fee calculation purposes = 8)		166.00	n/a	
11 to 30 vehicles (mid point for fee calculation purposes = 20)		217.00	n/a	
31 to 100 vehicles (mid point for fee calculation purposes = 60)		387.00	n/a	
101 to 200 vehicles (mid point for fee calculation purposes = 150)		770.00	n/a	
> 200 vehicles (mid point for fee calculation purposes = 300)		1407.00	n/a	
Private Hire Operators - 5 Years (Formerly 3 years) - New	Statutory Guidance on Cost Recovery			
up to 5 vehicles		220.00	250.00	13.6%
6 to 10 vehicles (mid point for fee calculation purposes = 8)		288.00	250.00	-13.2%
11 to 30 vehicles (mid point for fee calculation purposes = 20)		390.00	250.00	-35.9%
31 to 100 vehicles (mid point for fee calculation purposes = 60)		730.00	672.00	-7.9%
101 to 200 vehicles (mid point for fee calculation purposes = 150)		1495.00	672.00	-55.1%
> 200 vehicles (mid point for fee calculation purposes = 300)		2770.00	672.00	-75.7%
Private Hire Operators - 1 year - Renewal	Statutory Guidance on Cost Recovery			
up to 5 vehicles		128.00	n/a	
6 to 10 vehicles (mid point for fee calculation purposes = 8)		162.00	n/a	
11 to 30 vehicles (mid point for fee calculation purposes = 20)		213.00	n/a	
31 to 100 vehicles (mid point for fee calculation purposes = 60)		383.00	n/a	
101 to 200 vehicles (mid point for fee calculation purposes = 150)		766.00	n/a	
> 200 vehicles (mid point for fee calculation purposes = 300)		1403.00	n/a	
Private Hire Operators - 5 Years (Formerly 3 years) - Renewal	Statutory Guidance on Cost Recovery			
up to 5 vehicles		215.00	332.00	54.4%
6 to 10 vehicles (mid point for fee calculation purposes = 8)		283.00	332.00	17.3%
11 to 30 vehicles (mid point for fee calculation purposes = 20)		385.00	332.00	-13.8%
31 to 100 vehicles (mid point for fee calculation purposes = 60)		725.00	755.00	4.1%
101 to 200 vehicles (mid point for fee calculation purposes = 150)		1490.00	755.00	-49.3%
> 200 vehicles (mid point for fee calculation purposes = 300)		2765.00	755.00	-72.7%

FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
LICENSING SEX SHOPS AND ESTABLISHMENTS				
Sex establishments (application) New	Discretionary	2921.00	2391.00	-18.1%
Sex establishments Renewal	Discretionary	2064.00	1705.00	-17.4%
PLEASURE BOATS AND VESSELS				
Per Annum (plus Boat Inspector fees)	Discretionary	165 + marine surveyor's report fee	145 + marine surveyor's report fee	-12.0%
DISTRIBUTION OF FREE PRINTED MATTER				
Weekly permit	Statutory	102.00	87.00	-14.7%
Monthly	Statutory	166.00	126.00	-24.1%
Annual permit	Statutory	357.00	169.00	-52.7%
POLLUTION PREVENTION AND CONTROL ACT**				
Local Authority Integrated Pollution Prevention and Control Charges				
Application Fee				
Standard process	Statutory Fee			
Additional fee for operating without a permit	Statutory Fee			
Recovery of cost of advertising applications	Statutory Fee			
Annual Subsistence Charge				
Low	Statutory Fee			
Medium	Statutory Fee			
High	Statutory Fee			
Additional fee where Subsistence is paid in quarterly instalments	Statutory Fee			
Transfer and Surrender				
Standard transfer	Statutory Fee			
Partial transfer	Statutory Fee			
Surrender	Statutory Fee			
Substantial variation	Statutory Fee			
Environment Agency Subsistence Fee for Discharge to Controlled Waters				
Band A	Statutory Fee			
Band B	Statutory Fee			
Band C	Statutory Fee			
Band D	Statutory Fee			
Local Authority Pollution Prevention Control Charges				
Application Fee				
Standard process	Statutory Fee			
Additional fee for operating without a permit	Statutory Fee			
Reduced fee activities:	Statutory Fee			
PVR I & II	Statutory Fee			
Vehicle refinishers	Statutory Fee			
Reduced fee activities: Additional fee for operating without a permit	Statutory Fee			
Mobile screening and crushing plant for the third to seventh applications	Statutory Fee			
for the eighth and subsequent applications	Statutory Fee			
Additional fee where there is a combined Part B and waste application	Statutory Fee			
Recovery of cost of advertising applications	Statutory Fee			
Annual Subsistence Charge				
Standard process Low	Statutory Fee			
Standard process Medium	Statutory Fee			
Standard process High	Statutory Fee			
NOTE - fees in brackets are additional fees where there is combined Part B and waste installation				
Reduced fee activities - low	Statutory Fee			
Reduced fee activities - med	Statutory Fee			
Reduced fee activities - high	Statutory Fee			
PVR I & II - low	Statutory Fee			
PVR I & II - medium	Statutory Fee			
PVR I & II - high	Statutory Fee			
Vehicle refinishers - low	Statutory Fee			
Vehicle refinishers - med	Statutory Fee			
Vehicle refinishers - high	Statutory Fee			
Odourising of natural gas - low	Statutory Fee			
Odourising of natural gas - med	Statutory Fee			
Odourising of natural gas - high	Statutory Fee			
Mobile screening and crushing plant - low for third to seventh authorisations - low	Statutory Fee			
for eighth and subsequent authorisations - low	Statutory Fee			
Mobile screening and crushing plant - med for the third to seventh authorisations - med	Statutory Fee			
for the eighth and subsequent authorisations - med	Statutory Fee			
Mobile screening and crushing plant - high for the third to seventh authorisations - high	Statutory Fee			
for the eighth and subsequent authorisations - high	Statutory Fee			
Additional fee where paid in quarterly instalments	Statutory Fee			
Additional fee where subject to E-PRTR reporting	Statutory Fee			

TO BE UPDATED
FOLLOWING
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GUIDANCE in MAR 2016

FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
Transfer and Surrender				
Standard process transfer	Statutory Fee			
Standard process partial transfer	Statutory Fee			
New operator at low risk reduced fee activity	Statutory Fee			
Surrender: all Part B activities	Statutory Fee			
Reduced fee activities: transfer	Statutory Fee			
Reduced fee activities: partial transfer	Statutory Fee			
Temporary transfer for mobiles - first transfer	Statutory Fee			
Temporary transfer for mobiles - repeat transfer	Statutory Fee			
Temporary transfer for mobiles - repeat transfer following enforcement or warning	Statutory Fee			
Substantial change s10 and s11				
Standard process	Statutory Fee			
Standard process where the substantial change results in a new PPC activity	Statutory Fee			
Reduced fee activities	Statutory Fee			
Local Authority Pollution Prevention Control Mobile Plant Charges				
Application Fee				
Mobile with 1 or 2 applications	Statutory Fee			
Mobile third to seventh applications	Statutory Fee			
Mobile for the eighth and subsequent applications	Statutory Fee			
Annual Subsistence Fee (based on number of authorisations)				
Mobile - Low	Statutory Fee			
for the third to seventh authorisations - Low	Statutory Fee			
for the eighth and subsequent authorisations - Low	Statutory Fee			
Mobile - Medium	Statutory Fee			
for the third to seventh authorisations - Medium	Statutory Fee			
for the eighth and subsequent authorisations - Medium	Statutory Fee			
Mobile - High	Statutory Fee			
for the third to seventh authorisations - High	Statutory Fee			
for the eighth and subsequent authorisations - High	Statutory Fee			
Additional Fee where Subsistence is paid in quarterly instalments	Statutory Fee			
GENERAL SERVICES COSTS				
Professional PPO hourly rate		62.50	67.75	8.4%
Support PPO Hourly Rate		35.00	37.50	7.1%
ENVIRONMENTAL HEALTH				
PRIVATE WATER SUPPLIES				
Risk Assessment:	Statutory Max			
Risk Assessment(each assessment)	Statutory Max	200.00	200.00	0.0%
Risk Assessment(each assessment)additional hours up to a statutory maximum of £500	Statutory Max	50.00	50.00	0.0%
Auditing risk assessments carried out by others	Statutory Max	100.00	100.00	0.0%
Auditing risk assessments carried out by others additional hours (up to sta max of £500)	Statutory Max	50.00	50.00	0.0%
Sampling fee per visit	Statutory Max	100.00	100.00	0.0%
Investigation (each investigation)	Statutory Max	100.00	100.00	0.0%
Analysis for check and audit sampling of supplies	Statutory Max	actual cost up to maximum	actual cost up to maximum	0.0%
Analysis of samples taken during check monitoring	Statutory Max	actual cost up to maximum	actual cost up to maximum	0.0%
Analysis for samples taken during auditing monitoring	Statutory Max	actual cost up to maximum	actual cost up to maximum	0.0%
Swimming pool sampling - (plus analysis costs at direct cost)	Discretionary	100.00	100.00	0.0%
PRIVATE SECTOR HOUSING				
Manadatory HMO Licence (Homes in Multiple Occupancy)	Discretionary		£500 (for up to 6 units) then £75 per additional unit	
ENVIRONMENTAL & OTHER INFORMATION				
Pollution Prevention & Control Act/Environmental Protection Act				
- Register Copy - per entry	Discretionary	11.00	11.00	0.0%
- Copy - documents relating to authorisation (per hour, plus the cost of any materials)	Discretionary	62.50	62.50	0.0%
- Environmental Information Regulations (pollution information)				
- Information request (minimum charge for up to 1 hour)	Discretionary	67.75	67.75	0.0%
- Additional charge per hour for more than 1 hours work	Discretionary	67.75	67.75	0.0%
- Factual Statements				
- Civil Proceedings - re accidents in Retail Premises (plus the cost of any materials)	Discretionary	144.00	Traded	
- Food Safety Act 1990 (register copies)				
- Copy of total register (based on hourly rate) - per hour	Discretionary	62.50	62.50	0.0%
- Copy of individual entry	Discretionary	11.00	11.00	0.0%
HEALTH CERTIFICATES				
Export Health Certificate		60.00	60.00	0.0%
ENVIRONMENTAL HEALTH TRAINING COURSES				
Standard basic level course per person	Discretionary	60.00	Traded	
Bespoke course (based on hourly rate) - per hour	Discretionary	62.50	Traded	
PEST CONTROL				
Domestic Premises				
- Within Normal Working Hours				
- Wasps (up to two nests treated per visit)	Discretionary	50.00		
- Wasps (each additional nest treated after two at the same visit)	Discretionary	15.00		
- Flies & flying insects	Discretionary	70.00		
- Fleas & crawling insects (two or less bedrooms)(up to 2 treatment visits in a 4 week period)	Discretionary	80.00		
- Fleas & crawling insects (each additional bedroom)	Discretionary	15.00		
- Fleas & crawling insects (up to two additional treatment visits immediately after the 4 weeks)	Discretionary	25.00		
- Rats (up to four treatment visits)	Discretionary	70.00		
Rats (additional visits beyond the included four visits - per visit)	Discretionary	15.00		
- Mice (up to four treatment visits)	Discretionary	70.00		
Mice (additional visits beyond the included four visits - per visit)	Discretionary	15.00		
Bedbugs	Discretionary	80.00		
Moles ,mink, rabbits, pigeons & squirrels (up to four site visits included)	Discretionary	70.00		
Moles ,mink, rabbits, pigeons & squirrels (additional visits - per visit)	Discretionary	15.00		
Cockroaches	Discretionary	£50 p/hr. & materials at cost		
Rabbits & pigeons	Discretionary	£45 p/hr. & materials at cost		
Minimum charge for any call out even if no treatment is necessary or possible	Discretionary	25.00		
All above costs are subject to a 50% discounted rate for those on Guaranteed Pension Credit or Income Support				
Non Domestic Premises				
Contract Work (per hour, plus the cost of any materials)	Discretionary	40.00		
- Non-Contract Work (per hour, plus the cost of any materials)	Discretionary	52.00		

TO BE UPDATED FOLLOWING STATUTORY GUIDANCE in MAR 2016

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FEES & CHARGES		APPENDIX 3			
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase	
TRADING STANDARDS					
Weights & measures: testing weighing equipment (additional costs will be incurred for hire of specialised weighing and measuring equipment on a case-by-case basis and will be recharged at direct cost)					
Up to 15kg	Discretionary	31.20	Hourly rate on a case by case basis		
Over 15kg and up to 60kg	Discretionary	62.40			
Over 60kg and up to 500 kg	Discretionary	140.40			
Over 500kg and up to 1 tonne	Discretionary	187.20			
Over 1 tonne and up to 2 tonne	Discretionary	280.80			
Over 2 tonne and up to 50 tonne	Discretionary	249.60			
Over 50 tonne and up to 60 tonnes	Discretionary	312.00			
Weights & measures: testing liquid fuel					
Containers Un-subdivided	Discretionary	70.20			
Single and multi-outlets - First Nozzle	Discretionary	132.60			
Each additional nozzle	Discretionary	70.20			
Peripheral equipment and credit card acceptor	Discretionary	85.80			
Bulk Fuel Meter Systems	Discretionary	124.80			
Certificate of errors	Discretionary	46.80			
Hourly rate (TSO + support officer)	Discretionary	97.50			
Weights and measures: hiring of equipment					
A. Hand weights - per tonne or part thereof per day or part thereof	Discretionary	50.00			
B. Suspended load platform - per day or part thereof	Discretionary	25.00			
C. Delivery and collection of weights/suspended load platform - per hour per officer	Discretionary	62.50			
POISONS LIST - NON-MEDICINAL POISONS					
Entry in the Local Authority list 1 year duration	Discretionary	105.00			
Retention of entry in the Local Authority list 1 year duration	Discretionary	52.00			
Alteration of an entry in the Local Authority list	Discretionary	35.00			
FIREWORKS AND EXPLOSIVES					
Manufacture & Storage of Explosives Regulation 2005					
R.10 New licence 1 year duration	Statutory Fee	Statutory Instrument. Do not anticipate any changes to the fees	Statutory Instrument. Do not anticipate any changes to the fees		
R.10 Licence renewal 1 year duration	Statutory Fee				
R.11 New registration 1 year duration	Statutory Fee				
R. 11 Registration renewal 1 year duration	Statutory Fee				
R.16/R.20 Licence/Registration variation/transfer	Statutory Fee				
Fireworks Regulations 2004					
R.9 Licence - 1 year duration	Statutory Fee				
CIVIL PARKING ENFORCEMENT FINES					
Higher Level	Statutory Fee	70.00	70.00	0.0%	
Lower Level	Statutory Fee	50.00	50.00	0.0%	
BLUE BADGE PERMITS					
	Statutory Fee	10.00	10.00	0.0%	

FEES & CHARGES		APPENDIX 3		
HOUSING HEALTH	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
TRADING ACCOUNT				
HOUSING REVENUE ACCOUNT	Trading			
HOUSING RENTS (48 week basis)				
Housing Rents-Increased by Formula rent calculation		Subject to separate recommendation	Subject to separate recommendation	
Heating Charges (per week - 48 week basis)				
Greenfields		4.30	3.81	-11.4%
Sheldon Court		11.70	11.95	2.1%
Service Charges (per week - 48 week basis)				
Admirals Flats		4.90	5.68	15.9%
Greenfields		9.85	8.71	-11.6%
Sheldon Court		12.00	12.16	1.3%
Intensive Housing Management - South (subject to agreement with Sustain Consortium)		7.50	10.50	40.0%
Intensive Housing Management - North (proposed by ST&R Housing subject to agreement with Sustain Consortium)		7.50	10.50	40.0%
Communal Cleaning - Oswestry		1.80	1.80	0.0%
Communal TV aerial		0.73	0.74	1.4%
Caretaking Service - new for 2016/17 (subject to tenant consultation)		-	2.30	
GARAGE RENTS				
Bridgnorth (VAT charged to Council tenants on 3rd or more garages and all non-tenants)				
Oswestry - tenant (VAT charged on 3rd or more garages)		£7.35 per wk (+VAT where due)	£7.40 per wk (+VAT where due)	
Oswestry - non-tenant		£7.35 per wk (+VAT where due)	£7.40 per wk (+VAT where due)	
		£8.83 per wk +VAT	£8.90 per wk +VAT	
Garage Plot (Bridgnorth) (48-week basis)		£1.30per wk (+VAT where due)	£1.31per wk (+VAT where due)	
COMMUNITY ALARMS				
Leased Service - unit + service Charge set by ST&R Housing	Charge per quarter	44.05 + VAT	44.85 + VAT	
Private Customers				
Oswestry (Non Council tenants) Charge set by ST&R Housing	Charge per quarter	45.12 + VAT	45.12 + VAT	
Monitoring charge on non-leased unit Charge set by ST&R Housing	Charge per quarter	13.00 + VAT	13.00 + VAT	
Former Grant Supported - Council Tenant Sheltered Schemes	Per week (52 weeks)		2.00 + VAT	
Former Grant Supported - Other	Per week (52 weeks)		2.00 + VAT	
Installation Charge				
Oswestry Charge set by ST&R Housing		25.00	25.00	0.0%
Bridgnorth Charge set by ST&R Housing		25.00	25.00	0.0%
Replacement Pendants				
Per pendant. Charge set by ST&R Housing		50.00	50.00	0.0%
GARDEN MAINTENANCE - HRA Properties (48 week basis)				
Lawn Cut - Annual Maintenance (20mm to 60mm)	Front or rear garden	£1.80 (+VAT where due)	1.81 (+VAT where due)	0.8%
Hedge Cutting - Annual Maintenance	Front or rear garden	£0.88 (+VAT where due)	0.89 (+VAT where due)	0.8%
Housing Options				
		Rental Charges will be changing with the move to Universal Credit, which will be a gradual process at intervals throughout the year based upon each individual circumstance. The rental amounts below are the current charges.	Figures provided are estimated Universal Credit rental figures based on 15/16 LHA rates, 16/17 LHA Rates are published at the end of January. Charge per week inclusive of £45 management fee. UC	
Temporary Accommodation (52 week basis)				
Shared accomodation or most single aged under 35		-	£114.04	
1 bedroom		£143 per week	£132.41	
2 bedrooms		£162 per week	£154.32	
3 bedrooms		£183 per week	£174.47	
4 bedrooms			£215.67	
Hostels (predominantly 1 bedroom and part furnished)		£153 per week	Commissioning review in progress	
Bed & Breakfast		£35 - £100 per day (dependant on size of family, type of room and geographical location)	LHA entitlement for size of household up to max of 4 bedroom entitlement plus management fee	
Note: There has been no date specified yet for the introduction of UC to couples or families in Shropshire. UC is paid according to the size of the household not the size of the property.				
Private Sector Housing				
Mandatory HMO Licence (House Multiple Occupation)	Approved by cabinet	£450 (for up to 6 units) then £75 per additional unit.	£450 (for up to 6 units) then £75 per additional unit.	0.0%

FEES & CHARGES		APPENDIX 3						
	Notes	Fee for 2015/16 £	Fee for 2016/17 £	Fee for 2017/18 £	Fee for 2018/19 £	% Inc 2016-17	% Inc 2017-18	% Inc 2018-19
PUBLIC HEALTH								
REGISTRARS								
SAMIS Codes and Statutory or Discretionary								
G0000LG or G0000LH								
Civil Weddings / Partnerships at approved venues								
Mon - Thu	Fees & charges increased following due consideration to charges of the alternative providers in the area.	361.00	361.00	386.00	400.00	0.0%	6.9%	3.6%
Fri		386.00	386.00	386.00	400.00	0.0%	0.0%	3.6%
Sat		421.00	421.00	446.00	450.00	0.0%	5.9%	0.9%
Sun & Bank Holiday		446.00	446.00	446.00	450.00	0.0%	0.0%	0.9%
Advanced booking fee for ceremonies booked over a year but under two years from the date of the ceremony		60.00	60.00	60.00	70.00	0.0%	0.0%	16.7%
Advanced Booking Fee for ceremonies booked within one year-Not Refundable	NEW for 2011/12	46.00	46.00	46.00	46.00	0.0%	0.0%	0.0%
Administration fee for changes to dates or venues	NEW for 2011/12	25.00	25.00	25.00	30.00	0.0%	0.0%	20.0%
Civil Partnerships in Council Ceremony Rooms on Saturdays up to 12:00		150.00	150.00	170.00	180.00	0.0%	13.3%	5.9%
Civil Partnerships/Weddings at Registration Offices after 12.30 on Saturday		240.00	240.00	250.00	265.00	0.0%	4.2%	6.0%
Civil Partnerships/Weddings at Registration Offices after 12.30 on Sundays and Bank Hols		276.00	280.00	300.00	320.00	1.4%	7.1%	6.7%
Reaffirmation of vows & civil naming ceremonies at approved								
Mon - Fri	G0000LE-DISCRETIONARY	240.00	250.00	265.00	265.00	4.2%	6.0%	0.0%
Sat	G0000LE-DISCRETIONARY	260.00	250.00	265.00	265.00	-3.8%	6.0%	0.0%
Sun & Bank Holiday	G0000LE-DISCRETIONARY	270.00	280.00	300.00	320.00	3.7%	7.1%	6.7%
Reaffirmation of vows & civil naming ceremonies at Registration Office								
Mon - Fri	G0000LE-DISCRETIONARY	190.00	250.00	250.00	265.00	31.6%	0.0%	6.0%
Sat	G0000LE-DISCRETIONARY	190.00	250.00	250.00	265.00	31.6%	0.0%	6.0%
After 12.30 on Saturday	G0000LE-DISCRETIONARY	240.00	250.00	250.00	265.00	4.2%	0.0%	6.0%
On Sunday & Bank Hols	G0000LE-DISCRETIONARY	275.00	280.00	300.00	320.00	1.8%	7.1%	6.7%
Civil Funeral	G0000LE-DISCRETIONARY	160.00	170.00	180.00	190.00	6.3%	5.9%	5.6%
Private Citizenship ceremonies								
Bronze Service Handling and postage		1.00	1.00	1.00	1.50	0.0%	0.0%	50.0%
At the Shropshire Register Office, Mon - Fri	G0000LF-DISCRETIONARY	160.00	160.00	170.00	180.00	0.0%	6.3%	5.9%
Group Citizenship ceremonies	Statutory	N/A						
Licensing of approved venues								
First time applications (up to 2 rooms)	G0000LJ-DISCRETIONARY	1,610.00	1,610.00	1,610.00	1,700.00	0.0%	0.0%	5.6%
Renewals (up to 2 rooms)	G0000LJ-DISCRETIONARY	1,610.00	1,610.00	1,610.00	1,700.00	0.0%	0.0%	5.6%
Addition of extra room	G0000LJ-DISCRETIONARY	220.00	220.00	220.00	250.00	0.0%	0.0%	13.6%
Licensing of additional building within curtilage	G0000LJ-DISCRETIONARY	710.00	710.00	710.00	750.00	0.0%	0.0%	5.6%
Appeals against revocation or refusal to issue approval (non-refundable charge)	G0000LJ-DISCRETIONARY	1,200.00	1,200.00	1,200.00	1,300.00	0.0%	0.0%	8.3%
Copy certificates-issued at registration								
Short birth certificates	G0000LG. STATUTORY	4.00	4.00			0.0%		
Standard birth certificates	G0000LG. STATUTORY	4.00	4.00			0.0%		
Death certificates	G0000LG. STATUTORY	4.00	4.00			0.0%		
Marriage certificates	G0000LG. STATUTORY	4.00	4.00			0.0%		
Extract from civil partnership register	G0000LG. STATUTORY	4.00	4.00			0.0%		
Standard certificate from civil partnership register	G0000LG. STATUTORY	4.00	4.00			0.0%		
Marriage Certificates following Conversion from a Civil Partnership. Issued on the day	G0000LG. STATUTORY	4.00	4.00			0.0%		
Copy certificates-issued after registration								
Short birth certificates	G0000LG. STATUTORY	7.00	7.00			0.0%		
Standard birth certificates	G0000LG. STATUTORY	7.00	7.00			0.0%		
Death certificates	G0000LG. STATUTORY	7.00	7.00			0.0%		
Marriage certificates	G0000LG. STATUTORY	7.00	7.00			0.0%		
Extract from civil partnership register	G0000LG. STATUTORY	7.00	7.00			0.0%		
Standard certificate from civil partnership register	G0000LG. STATUTORY	7.00	7.00			0.0%		
Copy certificates-issued month or more after registration								
Short birth certificates	G0000LG. STATUTORY	10.00	10.00			0.0%		
Standard birth certificates	G0000LG. STATUTORY	10.00	10.00			0.0%		
Death certificates	G0000LG. STATUTORY	10.00	10.00			0.0%		
Marriage certificates	G0000LG. STATUTORY	10.00	10.00			0.0%		
Extract from civil partnership register	G0000LG. STATUTORY	10.00	10.00			0.0%		
Standard certificate from civil partnership register	G0000LG. STATUTORY	10.00	10.00			0.0%		
Marriage Certificates following Conversion from a Civil Partnership. Issued after the day	G0000LG. STATUTORY	10.00	10.00			0.0%		
Gold - priority service								
Expediated service charge (including certificate fee)								
Expediated service charge - next day delivery (including certificate fee)	G0000LG- Discretionary	40.00	40.00	40.00	40.00	0.0%	0.0%	0.0%
Silver - premium service								
Recorded delivery (including certificate fee)	G0000LG- Discretionary	16.50	16.50	16.50	16.50	0.0%	0.0%	0.0%
Bronze - standard service								
Certificate fee only	G0000LG- Discretionary	10.00	10.00	10.00	10.00	0.0%	0.0%	0.0%
Registration of birth Certificate								
Registration of birth Certificate	STATUTORY							
Registration of death Certificate								
Registration of death Certificate	STATUTORY							
Notice of marriage (per person)	STATUTORY	35.00	35.00			0.0%		
Fee payable on day of ceremony	STATUTORY	45.00	45.00			0.0%		
Notice of civil registration (per person)	STATUTORY	35.00	35.00			0.0%		
Fee payable on day of registration	STATUTORY	45.00	45.00			0.0%		
Nationality checking service fees								
- Adult	G0000 LQ - DISCRETIONARY	60.00	75.00	80.00	90.00	25.0%	6.7%	12.5%
- Husband and wife (who apply at same time)	G0000 LQ - DISCRETIONARY	90.00	110.00	120.00	130.00	22.2%	9.1%	8.3%
- Husband and wife plus up to 4 children (who apply at same time)	G0000 LQ - DISCRETIONARY	100.00	130.00	150.00	160.00	30.0%	15.4%	6.7%
- Additional child	G0000 LQ - DISCRETIONARY	35.00	60.00	60.00	60.00	71.4%	0.0%	0.0%
- One or more children under the age of 18 who apply separately from their parents	G0000 LQ - DISCRETIONARY	60.00	60.00	60.00	60.00	0.0%	0.0%	0.0%
Rehearsals								
Rehearsals at any Registration Office Mon-Fri normal office hours	G0000 LG - DISCRETIONARY	50.00	50.00	50.00	50.00	0.0%	0.0%	0.0%
Rehearsals at any Registration Office Sat pre 12.30	G0000 LG - DISCRETIONARY	70.00	70.00	70.00	100.00	0.0%	0.0%	42.9%
Commemorative Certificate-e.g. for siblings								
Commemorative Certificate-e.g. for siblings	NEW FOR 2012/13	4.50	4.50	4.50	4.50	0.0%	0.0%	0.0%
Commemorative Certificate-e.g. anniversaries	NEW FOR 2012/13	6.00	6.00	6.00	6.00	0.0%	0.0%	0.0%
Commemorative Certificate-Limiting	NEW FOR 2012/13	1.00	1.00	1.00	1.00	0.0%	0.0%	0.0%

FEES & CHARGES		APPENDIX 3		
COMMERCIAL SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
Room Hire Charges				
Shirehall Meeting Rooms				
<i>Monday - Friday</i>				
Council Chamber - Full day		129.00	129.00	0.0%
Council Chamber - Full day (concessionary)		64.00	64.00	0.0%
Council Chamber - Half day		72.00	72.00	0.0%
Council Chamber - Half day (concessionary)		36.00	36.00	0.0%
Council Chamber - Evening		92.00	92.00	0.0%
Council Chamber - Evening (concessionary)		46.00	46.00	0.0%
Committee Rooms - Full day		77.00	77.00	0.0%
Committee Rooms - Full day (concessionary)		39.00	39.00	0.0%
Committee Rooms - Half day		46.00	46.00	0.0%
Committee Rooms - Half day (concessionary)		24.00	24.00	0.0%
Committee Rooms - Evening		51.00	51.00	0.0%
Committee Rooms - Evening (concessionary)		26.00	26.00	0.0%
Gallery - Full day		62.00	62.00	0.0%
Gallery - Full day (concessionary)		31.00	31.00	0.0%
Gallery - Half day		46.00	46.00	0.0%
Gallery - Half day (concessionary)		24.00	24.00	0.0%
Gallery - Evening		51.00	51.00	0.0%
Gallery - Evening (concessionary)		26.00	26.00	0.0%
<i>Saturday</i>				
Council Chamber - Full day		159.00	159.00	0.0%
Council Chamber - Full day (concessionary)		80.00	80.00	0.0%
Council Chamber - Half day		92.00	92.00	0.0%
Council Chamber - Half day (concessionary)		46.00	46.00	0.0%
Committee Rooms - Full day		82.00	82.00	0.0%
Committee Rooms - Full day (concessionary)		41.00	41.00	0.0%
Committee Rooms - Half day		62.00	62.00	0.0%
Committee Rooms - Half day (concessionary)		31.00	31.00	0.0%
Gallery - Full day		67.00	67.00	0.0%
Gallery - Full day (concessionary)		37.00	37.00	0.0%
Gallery - Half day		51.00	51.00	0.0%
Gallery - Half day (concessionary)		26.00	26.00	0.0%
* For Parish and Town Councils and other partners grant aided by the Council it is				
Castle View - Oswestry				
<i>Monday - Friday</i>				
Council Chamber - Full day		105.00	105.00	0.0%
Council Chamber - Full day (concessionary)		52.50	52.50	0.0%
Council Chamber - Half day		55.00	55.00	0.0%
Council Chamber - Half day (concessionary)		27.50	27.50	0.0%
Council Chamber - Evening		55.00	55.00	0.0%
Council Chamber - Evening (concessionary)		27.50	27.50	0.0%
Meeting Rooms - Full day		55.00	55.00	0.0%
Meeting Rooms - Full day (concessionary)		27.50	27.50	0.0%
Meeting Rooms - Half day		45.00	45.00	0.0%
Meeting Rooms - Half day (concessionary)		22.50	22.50	0.0%
Meeting Rooms - Evening		45.00	45.00	0.0%
Meeting Rooms - Evening (concessionary)		22.50	22.50	0.0%
The Lantern				
Charity / Community Rate Monday to Friday	8:30 am to 6:00 pm	N/A	£5.00 per hour	
Charity / Community Rate Monday to Friday	6:00 pm to 11:00 pm	N/A	£10.00 per hour	
Charity / Community Rate Saturday & Sunday	9:00 am to 11:00 pm	N/A	£15.00 per hour	
Commercial Rate Monday to Friday	8:30 am to 6:00 pm	N/A	£15.00 per hour	
Commercial Rate Monday to Friday	6:00 pm to 11:00 pm	N/A	£30.00 per hour	
Commercial Rate Saturday & Sunday	9:00 am to 11:00 pm	N/A	£45.00 per hour	
Louise House				
Meeting Rooms 1 & 2				
Charity / Community Rate		£5 per hour	£6 per 2 hours	
Commercial Rate		£10 per hour	£21 per 2 hours	
Reception Interview Room				
Charity / Community Rate		£5 per hour	£3 per 2 hours	
Commercial Rate		£10 per hour	£16 per 2 hours	
IT Suite				
Charity / Community Rate		£5 per hour	£3 per 2 hours	
Commercial Rate		£10 per hour	£20 per 2 hours	
Computer Use		n/a	£8 per 2 hours	
Physio Suite				
Charity / Community Rate		£5 per hour	£11 per 2 hours	
Commercial Rate		£10 per hour	£36 per 2 hours	

FEES & CHARGES		APPENDIX 3		
COMMERCIAL SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
PROPERTY MAINTENANCE				
<u>Testing of portable appliance</u>				
Attendance Charge	Fees & charges increased	26.00	26.00	0.0%
1 - 199 items	by an amount to ensure	2.01	2.01	0.0%
200 - 499 items	the service remains	2.00	2.00	0.0%
500 - 999 items	competitive	1.97	1.97	0.0%
1000 - 1999 items		1.95	1.95	0.0%
2000+ items		1.90	1.90	0.0%
	no increase 2016/17			
<u>Plugtops and Fuses</u>				
Supply & fit plugtop		3.22	3.22	0.0%
Supply & fit fuse		0.15	0.15	0.0%
Supply & fit 1 gang trailing cable		2.99	2.99	0.0%
Supply & fit 2 gang trailing cable		4.93	4.93	0.0%
Supply & fit 4 gang trailing cable		9.41	9.41	0.0%
Supply & fit socket on kettle		2.37	2.37	0.0%
<u>Cable Repair</u>				
Supply & fit 2 core 0.5 (per metre)		0.15	0.15	0.0%
Supply & fit 2 core 0.75 (per metre)		0.17	0.17	0.0%
Supply & fit 3 core 0.5 (per metre)		0.22	0.22	0.0%
Supply & fit 3 core 0.75 (per metre)		0.29	0.29	0.0%
Supply & fit 3 core 1.0 (per metre)		0.32	0.32	0.0%
Supply & fit 3 core 1.25 (per metre)		0.41	0.41	0.0%
Supply & fit 3 core 1.5 (per metre)		0.45	0.45	0.0%
<u>Stationery Prices</u>				
SCC Register Stickers (per label)		0.02	0.02	0.0%
Green 'Do Not Use After' (per label)		0.02	0.02	0.0%
Plastic Cable Tags (per label)		0.03	0.03	0.0%
Register Sheets EN6 (per label)		0.03	0.03	0.0%
Red Defective Labels (per label)		0.03	0.03	0.0%
<u>Equipment Servicing</u>				
Microwave leakage & performance tests		14.75	14.75	0.0%
Fly killer service (Clean etc)		17.15	17.15	0.0%
<u>Fly Killer lamp replacement (lamps + starters)</u>				
I 603 – TS15 WS		8.20	8.20	0.0%
I 607 – circular		9.18	9.18	0.0%
I 608 – TS20		8.63	8.63	0.0%
I 610 – TS08		8.20	8.20	0.0%
I 691 – 15W UV		8.34	8.34	0.0%
I 800 – TT25 WS		10.94	10.94	0.0%
Starters		1.40	1.40	0.0%

FEES & CHARGES			APPENDIX 3	
HUMAN RESOURCES & DEV	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
HUMAN RESOURCES & DEV				
- Media skills development		Fee to be determined through consultation with trainers to establish costs	Fee to be determined through consultation with trainers to establish costs	
- Disengagement / MAPA		Fee to be determined through consultation with trainers to establish costs	Fee to be determined through consultation with trainers to establish costs	
Non-Attendance Charge				
SAFETY				
- Managing Safely	Discretionary	300 (internal). 350.00 (external)	300 (internal). 350.00 (external)	0.0%
First Aid & Occupational Health				
Pre employment review of questionnaire		33.00	33.00	0.0%
Pre employment review of medical and risk assessment		N/A	N/A	
Pre employment medical	The Service Manager has looked into the implications of increasing the fees and decided that the fees will remain the same in the short term	75.00	75.00	0.0%
Medical review and report to employer		75.00	75.00	0.0%
Medical Review and report to employer by OHP			160.00	
Visits to employee		75.00 per hour	75.00 per hour	0.0%
Ill health retirements, review of papers and certificate signed		130.00	130.00	0.0%
Ill health retirements, interview, review of papers and certificate signed		205.00	205.00	0.0%
Provision of Health Surveillance (price per appointment)				
Hand Arm Vibration, Initial and annual screen	Discretionary		25.00	
Hand Arm Vibration, Clinical assessment by OHA			50.00	
Hand Arm Vibration, Clinical assessment by OHP			145.00	
Spirometry (lung function test)			25.00	
Audiometric screening			25.00	
Courses				
- First Aid at work	Discretionary and based on local market place review.	215.00	215.00	0.0%
- First Aid at work - refresher	Discretionary and based on local market place review.	163.00	163.00	0.0%
- Emergency Aid / Appointed person (per group)	Discretionary and based on local market place review.	78.00 per person, 702.00 per group	78.00 per person, 702.00 per group	
- Annual update for First Aid at work trained personnel	Discretionary and based on local market place review.	43.00	43.00	0.0%
- Paediatric Course	Discretionary and based on local market place review.	100.00	100.00	0.0%

FEES & CHARGES			APPENDIX 3	
LEGAL & DEMOCRATIC	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
LEGAL FEES				
All legal advice and transactions (excluding disbursements) - level of charge dependent on charge out rate of respective fee earner)	Discretionary	£80 - £120 per hour	£80 - £120 per hour	0.0%
S106 Agreements Generally	Discretionary	£80 - £120 per hour	£80 - £120 per hour	0.0%
S106 Agreement - Single Plot (to be reviewed in early 2012)	Discretionary	450.00	450.00	0.0%
S106 Agreement - For Off-site Affordable Housing Contributions (to be reviewed in early 2012)	Discretionary	200.00	200.00	0.0%
Hourly Charge	Discretionary			
S 38 Agreements	Discretionary	£80- £120 per hour plus disbursements	£80- £120 per hour plus disbursements	0.0%
S 278 Agreements	Discretionary	£80- £120 per hour plus disbursements	£80- £120 per hour plus disbursements	0.0%
Deed of Grant for surface water drainage	Discretionary	£80- £120 per hour plus disbursements	£80- £120 per hour plus disbursements	0.0%
Consents for sublease / charge on Battlefield/Oxon business park	Discretionary	40.00	40.00	0.0%
Deeds of covenant for assignments on Battlefield/ Oxon	Discretionary	175.00	175.00	0.0%
Deeds of covenant for assignments on former smallholdings	Discretionary	350.00	350.00	0.0%
Commons Register Amendments	Discretionary		1,000.00	
Education Appeals (There are further charges for each appeal whc)				
Admissions Appeals				
If the Chairman of the Appeals Panel considers that further legal advice is necessary then the Appeals Clerk will seek advice from the Council's legal services at a cost of £100 per hour (pro rata)	Discretionary - Fee to be reviewed March 15	£100 per hour (pro rata)	£100 per hour (pro rata)	0.0%
Exclusion Appeals				
Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary - Fee to be reviewed March 15	£80 - £120 per hour	£80 - £120 per hour	0.0%
ELECTORIAL REGISTRATION				
Sale of Full or Edited Register of Electors				
In Data Form	Statutory	£20 plus £1.50 per 1000 entries	£20 plus £1.50 per 1000 entries	0.0%
In Printed Form	Statutory	£10 plus £5 per 1000 entries	£10 plus £5 per 1000 entries	0.0%
Sale of Full list of Overseas Electors				
In Data Form	Statutory	£20 plus £1.50 per 100 entries	£20 plus £1.50 per 100 entries	0.0%
In Printed Form	Statutory	£10 plus £5 per 100 entries	£10 plus £5 per 100 entries	0.0%
Elections Charges to Parish and Town Councils				
Uncontested Elections	Discretionary		£100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections)	100.0%
Contested Elections	Discretionary		Actual cost of election.	100.0%

FEES & CHARGES

APPENDIX 3

SHIRE SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £
SHIRE SERVICES			
Cleaning	Trading		
Average charge per hour	Trading	To be determined in	To be determined in
		2015/16 to ensure a break-	2016/17 to ensure a break-
		even level.	even level.
Catering	Trading		
Primary - average per meal	Trading		
Secondary - average per meal	Trading		
Worcester schools - average per meal	Trading		

FEES & CHARGES		APPENDIX 3		
CHILDREN'S SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
MUSIC SERVICE (Charges Based on Academic Year) (Alison Stevens)				
<u>Charges to parents</u>				
Group lesson (per lesson)	Discretionary	7.42)	
Group lesson (per term)	Discretionary))	
Instrumental workshops	Discretionary))	
Mini Music / Under 3's (per term)	Discretionary))	
Music Clubs (per term)	Discretionary))	
<u>Ensemble Membership</u>				
School of Music (Area) (per term)	Discretionary	25.00)	charges in 2016/17 are likely to
School of Music (County) (per term)	Discretionary	38.50)	rise in line with any teachers
<u>Charges to Schools</u>				
Specialists (per hour)	Discretionary	46.50)) national pay award and any deduction
Ensemble Directors (per hour)	Discretionary	46.50)) in grant funding
Primary School Instrumental Teaching	Discretionary	44.50)	
Secondary School Instrumental Teaching	Discretionary	44.50)	
Colleges Instrumental Teaching	Discretionary	42.50)	
Area Festivals (per pupil) - minimum £92 and maximum £260	Discretionary))	
Instrumental Recitals	Discretionary	120.00)	
<u>Bought In</u>				
Bought-in Lesson (per hour)	Discretionary	44.50)	
Bought-in Lesson (including admin service) (per hour)	Discretionary	48.50)	
Bought-in Lesson (secondary school, pupils that cannot be grouped) (per hour)	Discretionary	36.50)	
Extended Schools (per hour)	Discretionary	44.50)	
Whole Class Tuition (KS2) (per hour)	Discretionary	29.00)	
Whole Class Tuition (KS2) (per hour)	Discretionary	50.00)	
Curriculum Support (per hour)	Discretionary	46.50)	
Centre Teaching (group, individual) (per hour)	Discretionary	44.50)	
Centre Teaching (pupils that cannot be grouped) (per hour)	Discretionary	36.00)	
Bought-in Lessons Academies (per hour)	Discretionary	44.50)	
Bought-in Lesson Academies (including admin service) (per hour)	Discretionary	48.50)	
Bought-in Lesson Academies (secondary school, pupils that cannot be grouped) (per hour)	Discretionary	36.50)	
Curriculum Support Academies (per hour)	Discretionary	51.10)	
Colleges (per hour)	Discretionary	42.50)	
<u>Whole Class / Subsidised Wider Opportunities Teaching</u>				
Annual prices - 36 weeks	Discretionary	1020.00)	
Annual prices - subsidised	Discretionary))	
6 week Folk Whistle Course	Discretionary	150.00)	
<u>Instrument Hire</u>				
Instrument Hire (Popular) (per term)	Discretionary	15.00)	0%
Instrument Hire (Other) (per term)	Discretionary	20.00)	0%
Instrument Hire (Popular) CHILD TAX CREDIT (per term)	Discretionary	11.25)	0%
Instrument Hire (Other) CHILD TAX CREDIT (per term)	Discretionary	15.00)	0%
Instrument Hire (Popular) INCOME SUPPORT (per term)	Discretionary	-)	
Instrument Hire (Other) INCOME SUPPORT (per term)	Discretionary	-)	
Instrument Hire (Violin/Ukelele) (per term)	Discretionary	8.50)	0%
Popular - bassoon, double bass, euphonium, french horn, snare drum, tuba, tenor horn, violin / viola, oboe, saxophone				
Other - cello, clarinet, cornet, flute, trombone, trumpet				
SPECIAL EDUCATION (Janice Stackhouse)				
<u>Charges to Other LEA's (per hour)</u>				
Teaching OLEA's	Discretionary	No longer applicable	No longer applicable	
Teaching SACC's	Discretionary	No longer applicable	No longer applicable	
Ancillary OLEA's	Discretionary	No longer applicable	No longer applicable	
Ancillary SACC's	Discretionary	No longer applicable	No longer applicable	
Lunchtime supervision OLEA's	Discretionary	No longer applicable	No longer applicable	
Lunchtime supervision SACC's	Discretionary	No longer applicable	No longer applicable	
Behavioural Support Tuition OLEA's	Discretionary	No longer applicable	No longer applicable	
Behavioural Support Tuition SACC's	Discretionary	No longer applicable	No longer applicable	
NNEB Support OLEA's	Discretionary	No longer applicable	No longer applicable	
NNEB Support SACC's	Discretionary	No longer applicable	No longer applicable	
<u>Out-County Re-coupmnt</u>				
Severdale net pupil cost	Discretionary	No longer applicable	No longer applicable	
Woodlands net pupil cost	Discretionary	No longer applicable	No longer applicable	
<u>EWO Penalty Charges</u>				
- Per pupil (if paid within 28 days)	Statutory			
- Per pupil (if paid within 29 - 42 days)	Statutory			
- Per pupil (if paid within 21 days)	Statutory			
- Per pupil (if paid within 22 - 28 days)	Statutory			
			The SI prescribing these charges will not be issued until early 16/17	

FEES & CHARGES		APPENDIX 3		
CHILDREN'S SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
Home to School / College Transport Charges (Charges Based on Academic Year) (James Willocks)				
Post 16				
Post 16 Contribution Scheme	Discretionary	See below	See below	
Full Term - Autumn / Spring / Summer		See below	See below	
Autumn		220.00	293.00	33.2%
Spring		220.00	291.00	32.3%
Summer		218.00	291.00	33.5%
Annual		£658 until Sept 2015	875.00	33.0%
Benefits (Admin Fee)		67.50	142.50	111.1%
Temporary Seats Payment Scheme				
Temporary Seats Payment Scheme	Discretionary	See below	See below	
In Catchment Pupils (Full Term)				
Post 16	Discretionary	220.00	293.00	33.2%
Primary & Secondary	Discretionary	145.00	161.00	11.0%
2nd Child	Discretionary	122.00	138.00	13.1%
Half Term / AM or PM	Discretionary	91.00	105.00	15.4%
2nd Child	Discretionary	80.00	94.00	17.5%
Free School Meals	Discretionary	10.00	10.00	0.0%
Out of Catchment Pupils (Full Term)				
Post 16 / Primary / Secondary	Discretionary	N/A		
Post 16	Discretionary	220.00	293.00	33.2%
Primary / Secondary	Discretionary	208.00	227.00	9.1%
Free School Meals	Discretionary	10.00	10.00	0.0%
COUNTY TRAINING				
Commercial courses	Trading) Variable rates dependent on) Variable rates dependent on	
Employer contributions	Trading) course, market forces and) size of employer) course, market forces and) size of employer	

FEES & CHARGES		APPENDIX 3		
ADULT SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
Day Care Related Charges:				
Transport Daily Charges				
5 mile radius (up to 10 miles per day)	Discretionary			
10 mile radius (up to 20 miles per day)	Discretionary	4.60	4.65	1.00%
Over 10 miles radius (over 20 miles per day)	Discretionary	6.90	6.97	1.00%
		9.20	9.29	1.00%
Day Centre Attendance Charge per day (includes refreshments and some activities)				
Older People				
Helena Lane	Discretionary	51.40	51.91	1.00%
The Meres Day Centre	Discretionary	51.40	51.91	1.00%
Four Rivers	Discretionary		It is recommended that fees be increased by 1% from 1st April 2016	1.00%
Learning Disabilities				
Abbotswood	Discretionary	49.30	49.79	1.00%
Aquamira	Discretionary	99.60	100.60	1.00%
Greenacres	Discretionary	37.00	37.37	1.00%
Albert Road	Discretionary	44.20	44.64	1.00%
Helena Lane	Discretionary	56.50	57.07	1.00%
Sandford Avenue / Mayfair	Discretionary	41.10	no longer provided by SC	
Oak Farm	Discretionary	39.00	39.39	1.00%
Innage Lane	Discretionary	59.60	60.20	1.00%
Wayfarers	Discretionary	42.10	42.52	1.00%
Ellesmere	Discretionary	34.90	42.52	21.83%
Avalon	Discretionary	61.60	62.22	1.00%
Patchworks	Discretionary	53.40	53.93	1.00%
Maesbury Metals	Discretionary	41.10	41.51	1.00%
Hydrotherapy charges (based on hirers using their own staff)				
20 minute Hydro session		10.00	10.10	1.00%
1 hour pool hire		30.00	30.30	1.00%
Multi sensory room Aquamira (per person for a half hour session)		5.00	5.05	1.00%
COURT OF PROTECTION CLIENT PROPERTY CHARGES				
Work up to court decision appointing a deputy	Statutory Fee			
Annual management fee -first year	Statutory Fee		As per statute	
Annual management fee -after 1st year	Statutory Fee			
Annual property management fee	Statutory Fee			
COMMUNITY SERVICES JOINT TRAINING COURSES				
- Band A Half Day (Voluntary Sector in Shropshire (paid workers) and Telford & Wrekin)))))
- Band A Full Day (Voluntary Sector in Shropshire (paid workers) and Telford & Wrekin)))))
- Band B Half Day (Shropshire)))))
- Band B Full Day (Shropshire)))))
- Band B Half Day (Telford & Wrekin)) Charges reviewed annually in) Charges reviewed annually in))
- Band B Full Day (Telford & Wrekin)) consultation with the Care Work) consultation with the Care Workforce))
- Band C Half Day (Other (Out of county care providers, other LAs and commercial organisations which are not care or health providers)) Development Partnership)) Development Partnership and))
- Band C Full Day (Other (Out of county care providers, other LAs and commercial organisations which are not care or health providers))) other partners -T&W and CCG))
- Bespoke Training))))

HOUSING REVENUE ACCOUNT RENT LEVEL 2016/17

Summary

This paper recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock for the 2016/17 financial year. Social Housing rents are subject to significant changes currently being passed through Parliament in the Welfare Reform and Work Bill. At the time of preparing these recommendations the final draft of this Bill is unknown and as such the recommendations are made on the basis of the current draft. If any amendments are made prior to the Bill receiving Royal Assent these will be reflected in the final recommendations applied as identified below. If necessary a further report will follow.

Recommendations

Subject to restrictions or exemptions identified in the Welfare Reform and Work Bill it is recommended to Council that

Social Housing rents for 2016/17 are reduced by 1% from 4th April 2016.

Affordable rents for 2016/17 are reduced by 1% from 4th April 2016.

Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home.

Up to 58 Social rents are converted to Affordable rents in accordance with the Homes and Communities Agency grant funding for the Phase 2 new homes building programme.

Service charges continue to be set on the basis of actual cost.

Background

The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock, and the primary source of income (approximately 98%) comes from tenants' housing rent.

Since 2002 Council House rents in Shropshire were increased annually based on the Government's recommended formula rent calculation. This approach was followed by the former District and Borough Councils in Bridgnorth and Oswestry since 2002 and subsequently by Shropshire Council since 2009.

In May 2014 the Government issued new Guidance on Rents for Social Housing. This guidance ended the previously complex formula rent calculation and replaced it with a simple annual inflationary uplift determined by the preceding September Consumer

Price Index (CPI) plus 1%. The new guidance took effect from April 2015 and was intended to apply for 10 years. The stated aims of this new guidance included the following:

“For local authorities, specifically, our aim is also to support them to make use of the opportunities presented by self-financing. Ten years of rent certainty should put them in a strong position to plan strategically and utilise the freedoms they now have following our reforms – including the ability to keep full rental income – and invest in homes and services”.

Within Shropshire we have utilised these self-financing “opportunities” to provide 68 new affordable homes, including 43 homes for rent and 25 shared ownership built in the Phase 1 new build programme, and achieve the decent homes standard for 100% of the housing stock in March 2015. We are currently undertaking the Phase 2 new build programme which aims to provide a further 31 new affordable homes by December 2016.

Welfare Reform and Work Bill

In the budget presented on 8th July 2015 the Chancellor announced the Government’s intention to terminate the 10 year rent increase model defined in the May 2014 guidance after only 1 year and instead impose a 1% rent reduction on local authorities and housing associations for 4 years from April 2016 resulting in a 12% reduction in average rents by 2020/21 based on the original forecasts.

This policy has been incorporated in the Welfare Reform and Work Bill which is currently progressing through Parliament and is expected to receive Royal Assent early in 2016. Based on latest drafts of the Bill the 1% reduction will apply to Social rents and Affordable rents but not Shared Ownership rent. In anticipation that this will become law, it is recommended that Social and Affordable rents are reduced by 1% from April 2016. As the Bill progresses a number of amendments are being proposed including possible exemptions from the rent cut for certain property types. The recommendations are made on the basis that any restrictions or exemptions in the Act will be implemented. Should there be any significant changes to the Bill prior to enactment that impacts on the requirement to impose a rent cut a further report will follow.

Affordable Rent

The Phase 1 new build programme was partly funded by Homes and Communities Agency (HCA) grant. A condition of the grant was that a number of social rents would be converted to affordable rent on change of tenancy. Affordable rents are set at 80% of the market rent for the property and on average are around £18 a week higher than the equivalent social rent. A total of 183 properties were converted as a result of the Phase 1 HCA grant. All new homes built for rent are also let on an affordable rent basis.

We are currently undertaking the Phase 2 new build programme and have successfully secured some further HCA grant to part fund the works. As part of the funding application we will convert a further 58 properties to affordable rent. The HCA have advised that the conversion programme should continue and will not be restricted by the 1% rent cut identified in the Welfare Reform Bill. Should this position change when the Bill is enacted the conversion programme will be revised accordingly.

Shared Ownership Rent

Under shared ownership the purchaser buys a share of the home (typically between 40% and 60%) and pays rent to the Council set at 2.75% of the remaining unpurchased market value. The market value is subject to ongoing review which will in turn impact on the rent payment. It is understood that the Welfare Reform and Work Bill makes no proposal to change this arrangement and as such it is recommended that Shared Ownership rents continue to be set at 2.75% of the unpurchased capital value of the home.

Service Charges

Service charges are applied to a number of tenancies in respect of specific services relating to either the property or provided to the tenant. Service charges are applied in addition to the rent charge and are subject to an individual calculation based on recovery of costs incurred in the provision of the service. Independent legal advisors who specialise in housing law have advised that under the current draft of the Welfare Reform and Work Bill service charges do not fall under the requirements of the 1% rent reduction and on that basis it is recommended that service charges for 2016/17 continue to be set on a cost recovery calculation. Should the final legislation impose a restriction on service charges this will be reflected in the charges applied.

Financial Implications

Application of a 1% rent cut will result in the 52 week average social rent falling by 83p to £82.66 per week and the average affordable rent falling by £1.02 to £101.36 per week. The overall impact to the HRA will be a reduction in rent income of £180,400 from 2015/16 to 2016/17.



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Date Policy Reviewed + compliant with Mental Capacity Act :	April 2012		
EINA completed	YES	Version No.:	V3.0
Index Number	AC008		
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Review Dates:	Annually in April		
<i>Amendment Dates:</i>	<i>Page/s</i>	<i>Brief Description</i>	

1. Policy Statement

This policy replaces 'Charging for Residential Accommodation Guide' and the Council's Fairer Charging Policy. This policy will be reviewed annually.

This charging policy applies to:

- Services provided under a Personal Budget
- Services in a Residential Care or Nursing Home
- Extra care.

2. Source

The statutory and regulatory powers for this policy are contained within:

- [The Care Act 2014](#)
- [The Care and Support \(Charging and Assessment of Resources\) Regulations 2014](#)

Statutory Guidance for the above

- [Care and Support Statutory Guidance](#)

3. Definitions

The following terms are used throughout this document:

The Council	Shropshire Council of Shirehall, Abbey Foregate, Shrewsbury SY2 6ND
Citizen	The recipient of any service provided by or on behalf of the Council
The Act	The Care Act 2014
Applicable Amount	The weekly amount of Income Support, Universal Credit, Pension Credit, Jobseeker's Allowance or Employment and Support Allowance a Citizen is entitled to under relevant legislation
Appointed Representative	a person legally appointed or otherwise authorised to act on behalf of the Citizen for example, a person having Lasting or Enduring Power of Attorney, or a Court appointed Deputy or Appointee
Assessment & Eligibility	The Council group responsible for assessing care needs and eligibility for services
Assessment Officer	An officer appointed by the Council to assess the financial eligibility and contributions a Citizen should make to any care and support arranged on behalf of Shropshire Council
Assessment Period	The period over which any contributions are applicable. This is normally a year.
Benefit Check	A check to evaluate the Citizen's entitlement to any additional benefits, based on their financial situation and health
Care Audit	An audit of a Citizen's use of his/her Council funding for care. This is performed by Shropshire Council's Care Audit team
Contribution	The amount a Citizen is assessed to contribute to their Support Plan or care package, expressed as a weekly amount.
Couple	a married or an unmarried couple, or a civil partnership

Data Protection Policy	The Council's policy, which is compliant with the Data Protection Act 1998
Day care	A service managed by the Council, NHS, voluntary or private body, where Citizens can attend to meet other people and take part in activities
Direct Payment	Payment made by the Council direct to the Citizen for them to purchase items or services identified to meet their needs.
Disability Related Expenditure	Any expenses incurred as a direct result of a disability or illness as income. These could include things as extra heating, special diets; special clothing requirements or disability related equipment. See appendix 3 and table 4
Extra Care	'On site' care provided or available for a specified period within designated accommodation
Financial Assessment	An assessment of the Citizen's financial resources for the purpose of determining their financial contribution to their Support Plan
Financial Assessment Team	The Council's team responsible for performing financial assessments and maximizing Citizens' benefits. Referred to as 'The Team' in the remainder of this document
Full cost	The point at which the Citizen's income equals the weekly equivalent cost of the Support Plan.
Home	The dwelling together with any garage, garden and outbuildings, normally occupied by the Citizen as his home including any premises not so occupied which it is impracticable or unreasonable to sell separately.
Home Care	Home support to individuals who need help due to age or impairment. Home Care can include help with personal care tasks, getting in and out of bed and dressing
Housing costs	Mortgage repayments, rent liability, council tax and service charges, other than those service charges ineligible under the Housing Benefit Regulations 2006, Schedule 1
Income	Any regular payment a Citizen receives, or which is received on their behalf by another person
Means-tested benefits	Any benefit awarded on the basis of a person's (or couple's) own resources being below a set minimum for their circumstances. These are specifically: Income-based Employment and Support Allowance, income based Jobseekers Allowance, Universal Credit, Income Support, Housing Benefit, Council Tax Support and Pension Credit
Minimum Income Guarantee	The level of income which a Citizen must have available for everyday expenditure after a contribution has been calculated

Non-householder	A person who is not liable or responsible for the payment of the household bills, who resides in accommodation owned or rented by someone else and is not legally liable for the rent, mortgage or Council Tax
Permanent Resident	Means a Resident who is not a Temporary Resident or a Short Term Resident
Personal Budget	An agreed allocation of funds to enable the outcomes in a Support Plan to be realized
Provisional Assessment	An initial assessment of the Citizen's maximum contribution to any support package they may subsequently agree to. This will be subject to revision following any Support Plan being put in place
The Regulations	The Care and Support (Charging and Assessment of Resources) Regulations 2014
Relevant change	A change in circumstances which materially affects a financial assessment. These are listed at Appendix 5.
Resident	A Citizen who is provided with accommodation in a care or nursing home under the Act
Self-funding	A Servicer User who has capital available of over £23,250 and being deemed to have sufficient resources to pay for any care they require
Short term residential care	means a Citizen who is provided with accommodation in a care home as defined by the Act for a period not exceeding 8 weeks
Support Plan	The agreed plan which identifies both the agreed care and support that the Citizen will receive and the cost of such care and support.
Temporary Resident	A Citizen whose stay in a care home as defined by the Act, or residential college is unlikely to exceed 52 weeks, unless exceptional circumstances apply.
Year	For financial assessment purposes, this is 52.143 weeks. This is used in calculating a Citizen's weekly contribution to their annual Support Plan.

4. Introduction

4.1 In accordance with the Guidance, the objectives of this policy are to:

- Ensure that people are not charged more than it is reasonably practicable for them to pay;
- Be comprehensive, to reduce variation in the way people are assessed and charged;
- Be clear and transparent, so people know what they will be charged;

- Promote wellbeing, social inclusion, and support the vision of personalisation, independence, choice and control;
- Support carers to look after their own health and wellbeing and to care effectively and safely;
- Be person-focused, reflecting the variety of care and caring journeys and the variety of options available to meet the citizen's needs;
- Apply the charging rules equally so those with similar needs or services are treated the same and to minimise anomalies between different care settings;
- Encourage and enable those who wish to stay in or take up employment, education or training or plan for the future costs of meeting their needs to do so;
- Be sustainable for Shropshire Council in the long-term.

5. Eligibility for free services

5.1 The following will be exempt from any charges under this policy:

- Intermediate care including reablement for up to the first six weeks of a specified period of a programme of care and support to assist a person to maintain or regain the ability needed to live independently in their own home.
- Community equipment (which includes aids and minor adaptations to property, for the purpose of assisting with nursing at home or aiding daily living). Aids must be provided free of charge whether provided to meet or prevent/delay needs. A minor adaptation is one costing £1,000 or less.
- Services provided directly to a carer to meet that carer's identified needs
- Care and support provided to people with Creutzfeldt-Jacob Disease.
- After-care services and support provided under section 117 of the Mental Health Act 1983. Any care and support the Citizen elects to receive that exceeds their assessed need, will not be exempted from a charge.
- Any other service or part of service that the NHS is under a duty to provide. This includes Continuing Health Care and the NHS contribution to Registered Nursing Care.
- More broadly, any services which a local authority is under a duty to provide through other legislation may not be charged for under the Care Act 2014.

6. Requirement for Financial Assessments

6.1 When a Citizen, or their Appointed Representative, has contacted the Council or its agents to request an assessment for care, a financial assessment must be carried out. An officer from the Financial Assessment Team ("the Team") will contact the Citizen or their representative to arrange the completion of a Financial Assessment

Form. Completion of this form is required to determine the financial contribution a Citizen should make to any care they receive.

6.2 Where the Team has

a) made three attempts to contact the Citizen or Appointed Representative or anyone acting in their best interests, but has not been able to obtain the relevant financial information, and

b) Paragraph 6.3 (b) or (c) does not apply,

it will be assumed that the Citizen has the means to pay for his/her identified needs out of his/her capital or income. The situation will be reviewed if the Citizen or his/her Appointed Representative or anyone acting in his/her best interests, can show good cause for any delay in providing the necessary information. If good cause cannot be demonstrated but the necessary information is subsequently provided, a Financial Assessment will apply from the relevant day after the necessary information has been provided. Prior to that date, the Citizen will incur the full cost of any care and support provided.

6.3 The Council will consider a financial assessment has been carried out where the following circumstances apply:

a) The Citizen or representative refuses or does not wish to supply any financial information or fails to supply sufficient financial information, or;

b) The Citizen is deemed to lack capacity to act in such financial matters and there is no one appointed to act on their behalf, and;

c) There is additional information available to the Council that indicates that their resources are within or outside the financial limits at paragraph 7.

7. Capital - Financial Limits

7.1 If a Citizen has more than £23,250 in capital, he/she will be deemed to have sufficient resources to purchase his/her own care, and (unless exceptional circumstances apply) will not qualify for funded support from the Council.

7.2 If a Citizen is resident in a care or nursing home, at the point when their capital is at or below £35,000 they may approach the Council in order to put in place arrangements for financial assistance towards their care costs after their capital reduces to £23,250.

7.3 In circumstances other than in paragraph 7.2, when a Citizen's capital falls to, or below, £23,250, he/she may approach the Council to seek financial assistance.

7.4 If the Citizen has capital of over £14,250, but less than £23,250, this will be taken account in the assessment as shown in Appendix 2. The resultant amount will be referred to as tariff income.

7.5 For the avoidance of doubt, the expression "capital" does not include the value of the Citizen's home or his/her share of the beneficial interest in the value of his/her

home if they continue to live in it or its value is disregarded – see Appendix 4 for further information.

7.6 The calculation and treatment of capital is as determined in paragraphs 18 to 25 of the Regulations.

8. Principles of Financial Assessment

8.1. Unless the circumstances in 6.3 apply, a Citizen will be required to provide a financial declaration of their circumstances, which they, or a legally Appointed Representative must sign.

8.2 The Financial Assessment will be assessed as follows:

- a) The income of a citizen will be calculated on a weekly basis.
- b) Any tariff income under paragraph 7.4 will be added to the amount calculated at 'a'.
- c) Any disregards will be applied to income, as per Schedule 5
- d) Where the Citizen has deprived themselves of an income, or failed to apply for an available income, including any means-tested benefits or allowances, he/she will be treated as being in receipt of it for the purposes of the calculation.
- e) Capital will be calculated as per Schedule 4.

8.3 If the Citizen lacks the capability to give the required information for the Financial Assessment to be completed, and does not have an Appointed Representative, then, if the Financial Assessment Officer deems that it is in the best interest of the Citizen, a third party, such as a relative, may supply that information.

8.4 If the Citizen or Appointed Representative or anyone acting in their best interests does not have English as their first language, they may use the translation service available through the Council.

8.5 The purpose of the Financial Assessment is to:

- Correctly identify how much the Citizen should contribute towards his/her Support Plan.
- Establish if the Citizen has entitlement to welfare benefits
- Assist the Citizen in claiming any such welfare benefits or signpost to 3rd party organisations who would assist
- Identify any permissible additional expenditure which the Citizen may have because of their disability

8.6 The Council considers that its financial contribution to a Support Plan is supplementary to that of the Citizen, as implied in section 26 of the Act.

9. Charging for support in setting other than a residential or nursing home

9.1 The Regulations require financial assessments for non-residential settings to ensure that the Citizen has a set amount of income from which to meet basic living costs. This is defined as the Minimum Income Guaranteed Amount.

9.2 Part 7 of the Regulations defines the Minimum Income Guaranteed Amount specified according to age, relationship status, and entitlement to welfare benefits. These rates are set out in Schedule 1.

9.3 The Financial Assessment will also take into account:

- a) Disability Related Expenditure;
- b) Housing costs for which the Citizen is liable, but which are not met by Department for Work and Pensions- or local authority- administered allowances, benefits or credits. These are specifically:
 - i) mortgage repayment costs
 - ii) rent or ground rent
 - iii) council tax
 - iv) service charges other than those ineligible under Schedule 1 of Housing Benefit Regulation 2006
- c) Any tariff income from capital held as in Schedule 2.

9.3. All income that the Citizen receives, or is entitled to on application, will be taken into account, other than that disregarded in Part 4 and Schedule 1 of the Regulations.

9.4 If the Citizen has a partner, and one of the couple receives a means tested benefit, half of any means-tested income received for them as a couple will also be taken into account. This applies specifically to:

- Income-based Employment and Support Allowance
- Income Support
- Income-based Jobseekers Allowance
- Universal Credit
- Guaranteed Pension Credit

9.5 All calculations will be based on weekly income. All payments received at any other frequency will be converted to a weekly equivalent. It is assumed that one-half of any capital and savings held in joint names is available to the Citizen, unless the contrary is demonstrated by or on behalf of the Citizen.

9.6 If both individuals living in a household are Citizens receiving a home care service, a Financial Assessment will be carried out on each Citizen and a separate Financial Assessment Form completed for each of them. As well as the disregarded income, half of any housing costs and individual Disability Related Expenditure will be deducted from any assessable income. When assessing allowances for Disability Related Expenditure relating to the home, these will be divided by two if both

partners are receiving Council-arranged support. This applies specifically to care alarms, domestic services, gardening, wear and tear in the home, telephone, energy, laundry and metered water.

9.7 The financial assessment for a Citizen's contribution to their Support Plan will be calculated according to the following formula:

The total assessable income	This is the weekly equivalent amount of all the Citizen's income, less any disregarded income, as per Schedule 3
Less the Minimum Income Guaranteed Amount	As stipulated in Schedule 1
Less Disability Related Expenditure	As in Schedule 2
Less Housing Related Expenses	As in Paragraph 9.2 (b) above
Equals the Contribution	The weekly amount the Citizen is liable to pay towards their Support Plan

9.8 If the Citizen is a 'non-householder', no housing costs will be taken into account.

9.9 The contribution shall be applied for the duration of any Support Plan, and will be set against the annual cost of that Support Plan. If the annual total cost of the Support Plan is less than the equivalent annual contribution that the Citizen can contribute, then his/her contribution shall be adjusted to match the annual value of the Support Plan. The Citizen will be charged from the date that his or her support starts.

9.10 If the Citizen's contributions in the year exceed the total cost of support supplied, then the citizen will be refunded the excess contribution.

9.11 The Council considers that it is the Citizen's responsibility to maximize their income. Part of the Financial Assessment process will include identifying any additional means-tested benefit, allowance or credit that the Citizen or their partner would be eligible for. If the Citizen declines to claim any such recognized additional income, they will be assessed as having that income available, and it will be taken into account in the assessment of their contribution.

9.12 If the Citizen has deprived himself or herself of income or capital in order to decrease their contribution, they will be treated as still possessing that income or capital, and their contribution calculated accordingly.

10. Charging for support in residential or nursing homes.

10.1 Subject to the conditions in Section 7 above and 10.2, a Citizen will be assessed on his/her income.

10.2 An exception is made for a resident who has approached the Council for financial assistance and who owns a property that was his/her main or only home prior to admittance to residential care. The Council must disregard the value of a Citizen's main or only home when the value of their non-housing assets is below the upper capital limit for a period of 12 weeks, which will run either from when the Citizen first enters a care home as a permanent resident or when a property

disregard other than the 12 week property disregard ends because a qualifying relative has died or moved into a care home themselves. For the avoidance of doubt, “permanent resident” in this context means a person who is provided with care home accommodation by the Council under the Care Act. The 12 week disregard period applies from the point that the Council begins to fund the care, even if the Resident has previously been in a care home as a self-funder.

10.3 In all other cases, the first twelve weeks in residential or care accommodation shall be treated as if temporary. From the 13th week the resident shall be treated as in permanent accommodation unless his/her placement is for a fixed period, such as in a residential college for the period of a term.

10.4 For the first 12 weeks of admission, the Financial Assessment will take into account the following costs of maintaining the Citizen’s main or only home:

- a) utility bills
- b) security alarm
- c) gas maintenance
- d) rent, net of Housing Benefit
- e) Mortgage payments
- f) TV licence
- g) Council Tax, net of Council Tax Support
- h) house, contents, car and life insurance policy premiums
- i) telephone line rental and calls

10.5 If the home is shared with a partner, spouse, or son or daughter, half of any such costs shall be taken into account.

10.6 None of the costs listed at 10.4 will be taken into account if the Citizen is a non-householder.

10.7 All calculations will be based on weekly income. All payments received at any other frequency will be converted to a weekly equivalent. It is assumed that one-half of any capital and savings held in joint names is available to the Citizen, unless the contrary is demonstrated by or on behalf of the Citizen.

10.8 From the 13th week of admission, the Citizen will have his/her contribution assessed by aggregating:

- a) The weekly equivalent of all income with the exception of that disregarded in Schedule 1 of the Regulation;
- b) Any tariff income applicable (see Schedule 5 below);

Less:

- c) The Personal Allowance, and, if applicable,
- d) Any non-residential contribution in the relevant week.

10.9. For 2015-16 the Personal Allowance is £24.90 a week.

10.10 In cases where additional costs apply, as under paragraph 30 of the Act ('Cases where adult expresses preference for particular accommodation'), the contribution calculated at 10.8 remains payable.

11. Reviews of Financial Assessments

11.1 The Citizen's contribution will be re-assessed whenever any of the following apply:

- Annually, following any changes in standard benefit rates, with effect from the Monday following 6 April, unless 6 April is a Monday, in which case it will be from that day
- Following any relevant changes in the Citizen's circumstances or changes in the Citizen's income
- When the Citizen's Support Plan has been reviewed within a year of its inception

11.2 It is the Citizen's responsibility, or that of their financial representative, to inform the Team of any changes in their circumstances that will affect the amount that they contribute to their Support Plan, specifically:

- Changes in income
- Changes to their capital
- Changes in membership of the household
- Moving to other accommodation

11.3 Changes are required to be reported to the Team within a month of the date of change. Changes reported later than a month after the actual change will be implemented as follows:

- Any change causing a reduction in a contribution will be effective on the Monday of the week in which it was notified
- Any change causing an increase in contribution will be effective from the Monday of the week in which the change occurred.

If a Citizen or his/her financial representative claim hardship will result from this, the Financial Assessment Team Leader can use his or her discretion, based on the circumstances of individual cases

12. Collection of Contributions

12.1 The Citizen will be informed in writing of the weekly assessed contribution. He/she will be required to contribute this amount, or the monthly equivalent to their Support Plan on an ongoing basis subject to any changes notified to the Financial Assessment Team as identified in Section 11.

12.2 Where a Citizen receives his/her financial support through a Direct Payment, the assessed contribution will be deducted from the amount Shropshire Council would otherwise pay into the Citizen's care account. The Citizen is required to pay the assessed contribution into the same account.

12.3 Failure to pay the assessed contribution into the Direct Payment account may lead to the full amount owed being invoiced, subject to a care audit.

12.4 Citizens not receiving Direct Payments will normally be invoiced every 4 weeks in arrears for their contribution.

12.5 Exceptions to 12.4 will apply:

- a) for administrative reasons the first invoice is delayed, or
- b) when a payment period is adjusted to comply with financial year-end accounting.

12.6 Any debt accrued through non-payment of assessed contributions may be recoverable as a civil debt in line with the Council's debt recovery policy.

13. Discretionary Powers and Waivers

13.1 Charging policies for home care services are discretionary but there is an expectation from central government that the Council will make reasonable charges.

13.2 The Council's Group Manager, Assessment and Eligibility has the discretion to reduce or waive the assessed financial contribution in exceptional circumstances, where the Citizen satisfies the Council that their means are insufficient for it to be reasonably practical for them to pay the charge. The Council has delegated this role to the People2People Financial Advice Manager, or their deputy.

13.3 The very nature of the term 'exceptional circumstances' makes it difficult and undesirable to be over-prescriptive in defining the criteria that would qualify someone for a reduced or waived contribution. However, decisions should be consistent between Citizens in similar circumstances.

13.4 The following are examples of circumstances which may qualify for a reduction or waiver dependant on the particular circumstances of each case:

- Where the Citizen has a low income and dependent children
- Where the Citizen is about to incur major expenditure (e.g. house repair/improvement) that will reduce their capital to below £23,250
- Where the Citizen or their partner is subject to a legally enforceable debt that would reduce their Minimum Income Guaranteed Amount to an unacceptable level. In such cases the Money Advice Trust's Common Financial Statement will be used to evaluate the Citizen's ability to contribute to their Support Plan
- If the Citizen would be at risk under the Council's safeguarding policy if the full contribution were to be implemented

The list is not exhaustive, and each case would be examined on its own merits.

14. Data Protection & Fraud Prevention

14.1 All data gathered a part of the Financial Assessment process will be kept in accordance with the Council's Data Protection Policy. The Council is also under a duty to protect the public funds that it administers and, to this end, may also use the information that a Citizen has provided within the Council:

- For the prevention & detection of fraud
- To support national fraud initiatives; this may include Citizens' information being used in data matching exercises

14.2 The Council may also share this information with other bodies administering or in receipt of public funds solely for this purpose.

List of Schedules

1 – Minimum Income Guaranteed Amounts

2 – Disability Related Expenditure

3 – Treatment of Income

4 – Treatment of Capital

5 – Tariff Income

Schedule 1

Minimum Income Guaranteed Amounts (MIGA)

The following MIGAs apply in regard to Section 9 above, as stated in section 7 of the Regulations:

Single People		
Age of Citizen	Disability Benefits or other benefit components he/she receives, or would be considered to receive, if entitled to Income Support or Pension Credit	Minimum Income Guaranteed Amount
Under 25	None	£72.40
	Disability Premium	£112.75
	Disability & Enhanced disability premiums	£132.45
	Carer's Premium	£115.65
	Disability Premium & Carer's Premium	£156.00
	Disability, Enhanced disability & carer's premiums	£175.70
25 or over, under State Retirement Age*	None	£91.40
	Disability Premium	£131.75
	Disability & Enhanced disability premiums	£151.45
	Carer's Premium	£134.65
	Disability Premium & Carer's Premium	£175.00
	Disability, Enhanced disability & carer's premiums	£194.70
State Retirement Pension Age*	None	£189.00
	Carer's Premium	£232.25
One of a couple		
Under State retirement age	None	£71.80
	Disability Premium	£100.55
	Disability & Enhanced disability premiums	£114.70
	Carer's Premium	£115.05
	Disability Premium & Carer's Premium	£143.80
	Disability, Enhanced disability & carer's premiums	£157.95

Appendix 5

State Retirement Pension Age*	None	£144.30
	Carer's Premium	£187.55

* This is the age at which a person becomes eligible for Pension Credit. It is subject to amendment from central government.

Schedule 2

SCHEDULE 2

DISABILITY RELATED EXPENDITURE

The allowances and thresholds for specific Disability Related Expenditure for non-residential care are as follows:

Unless otherwise indicated, thresholds and allowable weekly rates have increased in line with the Consumer Price Index as of September 2014 i.e. by 1.2%

Appendix 5

DRE item	Basis of disregard	Evidence Required	Maximum or standard allowable weekly rate
Care Alarm	Necessary housing cost if living in supported/sheltered housing. Cost if not included in Housing Benefit or Supporting People Grant.	Last two payments or invoices	Actual cost
Privately bought personal care	To be agreed with Care Manager as a reasonable and necessary addition to the main care package. No disregard for payments made to any carer who is a close relative of the Citizen. If payments made to carer receiving Carer's Allowance or Carer's Premium, any such payments will not be accepted as expenditure, as carer is receiving state funding.	Signed receipts or invoices covering at least 4 weeks.	Actual cost
Domestic services	Actual cost if Care Manager confirms as a reasonable addition to the Care Plan and no one else in household can carry out task. Max allowance based on 2 hours of support per week at the minimum wage of £6.50 an hour	Signed receipts or invoices covering at least 4 weeks.	£13.00
Gardening	Actual cost if Citizen unable to care for garden due to disability and no one else in household is able to do so. Essential work only. <i>The expense is presumed to occur over the growing seasons of 39 weeks (9 months) only, but is averaged over the year. It is based on 2 hours a week at the minimum wage of £6.50 p hour</i>	Signed receipts for at least 4 weeks using a proper Receipt Book or a Shropshire Council Form.	£9.73
Dietary Requirements (food and non-alcoholic beverages)	Discretionary as special dietary needs may not be more expensive than normal. Identify average spend per week and any additional costs due to disability rather than personal	4 weeks till receipts We may seek permission to approach GP. Details of special purchases.	£6.60

	<p>preference. Guide amount for weekly food bill = £28.80 for an individual (Note 1) and £53.80 for a couple (Note 2).</p>		
Clothing and Footwear	<p>Evidence required for additional spend – large items such as special shoes/boots will be averaged out over year. We do not allow for personal preferences for more expensive items. Guide amount for weekly spend on clothing & footwear= £4.60 per person (note 3).</p> <p>A clothing allowance is available with the War Disablement Pension, which recognises extra wear and tear caused through incontinence and the use of an artificial limb. If this is received, it is netted off against identified extra costs.</p>	<p>2 months receipts Last receipt for large items – may be annual Reference within the Care Plan to abnormal wear and tear of clothing.</p>	£2.69
Wear and Tear in Home	<p>Any extra costs resulting from a disability such as wheelchair wear on carpet or behavioural difficulties, high level of breakages</p>	<p>12 months previous payments pro rata to weekly amount</p>	£2.69
Prescription Costs	<p>If not eligible for free prescriptions, then the weekly equivalent of the cost of annual Season Ticket, currently £104 for 2015/16</p>	<p>Latest prescription information/prepayment card</p>	£2.00
Land line or mobile phone	<p>A contribution to the usage, as most of the time phones are not used for emergencies</p>	<p>Ownership of a phone</p>	£1.34
Wheelchair maintenance	<p>The cost of maintaining a privately owned wheelchair, including insurance. No allowance is made if the equipment is provided free, e.g. by NHS or charity. (Note 4)</p>	<p>Manual Electric</p>	<p>£3.75 £9.12</p>
Energy (electricity, gas, oil etc. –	<p>Additional costs because of disability - e.g. need to regulate body temperature. The</p>	<p>Monthly standing order or direct debit to utility</p>	<p>The amount by which fuel costs exceed energy</p>

Appendix 5

<p>heating, lighting and cooking)</p>	<p>additional cost must be related to a medical need – no allowance is made for high heating costs without this.</p> <p>Single in flat/terraced house/bungalow Couple in flat/terraced house/bungalow Single in semi detached Couple in semi Single in detached Couple in detached</p> <p>Additional allowance if no mains gas and using fuel oil. Allowance remains as at 2013/14 figure due to 0.1% reported rise in fuel oil costs (Note 5)</p>	<p>company, or last two bills</p> <p>Threshold^{(Note 4)*} £27.94 £36.82 £29.66 £39.08 £36.13 £47.58</p>	<p>costs in column opposite up to a maximum of:</p> <p style="text-align: center;">£2.90</p> <p style="text-align: center;">£4.95</p>
<p>Metered Water</p>	<p>Costs over and above these that can be identified as disability related expenditure, with reasons^(Note 6)</p> <p style="text-align: center;">Flat/ terraced House Semi-detached Detached</p>	<p>Last 2, 6 monthly bills required or evidence of direct debit</p> <p>Threshold £5.19 pw Threshold £5.56 pw Threshold £6.68 pw</p>	<p style="text-align: center;">£1.51</p>
<p>Laundry</p>	<p>Evidence of excess washing – additional washing machines, known continence problems, obsessive compulsive disorders. The numbers of extra loads over 4 per week per person in household. Reasonableness to be checked with Care Manager. ^(Note 6)</p>	<p>5 or more loads</p> <p>Transitional protection for Citizens first assessed before 9 April 2012 9-12 loads 13 or more loads</p>	<p style="text-align: center;">£3.61</p> <p style="text-align: center;">£6.15 £9.25</p>
<p>Bedding</p>	<p>This should be covered by NHS provision if for continence/night time sweat issues. Actual spend over last 12 months including mattress protectors, new bedding. Protected mattress expected to last 8 years– Guide figure per year £97. Confirmation of whether extra costs of incontinence should be</p>		<p style="text-align: center;">£3.10</p>

	provided by Health to be checked with care manager. To include mattress and bedding		
Transport	<p>This will apply to costs not included in any Support Plan. Only costs incurred as a result of disability – over and above the amount of DLA mobility allowance will be considered. If mobility allowance received a presumption is made that there are no additional transport costs unless evidenced and with suitable reason agreed with care manager.</p> <p>If no mobility, then all to be evidenced with both receipt and reason for transport. Ordinary day-to-day transport costs e.g. for shopping are not taken into account unless specialist transport is required. Allowable expense is net of the cost of the same journey by the cheapest available public transport.</p> <p>Day centre transport charges are to be allowed as DRE if over and above any DLA mobility component and not included in a Support Plan.</p>		£12.67
Equipment	<p>The life span for most items is considerable. The Council will take into account annual maintenance costs.</p> <p>Purchases will be looked at on an individual basis. The Council will take into account any contributions to purchase, e.g. grants, charitable payments. Items provided free of charge will not be considered.</p> <p>Items over 5 years old will not be taken into account.</p>	<p>Date of purchase</p> <p>Cost of item</p>	<p>The cost of the item or items, divided by 250. This figure is based on the treatment of capital under Income Support regulations.</p>

Source information: Notes

(1) ONS publication: Family Spending 2011-13 edition: Table A24 Expenditure of one person retired households mainly dependent on state pensions by gross income quintile group 2009-11

(2) ONS publication: Family Spending 2010-12 edition: Table A30 Expenditure of two adult retired households mainly dependent on state pensions by gross income quintile group 2009-2011

(3) ONS publication: Family Spending 2010-12 edition: Table A24 Expenditure of one person retired households mainly dependent on state pensions by gross income quintile group

(4) www.statistics.gov.uk 'Consumer Price Inflation Detailed Briefing note November 2014'

(5) Boilerjuice.com/Heating-Oil-England.php

(6) Table C3 (page 57), Severn Trent Water Scheme of Charges 2015/16. Total of water supply and used water amount

Schedule 3

THE TREATMENT OF INCOME

The level of charge will be determined by the amount of income being received by the Citizen, and if applicable, any received by a partner on their behalf. If the citizen has capital above £14,250, any tariff income calculated in accordance with Schedule 5 below, shall be added to that income.

Disregarded Income

Any income described in Part 1 of Schedule 1 of the Regulations shall be disregarded

These amounts include the following

INCOME WHICH ATTRACTS AN EXEMPTION AMOUNT
<ul style="list-style-type: none"> • Payments to victims of National Socialist persecution • (paid under German or Austrian law) (£10.00) • Civilian war injury pension (£10.00) • War Disablement Pension (£10.00) • War Widow's Supplementary Pension (£99.34)
INCOME WHICH WILL NOT BE CHARGED AGAINST
<ul style="list-style-type: none"> • All earnings from employment • Any partner's earnings • Armed Forces Guaranteed Income Payments • Savings Pension Credit • Any dependent children's income received for them, such as Maintenance Payments • The difference between high rate and low rate Attendance Allowance or between high and middle rate Disability Living Allowance (unless the Council provides care at night). • Disability Living Allowance or Personal Independence Payment – Mobility component (any amount) UNLESS transport costs are included in the Support Plan. • Independent Living Fund • Payments made by the Local Authority under Child Care legislation • Payments from the Social Fund and Local Support and Prevention Fund • War Widow's special payments • Child Tax Credit

Schedule 4

CAPITAL

Disregarded Capital

Any capital as listed in Schedule 3 of the Regulations will be disregarded in the assessment.

Where the Council believes that there is sufficient evidence to the effect that a person has disposed on any capital to a third party to avoid payment of charges, he/she will be assessed as retaining that capital. In such cases it will be for the Council to demonstrate that a significant reason for the disposal of such capital was to obtain financial assistance from the Council.

Any monies received as income becomes capital at the end of the period to which the income relates e.g. where a Citizen is paid monthly, any money he/she has left at the start of the next month, becomes capital.

Where there are reasonable grounds for believing that a Citizen has capital or savings that have not been disclosed at the time of the Financial Assessment, the Financial Assessment Team Leader will investigate further and will reach a decision based on the available details. Where the Team Leader concludes that a Citizen is deliberately withholding financial information which would affect the level of his/her contribution, the Council will charge the appropriate 'full cost' charges for all incurred charges and treat the Citizen as being fully able to fund his/her Support Plan from his/her own resources. In these circumstances, Council funding will be withdrawn.

If, subsequently, the Citizen either provides the missing information or can demonstrate that the Team's decision is incorrect, then the charge will be returned to the appropriate amount and a refund given.

A 'tariff income' from capital will be assumed at the rate of £1 per week for every £250 of capital between the minimum and maximum capital limits determined each year in accordance with CRAG.

The tariff income is meant to represent an amount that a Citizen with capital over a certain limit should be able to contribute towards his service cost and should be not regarded as the interest earning capacity of that capital. These tariffs are shown below.

Schedule 5

Tariff income

The weekly tariff income will be calculated on the following total capital amount a citizen holds at the point of the financial assessment.

Amount of Capital		Tariff Income	Amount of Capital		Tariff Income
From	To		From	To	
£14,250.00	£14,500.00	£1.00	£18,750.00	£19,000.00	£19.00
£14,500.01	£14,750.00	£2.00	£19,000.01	£19,250.00	£20.00
£14,750.01	£15,000.00	£3.00	£19,250.01	£19,500.00	£21.00
£15,000.01	£15,250.00	£4.00	£19,500.01	£19,750.00	£22.00
£15,250.01	£15,500.00	£5.00	£19,750.01	£20,000.00	£23.00
£15,500.01	£15,750.00	£6.00	£20,000.01	£20,250.00	£24.00
£15,750.01	£16,000.00	£7.00	£20,250.01	£20,500.00	£25.00
£16,000.01	£16,250.00	£8.00	£20,500.01	£20,750.00	£26.00
£16,250.01	£16,500.00	£9.00	£20,750.01	£21,000.00	£27.00
£16,500.01	£16,750.00	£10.00	£21,000.01	£21,250.00	£28.00
£16,750.01	£17,000.00	£11.00	£21,250.01	£21,500.00	£29.00
£17,000.01	£17,250.00	£12.00	£21,500.01	£21,750.00	£30.00
£17,250.01	£17,500.00	£13.00	£21,750.01	£22,000.00	£31.00
£17,500.01	£17,750.00	£14.00	£22,000.01	£22,250.00	£32.00
£17,750.01	£18,000.00	£15.00	£22,250.01	£22,500.00	£33.00
£18,000.01	£18,250.00	£16.00	£22,500.01	£22,750.00	£34.00
£18,250.01	£18,500.00	£17.00	£22,750.01	£23,000.00	£35.00
£18,500.01	£18,750.00	£18.00	£23,000.01	£23,250.00	£36.00
			£23,250.01	Self-funding	

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Committee and Date

Cabinet
10 February 2016

Audit Committee
18 February 2016

Council
25 February 2016

TREASURY STRATEGY 2016/17

Responsible Officer James Walton

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Tel: (01743) 255011

1. Summary

1.1 The report proposes the Treasury Strategy for 2016/17 and recommends Prudential Indicators for 2016/17 to 2018/19. The report is technical in nature but the key points to note are:-

- Borrowing is largely driven by the Capital Programme Strategy. From 2011/12 the Council's borrowing requirement has been significantly reduced due to the Government changing the way in which it funds the Council's capital expenditure and providing capital grants rather than supported borrowing approval with on-going revenue support grant to meet the financing costs of the borrowing. There is currently no borrowing required in future years based on the current Capital Programme and the continued policy of generating additional capital receipts to fund capital expenditure.
- The Council's lending continues to be restricted to highly credit rated Banks, three Building Societies, Nationalised and Part Nationalised Institutions which meet Capita's creditworthiness policy, other Local Authorities and the UK Government.
- The internal Treasury Team will continue to look for opportunities to make savings by actively managing the cash and debt portfolio in accordance with the Treasury Strategy.
- The bank rate is expected to remain at its historically low level of 0.50% until December 2016 when it is forecast to rise to 0.75%. Every 0.25% increase in the bank rate equates to around £375,000 of additional interest receivable per annum on the Council's investments.
- Long term borrowing rates are expected to be higher than investment rates during 2016/17 therefore long term borrowing may be postponed in order to maximise savings in the short term. No external borrowing is currently expected to be undertaken in 2016/17 or future years due to a review of the Capital Programme.

- The Council has agreed to offer to lend funds to Shropshire Housing Ltd (which incorporates both South Shropshire Housing Association and the Meres & Mosses Housing Association) and Severnside Housing at an agreed rate. In the current climate Housing Associations can find it difficult to obtain funding for new affordable housing. It has been agreed to offer to lend up to £10 million to each of these Housing Associations in order to support the building of affordable housing and shared office accommodation in Shropshire. For security purposes, each loan will be secured against existing assets held by or owned by the Housing Association. To date £9,770,000 has been drawn down by Shropshire Housing Ltd and £2,280,000 by Severnside Housing. Severnside Housing are looking to draw down their remaining outstanding balance by 31 March 2016.

2. Recommendations

2.1. Recommendations to Cabinet

Cabinet recommend that Council:-

- a) Approve, with any comments, the Treasury Strategy for 2016/17.
- b) Approve, with any comments, the Prudential Indicators, set out in Appendix 1, in accordance with the Local Government Act 2003.
- c) Approve, with any comments, the Investment Strategy, set out in Appendix 2 in accordance with the CLG Guidance on Local Government Investments.
- d) Approve, with any comments, the Minimum Revenue Provision (MRP) Policy Statement, set out in Appendix 3.
- e) Authorise the Section 151 Officer to exercise the borrowing powers contained in Section 3 of the Local Government Act 2003 and to manage the Council's debt portfolio in accordance with the Treasury Strategy.
- f) Authorise the Section 151 Officer to use other Foreign Banks which meet Capita's creditworthiness policy and Money Market Funds again as required.
- g) Note the proposed Prudential Indicators would enable the Authority to use the equivalent of up to 3% of Council Tax in 2016/17 or future years, to fund borrowing under the Prudential Code should the Council decide to do so.

2.2. Recommendations to Audit Committee

- h) Audit Committee are asked to consider and endorse, with appropriate comment, the Treasury Strategy 2016/17.

2.3. Recommendations to the Council

- i) Approve, with any comments, the Treasury Strategy for 2016/17.
- j) Approve, with any comments, the Prudential Indicators, set out in Appendix 1, in accordance with the Local Government Act 2003.

- k) Approve, with any comments, the Investment Strategy, set out in Appendix 2 in accordance with the CLG Guidance on Local Government Investments.
- l) Approve, with any comments, the Minimum Revenue Provision (MRP) Policy Statement, set out in Appendix 3.
- m) Authorise the Section 151 Officer to exercise the borrowing powers contained in Section 3 of the Local Government Act 2003 and to manage the Council's debt portfolio in accordance with the Treasury Strategy.
- n) Authorise the Section 151 Officer to use other Foreign Banks which meet Capita's creditworthiness policy and Money Market Funds as required.
- o) Note the proposed Prudential Indicators would enable the Authority to use the equivalent of up to 3% of Council Tax in 2016/17 or future years, to fund borrowing under the Prudential Code should the Council decide to do so.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1. The recommendations contained in this report are compatible with the provisions of the Human Rights Act 1998.
- 3.2. There are no direct environmental, equalities or climate change consequences arising from this report.
- 3.3. Compliance with the CIPFA Code of Practice on Treasury Management, the Council's Treasury Policy Statement and Treasury Management Practices and the Prudential Code for Capital Finance together with the rigorous internal controls will enable the Council to manage the risk associated with Treasury Management activities and the potential for financial loss.

4. Financial Implications

- 4.1 The financial implications arising from the Treasury Strategy are detailed in this report. The Council makes assumptions about the levels of borrowing and investment income over the financial year. Reduced borrowing as a result of capital receipt generation or delays in delivery of the capital programme will both have a positive impact of the council's cash position. Similarly, higher than benchmarked returns on available cash will also help the Council's financial position. For monitoring purposes, assumptions are made early in the year about borrowing and returns based on the strategies agreed by Council in the preceding February. Performance outside of these assumptions results in increased or reduced income for the Council.
- 4.2 The Council currently has £140.2 million held in investments and borrowing of £329.0 million at fixed interest rates.

5. Background

- 5.1. The Council defines its treasury management activities as "the management of the authority's investments and cash flows, its banking, money market and capital market transactions, the effective control of the risks associated with those activities, and the pursuit of optimum performance consistent with those risks".

5.2. This strategy statement has been prepared in accordance with CIPFA's Code of Practice on Treasury Management. Accordingly, the Council's Treasury Strategy will be approved annually by full Council and there will also be a mid year review report. In addition, treasury management update reports will be submitted quarterly to Directors and Cabinet. The aim of these reporting arrangements is to ensure that those with ultimate responsibility for the treasury management function appreciate fully the implications of policies and practices, and that those implementing policies and executing transactions have properly fulfilled their responsibilities with regard to delegation and reporting.

5.3. The Council will adopt the following reporting arrangements in accordance with the requirements of the Code:-

Area of Responsibility	Council/Committee/Officer	Frequency
Treasury Management Policy Statement	Full Council/Cabinet	As required
Treasury Strategy/Annual Investment Strategy/MRP Policy	Full Council/Cabinet	Annually before the start of the financial year
Treasury Strategy/Annual Investment Strategy/MRP Policy – mid year report	Full Council/Cabinet	Mid year
Treasury Strategy/Annual Investment Strategy/MRP Policy – updates or revisions at other times	Full Council/Cabinet	As required
Annual Treasury Report	Full Council/Cabinet	Annually by 30 September after the end of the financial year
Treasury Management Monitoring Reports	Reports prepared by Investment Officer to the Head of Treasury & Pensions who reports to the Section 151 Officer	Monthly
Treasury Management Practices	Section 151 Officer	As required
Scrutiny of Treasury Strategy	Audit Committee	Annually before the start of the financial year
Scrutiny of the treasury management performance	Audit Committee	Half yearly

6. Treasury Strategy 2016/17

6.1. The Local Government Act 2003 and supporting Regulations requires the Council to have regard to the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice to set Prudential and Treasury Indicators for the next three years to ensure that capital investment plans are affordable, prudent and sustainable. This report incorporates the indicators to which regard should be given when determining the Council's Treasury Management Strategy for the next financial year.

6.2. As the Council is responsible for housing, Prudential Indicators relating to Capital Expenditure, financing costs and the Capital Financing Requirement will be split between the Housing Revenue Account (HRA) and the General Fund. The impact

of any new capital investment decisions on housing rents will also need to be considered.

- 6.3. The Act also requires the Council to set out its Treasury Strategy for borrowing and to prepare an Annual Investment Strategy. This sets out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments.
- 6.4. The proposed Strategy for 2016/17 in respect of the following aspects of the treasury management function is based upon the S151 Officers' view on interest rates, supplemented with leading market forecasts provided by the Council's Treasury Advisor, Capita Asset Services.
- 6.5. The proposed strategy will focus on the following areas of treasury activity:-
- Treasury limits in force which will limit the treasury risk and activities of the Council.
 - The determination of Prudential and Treasury Indicators.
 - The current treasury position.
 - Prospects for interest rates.
 - Capital borrowing strategy.
 - Policy on borrowing in advance of need.
 - Debt rescheduling.
 - Investment strategy.
 - Capital plans.
 - Creditworthiness policy.
 - Policy on use of external service providers.
 - The MRP strategy.
 - Leasing.
- 6.6. It is a statutory requirement under section 33 of the Local Government Finance Act 1992, for the Council to produce a balanced budget. In particular, Section 32 requires a local authority to calculate its budget requirement for each financial year to include the revenue costs that flow from capital financing decisions. This therefore means that increases in capital expenditure must be limited to a level whereby increases in charges to revenue from:-
- increases in interest charges caused by increased borrowing to finance additional capital expenditure, and
 - any increase in running costs from new capital projects

are limited to a level which is affordable within the projected income of the Council for the foreseeable future.

7. Treasury Limits for 2016/17 to 2018/19

- 7.1. It is a statutory requirement under Section 3 of the Local Government Act 2003 and supporting Regulations, for the Council to determine and keep under review how much it can afford to borrow. The amount so determined is termed the "Affordable Borrowing Limit". This authorised limit represents the legislative limit specified in section 3 of the Local Government Act 2003.
- 7.2. The Council must have regard to the Prudential Code when setting the Authorised Limit, which essentially requires it to ensure that total capital investment remains within sustainable limits and, in particular, that the impact upon its future council tax levels is 'acceptable'.

7.3. Whilst termed an “Affordable Borrowing Limit”, the capital plans to be considered for inclusion incorporate those planned to be financed by both external borrowing and other forms of liability, such as credit arrangements. The Authorised Borrowing Limit is to be set, on a rolling basis, for the forthcoming financial year and two successive financial years and is the limit which the Council must not breach. All of the other Prudential Indicators are estimates only and can be breached temporarily but this is very rarely the case. If this did happen it would be reported to Members outlining the reasons for this temporary breach.

7.4. The Council are asked to approve these Prudential Indicators.

8. Prudential & Treasury Indicators for 2016/17 to 2018/19

8.1. The Prudential Code and CIPFA Code of Practice on Treasury Management require the Council to set a number of Prudential and Treasury Indicators. In addition to the specified indicators, we have set 4 further internal indicators for Treasury Management, regarding lower limits on interest rate exposure for both borrowing and investments.

8.2. It should be noted that these indicators should not be used for comparison with indicators from other local authorities. Use of them in this way would be likely to be misleading and counter-productive as other authorities Treasury Management policies and practices vary. The most important indicator is prudential indicator number 10 which specifies the authorised limit which cannot be breached under any circumstances. In the event that this indicator was breached a separate report would be brought to Council.

8.3. **Prudential Indicator 1 & 2** - The ratio of financing costs indicator shows the trend in the cost of financing capital expenditure as a proportion of the Authority’s net revenue. This indicator also shows the ratio of the HRA financing costs to the HRA net revenue stream.

Prudential Indicator No. 1 & 2	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate
	%	%	%	%
Non HRA ratio of financing costs (gross of investment income) to net revenue stream	10.2	8.9	8.6	8.2
Non HRA ratio of financing costs (net of investment income) to net revenue stream	9.6	8.3	8.0	7.6
HRA Ratio of financing costs to HRA net revenue stream	41.3	40.0	40.9	41.9

- 8.4. The 2016/17 to 2019/20 Capital Budget includes no prudential borrowing for 2016/17 or future years.
- 8.5. **Prudential Indicator 3** - In accordance with Prudential Guidelines the costs of all prudential borrowing are included in prudential indicators, even though they will be funded from existing revenue budgets. The HRA budgetary requirements for the authority have also been calculated by taking the difference between the existing capital programme and any changes proposed in the new capital programme. It is anticipated that there will be no unsupported borrowing relating to the HRA therefore the addition or reduction to average weekly housing rents for 2016/17 to 2018/19 is zero. The figures quoted include Prudential Borrowing already utilised and profiled totalling £28.8 million from 2006/07 to 2016/17.

Prudential Indicator No. 3	2016/17	2017/18	2018/19
Estimates of impact of Capital Investment decisions in the present capital programme	£ p	£ p	£ p
Cost of capital investment decisions funded from re-direction of existing resources (Band D, per annum)	23.64	20.32	19.31
Cost of capital investment decisions funded from increase in council tax (Band D, per annum)	0	0	0
Cost of capital investment decisions funded from increase in average housing rent per week	0	0	0
Total	24.86	21.46	19.31

- 8.6. **Prudential Indicator 5, 8, 9** - A key indicator of prudence is that net external borrowing should not, except in the short term, exceed the capital financing requirement (CFR). The capital financing requirement is the maximum we would expect to borrow based on the current capital programme. Compliance with the indicator will mean that this limit has not been breached. From 2013/14 onwards the key indicator of prudence has been revised and stipulates that gross borrowing, except in the short term, should not exceed the CFR. The reason gross borrowing is currently above the Capital Financing Requirement from 2016/17 is due the authority setting aside capital receipts until they are required and following the change from borrowing approvals to capital grants annual Minimum Revenue Provision payments are higher than the level of maturing debt each year meaning the CFR is reducing more than the gross borrowing. Gross borrowing includes debt administered on behalf of the Borough of Telford and Wrekin, Magistrates Courts and Probation Service. It also includes the debt transferred from Oswestry Borough Council and North Shropshire District Council on the 1st April 2009. In accordance with the Code the HRA Capital Financing requirement has been calculated separately and has been updated due to the HRA reform which is took place on the 28 March 2012.

Prudential Indicator No. 5 * No. 8 & 9^	2014/15 Actual	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate
	£ m	£ m	£ m	£ m	£ m
Net Borrowing & Capital Financing Requirement:					
Non HRA Capital Financing Requirement^	246	253	246	240	233
HRA Capital Financing Requirement^	85	85	85	85	85
Total CFR	331	338	331	325	318
Gross Borrowing including HRA*	338	329	324	318	312
Investments*	110	140	140	140	140
Net Borrowing*	238	189	184	178	172

- 8.7. **Prudential Indicator 6 & 7** - The estimated capital expenditure has been split between Non HRA and HRA and represents commitments from previous years to complete ongoing schemes, the expenditure arising from the proposed new schemes within the capital programme for 2016/17, and the estimated expenditure for 2017/18 and 2018/19.

Prudential Indicator No. 6 & 7	2014/15 Actual	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate
	£ m	£ m	£ m	£ m	£ m
Non HRA Capital expenditure	45	46	49	27	16
HRA Capital expenditure	9	5	7	4	0

8.8. **Prudential Indicator 10 which must not be breached** - The authorised limit is the borrowing limit set for Shropshire Council and includes the HRA borrowing. This indicator shows the maximum permitted amount of outstanding debt for all purposes. It includes three components:

1. The maximum amount for capital purposes;
2. The maximum amount for short term borrowing to meet possible temporary revenue shortfalls;
3. The maximum permitted for items other than long term borrowing i.e. PFI & leasing.

Prudential Indicator No. 10	2016/17	2017/18	2018/19
External Debt	£ m	£ m	£ m
Authorised Limit for External Debt:			
Borrowing	449	432	412
Other long term liabilities	80	86	85
Total	529	518	497

8.9. Separately, the Council is also limited to a maximum HRA debt limit through the HRA self-financing regime. This limit is as follows:

Prudential Indicator	2015/16	2016/17	2017/18	2018/19
	£ m	£ m	£ m	£ m
HRA Debt Limit	96	96	96	96

8.10. **Prudential Indicator 11** – The more likely outcome for the level of external debt is shown in the operational boundary which the Council is required to set. This is calculated on the same basis as prudential indicator number 10, however, this is the limit which external debt is not normally expected to exceed.

Prudential Indicator No. 11	2016/17	2017/18	2018/19
External Debt	£ m	£ m	£ m
Operational Boundary:			
Borrowing	402	370	379
Other long term liabilities	80	86	85
Total	482	456	464

8.11. **Prudential Indicator 12** - The estimated external debt is based on the capital programme for 2015/16.

Prudential Indicator No. 12	31/03/15 Actual	31/03/16 Estimate
Actual External Debt	£ m	£ m
Borrowing	338	329
Other long term liabilities	23	82
Total	361	411

8.12. **Prudential Indicator number 13** relates to the Local Authority adopting the CIPFA Code of Practice for Treasury Management in Public Services. The original 2001 Code was adopted by full Council in February 2002. Shropshire Council adopted the revised Code in February 2010.

8.13. **Prudential Indicator 14 & 15** - The Prudential Code requires the Council to set interest rate exposure limits for borrowing and investments.

Prudential Indicator No. 14* Internal Indicator No. 1 ** No. 15 ^ Internal Indicator No. 2 ^^	2016/17	2017/18	2018/19
Borrowing Limits			
	£ m	£ m	£ m
Upper Limit for Fixed Interest Rate Exposure *	449	432	412
Upper Limit for Variable Interest Rate Exposure ^	225	216	206
Lower Limit for Fixed Interest Rate Exposure **	224	216	206
Lower Limit on Variable Interest Rate Exposure ^^	0	0	0

These indicators seek to control the amount of debt exposed to fixed and variable interest rates. Variable rate debt carries the risk of unexpected increases in interest rates and consequently increases in cost. The upper limit for variable rate exposure has been set following advice from Capita, however, this limit is never likely to be reached due to authority's objective to have no more than 25% of outstanding debt at variable interest rates.

Upper limit for fixed rate exposure

Calculation:

A maximum of 100% of the Authorised Limit (£449m in 2016/17) exposed to fixed rates is

consistent with the Authority's objective to have a long term stable debt portfolio.

Upper limit for variable rate exposure

Calculation:

For efficient management of the debt portfolio it is considered prudent by Capita to permit up to 50% (£225m in 2016/17) of the Authorised Limit to be borrowed at variable interest rates.

Lower limit for fixed rate exposure

Calculation:

Upper limit for fixed rate exposure less the maximum permitted borrowing at variable interest rates

Lower limit for variable rate exposure

Calculation:

To be consistent with the Authority's objective to have a long term stable portfolio all of the debt portfolio could be at a fixed rate therefore the lower limit for variable rate exposure should be nil.

Prudential Indicator No. 14* Internal Indicator No. 3 ** No. 15 ^ Internal Indicator No. 4 ^^	2016/17	2017/18	2018/19
Investment Limits			
	£ m	£ m	£ m
Upper Limit for Fixed Interest Rate Exposure *	200	200	200
Upper Limit for Variable Interest Rate Exposure ^	200	200	200
Lower Limit for Fixed Interest Rate Exposure **	0	0	0
Lower Limit on Variable Interest Rate Exposure ^^	0	0	0

These indicators seek to control the amount of investments exposed to fixed and variable interest rates. Variable rate investments are subject to changes in interest rates, but have a higher degree of liquidity and action can be taken at short notice in response to interest rate changes.

Upper limit for fixed rate exposure

Calculation:

Maximum amount of fixed rate investments in order to maintain a stable investment portfolio.

Upper limit for variable rate exposure

Calculation:

For the purposes of efficient portfolio management in response to interest rate conditions a maximum potential exposure to variable rates of £200m in 2016/17 is recommended.

Lower limit for fixed rate exposure

Calculation:

A lower limit of zero is locally set so as to enable full advantage to be taken of market conditions.

Lower limit for variable rate exposure

Calculation:

A lower limit of zero is locally set so as to enable full advantage to be taken of market conditions.

8.14. **Prudential Indicator 16** - The upper and lower limit for the maturity structure of borrowings is detailed below.

Prudential Indicator No. 16	Upper Limit	Lower Limit
Maturity Structure of Fixed Rate Borrowing 2016/17*	%	%
Under 12 months	15	0
12 months & within 24 months	15	0
24 months & within 5 years	45	0
5 years to 10 years	75	0
10 years to 20 years	100	0
20 years to 30 years	100	0
30 years to 40 years	100	0
40 years to 50 years	100	0
50 years and above	100	0

- **The internal limit is to have no more than 15% of total outstanding debt maturing in any one financial year. This is to ensure that the risk of having to replace maturing debt at times of high interest rates is controlled.**

8.15. **Prudential Indicator 17** - The Council is required to set maximum levels for investments over 364 days for both the internal treasury team and an external fund manager if appointed.

Prudential Indicator No. 17	2016/17	2017/18	2018/19
Investment Limits			
	£m	£m	£m
Upper Limit for Total Principal Sums Invested for over 364 days:			
Externally Managed (if appointed)	30	30	30
Internally Managed	40	40	40

Rationale:

The limit for the external cash fund manager has been set at £30 million in the event that an external manager is appointed. The limit for the internal treasury team has been set in order for the authority to potentially take advantage of more stable returns going forward and the potential to lend to local Housing Associations.

9. Current Treasury Position

9.1. The Council's treasury position at 31 December 2015 is set out below:-

Outstanding debt for capital purposes	Actual
	£m
Long-term fixed rate PWLB	279.8
Long term fixed rate – Market	49.2
Total	329.0
Investments	£m
Internally managed - long term (1 Year)	41.2
- short term cash flow	99.0
Total	140.2

10. Prospects for Interest Rates

10.1. The Council retains the services of Capita Asset Services as adviser on treasury matters and part of the service provided is to help the Council to formulate a view on interest rates. The following table gives the latest Capita central view:-

Capita's interest rate forecast as at January 2016

	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19
Bank rate	0.50%	0.50%	0.50%	0.75%	0.75%	1.00%	1.00%	1.25%	1.25%	1.50%	1.50%	1.75%	1.75%
5yr PWLB rate	2.00%	2.10%	2.20%	2.30%	2.40%	2.50%	2.60%	2.70%	2.80%	2.90%	3.00%	3.10%	3.20%
10yr PWLB rate	2.60%	2.70%	2.80%	2.90%	3.00%	3.10%	3.20%	3.30%	3.40%	3.50%	3.60%	3.60%	3.70%
25yr PWLB rate	3.40%	3.40%	3.50%	3.60%	3.70%	3.70%	3.80%	3.90%	4.00%	4.00%	4.10%	4.10%	4.10%
50yr PWLB rate	3.20%	3.20%	3.30%	3.40%	3.50%	3.60%	3.70%	3.80%	3.90%	3.90%	4.00%	4.00%	4.00%

As no new external borrowing is required the Council has not budgeted for a cost of borrowing in 2016/17 to 2018/19, as any borrowing will be funded from internal borrowing. Interest received on revenue balances is expected to be 0.60% in 2016/17.

Sector's current interest rate view is that Bank Rate will: -

- rise from its current level of 0.50% to 0.75% in December 2016.
- reach 1.25% by December 2017.
- rise to 1.75% by December 2018.

The effect on interest rates for the UK, is expected to be as follows:-

Short-term interest rates (investments)

10.2. Taking all the evidence together, it is felt that the bank rate will remain at its current low level of 0.5% until December 2016 when it is expected to rise to 0.75%. The Bank rate is then expected to rise steadily to 1.25% by December 2017. As the threat of potential risks from a number of sources still remains, caution must be exercised in respect of all interest rate forecasts at the current time. Capita's Bank Rate forecasts will be liable to further amendment depending on how economic data transpires over 2016.

Long-term interest rates (borrowing)

10.3. The 50 year PWLB rate is expected to rise gradually to reach 3.5% by the end of the March 2017. It is then anticipated to rise further to reach 4% by the end of March 2019. There is scope for it to move around the central forecast by + or – 0.25%. The 25 year PWLB rate is also expected to rise gradually to reach 3.7% by the end of March 2017 and 4.1% by the end of March 2019. The 10 year PWLB rate is expected to rise to reach 3% by the end of March 2017. Again further rises are expected in 2017/18 & 2018/19. The 5 year PWLB rates are also expected to rise from 2% to 2.4% by the end of March 2017 and to 3.2% by the end of March 2019. The PWLB rates and forecasts shown above take into account the 0.2% certainty rate reduction effective as of the 1 November 2012.

11. Capital Borrowing Strategy

11.1. The Council currently does not have an external borrowing requirement for 2015/16 to 2017/18 but based upon the prospects for interest rates outlined above, the Council will adopt a pragmatic approach to changing circumstances when considering new borrowing if required in the future. Consideration will be given to the following:-

- i) As long term borrowing rates are expected to be higher than investment rates and look likely to be for the next couple of years or so all new external borrowing may be deferred in order to maximise savings in the short term. The running down of investments also has the added benefit of reducing exposure to interest rate and credit risk. However, in view of the overall forecast for long term borrowing rates to increase over the next few years, consideration will also be given to weighing up the short term advantage of internal borrowing against potential long term costs if the opportunity is missed for taking market loans at long term rates which will be higher in future years.
- ii) Temporary borrowing from the money markets or other local authorities.
- iii) PWLB variable rate loans for up to 10 years.
- iv) Long term fixed rate market loans (including loans offered by the Municipal Bond Agency) at rates below PWLB rates for the equivalent maturity period.
- v) Short term PWLB rates are expected to be significantly cheaper than longer term borrowing therefore borrowing could be undertaken in the under 10 year period early on in the financial year when rates are expected to be at their lowest. This will also have the added benefit of spreading debt maturities away from a concentration in longer dated debt.
- vi) If it was felt that there was a significant risk in a sharp fall in long and short term rates then long term borrowings will be postponed. If it was felt there was a significant risk of a sharp rise in long and short term rates then the portfolio position would be re-appraised with the likely action that fixed rate funding will be drawn whilst interest rates were still relatively cheap.

11.2. Delegated authority is sought for the Section 151 Officer to exercise the borrowing powers contained in the Local Government Act 2003 to manage the debt portfolio.

12. External versus internal borrowing

12.1. The Prudential Code requires the Council to explain its policy on gross and net debt. The Council currently has gross debt of £329 million and net debt (after

deducting cash balances) of £188.8 million. The next financial year is expected to see the Bank Rate rise to 0.75% from the current historically low level of 0.5%. As borrowing rates are expected to be higher than investment rates this would indicate that value could best be obtained by avoiding new external borrowing and using internal cash balances to finance new capital expenditure. This is referred to as internal borrowing and would maximise short term savings.

- 12.2. However, by delaying unavoidable new external borrowing until later years when PWLB rates are forecast to be higher will mean the potential for incurring additional long term costs.
- 12.3. The Council has examined the potential for undertaking early repayment of some external debt in order to reduce the difference between its gross and net debt positions. However, the introduction by the PWLB of significantly lower rates for repayments than for new borrowing means that large premiums would be incurred and such levels of premiums cannot be justified on value for money grounds.
- 12.4. Against this background caution will be adopted with the 2016/17 treasury operations. The Section 151 Officer will monitor the interest rate market and adopt a pragmatic approach to changing circumstances, reporting any decisions to Members at the next available opportunity.

13. Policy on borrowing in advance of need

- 13.1. The Council will not borrow more than or in advance of its needs purely in order to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be within forward approved Capital Financing Requirement estimates, and will be considered carefully to ensure value for money can be demonstrated and that the Council can ensure the security of such funds.
- 13.2. In determining whether borrowing will be undertaken in advance of need the Council will:-
 - Ensure that there is a clear link between the capital programme and maturity profile of the existing debt portfolio which supports the need to take funding in advance of need.
 - Ensure the ongoing revenue liabilities created, and the implications for the future plans and budgets have been considered.
 - Evaluate the economic and market factors that might influence the manner and timing of any decision to borrow.
 - Consider the merits and demerits of alternative forms of funding.
 - Consider the alternative interest rate bases available, the most appropriate periods to fund and repayment profiles to use.
 - Consider the impact of borrowing in advance on temporarily (until required to finance capital expenditure) increasing investment cash balance and the consequent increase in exposure to counterparty risk, and other risks, and the level of such risks given the controls in place to minimise them.

14. Debt Rescheduling

- 14.1. The introduction of a differential in PWLB rates on 1 November 2007, which has been compounded further since 20 October 2010 by a considerable further widening of the difference between new borrowing and repayment rates following the Chancellor's announcement to increase new borrowing rates by up to 1% following the Comprehensive Spending Review, has meant that large premiums would be incurred if debt restructuring is undertaken which cannot be justified on value for money grounds. However, consideration will be given to the potential for

making savings by running down investment balances to repay debt prematurely as short term rates on investments are likely to be lower than rates currently paid on debt. However, this will need careful consideration in the light of premiums that may be incurred by such a course of action. The proposals for debt rescheduling are a continuation of the existing policy and such transactions will only be undertaken:-

- in order to generate cash savings at minimum risk.
- to help fulfil the strategy set out above.
- in order to enhance the balance of the long term portfolio by amending the maturity profile and/or volatility of the portfolio.

15. Investment Strategy

15.1. The Council is required, under CIPFA's Treasury Management Code of Practice, to formulate an Annual Investment Strategy (Appendix 2). This outlines the Council's approach to:-

- Security of capital
- Creditworthiness policy
- Monitoring of credit ratings
- Specified and Non Specified Investments
- Temporary Investments

15.2. The Council's investment priorities are the security of capital and the liquidity of its investments. The Council will also aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity.

15.3. The Council are asked to approve the Investment Strategy set out in Appendix 2.

16. Minimum Revenue Provision (MRP) Statement

16.1 In accordance with Statutory Instrument 2008 number 414 and guidance issued by the Government under section 21 (1A) of the Local Government Act 2003 a statement on the Council's policy for its annual MRP needs to be approved before the start of the financial year. Following a review of the previous MRP policy, it is proposed to amend the calculation basis for supported borrowing from 2016/17. This will generate a saving of £3.8m in 2016/17, compared to the previous calculation basis. It is proposed to take £2.8m of this as a base budget revenue saving in 2016/17 and retain £1m within the MRP budget to help fund any potential shortfall of capital receipts and allow for any investment in significant projects in the future. Full details of the revised calculation method are included in Appendix 3 and Council are asked to approve the Minimum Revenue Provision Statement set out in Appendix 3.

17. Leasing

17.1. In the past the Council has used operating leases to finance the purchase of vehicles and equipment. The Section 151 Officer will assess the relative merits of operating and finance leases on a case by case basis and enter into the most advantageous. Schools I.T equipment will continue to be internally financed by borrowing against a small fund set against school balances with schools repaying their borrowing over a period of 3 years.

18. Lending to Housing Associations

- 18.1. As previously approved by full Council, the Council has offered to lend funds to Shropshire Housing Ltd (which incorporates South Shropshire Housing Association and the Meres & Mosses Housing Association) and Severnside Housing at an agreed rate. In the current climate Housing Associations can find it difficult to obtain funding for new affordable housing and the Council is generating only a small amount of interest on revenue balances.
- 18.2. It has been agreed that the interest rate charged will depend on the period over which the loan is to be taken and that it will be linked to the applicable PWLB rate plus an administration fee. It has been agreed to offer to lend up to £10 million to each of these Housing Associations in order to support the building of affordable housing and shared office accommodation in Shropshire. For security purposes, each loan will be secured against existing assets held by or owned by the Housing Association. If Shropshire Rural were to request a similar facility, for a smaller amount given the size of this local Housing Association, this could also be facilitated.
- 18.3. Officers have sought advice from Wragge & Co who have confirmed that the Council has the power to lend funds to Housing Associations under the Housing Act 1996 and have drawn up the legal documentation relating to the loan agreement. To date £9,770,000 has been drawn down by Shropshire Housing Ltd and £2,280,000 by Severnside Housing. Severnside Housing are looking to draw down their remaining outstanding balance by 31 March 2016.

19. Housing ALMO

- 19.1 On 22 November 2012 Council gave approval for transfer of the management of the Council's housing stock to an Arm's Length Management Organisation (ALMO) from April 2013. Shropshire Towns and Rural Housing Limited is a company limited by guarantee wholly owned by the Council that has been set up specifically for this purpose. Under this arrangement all assets and liabilities of the Housing Revenue Account (HRA), including the housing stock and the self-financing debt, remain with the Council, but day to day management of the service and the HRA will be undertaken by the ALMO under the terms of a management agreement.
- 19.2 The new company has set up a separate bank account and this will initially be under the umbrella of the current Council arrangements which will enable any surplus funds will be invested by Shropshire Council Treasury Management Team. The Capital programme and debt management of the HRA will be subject to joint agreement between The Council and the ALMO.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Treasury Management Practices

Treasury Strategy 2015/16 (Council 26 February 2015)

Treasury Strategy 2015/16 Mid-Year Review (Council 17 December 2015)

Capital Strategy Report 2016/17 to 2019/20 (Cabinet 10 February 2016)

Proposal for Future Management of Council Housing (Council 22 November 2012, Item 10)

Cabinet Member : Malcolm Pate, Leader of the Council

Local Member

N/A

Appendices:

1 – Prudential Indicators

2 – Council’s Annual Investment Strategy

3 – Minimum Revenue Provision Policy Statement

Prudential Indicators

Prudential Indicator	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate
	%	%	%	%
Non HRA ratio of financing costs to net revenue stream	10.2	8.9	8.6	8.2
HRA ratio of financing costs to HRA net revenue stream	41.3	40.0	40.9	41.9

Prudential Indicator	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate
	%	%	%	%
Non HRA ratio of financing costs (net of investment income) to net revenue stream	9.6	8.3	8.0	7.6

Prudential Indicator	2016/17	2017/18	2018/19
Estimates of impact of Capital Investment decisions in the present capital programme	£ p	£ p	£ p
Cost of capital investment decisions funded from re-direction of existing resources (Band D, per annum)	23.64	20.32	19.31
Cost of capital investment decisions funded from increase in council tax (Band D, per annum)	0	0	0
Cost of capital investment decisions funded from an increase in average housing rents per week	0	0	0
Total	23.64	20.32	19.31

Prudential Indicator	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate
Net Borrowing & Capital Financing Requirement:	£ m	£ m	£ m	£ m
Non HRA Capital Financing Requirement	253	246	240	233
HRA Capital Financing Requirement	85	85	85	85
Total CFR	338	331	325	318
Gross Borrowing (including HRA)	329	324	318	312
Investments	140	140	140	140
Net Borrowing	189	184	178	172

Prudential Indicator	2014/15 Actual	2015/16 Estimate	2016/17 Estimate	2017/18 Estimate	2018/19 Estimate
	£ m	£ m	£ m	£ m	£ m
Non HRA Capital expenditure	45	46	49	27	16
HRA Capital expenditure	9	5	7	4	0

Prudential Indicator	2016/17	2017/18	2018/19
External Debt	£ m	£ m	£ m
Authorised Limit for External Debt:			
Borrowing	449	432	412
Other long term liabilities (PFI)	80	86	85
Total	529	518	497

Prudential Indicator	2015/16	2016/17	2017/18	2018/19
	£ m	£ m	£ m	£ m
HRA Debt Limit	96	96	96	96

Prudential Indicator	2016/17	2017/18	2018/19
External Debt	£ m	£ m	£ m
Operational Boundary:			
Borrowing	402	370	379
Other long term liabilities (PFI)	80	86	85
Total	482	456	464

Prudential Indicator	2014/15 Actual	2015/16 Estimate
External Debt	£ m	£ m
Borrowing	338	329
Other long term liabilities (PFI)	23	82
Total	361	411

Prudential Indicator number 13 - The Local Authority has adopted the CIPFA Code of Practice for Treasury Management in Public Services. Shropshire Council adopted the revised Code in February 2010.

Prudential Indicator	2016/17	2017/18	2018/19
Borrowing Limits	£ m	£ m	£ m
Upper Limit for Fixed Interest Rate Exposure	449	432	412
Upper Limit for Variable Interest Rate Exposure	225	216	206
Lower Limit for Fixed Interest Rate Exposure	224	216	206
Lower Limit on Variable Interest Rate Exposure	0	0	0

Prudential Indicator	2016/17	2017/18	2018/19
Investment Limits	£ m	£ m	£ m
Upper Limit for Fixed Interest Rate Exposure	200	200	200
Upper Limit for Variable Interest Rate Exposure	200	200	200
Lower Limit for Fixed Interest Rate Exposure	0	0	0
Lower Limit on Variable Interest Rate Exposure	0	0	0

Prudential Indicator	Upper Limit	Lower Limit
Maturity Structure of Fixed Rate Borrowing During 2016/17 **	%	%
Under 12 months	15	0
12 months & within 24 months	15	0
24 months & within 5 years	45	0
5 years & within 10 years	75	0
10 years & within 20 years	100	0
20 years & within 30 years	100	0
30 years & within 40 years	100	0
40 years & within 50 years	100	0
50 years and above	100	0

**** Internal limit is to have no more than 15% of total outstanding debt maturing in any one financial year.**

Prudential Indicator	2016/17	2017/18	2018/19
Investment Limits			
	£m	£m	£m
Upper Limit for Total Principal Sums Invested for over 364 days:			
Externally Managed (if appointed)	30	30	30
Internally Managed	40	40	40

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The Council's Annual Investment Strategy

The Council's investment policy has regard to the Communities and Local Government (CLG) Guidance on Local Government Investments and the CIPFA Treasury Management Code of Practice which requires the Council to formulate a strategy each year regarding the investment of its revenue funds and capital receipts. Authorities are required to take the guidance into account under the terms of section 12 of the Local Government Act 2003.

In accordance with the above guidance from the CLG and CIPFA, and in order to minimise the risk to investments, the Council applies minimum acceptable credit criteria in order to generate a list of highly creditworthy counterparties. The key ratings used to monitor counterparties are the Short Term and Long Term ratings.

Ratings will not be the sole determinant of the quality of an institution; it is important to continually assess and monitor the financial sector on both a micro and macro basis and in relation to the economic and political environments in which institutions operate. The assessment will also take account of information that reflects the opinion of the markets. To this end the Council will engage with its advisors to maintain a monitor on market pricing such as credit default swaps and overlay that information on top of the credit ratings.

The income and expenditure flow of the Council is such that funds are temporarily available for investment. Under the Annual Investment Strategy the Council may use, for the prudent management of its treasury balances, any of the investments highlighted under the headings of **Specified Investments** and **Non-Specified Investments** as detailed on the attached table (Appendix 2A).

Creditworthiness Policy

The Council uses the creditworthiness service provided by its treasury advisor, Capita Asset Services. This service employs a sophisticated modelling approach utilising credit ratings from the three main credit rating agencies Fitch, Moody's and Standard and Poor's. In addition, in line with the Treasury Management Code of Practice, it does not rely solely on the current credit ratings of counterparties but also uses the following overlays:-

- Credit watches and credit outlooks from credit rating agencies.
- Credit Default Swap (CDS) spreads to give an early warning of likely changes in credit ratings.
- Sovereign ratings to select counterparties from only the most creditworthy countries.

This modelling approach combines credit ratings, credit watches and credit outlooks in a weighted scoring system which is then combined with an overlay of CDS spreads for which the end product is a series of colour coded bands which indicate the relative creditworthiness of counterparties. These colour codes are used by the Council to determine the duration of investments and are therefore referred to as durational bands. The Council is satisfied that this service gives the required level of security for its investments. It is also a service which the Council would not be able to replicate using in house resources.

The selection of counterparties with a high level of creditworthiness will be achieved by a selection of institutions down to a minimum durational band with Capita's weekly credit list of worldwide potential counterparties. The Council will therefore use counterparties within the following durational bands:-

- Yellow – 5yrs e.g. AAA rated Government debt, UK Gilts, Collateralised Deposits
- Dark Pink – 5 years for Enhanced Money Market Funds with a credit score of 1.25 (Not currently used)
- Light Pink - 5 years for Enhanced Money Market Funds with a credit score of 1.5 (Not currently used)
- Purple - 2yrs (Council currently has maximum of 1 year)
- Blue - 1 year (only applies to nationalised or part nationalised UK Banks)
- Orange - 1 year
- Red - 6 months
- Green – 100 days
- No colour – not to be used

The Capita creditworthiness service uses ratings from all three agencies and uses a wider array of information than just primary credit ratings to determine creditworthy counterparties. By using this approach and applying it to a risk weighted scoring system, it does not give undue over reliance to just one agency's ratings.

Monitoring of Credit Ratings

All credit ratings will continue to be monitored continuously and formally updated monthly if any changes are required. The Council is alerted to interim changes in ratings from all three agencies by Capita Asset Services.

If a counterparty's or investment scheme's rating is downgraded with the result that it no longer meets the Council's minimum criteria, the further use of that counterparty will be withdrawn immediately. If a counterparty is upgraded so that it fulfils the Council's criteria, its inclusion will be considered for approval by the S151 Officer.

In addition to credit ratings the Council will be advised of information in movements in CDS against the iTraxx benchmark and other market data on a daily basis via the Passport website. Extreme market movements may result in the downgrade of an institution or the removal from the Council's lending list.

Sole reliance will not be placed on the use of this external service. In addition the Council will monitor the financial press and also use other market data and information e.g. information on external support for banks.

Country Limits

It is recommended that the Council will only use approved counterparties from countries with a minimum sovereign credit rating of AA- from Fitch Ratings (or equivalent from other agencies). However, following the problems with Icelandic Banks lending is currently restricted to the UK which currently has a sovereign credit rating of AA+ and Sweden which has the highest possible sovereign rating of AAA. The S151 Officer has delegated authority to revert back to placing investments in countries with a minimum sovereign credit rating of AA- in line with Capita's revised creditworthiness policy if required.

Security of Capital

Following the market turmoil over the last few years and problems with Icelandic Banks, the Council's current policy is to not place investments with any Foreign banks or AAA rated Money Market Funds. The only exception to this is a call account set up with the Swedish bank, Handelsbanken, but this is a highly credit rated institution and the sovereign rating of Sweden is AAA as stated above. Funds are also repayable immediately if required. Lending to other Foreign banks which comply with Capita's creditworthiness policy or AAA rated Money Market Funds may be considered again but only with the express approval of the S151 Officer. In addition, in order not to solely rely on an institution's credit ratings there have also been a number of other developments which require separate consideration and approval for use:

Nationalised and Part Nationalised banks in the UK effectively take on the creditworthiness of the Government itself i.e. deposits made with them are effectively being made to the Government. This is because the Government owns significant stakes in the banks and this ownership is set to continue despite a partial return of some Lloyds shares back into private ownership. Capita are still supportive of the Council using these institutions with a maximum 12 month duration. For this reason Lloyds TSB, Royal Bank of Scotland (RBS) and National Westminster Bank which are part of the RBS Group are included on the approved counterparty list.

Local Authorities are not credit rated but where the investment is a straightforward cash loan, statute suggests that the credit risk attached to local authorities is an acceptable one (Local Government Act 2003 s13). Local Authorities are therefore included on the approved list.

The total permitted investment in any one organisation at any one time varies with the strength of the individual credit rating. For the highest rated and Part Nationalised Institutions the maximum amount is currently limited to £30m. Any changes to the maximum limit must be approved by the S151 Officer.

CLG Investment Guidance

Guidance from the CLG requires Councils to give priority to the security and liquidity of investments over yield whilst still aiming to provide good returns. This is in line with the Council's current practice and it is recommended that the policy should be reaffirmed.

The guidance also requires Councils to categorise their investments as either "specified" or "non-specified" investments.

(i) Specified Investments

Specified investments are deemed as "safer" investments and must meet certain conditions, ie they must :-

- be denominated in sterling
- have less than 12 months duration
- not constitute the acquisition of share or loan capital
- either: be invested in the UK government or a local authority

or a body or investment scheme with a “high” credit quality.

The Council is required to specify its creditworthiness policy and how frequently credit ratings should be monitored. It must also specify the minimum level of such investments.

Of the investments currently authorised by the Council, deposits in the Debt Management Office Account and with other Local Authorities automatically qualify as specified investments as they are of less than 12 months duration and are denominated in sterling.

The classification of the other investments is dependent on the counterparty having high credit quality in line with Capita’s creditworthiness policy. The Council is alerted to any changes in an institutions credit rating by Capita Asset Services.

(ii) Non Specified Investments

These are any investments which do not meet the specified investment criteria outlined above. The Council is required to look at non-specified investments in more detail. It must set out:

- procedures for determining which categories of non-specified investments should be used
- the categories deemed to be prudent
- the maximum amount to be held in each category

The Strategy must also set out procedures for determining the maximum period for committing funds.

It is recommended that the following procedure be adopted for determining which categories of non-specified investments should be used:

- the Cabinet/Council should approve categories on an annual basis
- advice should be provided by the S151 Officer
- priority should be given to security and liquidity ahead of yield

It is recommended that for specified investments the range of maximum limits is set between £5m and £30m for the internal treasury team. For non specified investments it is recommended that the limit for the internal treasury team should be restricted to £40m of the total investment portfolio. Any changes to the maximum limits must be approved by the S151 Officer.

Temporary Investment Strategy

The next financial year is expected to see investment rates remain at the historically low level of 0.5% until December 2016 when it is forecast to rise to 0.75%. By December 2017 the bank rate is expected to rise to 1.25%. This view is based on the latest forecasts obtained by the Authority’s treasury advisor, Capita Asset Services.

If an external fund manager is appointed in 2016/17 they would also have to adhere to the authorised specified and non-specified investments on the attached table. They would also have to comply with the Council’s Annual Investment Strategy and their agreement must stipulate guidelines and other limits in order to contain and control risk.

Short term cash flow requirements limit the scope for longer term investments for the in-house treasury team, but the market is continually monitored for opportunities to lock in to higher, longer term rates in order to bring some stability to the returns going forward and add value. However, based on the interest rate assumptions outlined above, we do not expect to lock into longer term deals while investment rates are down at historically low levels unless exceptionally attractive rates are available which make longer term deals worthwhile.

For the cash flow generated balances, we will seek to utilise instant access accounts and short dated deposits (1-3 months) in order to benefit from the compounding of interest.

The present strategy is to diversify investments so as to spread risk over a range of investment types and periods and provide the opportunity to enhance returns. Due to the current lending restrictions in place diversification has been somewhat reduced due to the reduction in the number of institutions which we can lend to however, by taking this course of action the credit risk has been reduced. The current portfolio is set out in paragraph 9.1 of the Treasury Strategy 2016/17 report. Performance of the in-house operation will continue to be monitored on a quarterly basis by your officers in conjunction with the treasury advisor.

All investments will continue to be made in accordance with the Local Government Act 2003, and with those institutions on the authorised lending list. The credit status of institutions on the approved list is monitored continuously.

At the end of the financial year, the Council will report on its investment activity as part of its Annual Treasury Report.

Policy on the use of external service providers

The Council currently uses Capita Asset Services, Treasury Solutions as its external treasury management advisers. The Council recognises that the responsibility for treasury management decisions remains with the Council at all times and will ensure that undue reliance is not placed upon our external service providers. The Council also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented and subjected to review.

Scheme of Delegation

Full Council

- Approval of Treasury Strategy.
- Receiving and reviewing reports on treasury management policies, practices and activities including the Annual Treasury Report and Mid-Year Strategy Report.
- Budget consideration and approval

Cabinet

- Receiving & reviewing Treasury Strategy, Mid-Year Strategy Report, Annual Treasury Report and Quarterly Treasury Management Update Reports

Audit Committee

- Reviewing the treasury management policy and procedures and making recommendations to the responsible body.
- Receiving & reviewing Treasury Strategy, Mid Year Report, Annual Treasury Report.

Role of the Section 151 Officer

The role of the S151 Officer in relation to treasury management is as follows:-

- Recommending clauses, treasury management policy/practices for approval, reviewing the same regularly and monitoring compliance.
- Approval of segregation of responsibilities.
- Approval of the Treasury Policy Statement and Treasury Management Practices.
- Submitting regular treasury management policy reports.
- Submitting budgets and budget variations.
- Receiving and reviewing management information reports.
- Reviewing the performance of the treasury management function.
- Ensuring the adequacy of treasury management resources and skills and the effective division of responsibilities within the treasury management function.
- Ensuring the adequacy of internal audit and liaising with external audit.
- Recommending the appointment of external service providers.

Pension Fund Cash

The Council complies with the requirements of the Local Government Pension Scheme (Management and Investment of Funds) Regulations 2009 and does not pool pension fund cash with its own balances for investment purposes.

LOCAL GOVERNMENT INVESTMENTS (England)

SPECIFIED INVESTMENTS

All investments listed below must be sterling-denominated.

Investment	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / Minimum Credit Criteria	Capital Expenditure?	Circumstance of use	Maximum period
Term deposits with the UK government (e.g. DMO Account) or with local authorities (i.e. local authorities as defined under Section 23 of the 2003 Act) with maturities up to 1 year	No	Yes	High security although LAs not credit rated.	NO	In-house and by external fund manager	1 year
Term deposits with credit-rated deposit takers (banks and building societies), including callable deposits, with maturities up to 1 year	No	Yes	Yes – Minimum colour band green	NO	In-house and by external fund manager	1 year
Certificates of Deposit issued by credit-rated deposit takers (banks and building societies) up to 1 year. <i>Custodial arrangement required prior to purchase</i>	No	Yes	Yes – Minimum colour band green	NO	In house buy and hold and External fund managers	1 year
Banks nationalised by high credit rated (sovereign rating) countries	No	Yes	Minimum Sovereign Rating AA-	No	In house and external fund managers	1 year

Investment	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / 'High' Credit Rating criteria	Capital Expenditure?	Circumstance of use	Maximum period
UK Nationalised & Part Nationalised banks	No	Yes	Yes – Minimum colour band green	No	In House and external managers	1 year
Government guarantee (explicit) on all deposits by high credit rated (sovereign rating) countries	No	Yes	Yes – Minimum Sovereign Rating AA-	No	In house and external fund managers	1 year
Bonds issued by multilateral development banks (Euro Sterling Bonds as defined in SI 2004 No 534) or issued by a financial institution guaranteed by UK government with maturities under 12 months. Bonds explicitly guaranteed by the UK Government e.g. National Rail <i>Custodial arrangement required prior to purchase</i>	No	Yes	AAA	NO	In-House on a buy and hold basis after consultation/advice from Capita also for use by External fund manager	1 year
Mit Funds and Bond Funds	No	Yes	AAA	NO	In House and by external fund managers	1 year
Gilts : up to 1 year <i>Custodial arrangement required prior to purchase</i>	No	Yes	Govt-backed UK Sovereign Rating	NO	In House on a buy and hold basis and for trading by external fund manager subject to the guidelines and parameters agreed with them	1 year

Investment	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / 'High' Credit Rating criteria	Capital Expenditure?	Circumstance of use	Maximum period
Money Market Funds & Government Liquidity Funds (including CCLA Fund) & Enhanced Money Market Funds	No	Yes	Yes AAA rated & UK sovereign rating. Enhanced MMFs minimum colour Dark Pink/Light Pink & AAA rated	NO	In-house and by external fund managers subject to the guidelines and parameters agreed with them	the period of investment may not be determined at the outset but would be subject to cash flow and liquidity requirements. Deposits are repayable at call.
Treasury bills [Government debt security with a maturity less than one year and issued through a competitive bidding process at a discount to par value] Trustodial arrangement required prior to purchase	No	Yes	Govt-backed UK Sovereign Rating	NO	In House or external fund managers subject to the guidelines and parameters agreed with them	1 year

Monitoring of credit ratings:

All credit ratings will be monitored continuously and formally updated on a monthly basis. If a counterparty or investment scheme is downgraded with the result that it no longer meets the Council's minimum credit criteria, the use of that counterparty / investment scheme will be withdrawn.

Any intra-month credit rating downgrade which the Council has identified that affects the Council's pre-set criteria will also be similarly dealt with.

LOCAL GOVERNMENT INVESTMENT (England)

NON-SPECIFIED INVESTMENTS

All investments listed below must be sterling-denominated (with the exception of the WME US dollar account).

<u>Investment</u>	<u>(A) Why use it?</u> <u>(B) Associated risks?</u>	<u>Share/ Loan Capital?</u>	<u>Repayable/ Redeemable within 12 months?</u>	<u>Security / Minimum credit rating</u>	<u>Capital Expen- diture?</u>	<u>Circumstance of use</u>	<u>Max % of overall investments</u>	<u>Maximum maturity of investment</u>
Certificates of Deposit with credit rated deposit takers (banks and building societies) with maturities greater than 1 year <i>Custodial arrangement required prior to purchase</i>	(A) tradable more liquid than fixed term deposits (B) (i) 'Market or interest rate risk' : Yield subject to movement during life of CD which could negatively impact on price of the CD. (ii) Although in theory tradable, are relatively illiquid.	No	Yes	UK Sovereign rating	NO	In house on a buy and hold basis after consultation/advice from Capita & external cash fund manager(s) subject to the guidelines and parameters agreed with them.	50%	<i>Suggested limit :</i> Average duration in the portfolio not to exceed 5 years
Collateralised deposit	Deposits are backed by collateral of AAA rated local authority	No	Yes	UK Sovereign rating	No	In house & External Manager	25%	<i>5 years</i>
UK government gilts with maturities in excess of 1 year <i>Custodial arrangement required prior to purchase</i>	(A)((i) Excellent credit quality. (ii)Very Liquid. (iii) If held to maturity, known yield (rate of return) per annum ~ aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B) (i) 'Market or interest rate risk' : Yield subject to movement during life of sovereign bond which could negatively impact on price of the bond i.e. potential for capital loss.	No	Yes	UK Sovereign rating	NO	In house on a buy & hold basis following advice from Capita and for trading by external cash fund manager subject to the guidelines and parameters agreed with them	50%	<i>Suggested limit :</i> Average duration in the portfolio not to exceed 5 years

Investment	(A) Why use it? (B) Associated risks?	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / Minimum credit rating **	Capital Expen- diture?	Circumstance of use	Max % of overall investments	Maximum maturity of investment
Term deposits with UK government, other Local Authorities, and credit rated deposit takers (banks and building societies) including callable deposits with maturities greater than 1 year	(A)(i) Certainty of rate of return over period invested. (ii) No movement in capital value of deposit despite changes in interest rate environment. (B) (i) Illiquid : as a general rule, cannot be traded or repaid prior to maturity. (ii) Return will be lower if interest rates rise after making the investment. (iii) Credit risk : potential for greater deterioration in credit quality over longer period	No	No	Minimum colour band purple	NO	In-House For trading by external cash fund manager subject to the guidelines and parameters agreed with them	£40 million 50%	<i>Suggested limit:</i> 3 years
Sovereign bond issues ex UK Government Gilts: any maturity	(A) (i) Excellent credit quality. (ii) Liquid. (iii) If held to maturity, known yield (rate of return) per annum – aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B) (i) “Market or interest rate risk” : Yield subject to movement during life of sovereign bond which could negatively impact on price of the bond i.e. potential for capital loss	No	Yes	AAA	No	For trading by external cash fund manager only subject to the guidelines and parameters agreed with them	50%	<i>Suggested limit:</i> 5 years
Bonds issued by multilateral development banks (Euro-Sterling Bonds) or issued by a financial institution guaranteed by UK government Custodial arrangement required prior to purchase	(A) (i) Excellent credit quality. (ii) Liquid. (iii) If held to maturity, known yield (rate of return) per annum – aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B) (i) “Market or interest rate risk” : Yield subject to movement during life of bond which could negatively impact on price of the bond i.e. potential for capital loss	Yes	Yes	AAA	No	In house on a buy and hold basis after consultation/advice from Capita. Also for use by external fund managers	10% 50%	5 years

Investment	(A) Why use it? (B) Associated risks?	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / Minimum credit rating **	Capital Expen- diture?	Circumstance of use	Max % of overall investments	<i>Maximum maturity of investment</i>
Corporate Bonds & Corporate Bond funds (the use of these investments would constitute capital expenditure although this is currently under review)	(A)(i) Excellent credit quality. (ii) Liquid. (iii) If held to maturity, known yield (rate of return) per annum – aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B)(i) "Market or interest rate risk" : Yield subject to movement during life of sovereign bond which could negatively impact on price of the bond i.e. potential for capital loss	Yes	Yes	Minimum Sovereign rating AA-	Yes	To be used by external fund managers only	50%	<i>Suggested limit: 5 years</i>
Pooled property funds – including CCLA Local Authorities Property Fund	Enhanced return but increased risk, only to be used following advice from Capita	No	Yes	No Minimum Credit rating need to assess underlying assets within fund following advice taken from Capita	No	In House Use & External Fund managers following advice from Capita	20%	<i>5 years</i>
Floating Rate notes	(A)(i) Rate of return tied to some measure of current interest rates, so when interest rates are expected to go up they offer protection to investors against such rises (ii) In some circumstances may have access to banks which meet minimum credit criteria but generally don't take small fixed term deposit cash amounts (B)(i) Credit quality : if financial health of issuer deteriorates, investors will demand a greater yield and the price of the bond will fall	Yes	Yes	Minimum Colour band green	No	In House Use & External Fund managers following advice from Capita	10%	<i>3 years</i>
US Dollar Deposits (WME Only)	US dollar account to be utilised as a part of West Mercia Energy prudent management of income and expenditure, ensuring that ongoing US dollar commitments can be hedged, thus extinguishing any adverse risk of exposure to movements in the exchange rate and guaranteeing a known cashflow for West Mercia Energy. The account is only to be used for this purpose and not for the purpose of speculative or trading transactions.	No	Yes	Minimum Colour band green	No	West Mercia Energy Only	N/A	<i>3 Months</i>

The Council's Annual Minimum Revenue Provision Statement

Statutory Requirements

The Council is required by statute to set aside a minimum revenue provision (MRP) to repay external debt. The calculation of the minimum revenue provision (MRP) is as per the *Local Authority (Capital Finance and Accounting) (England) (Amendment) Regulations 2008 [SI 2008/414]*. In regulation 28, detailed rules were replaced with a simple duty for an authority to make an amount of MRP which it considers to be "prudent".

The broad aim of a prudent provision is to ensure that debt is repaid over a period that is either reasonably commensurate with that over which the capital expenditure provides benefits, or, in the case of borrowing supported by Government Revenue Support Grant, reasonably commensurate with the period implicit in the determination of that grant. The guidance includes four options (and there are two alternatives under Option three) for the calculation of a prudent provision.

There is no requirement to charge MRP where the Capital Financing Requirement (CFR) is nil or negative at the end of the preceding financial years. There is also no requirement to charge MRP on the Housing Revenue Account share of the CFR.

The legislation recommends that before the start of each financial year the Council prepares a statement of its policy on making MRP in respect of that financial year and submits it to the Full Council for approval.

Policy for calculation of Prudent Provision

The options for the calculation of a prudent Provision are detailed in appendix 3A to this report. The Council is proposing to change the calculation basis for part of its debt from 2016/17. Up to 2015/16 the council policy for debt supported by the Government through the RSG system, has been to calculate MRP in accordance with the former regulations 28 and 29 of the 2003 Regulation. However from 2016/17 it will be calculated on the basis of expected useful life of the asset on a straight line basis in order to provide a more prudent approach to the calculation.

Option three (a), asset life method – equal instalment method will continue to be used for unsupported borrowing and specific treatment for PFI Assets and assets held under Finance Leases and long term capital loans.

Supported Borrowing

Up to 2015/16 the regulatory method has been used to calculate MRP for debt which is supported by the Government through the RSG system. MRP was calculated in accordance with the former regulations 28 and 29 of the 2003 Regulation. Adjustment "A" (variance between the credit ceiling and the capital financing requirement as at 1 April 2004) was applied at the value attributed to it in the financial year 2004/05. Authorities could also continue to take advantage of the commutation adjustment in the former regulation 29.

MRP was calculated using opening Capital Financing Requirement which was adjusted for new supported capital expenditure, adjustment “A”, non Shropshire Council (pre-1998 LGR reorganisation) debt and the MRP for the previous year. MRP was calculated as 4% of this adjusted total. This was then reduced by the value of the commutation adjustment for that financial year.

This option reduced the Capital Financing Requirement by adjustment “A” which reduced the MRP charged to revenue each year and was allowable in accordance with the regulations.

Following a review of the MRP policy, it is considered that this method of calculation is not the most prudent basis of calculation for the Council. On the basis that it is not in line with the remaining asset life of the assets linked to the borrowing and also not in line with the repayment profile of the Councils existing external debt, resulting in the Council becoming increasingly over borrowed. This position has arisen due to a change in Government policy, replacing supported borrowing approvals with grant funding, together with the Council currently not proposing to undertake any Prudential (unsupported) borrowing.

If the Council continues to calculate MRP based on 'Option 1 - Regulatory Method (Supported borrowing)', the Council would reduce its CFR annually and based on the current supported debt CFR make an annual MRP base budget saving of around £360k in year 1, reducing by around 4% pa. If no new borrowing was required, over time this would lead to the Council becoming increasingly over borrowed with the current policy of only repaying debt as it matures on the basis that it would not be prudent to repay debt early. Using this calculation method, it would take over 500 years to reduce the Council's CFR to zero or over 130 years to reduce it to £1m. On this basis this method does not link the MRP to the life of the assets and is not considered prudent, nor is it prudent from a Treasury Management perspective as it would result in the Council being increasing over borrowed, if no new schemes were approved financed from borrowing.

The new approach for calculating the MRP for the unsupported borrowing is to link the MRP to the average remaining useful life of the assets it was used to finance. This is in accordance with the general principle of achieving a prudent approach set out in the guidance, that MRP charges should reflect the economic benefit the Council gets from using the asset to deliver services over its useful life. This ensures the Council Tax payers are being charged each year in line with asset usage and prevents current taxpayers meeting the cost of future usage or future Council Tax payers being burdened with “debt” and the costs of that debt, relating to assets that are no longer in use.

An analysis of the average remaining asset life of the assets financed from previous supported borrowing, determined the average remaining life to be around 45 years and this has been used as the basis of calculation. An annuity calculation method was considered, which would result in a lower MRP payments in the early years, but increasing year on year. However, this was not consider to be a prudent approach given uncertainties amount the Council’s future finances and not wishing to burden future Council Tax payers with additional costs. As such, a straight line (equal instalments) calculation basis over 45 years has been used. In the short to medium

term this will also put the CFR more in line with the level of external borrowing, reducing any over/under borrowing.

This change in policy will generate a saving of £3.8m in 2016/17, compared to the previous calculation basis. It is proposed to take £2.8m of this as a base budget revenue saving in 2016/17 and retain £1m within the MRP budget to help fund any potential shortfall of capital receipts and allow for any investment in significant projects in the future.

Unsupported Borrowing – Asset Life method

For new borrowing under the Prudential system for which no Government support is being given and is therefore self-financed (unsupported borrowing) the MRP has been calculated in accordance with option three Asset Life Method. Option three is to make provision over the estimated life of the asset for which the borrowing is undertaken.

Freehold land cannot properly have a life attributed to it, so for the purposes of Option three it should be treated as equal to a maximum of 50 years. But if there is a structure on the land which the authority considers to have a life longer than 50 years, that same life estimate may be used for the land.

To the extent that expenditure is not on the creation of an asset and is of a type that is subject to estimated life periods that are referred to in the guidance, these periods will generally be adopted by the Council. However, the Council reserves the right to determine useful life periods and prudent MRP in exceptional circumstances where the recommendations of the guidance would not be appropriate. For energy efficiency schemes the payback period of scheme is used as the basis for calculating the period over which MRP is calculated.

This method is a straight forward calculation of MRP for unsupported borrowing which calculates MRP based on asset life.

As with option one, provision for debt under Option three will normally commence in the financial year following the one in which the expenditure is incurred. But the guidance highlights an important exception to the rule. In the case of a new asset, MRP would not have to be charged until the asset came into service and would begin in the financial year following the one in which the asset became operational. This “MRP holiday” would be perhaps two or three years in the case of major projects, or possibly longer for some complex infrastructure schemes, and could make them more affordable.

The authority can still make voluntary extra provision for MRP in any year.

PFI Assets and assets held under Finance Leases

For assets under on-balance sheet PFI contracts and finance leases, the annual principal payment amount in the PFI or finance lease model is used as the MRP payment amount, with no additional charges above those within the contract.

Long Term Capital Loans

The Council has made available a small number of capital loans to Housing Associations and Village Halls, financed from the Councils balances. The annual repayments of principal amounts are treated as capital receipts and set aside in the Capital Adjustment Account in place of a revenue MRP charge.

Housing Revenue Account MRP

As at 31/03/15 the HRA CFR is £84.6m, this includes the £83.35m transferred to the Council as part of housing self-financing. In managing the HRA debt and considering the HRA business plan there is no mandatory requirement to make provision in the HRA for annual MRP payments. However, the Council will make annual voluntary provision for debt repayment in the HRA based on affordable levels in the HRA against the need for investment and delivering services in the HRA. The annual level of provision will be determined annually as part of the closure of the HRA.

2016/17 Annual MRP Statement

Appendix 3B provides the MRP statement for the 2016/17 financial year.

Capital Receipts set aside

The current regulations, Local Authority (Capital Finance and Accounting) (England) (Amendment) Regulations 2008 [SI 2008/414] state that the minimum revenue provision is calculated using the previous year's closing Capital Financing Requirement for supported borrowing.

In 2009/10 Shropshire Council got DCLG approval to allow the new council to voluntarily set aside capital receipts as at 1st April 2009 to reduce the CFR and consequently reduce the MRP charge for 2009/10. This approach was discussed with our Treasury Advisors and External Auditors and was approved by Members in a report to Council in December 2009.

As the extent of new borrowing is not subject to any limitation the sum of capital receipts set aside are still available to support capital expenditure in future years. This will increase the CFR to its previous level and the MRP charge in future years will increase, but not beyond the level had the saving not been generated in 2009/10. Thus the saving in MRP is therefore temporary, albeit very helpful to the short-term financial position.

As the full level of capital receipts set aside were not required to finance capital expenditure between 2009/10 and 2014/15, a balance was retained as set aside as at the end of each financial year to enable a further MRP savings in the following financial years. In the 2016/17 MRP Statement it has been assumed all the capital receipts retained as set aside as at 31 March 2015 to reduce the CFR will be offset by an increase in the CFR in 2015/16 from capital expenditure incurred in 2015/16. In the event that the level of capital expenditure in 2015/16 to be financed from the capital receipts set aside is below the level of capital receipts set aside, it is proposed to retain the balance in capital receipts as set aside in order to achieve a further MRP saving in 2016/17. This will be reported for approval as part of the Capital Outturn report 2015/16.

Appendix 3A: Options for Prudent Provision

Option 1: Regulatory Method (Supported borrowing)

MRP is equal to the amount determined in accordance with the former regulations 28 and 29 of the 2003 Regulations, as if they had not been revoked by the 2008 Regulations. For the purposes of that calculation, the Adjustment A should normally continue to have the value attributed to it by the authority in the financial year 2004-05. However, it would be reasonable for authorities to correct any perceived errors in Adjustment A, if the correction would be in their favour.

Option 2: CFR Method (Supported borrowing)

MRP is equal to 4% of the non-housing CFR at the end of the preceding financial year without any adjustment for Adjustment A, or certain other factors which were brought into account under the previous statutory MRP calculation.

Option 3: Asset Life Method (Unsupported borrowing)

Where capital expenditure on an asset is financed wholly or partly by borrowing or credit arrangements, MRP is to be determined by reference to the life of the asset. There are two main methods by which this can be achieved, as described below. Under both variations, authorities may in any year make additional voluntary revenue provision, in which case they may make an appropriate reduction in later years' levels of MRP.

(a) Equal instalment method

MRP is the amount given by the following formula:

$$\frac{A - B}{C}$$

Where:

A is the amount of the capital expenditure in respect of the asset financed by borrowing or credit arrangements

B is the total provision made before the current financial year in respect of that expenditure

C is the inclusive number of financial years from the current year to that in which the estimated life of the asset expires.

For the purpose of the above formula in the initial year of making the MRP the variable "C" should be given the maximum values set out in the following table:

Expenditure Type	Maximum value of "C" in initial year
Expenditure capitalised by virtue of a direction under s16(2)(b)	"C" equals 20 years
Regulation 25(1)(a) Expenditure on computer programs	"C" equals the value it would have for computer hardware
Regulation 25(1)(b) Loans and grants towards capital expenditure by third parties	"C" equals the estimated life of the assets in relation to which the third party expenditure is incurred
Regulation 25(1)(c) Repayment of grants and loans for capital expenditure	"C" equals 25 years, or the period of the loan, if longer

--

Regulation 25(1)(d) Acquisition of share or loan capital	“C” equals 20 years
Regulation 25(1)(e) Expenditure on works to assets not owned by the authority	“C” equals the estimated life of the assets
Regulation 25(1)(ea) Expenditure on assets for use by others	“C” equals the estimated life of the assets
Regulation 25(1)(f) Payment of levy on Large Scale Voluntary Transfers (LSVTs) of dwellings	“C” equals 25 years

(b) Annuity method

MRP is the principal element for the year of the annuity required to repay over the asset life the amount of capital expenditure financed by borrowing or credit arrangements. The authority should use an appropriate interest rate to calculate the amount. Adjustments to the calculation to take account of repayment by other methods during the repayment period (e.g. by the application of capital receipts) should be made as necessary.

Option 4: Depreciation Method (Unsupported borrowing)

MRP is to be equal to the provision required in accordance with depreciation accounting in respect of the asset on which expenditure has been financed by borrowing or credit arrangements. This should include any amount for impairment chargeable to the Income and Expenditure Account.

For this purpose standard depreciation accounting procedures should be followed, except in the following respects.

- (a) MRP should continue to be made annually until the cumulative amount of such provision is equal to the expenditure originally financed by borrowing or credit arrangements. Thereafter the authority may cease to make MRP.
- (b) On disposal of the asset, the charge should continue in accordance with the depreciation schedule as if the disposal had not taken place. But this does not affect the ability to apply capital receipts or other funding sources at any time to repay all or part of the outstanding debt.
- (c) Where the percentage of the expenditure on the asset financed by borrowing or credit arrangements is less than 100%, MRP should be equal to the same percentage of the provision required under depreciation accounting.

Appendix 3B: Minimum Revenue Provision Statement 2016/17

	£
<u>Supported Borrowing – Asset Life (45 years)</u>	
General Fund	
Closing CFR 2014/15	220,980,715
Proposed use of capital receipts voluntarily set aside to be applied in 2015/16	14,106,162
	<hr/> 235,086,877
Less LGR (98) Debt	<hr/> (220,600)
	<hr/> 234,866,277
Less MRP 2015/16	<hr/> (8,687,786)
CFR for Supported Borrowing MRP Calculation	<hr/> 226,178,491
Add back LGR (98) Debt	220,600
Closing CFR 31/03/16 – Supported Borrowing (GF)	<hr/> 226,399,091
Housing Revenue Account	
Closing CFR 2014/15	84,594,619
Less MRP 2015/16 (none budgeted as per HRA MRP policy)	<hr/> (0)
	<hr/> 84,594,619
Closing CFR 31/03/16 – Supported Borrowing (GF&HRA)	<hr/> 310,993,710
<u>Unsupported Supported Borrowing – Asset Life (based on individual assets)</u>	
Unsupported Borrowing brought forward	19,569,669
Add profiled prudential borrowing 2015/16	3,172,359
Less MRP – 2015/16	<hr/> (1,311,783)
Closing CFR 31/03/15 – Unsupported Supported Borrowing	<hr/> 21,430,245
Closing CFR (GF&HRA) 31/03/16 – Borrowing Requirement	<hr/> 332,423,955
Additional items included:	
Village Hall Loans	310,250
Housing Association Loans	<hr/> 5,043,804
	<hr/> 337,778,009
<u>Summary MRP</u>	
MRP 2016/17 at 45 year life from 2016/17	5,026,189
LGR (98) Debt MRP	35,332
Prudential Borrowing MRP	1,442,267
Total MRP 2016/17	<hr/> 6,503,788

N.B. The above excludes the CFR and MRP charges in relation to the on-balance sheet PFI schemes and finance leases.

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Committee and Date

Cabinet

10 February 2016

TREASURY MANAGEMENT UPDATE – QUARTER 3 2015/16

Responsible Officer James Walton

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1. Summary

1.1. The report outlines the treasury management activities of the Council in the last quarter. It highlights the economic environment in which treasury management decisions have been made and the interest rate forecasts of the Council's Treasury Advisor, Capita Asset Services. It also updates Members on the internal treasury team's performance.

1.2. During the third quarter of 2015/16 the internal treasury team achieved a return of 0.67% on the Council's cash balances, outperforming the benchmark by 0.31%. This amounts to additional income of £130,090 during the quarter which is included within the Council's projected outturn position in the monthly revenue monitor.

2. Recommendations

2.1. Members are asked to accept the position as set out in the report.

REPORT

3. Risk Assessment and Opportunities Appraisal

3.1. The recommendations contained in this report are compatible with the provisions of the Human Rights Act 1998.

3.2. There are no direct environmental, equalities or climate change consequences arising from this report.

3.3. Compliance with the CIPFA Code of Practice on Treasury Management, the Council's Treasury Policy Statement and Treasury Management Practices and the Prudential Code for Capital Finance together with the rigorous internal controls will enable the Council to manage the risk associated with Treasury Management activities and the potential for financial loss.

4. Financial Implications

- 4.1. The Council makes assumptions about the levels of borrowing and investment income over the financial year. Reduced borrowing as a result of capital receipt generation or delays in delivery of the capital programme will both have a positive impact of the council's cash position. Similarly, higher than benchmarked returns on available cash will also help the Council's financial position. For monitoring purposes, assumptions are made early in year about borrowing and returns based on the strategies agreed by Council in the preceding February. Performance outside of these assumptions results in increased or reduced income for the Council.
- 4.2. The Quarter 3 performance is above benchmark and has delivered additional income of £130,090 which will be reflected in the Period 9 Revenue Monitor.
- 4.3. The Council currently has £140 million held in investments as detailed in Appendix A and borrowing of £329 million at fixed interest rates.

5. Background

- 5.1. The Council defines its treasury management activities as "the management of the authority's investments and cash flows, its banking, money market and capital market transactions, the effective control of the risks associated with those activities, and the pursuit of optimum performance consistent with those risks". The report informs Members of the treasury activities of the Council between 1 October 2015 and 31 December 2015.

6. Economic Background

- 6.1. The economic recovery was shown to have slowed by more than previously thought, with real GDP growth falling from an estimated 0.7% in the second quarter to 0.4% in the third quarter. In its November quarterly inflation report, the Bank of England included a forecast for growth over the three years of 2015, 2016 and 2017 to be around 2.7%, 2.5% and 2.6% respectively, although statistics since then would indicate that an actual outturn for 2015 is more likely to be around 2.2%. Nevertheless, this is still moderately strong growth which is being driven mainly by strong consumer demand as the squeeze on the disposable incomes of consumers has been reversed by a recovery in wage inflation at the same time that CPI inflation has fallen to, or near to, zero over the last quarter.
- 6.2. The sterling price of Brent Crude oil fell below £24 per barrel in December, and wholesale gas and electricity prices fell further too. While it looks like the UK's brief period of deflation in 2015 came to an end in November with CPI inflation nudging back into positive territory at 0.1%, inflation will remain below target for a long while yet. Despite these disinflationary pressures, inflation will pick up in coming months as the previous sharper falls in oil prices will drop out of the calculation of the annual figure.
- 6.3. The Monetary Policy Committee (MPC) voted to keep official interest rates on hold at 0.5% during the quarter. Weak inflationary pressures from the labour market have been compounded by renewed falls in the energy prices in reinforcing the case to keep rates on hold for a while yet.

6.4. The US economy made a strong comeback after a weak first quarter's growth at 0.6% (annualised), to grow by no less than 3.9% in the second quarter of 2015 before easing back to 2.0% in the third quarter. While there had been confident expectations that the US Federal Reserve could start increasing rates at its meeting in September, downbeat news during the summer about Chinese and Japanese growth and the knock on impact on emerging countries that are major suppliers of commodities, was cited as the main reason for the decision to pull back from making that start. However, since then concerns on both the domestic and international scene have abated and so the Federal Reserve made its long anticipated start in raising rates at its December meeting.

6.5. In the Eurozone, the European Central Bank (ECB) announced a massive €1.1 trillion programme of quantitative easing in January 2015 to buy up high credit quality government and other debt of selected Eurozone countries. This programme of €60 billion of monthly purchases started in March 2015 and following the ECB's December meeting was extended to March 2017. This programme of monetary easing has had a limited positive effect in helping a recovery in consumer and business confidence and a start to some improvement in economic growth which rose by 0.3% in the third quarter.

7. Economic Forecast

7.1. The Council receives its treasury advice from Capita Asset Services. Their latest interest rate forecasts to 31 March 2019 are shown below:

	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19
Bank rate	0.50%	0.50%	0.50%	0.75%	0.75%	1.00%	1.00%	1.25%	1.25%	1.50%	1.50%	1.75%	1.75%
5yr PWLB rate	2.00%	2.10%	2.20%	2.30%	2.40%	2.50%	2.60%	2.70%	2.80%	2.90%	3.00%	3.10%	3.20%
10yr PWLB rate	2.60%	2.70%	2.80%	2.90%	3.00%	3.10%	3.20%	3.30%	3.40%	3.50%	3.60%	3.60%	3.70%
25yr PWLB rate	3.40%	3.40%	3.50%	3.60%	3.70%	3.70%	3.80%	3.90%	4.00%	4.00%	4.10%	4.10%	4.10%
50yr PWLB rate	3.20%	3.20%	3.30%	3.40%	3.50%	3.60%	3.70%	3.80%	3.90%	3.90%	4.00%	4.00%	4.00%

7.2. Capita Asset Services undertook a review of its interest rate forecasts on 9 November after the August Bank of England Inflation Report was issued. Since this report was issued, most worldwide economic statistics have been weak and financial markets have been particularly volatile. The November Inflation report flagged up particular concerns for the potential impact of these factors on the UK. This latest forecast shows a change in the timing of the first increase in Bank Rate as being December 2016.

7.3. With CPI inflation now likely to be at or near zero into early 2016, it is

currently very difficult for the MPC to make a start on increasing Bank Rate. In addition, the Inflation Report forecast was also notably subdued with inflation barely getting back up to the 2% target within the 2-3 year time horizon.

- 7.4. The Governor of the Bank of England, Mark Carney, has repeatedly stated that increases in Bank Rate will be slow and gradual after they do start. The MPC is concerned about the impact of increases on many heavily indebted consumers, especially when average disposable income is only just starting a significant recovery as a result of recent increases in the rate of wage inflation, though some consumers will not have seen that benefit come through for them.
- 7.5. Long term PWLB rates are expected to rise to 3.5% in March 2017 before steadily increasing over time to reach 4% by September 2018.
- 7.6. As the threat of potential risks from a number of sources still remains, caution must be exercised in respect of all interest rate forecasts at the current time. Economic forecasting remains difficult with so many influences weighing on the UK. Capita's bank rate forecasts will be liable to further amendment depending on how economic data transpires over 2016.

8. Treasury Management Strategy

- 8.2. The Treasury Management Strategy (TMS) for 2015/16 was approved by Full Council on 26 February 2015. The Council's Annual Investment Strategy, which is incorporated in the TMS, outlines the Council's investment priorities as the security and liquidity of its capital.
- 8.3. The Council aims to achieve the optimum return on investments commensurate with the proper levels of security and liquidity. In the current economic climate it is considered appropriate to keep investments short term (up to 1 year), and only invest with highly credit rated financial institutions using the Capita's suggested creditworthiness approach, including sovereign credit rating and Credit Default Swap (CDS) overlay information provided by Capita. The Treasury Team continue to take a prudent approach keeping investments short term and with the most highly credit rated organisations. This approach has been endorsed by our external advisors, Capita.
- 8.4. In the third quarter of 2015/16 the internal treasury team outperformed its benchmark by 0.31%. The investment return was 0.67% compared to the benchmark of 0.36%. This amounts to additional income of £130,090 during the quarter which is included in the Council's projected outturn position in the monthly revenue monitor.
- 8.5. A full list of investments held as at 31 December 2015, compared to Capita's counterparty list, and changes to Fitch, Moody's and Standard & Poor's credit ratings are shown in Appendix A. None of the approved limits within the Annual Investment Strategy were breached during the third quarter of 2015/16. Officers continue to monitor the credit ratings of institutions on a daily basis. Delegated authority has been put in place to make any amendments to the approved lending list.

8.6. As illustrated in the economic background section above, investment rates available in the market are at an historical low point. The average level of funds available for investment purposes in the third quarter of 2015/16 was £167.9 million.

9. Borrowing

9.1. It is a statutory duty for the Council to determine and keep under review the “Affordable Borrowing Limits”. The Council’s approved Treasury and Prudential Indicators (affordability limits) are included in the approved Treasury Management Strategy. A list of the approved limits is shown in Appendix B. The Prudential Indicators were not breached during the third quarter of 2015/16 and have not been previously breached. The schedule at Appendix C details the Prudential Borrowing approved and utilised to date.

9.2. Capita’s target rate for new long term borrowing (50 years) for the third quarter of 2015/16 fell slightly from 3.6% to 3.5% after the November Bank of England Inflation report. No new external borrowing is currently required in 2015/16 due to a review of the Capital Programme. As outlined below, borrowing rates generally fell during the quarter. The low and high points during the quarter can be seen in the table below.

	1 Year	5 Year	10 Year	25 Year	50 Year
Low	1.17%	1.90%	2.55%	3.28%	3.10%
Date	23/10/2015	15/10/2015	05/10/2015	02/10/2015	03/12/2015
High	1.33%	2.23%	2.88%	3.57%	3.43%
Date	09/11/2015	09/11/2015	09/11/2015	09/11/2015	09/11/2015
Average	1.23%	2.05%	2.69%	3.41%	3.27%

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Cabinet, 29 July 2015, Treasury Management Update Quarter 1 2015/16
Cabinet, 9 December 2015, Treasury Management Update Quarter 2 2015/16
Council, 26 February 2015, Treasury Strategy 2015/16.

Cabinet Member:

Malcolm Pate – Portfolio Holder

Local Member

N/A

Appendices

- A. Investment Report as at 31 December 2015
- B. Prudential Limits
- C. Prudential Borrowing Schedule

Shropshire Council

Monthly Investment Analysis Review

December 2015



Monthly Economic Summary

General Economy

December was dominated by anticipation regarding the outcome of the Federal Reserve meeting. In a watershed moment for the global economy, the first hike in nearly a decade was reported, pushing several months of uncertainty to one side.

The UK services PMI grew for a second month running, reaching 55.9 last month, the fastest pace of expansion since July. This rise from October's 54.9 is set to point towards stronger economic growth in the upcoming months.

For the first time since July, UK CPI returned to positive territory, rising 0.1% annually in November. The ONS numbers reflected rises in transport costs and alcohol and tobacco prices which exerted upside price pressures; however this was slightly offset by a dip in clothing prices, leaving the month-on-month CPI figure standing at 0% for November. With the Brent Crude oil benchmark hovering around \$37 a barrel, analysts warn that this positive inflation figure is unlikely to be permanent.

Unemployment within the UK fell to its lowest since the three months to January 2006, with the unemployment rate dwindling to 5.2% in October, confounding forecasts of 5.3%. Nonetheless, in the month alone, regular wages rose by 1.7%, the slowest increase since January. Despite this, with inflation hovering around the zero-mark, rising earnings are expected to translate into notable increases in living standards.

Across "The Pond", US non-farm payrolls increased solidly in November, by 211,000, with the unemployment rate remaining at 5%, the lowest figure for seven-and-a-half years. Data from September and October was revised to show an additional 35,000 more jobs created than previously reported.

Following the robust non-farm data, markets stood prepared and priced in their outlook of a December rate hike, resulting in stocks rising sharply prior to the Fed meeting. The outcome of the much-anticipated meeting was in line with expectations, with the target Federal Funds rates finally increased, by a unanimous vote in favour, for the first time since 2006, by 25bps to 0.25%-0.50%. The subsequent statement revealed the opinion that the economy had expanded "at a moderate pace", alongside considerable improvements in the US labour market this year. Immediately following the announcement of the hike, the US Dollar appreciated further against Sterling, with the rate falling back below the \$1.50 level. Many of the European stock markets welcomed the rate rise, including the FTSE 100 index, which rose by 1.1% following the news.

The third and final estimate of UK GDP for Q3 revealed that economic growth was slower than previously thought, mainly weighed down by a worse-than-expected performance in the dominant services sector, which accounts for well over 70% of UK economic activity. The ONS revised the Q3 GDP figure from 0.5% to 0.4%, alongside a slowdown of the annual growth, from the previous estimate of 2.3% to 2.1%, the weakest it has been since Q3 2013. Despite the UK being the fastest growing economy in the G7 last year, it is evident that risks to the economy still remain.

UK retail sales outperformed forecasts in November, mainly driven by the sales on Black Friday. Alongside a 1.7% m/m increase from October, sales grew 5% compared with the same time last year, offering evidence that strong consumer confidence, alongside higher employment and rising real wage growth, has contributed to robust retail sales figures. Despite this, data from GfK has disclosed that although confidence amongst consumers in the UK has edged up from a 6-month low, households are more concerned about the economy than they were in December 2014.

The disappointing figures for November's public finances lead analysts to believe that George Osborne will find difficulty in meeting the OBR's public borrowing forecast for the fiscal year. With public sector net borrowing (excluding public sector banks) reaching a total of £14.2bn, expectations of £11.9bn were greatly exceeded, as was last year's November total of £12.9bn, it seems almost impossible now for the Chancellor to meet the forecasts set.

Currency

Sterling opened the month at \$1.506 against the US dollar and closed at \$1.483. Against the Euro, Sterling opened at €1.424 and closed at €1.359.

Forecast

Capita Asset Services did not alter its forecast this month. Capita Asset Services expects the first rate hike to come in the second quarter of 2016. Capital Economics left their forecast unchanged in December. They expect the first Bank Rate increase to come in Q2 2016.

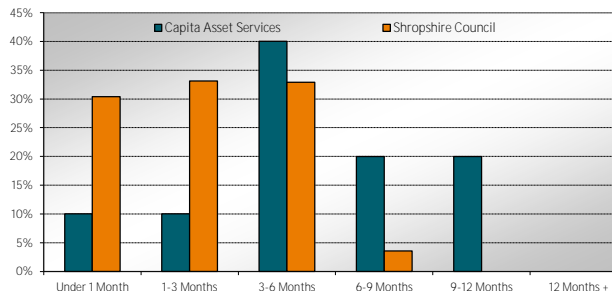
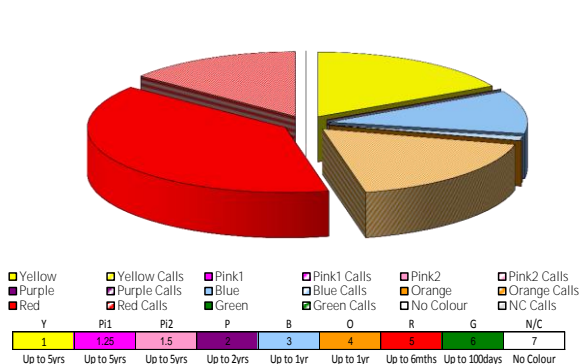
Bank Rate	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17
Capita Asset Services	0.50%	0.75%	0.75%	1.00%	1.00%
Capital Economics	0.50%	0.75%	0.75%	1.00%	1.00%

Shropshire Council

Current Investment List

Borrower	Principal (£)	Interest Rate	Start Date	Maturity Date	Lowest Long Term Rating	Historic Risk of Default
HSBC Bank Plc	20,000,000	0.80%		Call	AA-	0.000%
Svenska Handelsbanken AB	4,700,000	0.45%		Call	AA-	0.000%
National Westminster Bank Plc	1,480,000	0.25%		Call	BBB+	0.000%
Lloyds Bank Plc	1,520,000	0.57%	29/09/2015	04/01/2016	A	0.001%
Lancashire County Council	5,000,000	0.42%	01/07/2015	05/01/2016	AA+	0.000%
Lloyds Bank Plc	4,320,000	1.00%	08/01/2015	07/01/2016	A	0.001%
Lloyds Bank Plc	3,600,000	1.00%	09/01/2015	08/01/2016	A	0.001%
Leeds City Council	2,000,000	0.40%	02/12/2015	11/01/2016	AA+	0.000%
Nationwide Building Society	2,900,000	0.66%	04/08/2015	04/02/2016	A	0.006%
Barclays Bank Plc	5,000,000	0.56%		Call35	A-	0.006%
Barclays Bank Plc	3,250,000	0.70%	06/08/2015	05/02/2016	A-	0.006%
Birmingham City Council	5,000,000	0.50%	13/10/2015	12/02/2016	AA+	0.001%
Coventry Building Society	5,000,000	0.50%	15/10/2015	16/02/2016	A	0.008%
North Tyneside Metropolitan Borough Council	4,000,000	0.42%	20/11/2015	19/02/2016	AA+	0.001%
Birmingham City Council	5,000,000	0.50%	29/10/2015	29/02/2016	AA+	0.001%
Glasgow City Council	3,000,000	0.46%	14/12/2015	14/03/2016	AA+	0.001%
Barclays Bank Plc	5,000,000	0.70%	16/09/2015	15/03/2016	A-	0.013%
Lloyds Bank Plc	2,420,000	1.00%	17/03/2015	16/03/2016	A	0.013%
Lloyds Bank Plc	2,580,000	1.00%	31/03/2015	30/03/2016	A	0.015%
Lloyds Bank Plc	3,260,000	1.00%	01/04/2015	31/03/2016	A	0.015%
Barclays Bank Plc	1,750,000	0.66%	07/10/2015	04/04/2016	A-	0.016%
Santander UK Plc	15,000,000	0.90%		Call95	A	0.016%
Lloyds Bank Plc	5,000,000	1.00%	08/04/2015	07/04/2016	A	0.017%
Nationwide Building Society	2,100,000	0.66%	12/10/2015	12/04/2016	A	0.017%
Lloyds Bank Plc	5,000,000	1.00%	16/04/2015	14/04/2016	A	0.018%
Lloyds Bank Plc	1,400,000	0.75%	11/11/2015	11/05/2016	A	0.022%
National Westminster Bank Plc	10,000,000	0.86%	16/06/2015	15/06/2016	BBB+	0.069%
Nationwide Building Society	3,000,000	0.71%	21/12/2015	20/06/2016	A	0.029%
Lloyds Bank Plc	900,000	0.75%	22/12/2015	21/06/2016	A	0.029%
Nationwide Building Society	2,000,000	0.71%	23/12/2015	22/06/2016	A	0.030%
National Westminster Bank Plc	5,000,000	0.92%	22/07/2015	21/07/2016	BBB+	0.084%
Total Investments	£140,180,000	0.74%				0.015%

Portfolio Composition by Capita Asset Services' Suggested Lending Criteria



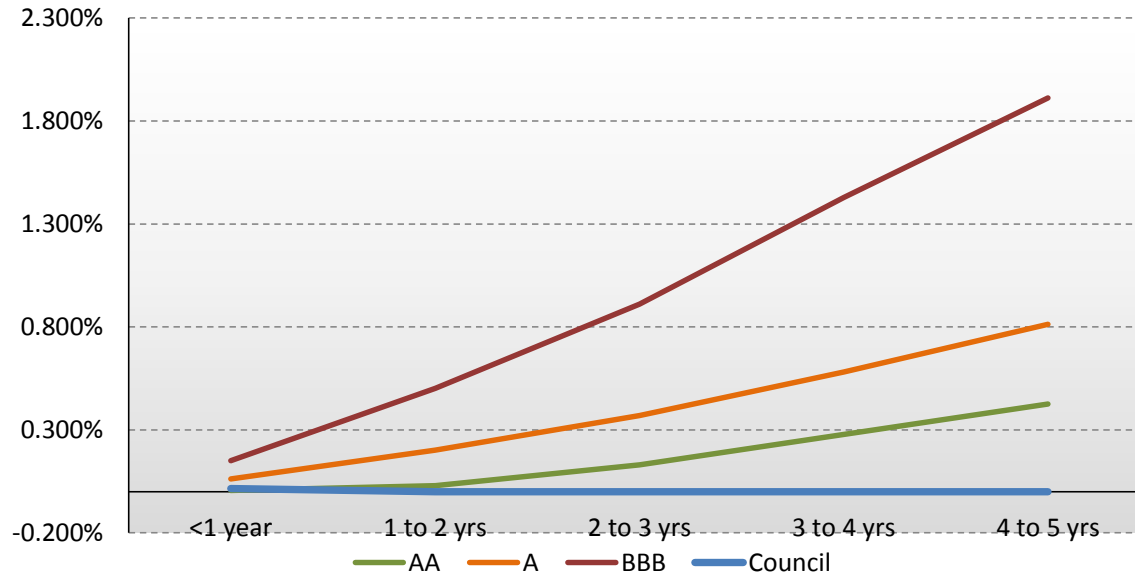
Portfolios weighted average risk number = 3.90

WARoR = Weighted Average Rate of Return
 WAM = Weighted Average Time to Maturity

	% of Portfolio	Amount	% of Colour in Calls	Amount of Colour in Calls	% of Call in Portfolio	WARoR	WAM	WAM at Execution	Excluding Calls/MMFs/EMMFs	
									WAM	WAM at Execution
Yellow	17.12%	£24,000,000	0.00%	£0	0.00%	0.46%	41	120	41	120
Pink1	0.00%	£0	0.00%	£0	0.00%	0.00%	0	0	0	0
Pink2	0.00%	£0	0.00%	£0	0.00%	0.00%	0	0	0	0
Purple	0.00%	£0	0.00%	£0	0.00%	0.00%	0	0	0	0
Blue	11.76%	£16,480,000	8.98%	£1,480,000	1.06%	0.82%	163	332	179	365
Orange	17.62%	£24,700,000	100.00%	£24,700,000	14.27%	0.73%	0	0	0	0
Red	53.50%	£75,000,000	26.67%	£20,000,000	14.27%	0.82%	77	213	77	261
Green	0.00%	£0	0.00%	£0	0.00%	0.00%	0	0	0	0
No Colour	0.00%	£0	0.00%	£0	0.00%	0.00%	0	0	0	0
TOTAL	100.00%	#####	32.94%	£46,180,000	32.94%	0.74%	68	174	84	242

Investment Risk and Rating Exposure

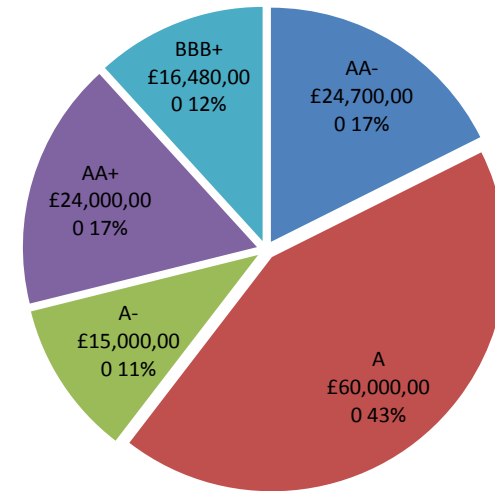
Investment Risk Vs. Rating Categories



Historic Risk of Default

Rating/Years	<1 year	1 to 2 yrs	2 to 3 yrs	3 to 4 yrs	4 to 5 yrs
AA	0.007%	0.029%	0.130%	0.278%	0.425%
A	0.062%	0.202%	0.370%	0.581%	0.813%
BBB	0.150%	0.502%	0.910%	1.428%	1.912%
Council	0.015%	0.000%	0.000%	0.000%	0.000%

Rating Exposure



Historic Risk of Default

This is a proxy for the average % risk for each investment based on over 30 years of data provided by Fitch, Moody's and S&P. It simply provides a calculation of the possibility of average default against the historical default rates, adjusted for the time period within each year according to the maturity of the investment.

Chart Relative Risk

This is the authority's risk weightings compared to the average % risk of default for "AA", "A" and "BBB" rated investments.

Rating Exposures

This pie chart provides a clear view of your investment exposures to particular ratings.

Monthly Credit Rating Changes
FITCH

Date	Update Number	Institution	Country	Rating Action
09/12/2015	1404	UBS Ltd, UBS AG	UK, Switzerland	The Outlook on both bank Long Term rating was changed from 'Stable' to 'Positive'.
09/12/2015	1405	Deutsche Bank AG	Germany	The Long Term Rating on Deutsche Bank was downgraded from 'A' to 'A-'. The Viability Rating was downgraded from 'a' to 'a-'. The Short Term Rating was affirmed at 'F1'. The Outlook on its Long Term rating was changed from 'Negative' to 'Stable'.

Shropshire Council

Monthly Credit Rating Changes
MOODY'S

Date	Update Number	Institution	Country	Rating Action
15/12/2015	1407	The Royal Bank of Scotland plc, National Westminster Bank Plc, The Royal Bank of Scotland Plc	UK	Outlook on the banks' long term rating was changed from 'Stable' to 'Positive'.

Monthly Credit Rating Changes
S&P

Date	Update Number	Institution	Country	Rating Action
03/12/2015	1402	Skandinaviska Enskilda Banken AB, Swedbank AB	Sweden	Swedbank AB: Long term and short term ratings raised to 'AA-/A-1+' from 'A+/A-1'. Skandinaviska Enskilda Banken AB: Long term and short term ratings have been affirmed at 'A+/A-1'
03/12/2015	1403	BNP Paribas Fortis, BNP Paribas, Credit Agricole Corporate and Investment Bank, Credit Agricole SA, Societe Generale, ABN AMRO Bank N.V., Rabobank, UBS AG, UBS Ltd	Belgium, France, Netherlands, Switzerland	Multiple outlook changes but no colour changes
11/12/2015	1406	Bank of Montreal, Bank of Nova Scotia, Canadian Imperial Bank of Commerce, Royal Bank of Canada, Toronto Dominion Bank, National Bank of Canada	Canada	Outlooks revised on Canadian banks that is viewed as having either 'high' or 'moderate' systematic importance to stable from negative. The credit ratings on the banks remain unchanged.

Appendix B

Prudential Indicators – Quarter 3 2015/16

Prudential Indicator	2015/16 Indicator £m	Quarter 1 – Actual £m	Quarter 2 – Actual £m	Quarter 3 – Actual £m	Quarter 4 – Actual £m
Non HRA Capital Financing Requirement (CFR)	248	248	248	248	
HRA CFR	85	85	85	85	
Gross borrowing	329	338	332	329	
Investments	90	152	150	140	
Net borrowing	239	186	182	189	
Authorised limit for external debt	442	338	332	329	
Operational boundary for external debt	406	338	332	329	
Limit of fixed interest rates (borrowing)	442	338	332	329	
HRA debt Limit	96	85	85	85	
Limit of variable interest rates (borrowing)	221	0	0	0	
Principal sums invested > 364 days	40	0	0	0	
Maturity structure of borrowing limits	%	%	%	%	
Under 12 months	15	3	2	2	
12 months to 2 years	15	1	2	2	
2 years to 5 years	45	5	4	4	
5 years to 10 years	75	7	6	6	
10 years to 20 years	100	26	31	32	
20 years to 30 years	100	22	18	18	
30 years to 40 years	100	17	17	17	
40 years to 50 years	100	10	10	11	
50 years and above	100	9	10	8	

* Based on period 9 Capital Monitoring report

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Capital Financing 2015/16 - Period 9

Prudential Borrowing Approvals	Date Approved	Amount Approved £	Applied (Spent) 2006/07 £	Applied (Spent) 2007/08 £	Applied Outturn 08/09 2008/09 £	Applied Outturn 09/10 2009/10 £	Applied Outturn 10/11 2010/11 £	Applied Outturn 11/12 2011/12 £	Applied Outturn 12/13 2012/13 £	Applied Outturn 13/14 2013/14 £	Applied Outturn 14/15 2014/15 £	Budgeted Period 9 15/16 2015/16 £	Budgeted Period 9 15/16 2016/17 £	First year MRP Charged	Asset Life	Final year MRP Charged	
Monkmoor Campus	24/02/06	3,580,000															
Capital Receipts Shortfall -Cashflow Applied:	24/02/06	5,000,000															
Monkmoor Campus			3,000,000		0										2007/08	25	2031/32
William Brooks					0		3,580,000								2011/12	25	2035/36
Tern Valley					2,000,000										2010/11	35	2044/45
		8,580,000	3,000,000	0	2,000,000	0	3,580,000	0	0	0	0	0	0				
Highways	24/02/06	2,000,000	2,000,000												2007/08	20	2026/27
Accommodation Changes	24/02/06	650,000	410,200	39,800											2007/08	6	2012/13
Accommodation Changes - Saving	31/03/07	(200,000)															
		450,000	410,200	39,800	0	0	0	0	0	0	0	0	0				
The Ptarmigan Building	05/11/09	3,744,000				3,744,000									2010/11	25	2034/35
The Mount McKinley Building	05/11/09	2,782,000				2,782,000									2011/12	25	2035/36
The Mount McKinley Building	05/11/09	0					-								2011/12	5	2015/16
Capital Strategy Schemes - Potential Capital Receipts shortfall - Desktop Virtualisation	25/02/10	187,600				187,600	-	-	-	0	-	-	-		2010/11	5	2014/15
Carbon Efficiency Schemes/Self Financing	25/02/10	1,512,442					115,656	1,312,810	83,976	-	-	-	-		2011/12	5	2017/18
Transformation schemes		92,635						92,635	-	-	-	-	-		2012/13	3	2014/15
Renewables - Biomass - Self Financing	14/09/11	92,996						82,408	98,258	(87,670)	-	-	-		2014/15	25	2038/39
Solar PV Council Buildings - Self Financing	11/05/11	56,342						1,283,959	124,584	(1,352,202)	-	-	-		2013/14	25	2038/39
Depot Redevelopment - Self Financing	23/02/12	0							-	-	-	-	-		2014/15	10	2023/24
Oswestry Leisure Centre Equipment - Self Financing	04/04/12	124,521						124,521							2012/13	5	2016/17
Leisure Services - Self Financing	01/08/12	711,197							711,197						2013/14	5	2016/17
Mardol House Acquisition	26/02/15	4,160,000										4,160,000	-		2015/16	25	2039/40
Mardol House Adaptation and Refit	26/02/15	3,340,000										167,641	3,172,359		2016/17	25	2041/41
Previous NSDC Borrowing		955,595			821,138	134,457									2009/10	5/25	
		28,789,327	5,410,200	39,800	2,821,138	6,848,057	3,695,656	2,896,333	1,018,015.37	(1,439,872)	4,327,641	3,172,359	0				
								0	0	0	0	0	0				

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Committee and Date

Cabinet

10th February 2016

Quarter 3 Performance Report 2015/16

Responsible: Tom Dodds, Performance Manager

e-mail: tom.dodds@shropshire.gov.uk

01743 253068

1. Summary

- 1.1 This report presents Cabinet with the Council's Performance against its key Outcomes for Quarter 3 2015/16.
- 1.2 At the corporate level performance is monitored using an overall change infographic (See Appendix 1). The delivery of the outcomes for Shropshire stated in Shropshire Council's Business Plan and Financial Strategy 2014 – 2017 is being monitored through a basket of indicators grouped in technical dashboards. The 4 technical outcomes dashboards (signed off by Directors and considered by the relevant Scrutiny Committee) are not included with this report but are available on request. The key intelligence is summarised in the outcomes infographics dashboards (Appendix 2).
- 1.3 Reporting and presenting performance information to Cabinet and Scrutiny is subject to review. The Council Performance Management Framework including the technical outcome dashboards are to be revisited to address changes in performance measures and in preparation for the commissioner provider split. A review of the Performance Management Framework is underway linking to the development of a refreshed Outcomes Framework for the Council, drawing on the learning from the current engagement activity being progressed through the Big Conversation.

2. Recommendations

Members are asked to:

- A. Consider the key underlying and emerging issues in the reports and appendices.
- B. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate Scrutiny Committee.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 Poor performance could have implications for vulnerable people (including children) who are supported by Council services and the economic growth in Shropshire. In turn, there may be significant financial, legal and reputational risk to the Council, Schools (and Academies), and partners from across the public and voluntary and independent care sectors.
- 3.2 Effective monitoring and follow-up against key measures of success provides the opportunity to manage risks and ensure that Children and Young People and vulnerable adults in Shropshire remain safe and achieve the desired outcomes. Increasingly, performance reporting will reflect the impact of commissioning decisions by the Council, linking directly with the management of contracts and building on the current approach of looking at how effective the Council is at delivering its outcomes.

4. Financial Implications

- 4.1 This report does not have any direct financial implications, but presents service and financial information to support decision making. Accountable officers and senior managers may use the information to inform actions or interventions for improving service performance and the prioritisation and use of resources.
- 4.2 Full financial details are presented as part of the Financial Reports.

5. High level Change Infographics dashboard

- 5.1 The high level graphic (appendix 1) shows the four measures which are used to show the Council's performance in managing the budget, its staffing levels and its expenditure.
- 5.2 The projected revenue forecast spend for the year, at Quarter 3, shows a potential underspend of £121,852 against the end of year net budget of £215,843,000. This is being monitored and will be revised each month.
- 5.3 In Q3 2015/16, the Council spent 58.98% of its original gross revenue budget with external organisations (therefore excluding staffing costs, transfer payments and recharges). This is better than the profiled minimum standard 51.43%.
- 5.4 The number of non-school FTE employees has reduced from 4219 in March 2011 to 2677 December 2015.
- 5.5 The Big Conversation project is to engage Shropshire individuals, communities and stakeholders in an ongoing series of conversations and feedback mechanisms in order to better understand perceptions of service spending priorities, ways to make savings, and increased local involvement. The survey stage of the first phase of the project launched on 17th November 2015 and closed on 6th January 2016, a total of 2,271 responses were received. The headline results are

- Over three quarters (77%) of respondents generally agree that Shropshire Council should combine services with other Councils and join up with other public sector organisations locally. Just one in ten (10%) disagree.
- 61% of respondents agree to some extent that Shropshire Council should make more use of local residents and volunteers to deliver services in order to make savings, whilst only 22% disagree to some extent.
- 56% of respondents agree with introducing or increasing fees for some services so that the cost of services are largely paid for by the direct user, whilst a further 27% disagree.

5.6 Work is underway to further explore issues through focus groups in January 2016, and action planning stakeholder workshops in February 2016. This first phase of the Big Conversation will be completed in March 2016 with a final report being published. The second phase of the Big Conversation starts from April 2016 with the implementation of an engagement framework for the coming years.

6. Summary Outcomes Infographic Dashboard

6.1 The summary outcomes dashboard (appendix 2) presents the key messages from the intelligence captured by the technical performance dashboards using infographic images – two for each outcome prioritised by the Council.

Outcome: Your Life

6.2 The percentage of pupils achieving A*-C at GCSE or equivalent (including English and Maths) has increased slightly compared to the 2014 results. The revised results (21st Jan 2016) show a result of 56.5% for Shropshire which is a slight increase from the 2014 figure of 56.1%. This follows the national trend with the England average increasing from 53.4% in 2014 to 53.8% in 2015; and the statistical neighbour result increasing from 56.4% in 2014 to 58% in 2015.

6.3 The percentage of pupils achieving KS2 level 4 in reading, writing and maths has increased from 2014 78% to 81% in 2015 this is a 3% increase. The England average and the statistical neighbours have both increased but by 1%, England from 79 % in 2014 to 80% in 2015, and statistical neighbours from 77.3% in 2014 to 78.3% in 2015.

Outcome: Your Environment

6.4 The number of fly tipping incidents has decreased this year. All local authorities are required to submit data to DEFRA consisting of fly-tipping incidents that are dealt with, by number, size, waste type, and location type and also contains the enforcement actions taken and outcomes; based on this data Shropshire has been graded as effective. Between 1st April 2015 and 31st Nov 2015 Environmental Maintenance have dealt with 774 incidents of fly tipping. During that period Environmental Maintenance staff have investigated 297 of those incidents and issued 47 warning letters and 6 fixed penalty notices to individuals suspected of committing the offence of fly tipping.

6.5 Street cleanliness is assessed against national standards through an annual regime of 4500 inspections. Standards in Shropshire are that less than 10% of

inspections are worse than grade B for litter. Definition - Grade B – predominantly free of litter and refuse except for some small items.

The latest figures (Nov 2015) show that the % of inspections that are worse than grade B are 5.6% which is better than The Keep Britain Tidy benchmark of 11% for litter.

Outcome: Your Money

- 6.5 The number of properties on the valuation list, as at September 2015, for council tax shows an increase of 1139 (0.83%) homes when compared to December 2014. 138,056 properties at December 2015 compared to 136,917 in December 2014. The largest increase has been seen in Band B with 369 (1.04%) additional properties whilst the largest % increase is in Band E 1.32% with 195 additional properties.
- 6.6 The results from the 2015 Annual Hours and Earnings Survey show that both the workplace pay rate and the residence pay rate have increased. The workplace pay rate is based on jobs within Shropshire whereas the residence pay rate is all residence who live within Shropshire whether they work inside or outside the county. The fact that the residents pay rate (491.8) is higher than the workplace pay rate (466.1) tells us that some Shropshire residence work outside the County in higher paid jobs.
- 6.7 When comparing the Shropshire workplace pay to the West Midlands (493.1) and Great Britain average (529), Shropshire has a much lower rate of pay (466.1); this is because industries within Shropshire such as agriculture tend to be lower paid. The residents pay has historically been higher than the west Midlands average however this year is the first year that the Shropshire residents pay (491.8) was lower than the West Midlands average (492.5). It is unlikely that there is one single reason for this change but it might be that the nature of the business within the West Midlands the pay levels are increasing; and that more people in Shropshire are working locally.

Outcome: Your Health

- 6.8 The annual Adult Social Care Users Survey results from 2015 show a higher quality of life score than average. This composite measure uses responses to survey questions covering eight areas control, dignity, personal care, food and nutrition, safety, occupation, social participation and accommodation; the measure gives an overall score based on respondents' self-reported quality of life across the eight questions. The result (based on a score out of 24) in 2015 for Shropshire was 19.5 well above the England average of 19.1. The 2014 result is not directly comparable due to the weighting and sample size but the results for 2014 was 18.5 for Shropshire and 19.0 for England
- 6.9 Delays in discharges from hospital recorded as being due to adult social care are currently increasing. There has been a national increase in the numbers of delays and this is reflected in local performance. Monitoring and reviews with partners are taking place to identify areas for focus and to ensure delays are kept to a minimum. Reducing delays is a high priority as this links to the supporting measures which have been agreed in the plan, to deliver the Better Care Fund outcomes and priorities.

Latest snapshot data for November 2015 shows that 54 patients were delayed from transfer of which 25 were attributed to the NHS, 16 to Social Care and 13 to both Social Care and NHS. Snapshot figures are the number of Patients with a Delayed Transfer of Care at midnight on the last Thursday of the reporting period.

7. Conclusion

- 7.1 This performance report provides an update on the results achieved and the impact on delivering the five outcomes for Shropshire.
- 7.2 Performance in the third quarter of 2015/16 has shown a number of improvements or stabilisation of performance.
- The results from the 2015 Annual Hours and Earnings Survey show that both the workplace pay rate and the residence pay rate have increased.
 - Fly tipping incidents have reduced compared to last year.

In addition to these improvements there are confirmed challenges to be faced, and results show that they are being managed by the relevant service areas.

- Delays in discharge from hospital continues to be a key area of focus.

<p>List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)</p>
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<p>Business Plan and Financial Strategy 2014 – 2017</p>

<p>Cabinet Member (Portfolio Holder)</p>

<p>Cllr Michael Wood</p>

<p>Local Member</p>

<p>All</p>

<p>Appendices</p>

<p>Appendix 1 – Change Infographic Dashboard</p>
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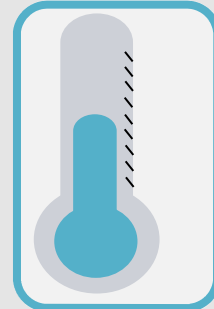
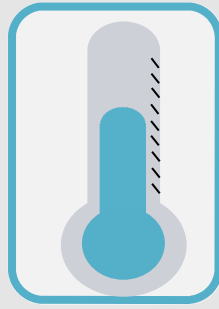
<p>Appendix 2 – Outcome Summary Infographic Dashboard</p>

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Quarter 3 Transformation Data

End of year budget

£215,843,000

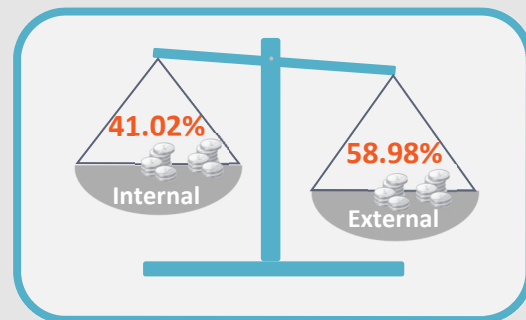


Outturn Forecast

£215,720,708

Year End **Underspend** of £121,852

% of budget spent **externally** exceeds the profiled budget of 51.43%



March 2011



4,219
FTE

Dec 2015



2,677
FTE

Number of non-school **FTE staff** employed by the Council has reduced.

The **BIG** conversation—key messages

2,271 respondents



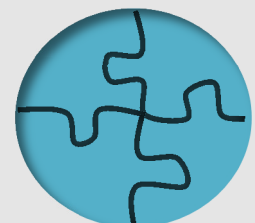
Increase fees for some services **56%**



Use more **volunteers** and **residents 61%**



Work with other **Councils** and **services**



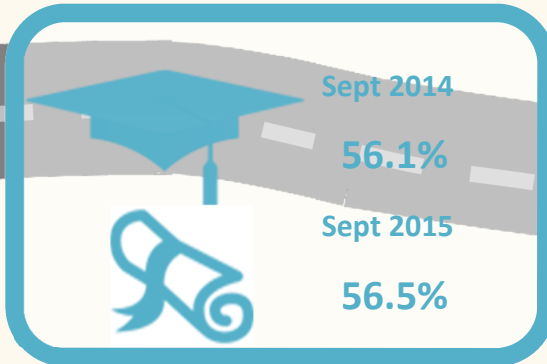
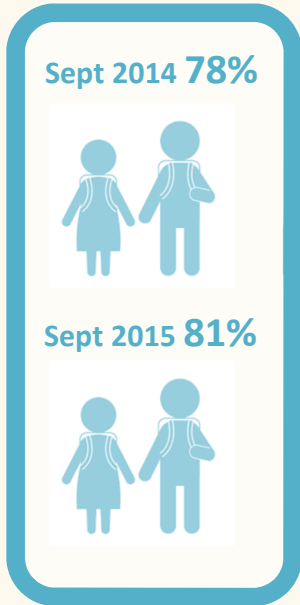
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Shropshire Outcomes

The percentage of pupils achieving **A*-C at GCSE or equivalent** (inc English and Maths) has increased slightly

Your life outcome SC1
Welcome to Shropshire

The percentage of pupils achieving **KS2 level 4** in Reading, Writing and Maths has increased.



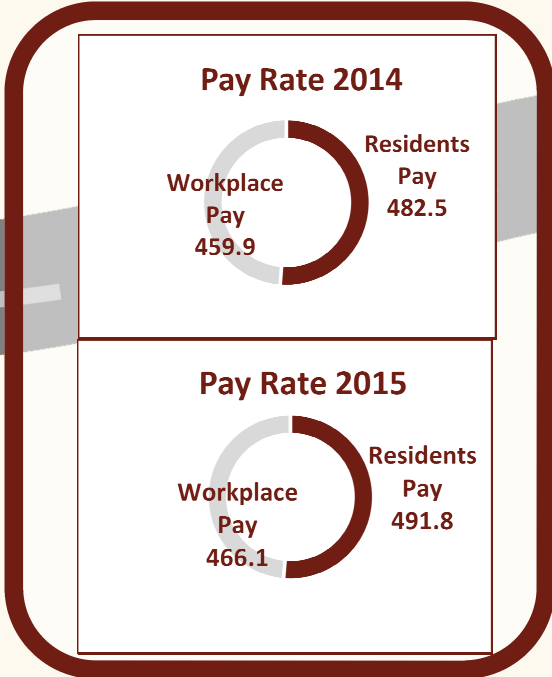
Your environment outcome SC2
A Great Place To Live

In 2015 **Shropshire** reported **22% less** incidents of **fly-tipping** than in the previous year between **April and November**

Your money outcome SC3
Floreat Salopia

The **litter levels** are well below the **Keep Britain Tidy** benchmark of 11% at **5.6%**

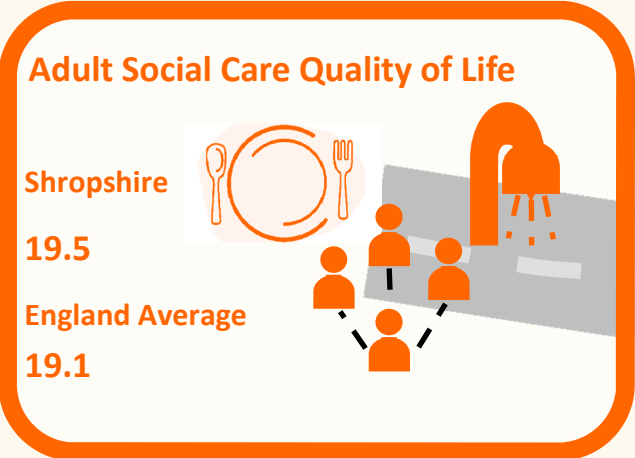
There are **1,139 more houses** on the council tax register.



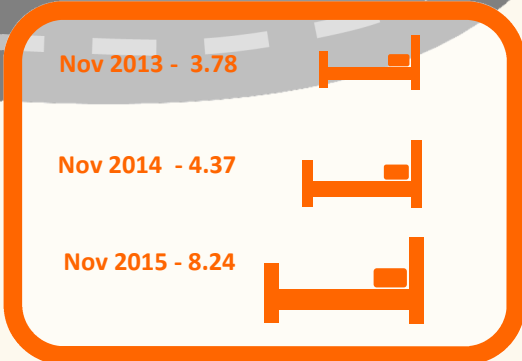
The result from the **Annual Hours and Earning Survey** show that both the **Workplace** pay rate and the **Residents** pay rate have **increased**

SC4

Your health outcome SC4
Please Drive Carefully



In the **latest** survey users of **Adult Social Care** services scored their **quality of life** as **19.5** (out of 24)



Patients Delayed Transfer of Care
Adults delayed per 100,000 population

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Committee and Date

Cabinet

Date: 10 February 2016

DETERMINATION OF ADMISSION ARRANGEMENTS 2017/18

Responsible Officer Karen Bradshaw - Director of Children's Services

e-mail: karen.bradshaw@shropshire.gov.uk Tel: (01743) 254201 Fax (01743) 254310

1. Summary

The School Admissions Code 2014 requires consultation on admission arrangements every 7 years where no changes are proposed. Shropshire Council, the admission authority for community and voluntary controlled schools in Shropshire, carried out a consultation last year on its admission arrangements for 2016/17 and these were determined by Cabinet on 25 March 2015.

The timetable for consultation and determination of arrangements has been condensed due to changes in the School Admissions Code. Consultation must now be completed by 31 January and arrangements must be determined, or formally agreed, before 28 February. The admission arrangements have therefore been brought to Cabinet for determination earlier this year than in previous years.

The arrangements for 2017/18 are largely unchanged, apart from a proposed enhancement to the secondary school catchment area for Craven Arms residents. Where changes to arrangements are proposed, the School Admissions Code requires a formal consultation to take place.

Consultation on Shropshire Council's admission arrangements for 2017/18 took place between 16 December 2015 and 31 January 2016. The Local Admissions Forum has approved the proposed arrangements. Cabinet is therefore requested to approve the change to the Council's admission arrangements for the 2017/18 academic year.

2. Recommendations

1. That Cabinet approves the proposal to amend the local authority's designated catchment area for secondary school applicants resident in the Craven Arms area.
2. That Cabinet approves the admission arrangements for 2017/18 as determined in March 2015 without further amendment.
3. That Cabinet, by agreeing to the above, determines the school admission arrangements for Shropshire Council for the academic year 2017/18 and to the

required publication of the arrangements in accordance with the School Admissions Code 2014.

4. That officers notify the Secretary of State by 28 February 2016 that Shropshire Council has determined its school admissions arrangements for the 2017/18 academic year.

REPORT

3. Risk Assessment and Opportunities Appraisal

If determination of admission arrangements does not take place before the specified date, Shropshire Council would not be compliant with the appropriate legislation as an admission authority. This determination will ensure that admissions arrangements are fair and that parents have sufficient time to challenge arrangements they consider to be unlawful or unfair. Objections to admission arrangements for 2017 must be made by 15 May 2016 for the Office of the Schools Adjudicator to make decisions prior to the application year.

4. Financial Implications

There are no financial implications for Shropshire Council connected with the determination of admission arrangements.

5. Background

At the secondary phase of their education, residents of Craven Arms have been able to access free school transport to both Ludlow CE School and Church Stretton School, due to an historic arrangement. The cost differentiation for the local authority in providing transport from Craven Arms to either school is negligible, but the arrangement needs to be reviewed to bring it in line with Shropshire Council's School Transport Policy.

For the secondary phase of education, the town of Craven Arms currently falls within the designated catchment area of Ludlow CE School. Stokesay Primary School in Craven Arms is a nominated feeder-linked primary school for pupils who wish to transfer to Ludlow CE School. It is proposed that this close relationship should continue, that the area should remain as part of the Ludlow CE School designated catchment area and that Stokesay Primary School should continue as one of their feeder-linked primary schools.

In November 2014, Stokesay Primary School converted to academy status as part of the South Shropshire Academy Trust with Church Stretton School. A close working relationship has consequently developed between these two schools. It is therefore reasonable to propose an enhancement to the catchment areas which will reflect this dual situation in the respective admission arrangements.

In recognition of the unique situation of Craven Arms, Shropshire Council proposes that the catchment area of Stokesay Primary School in Craven Arms is designated jointly to Ludlow CE School and Church Stretton School at the secondary phase of

education. This proposal will enable the residents of Craven Arms to continue to access free transport to either school. The area to be designated as a joint area is marked in red in the map at Appendix B.

No responses to the consultation have been received about the proposal. This change is therefore recommended to Cabinet and the admission arrangements in entirety are recommended for approval.

Shropshire schools that are an admission authority in their own right must also consult on proposed admission arrangements where changes are proposed or every 7 years, whichever is sooner. Shropshire Council is a consultee in these circumstances. Where admission authorities in Shropshire have proposed changes, the Local Admissions Forum has responded, if considered appropriate, to ensure the needs of pupils within the Local Authority's area are met.

6. Additional Information

Whilst other Shropshire maintained schools have declared increases to their Pupil Admission Number (PAN), the current School Admissions Code makes it clear that these requests should be approved without the need to consult on changes. For information only, other Shropshire schools which have indicated their intention to increase their PAN are as follows:

Declaration of <u>Increase</u> in PAN	School Type	Existing PAN	New PAN	+ / -
Crowmoor Primary School, Shrewsbury	Foundation	30	34	+4
Hinstock Primary	Community	15	17	+2
Mount Pleasant Primary School, Shrewsbury	Community	34	38	+4
St Peter's CE Primary School, Wem	Voluntary Controlled	55	60	+5

Where a reduction is proposed to published admission numbers, the admission authority must consult on their admission arrangements in entirety. Martin Wilson School in Shrewsbury is a foundation school and therefore an admission authority. The governing body has proposed a reduction to their PAN from 34 to 30 and they are consulting on that proposal.

<u>Reduction</u> in PAN	School Type	Existing PAN	New PAN	+ / -
Martin Wilson School, Shrewsbury	Foundation	34	30	-4

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

School Admissions Code 2014 (available from www.education.gov.uk)

Shropshire Council Determined Admission Arrangements 2016/17 (available from www.shropshire.gov.uk/schooladmissions)

Parents' Guide to Education in Shropshire 2016/17 (available from www.shropshire.gov.uk/schooladmissions)

Cabinet Member (Portfolio Holder)

Councillor David Minnery

Local Member

All local members

Appendices

Appendix A – Shropshire Council Admission Arrangements 2017/18

Appendix B - Map of change to Ludlow and Church Stretton designated catchment areas

Learning & Skills Group Admission Arrangements 2017/18

- 1. ADMISSION ARRANGEMENTS FOR 2017/18: SECONDARY AND PRIMARY SCHOOLS, INCLUDING THE CO-ORDINATED SCHEME**
- 2. ADMISSION ARRANGEMENTS FOR SCHOOL SIXTH FORMS**
- 3. ADMISSION ARRANGEMENTS FOR IN-YEAR ADMISSIONS**
- 4. CHANGES TO PUBLISHED ADMISSION NUMBERS FOR 2017/18**
- 5. CHANGES TO CATCHMENT AREAS FOR 2017/18**

Introduction

This document is designed to fulfil the requirements of the School Standards and Framework Act 1998, as amended by the Education Acts 2002 and 2005 and the Education and Inspections Act 2006, and subsequent School Admissions Regulations for the determination of admission arrangements. The policy applies to Shropshire community and voluntary controlled schools and to own admission authority schools who have determined to adopt Shropshire Council's arrangements.

Requirements of the Legislation

Consultation on admission arrangements is required every 7 years if no changes in the intervening period are proposed. Shropshire Council carried out consultation on its admission arrangements in 2014/15 and these were determined by Cabinet in March 2015. No significant changes are proposed to the arrangements for 2017/18 apart from minor changes to two designated catchment areas. In these circumstances, Shropshire Council must formally consult again on their admission arrangements in entirety.

It is a legal requirement for consultation to have taken place between 1 October 2015 and 31 January 2016 for 6 weeks and for the arrangements to then be determined before 28 February 2016. The timetable for consultation and determination of admission arrangements has been condensed by the Department for Education and these requirements have been met.

The co-ordinated arrangements are applicable to the admission of pupils to state-funded schools in the relevant area, so that parents apply to their home local authority and receive one offer of a school place. The 'relevant area' for Shropshire is the whole of the County and at secondary level includes the Parish Councils of Bayton and Mable in Worcestershire, including the village of Clows Top (as part of the catchment area for the Lacon Childe School) and an area in Powys adjoining the Shropshire boundary to the east of the Offa's Dyke (as part of the catchment area for the Community College at Bishop's Castle).

(1) Admission Arrangements for 2017/18**Secondary**

The oversubscription criteria for rural secondary community and voluntary controlled schools in North and South Shropshire are as follows (**schools that are an admission authority may have determined their own arrangements**):

Children who have a Statement of Special Educational Needs or Education Health and Care Plan, which names the school which the child should attend because their needs can be met best by that particular school, will be offered places before other children. After that places will be offered up to the admission number in the following priority order:

Priority 1:

Priority will be given to children in public care, usually referred to as “Looked after Children” and children who were "Looked after" but ceased to be so because they were adopted as defined in the current School Admissions Code.

Priority 2:

Children living inside the catchment area will have next priority. If there are not enough places for all the children living in the catchment area, we will look at the following two criteria:

- 1) Priority will be given to children living within the catchment area who will have an older sibling of compulsory school age (11 – 16) at the school on the day they are due to start there.
- 2) After that, priority will be given to other children who live within the catchment area.

Priority 3:

After that, any places that are left will be offered to children who live outside the catchment area. If there are not enough places for all of them, we will look at the following two criteria:

- 1) Priority will be given to children living outside the catchment area who will have an older sibling of compulsory school age (11 – 16) at the school on the day they are due to start there.
- 2) Secondly, priority will be given to children living outside the catchment area, who have attended a publicly-funded primary school that lies within the secondary school’s catchment area, for more than a whole academic year immediately prior to transfer.
- 3) After that, priority will be given to all other children who live outside the catchment area.

If, in any of the above priority categories, there are more applications than there are places available, priority will be given on the basis of distance measured as a straight line on a computerised mapping system between the home address and the nearest appropriate entrance gate of the school by pinpointing their eastings and northings. The shortest distance will be given priority. Where two addresses are within the same block of flats, the lowest number of flat or nearest the ground floor will be deemed to be the nearest in distance.

Please note that the oversubscription criteria for Shrewsbury Secondary Schools (set out below) are administered slightly differently to include a “nearest school” test. This is more fully explained with a diagram in the “Parents’ Guide to Education in Shropshire” booklet. (Schools that are an admission authority may have determined their own arrangements)

Children who have a Statement of Special Educational Needs or Education Health and Care Plan, which names the school which the child should attend because their needs can be met best by that particular school, will be offered places before other children. After that places will be offered up to the admission number in the following priority order:

Priority 1: Priority will be given to children in public care, usually referred to as “Looked after Children” and children who were “Looked after” but ceased to be so because they were adopted as defined in the current School Admissions Code.

Priority 2: Children living inside the Shrewsbury catchment area who will have an older sibling of compulsory school age (11 – 16) at the school on the day they are due to start there.

Priority 3: After that, priority is given to children living within the Shrewsbury catchment area for whom the preferred school is their nearest Shrewsbury secondary school and this is checked through the “Nearest `School” test. For the avoidance of doubt, we measure this as a straight line on a computerised mapping system between home and the nearest appropriate official entrance gate to the school site as compared with the straight line distance from other applicants’ homes to their nearest school.

Priority 4: After we have considered all applicants for whom the “Nearest School” test applies, all other applicants living within the Shrewsbury catchment area are determined on a proximity basis, between home and the nearest appropriate entrance gate of the school, the nearest being given priority.

Priority 5: After that, any places that are left will be offered to children who live outside the overall catchment area for Shrewsbury. If there are not enough places for all of them, we will look at the following two criteria:

Firstly, priority will be given to children outside the catchment area who will have an older sibling of compulsory school age (11 – 16) at the school on the day they are due to start there.

After that all other children who live outside the catchment area.

If, in any of the above priority categories, there are more applications than there are places available, priority will be given on the basis of distance measured as a straight line on a computerised mapping system between the home address and the nearest appropriate entrance gate of the school by pinpointing their eastings and northings. The shortest distance will be given priority. Where two addresses are within the same block of flats, the lowest number of flat or nearest the ground floor will be deemed to be the nearest in distance.

Notes which apply to both sets of oversubscription criteria:

Very exceptionally, where a child has a particular health reason requiring them to attend a specific school, that child may be given a place before any of the children who qualify under Priority 2 above. This will only be allowed if parents/carers can provide written evidence from a medical professional that in the view of the local authority attending that particular school is **essential** to the medical well-being of the child. The Council reserves the right to check the relevance of the medical condition.

Catchment area maps can be viewed on LocalView available from 'Maps' at the foot of the website www.shropshire.gov.uk or, in case of doubt, individual addresses can be checked by contacting the Admissions Team. Published admission numbers can be found in the Parents' Guide to Education booklet.

The definition of a sibling is the brother or sister, stepbrother or stepsister, half-brother or half-sister living at the same address as part of the same family unit and of compulsory school age (i.e. 5 – 16 years). Adopted and foster siblings are also included. Older siblings must still be attending the school on the date the younger sibling is due to start there. However, cousins or other relatives who take up residence in the home will not be given priority under the sibling criterion. In the case of twins or triplets from the same address the school will endeavour to admit both or all siblings.

All applicants are required to give correct information about the genuine residential address of the child. This is normally expected to be with the parent/carer who has care of the child for the majority of the time (that is school nights during the week in term time) but where care is shared equally, the home address will be determined by which parent receives the relevant Child Benefit.

In the event that two individual applications are exactly the same after all other criteria have been taken into account a tie breaker will be used. This will be by random allocation and overseen by an independent party not connected with the admissions process.

There is no cost associated with the admissions process to Shropshire Local Authority maintained schools.

Parents may request that their child defers transfer to secondary school in a later cohort. Such requests should be made in writing to the local authority by the closing date for applications (31 October) in the age-appropriate application year. Requests

will be considered by the admission authority on the basis of the individual circumstances of each case and in the best interests of the child concerned.

Co-ordinated Admission Arrangements for 2017/18 – Secondary

Shropshire Council operates co-ordinated arrangements with other admission authorities in Shropshire (such as academies) and all neighbouring English LAs. Welsh LAs are not currently part of the formal co-ordinated proposals; however, we communicate with Powys, Wrexham and Denbighshire over the allocation of places.

The Admissions Code of Practice requires LAs to use a national date of 1 March each year or next working day for allocating all secondary school places. Therefore the allocation date for 2017/18 will be **1 March 2017**. All parents living within Shropshire are required to use a common application process, which seeks three ranked preferences. All applications must be made to the home LA including applications to academies (which retain the responsibility for their own admission policy). Under the co-ordinated scheme, all Year 6 pupils only receive **one offer of a secondary place, on 1 March** (or next working day), **via their home LA and not from the LA in which the school is located**. Shropshire operates an equal preference scheme; therefore, where more than one school may have places available, applicants will be offered a place at the school which appears highest on their list of preferences. Parents from other neighbouring authorities may also apply to Shropshire schools, but must do so via their own Authority. Such applications will be notified to Shropshire and considered under the appropriate admissions criteria. The full timetable applicable to both schools and admissions authorities for the exchange of information is attached.

Late Applications:

The online application facility will close at midnight on the closing date (31 October). If application forms are completed they must be returned to the child's primary school or direct to the LA by 31 October. It will not be possible to consider any late applications or changes to the original preferences where a school is oversubscribed, unless there are some exceptional circumstances, such as a house move or exceptional difficulties such as those caused by a family bereavement. Up until the beginning of February we shall endeavour to include such exceptions in the allocation process but no guarantees can be given. Any application received after the beginning of February will not be considered for over-subscribed schools but will be included on the waiting list after the allocation date, or if possible offered the nearest available Shropshire school to their home address.

Applicants who do not receive an offer for any of their preferred schools:

The LA endeavours to accommodate as many first preferences as possible. However, where this cannot be achieved the LA will consider the applicant's second preference, giving it equal weighting with all other first preferences for that school. If the second preference is also unavailable, then the third preference will be considered in the same way as above. Where there are a small number of applicants resident within the county who do not receive any of their preferred

schools, they will be offered a place at the nearest school to their home address with places available within the LA. Parents or carers may then be responsible for their child's transport arrangements as the offer of a place does not confer any right to free transport, eligibility for which is completely different to admission.

Where no application is received for a known child at a local primary school, that parent will be informed by letter that no school place has been allocated, and will be asked to inform the LA of what arrangements they are intending to make for their child. Where no response is received, we may follow this up by a home visit by an Education Welfare Officer.

Unsuccessful Applicants:

Where applicants cannot be offered their first preference they will be sent an appeal form. If they are not satisfied with the place offered they will be able to request an appeal and pending the appeal their name will be included on a waiting list. Applicants who no longer wish to accept places offered will also be asked to notify the LA of their intention to decline an offer by the response date and inform the LA of the educational arrangements they are making for their child. Applicants who were too late to be included in the main allocation process and were not able to be offered a school place on offer day will be included in the waiting list. The re-allocation of any vacancies to people on the waiting lists will commence in late March. Where a place becomes available the same oversubscription criteria will be used. Where applicants requesting an appeal are residents in a neighbouring authority, that authority will be informed if a place can be offered.

Right of Appeal:

After the review, those on the waiting lists who cannot be offered a place can proceed to the appeal stage. Appeals will be heard by an independent panel within 40 school days. The decision of the panel is binding on all parties. Where appeals from parents resident in neighbouring authorities are upheld, the relevant LA will be informed.

Waiting Lists:

After appeals, the waiting list, held in order of oversubscription criteria, continues to operate for the first term of the academic year of admission. The following parents will be automatically included on a waiting list, unless they specifically decline:

- Parents who have been unsuccessful at the main round of appeals for admission at the start of Year 7 (secondary school).
- Any new applicants for such places who have moved into the oversubscribed school's area subsequent to the date of appeals for these places.

If any vacancies arise, places will be offered to applicants included on the waiting list in strict accordance with normal published oversubscription criteria. If a place can be offered the applicant will be expected to take up the place within 6 weeks or by the start of the next half term, whichever is the earliest date. If an offer of a place is refused, the name will be removed from the waiting list. At the end of first term of

the academic year of admission, the local authority will cease to operate a waiting list. Any further new applications will be treated as mid-term admission applicants.

Fraudulent or Misleading Information

See page 12.

Primary

A separate application must be made to transfer from nursery to primary school.

For entry to school in 2017/18, the national offer day for primary school applications for all English local authorities will be **17 April 2017**.

All children in Shropshire are entitled to start school full-time in the September following their fourth birthday. Parents may also defer entry to school until later in the year or until their child reaches compulsory school age (the term following their child's fifth birthday) or elect for their child to attend part-time. Where summer born children defer entry to September they will usually be admitted into Year 1 (not Reception) and will need to make a separate application. Previous applications cannot be held over into a different academic year.

Parents may request that their child begins Reception in a later cohort. Such requests should be made in writing to the local authority by the closing date for applications (15 January) in the age-appropriate application year. Requests will be considered by the admission authority on the basis of the individual circumstances of each case and in the best interests of the child concerned.

The oversubscription criteria for all Community and Controlled Primary Schools for 2017/18 are as follows. (Schools that are an admission authority may have determined their own arrangements):

Children who have a Statement of Special Educational Needs or Education Health and Care Plan, which names the school which the child should attend because their needs can be met best by that particular school, will be offered places before other children. After that places will be offered in the following priority order:

Priority 1:

Priority will be given to children in public care, usually referred to as "Looked after Children" and children who were "Looked after" but ceased to be so because they were adopted as defined in the current School Admissions Code.

Priority 2:

Children living inside the catchment area will have next priority. If there are not enough places for all the children living in the catchment area, we will look at the following two criteria:

- 1) Priority will be given to children living within the catchment area who will have an older sibling at the school on the day they are due to start there.
- 2) After that, priority will be given to other children who live within the catchment area.

Priority 3:

After that, any places that are left will be offered to children who live outside the catchment area. If there are not enough places for all of them, we will look at the following two criteria:

- 1) Children living outside the catchment area who will have an older sibling at the school on the day they are due to start there.
- 2) After that other children who live outside the catchment area.

For admission purposes all distances are measured by the Admissions Team as a straight line distance on a computerised mapping system between the home address and the nearest entrance gate of the school by pinpointing their eastings and northings. The shortest distance being given priority. Where two addresses are within the same block of flats, the lowest number of flat or nearest the ground floor will be deemed to be the nearest in distance.

Notes:

Very exceptionally, where a child has a particular health reason requiring them to attend a specific school, that child may be given a place before any of the children who qualify under Priority 2 above. This will only be allowed if parents/carers can provide written medical evidence that in the view of the local authority makes attending that particular school essential to the medical well-being of the child. The Council reserves the right to check the relevance of the medical condition.

Catchment area maps can be viewed on LocalView available from 'Maps' at the foot of the website www.shropshire.gov.uk or, in case of doubt, individual addresses can be checked by contacting the Admissions Team. Published admission numbers can be found in the Parents' Guide to Education booklet.

The definition of a sibling is the brother or sister, stepbrother or stepsister, half-brother or half-sister living at the same address as part of the same family unit and of compulsory school age (i.e. 5 – 16 years). Adopted and foster siblings are also included. Older siblings must still be attending the school on the date the younger sibling is due to start there. However, cousins or other relatives who take up residence in the home will not be given priority under the sibling criterion. In the case of twins or triplets from the same address the school will endeavour to admit both or all siblings.

In the event that two individual applications are exactly the same after all other criteria have been taken into account a tie breaker will be used. This will be by random allocation and overseen by an independent party not connected with the admissions process.

There is no cost associated with the admissions process to Shropshire Local Authority maintained schools.

Co-ordinated Admission Arrangements for 2017/18 – Primary

Shropshire Council operates co-ordinated arrangements with other admissions authorities in Shropshire (such as academies) and all neighbouring English LA's. Welsh LAs are not part of the formal primary co-ordinated proposals.

The national allocation date across England for 2017/18 will be **17 April 2017**. All parents living within Shropshire are required to use a common application process, which seeks three ranked preferences. All applications must be made to the home LA including applications to academies (who have responsibility for their own admission policy). Under the co-ordinated scheme, all children applying for Reception places in Infant and Primary Schools and Year 3 in Junior Schools receive only **one offer, on 16 April** (or next working day), **via their home LA and not from the LA in which the school is located**. Shropshire operates an equal preference scheme; therefore, where more than one school may have places available, applicants will be offered a place at the school which appears highest on their list of preferences. Parents from other neighbouring authorities may also apply to Shropshire schools, but must do so via their own authority. Such applications will be notified to Shropshire and considered under the same admissions criteria. The full timetable applicable to both schools and admission authorities for the exchange of information is attached at Appendix A (subsequent years will be published on the website in advance of the relevant year).

Late Applications:

The online application facility will close at midnight on the closing date (15 January). If application forms are completed they must be returned to the child's primary school or direct to the LA by 15 January. It will not be possible to consider any late applications or changes to the original preferences where a school is oversubscribed, unless there are some exceptional circumstances, such as a house move or difficulties such as those caused by a family bereavement. Up until mid-March we shall endeavour to include such exceptions in the allocation process but no guarantees can be given. Any application received after mid-March will not be considered for over-subscribed schools but will be included on the waiting list after the allocation date, or if possible offered the nearest available Shropshire school to their home address.

Applicants who do not receive an offer for any of their preferred schools:

The LA endeavours to accommodate as many first preferences as possible. However, where this cannot be achieved the LA will consider the applicant's second preference, giving it equal weighting to all other first preferences for that school. If the second preference is also unavailable, then the third preference will be considered in the same way as above. Where there are a small number of applicants resident within the county who do not receive any of their preferred schools, they will be offered a place at the nearest available school to their home

address within the LA, however no free school transport will be offered unless the school offered is either the catchment area school or the nearest school to the home address and it is more than 2 miles distant.

Unsuccessful Applicants:

Where applicants cannot be offered their first preference they will be sent an appeal form. If they are not satisfied with the place offered they will be able to request an appeal and pending the appeal their name will be included on a waiting list. Applicants who no longer wish to accept places offered will also be asked to notify the LA of their intention to decline an offer by the response date and inform the LA of the educational arrangements they are making for their child. Applicants who were too late to be included in the main allocation process and were not able to be offered a school place will be included in the waiting list. The re-allocation of any vacancies to people on the waiting lists will commence at the beginning of May. Where a place becomes available the same oversubscription criteria will be used. Where applicants requesting an appeal are residents in a neighbouring authority, that authority will be informed if a place can be offered.

Right of Appeal:

After the review, those on the waiting lists who cannot be offered a place can proceed to the appeal stage. Appeals will be heard by an independent panel within 40 school days. The decision of the panel is binding on all parties. Where appeals from parents resident in neighbouring authorities are upheld, the relevant LA will be informed.

Waiting Lists:

After appeals, the waiting list, held in order of oversubscription criteria, continues to operate for the first term of the academic year of admission. The following parents will be automatically included on a waiting list, unless they specifically decline:

- Parents who have been unsuccessful at the main round of appeals for admission at the start of Reception (Infant and Primary schools) and Year 3 (Junior schools).
- Any new applicants for such places who have moved into the oversubscribed school's area subsequent to the date of appeals for these places.

If any vacancies arise, places will be offered to applicants included on the waiting list in strict accordance with normal published oversubscription criteria. If an offer of a place is refused, the name will be removed from the waiting list. At the end of first term of the academic year of admission, the local authority will cease to operate a waiting list. Any further new applications will be treated as mid-term admission applicants.

Fraudulent or Misleading Information

See page 12.

(2) Admission arrangements for school sixth forms

Shropshire Council has delegated responsibility to schools for admission to sixth forms. Individual policies are available on the schools' own websites and Shropshire Council's website www.shropshire.gov.uk/schooladmissions.

(3) Mid-term /In-year Admissions:

Shropshire LA has delegated responsibility to schools for in-year admission applications (after first term of entry). Parents and carers can apply for a place for their child at any time to any school. The LA can inform parents of where places might be available but application should be made directly to the school on a mid-term application form. Forms can be obtained from any Shropshire school, or printed from Shropshire Council's website (www.shropshire.gov.uk/admissions) or a hard copy can be sent by second class post from the School Admissions Team.

Schools must inform the LA of all applications received and their outcome to allow the LA to keep up to date figures on availability of places. If there are more applications than places available schools will apply the oversubscription criteria as listed above. If refusing an application, an admission authority (such as academies and aided schools or the LA for community and controlled schools) must inform parents of their right to appeal against the refusal.

The Governing Body of a foundation or voluntary aided school may require parents who make an application to provide supplementary information in order to apply their own admissions policy. Where supplementary information is required it must be returned along with the application form so that all information can be considered by the relevant admissions authority.

Some applications may be considered under the Fair Access Protocol. Applications such as those from traveller families or from Forces applicants, who meet the criteria for consideration under this protocol, will be offered a place at a suitable school without delay.

Appeals

Where applicants cannot be offered their preferred school they will be informed of the right to appeal. Where application is refused for an academy, the Academy Trust is responsible for arranging the admission appeal although they may ask another body to carry out some or all of the functions on their behalf. The earliest possible date for an appeal will be offered. Appeals are generally held on one day each month, and an appeal date must be offered within 30 schools days of the appeal being lodged, but generally it takes up to 4 weeks to set up an appeal. Where an appeal is upheld or where a parent is informed that the school has a place available, the pupil would be expected to commence at the school within 6 weeks or by the start of the next half-term (whichever is the earliest) in which the place is offered, otherwise the offer of a place can be withdrawn by the admission authority. Mid-term or in-year admissions will not normally be accepted where this is for a place more

than one term ahead. The only exception to this would be parents who are applying for a boarding place at Thomas Adams School and where parents are going abroad so that it may be necessary to make arrangements early in the academic year.

Fraudulent or Misleading Information

All applicants are required to give correct information about the genuine residential address of the child, which is normally expected to be with the parent/carer who has care of the child for the majority of the time (that is, school nights during the week in term time). In cases of equal shared care, the recipient of Child Benefit will be the deciding factor. When someone owns a property and comes to live with a relation, the substantive home address will be used to allocate a place and not that of the relation. Trial separation may not be accepted as proof of a permanent move. Addresses may be checked when deemed necessary, especially for oversubscribed schools. Parents/carers might be required to provide evidence that the residential address is genuine and council tax records may be verified. On occasions a home visit may be made by an officer from the Local Authority. Where a house move is made, applicants are required to produce a letter of confirmation from their solicitor that contracts have been exchanged or provide a copy of a signed tenancy agreement for a minimum period of 6 months. Short-term tenancy agreements may not be acceptable where the substantive parental address has not been sold at the time of allocation. Where any information regarding a home address is found to be fraudulent or misleading the Local Authority has the right to withdraw the offer of a school place even if the child has been admitted to the school.

(4) Changes to Published Admission Numbers 2017/18

Current admission numbers are shown in the Parents' Guide to Education in Shropshire 2016/17 booklet and changes for 2017/18 are listed below.

(Following changes introduced by the School Admissions Code 2012, admission authorities are not required to consult where they propose to increase a Published Admission Number (PAN). The increases to PAN listed below are therefore given purely for information and were not subject to consultation):

Declaration of <u>Increase</u> in PAN	School Type	Existing PAN	New PAN	+ / -
Crowmoor Primary School, Shrewsbury	Foundation	30	34	+4
Hinstock Primary	Community	15	17	+2
Mount Pleasant Primary School, Shrewsbury	Community	34	38	+4
St Peter's CE Primary School, Wem	Voluntary Controlled	55	60	+5

Where a reduction is proposed to PANs, the admission authority must consult on their admission arrangements in entirety. Martin Wilson School in Shrewsbury is a foundation school and therefore an admission authority. The governing body has proposed a reduction to their PAN from 34 to 30.

<u>Reduction</u> in PAN	School Type	Existing PAN	New PAN	+ / -
Martin Wilson School, Shrewsbury	Foundation	34	30	-4

(5) Catchment Area Changes

The secondary school catchment area for Craven Arms residents is to change. This will result in the catchment area of Stokesay Primary School being shared with both Ludlow CE School and Church Stretton School at the secondary phase.

Secondary school pupils who are resident in Craven Arms have been able to access free school transport to both Ludlow CE School and Church Stretton School, due to an historic arrangement. The cost differentiation for the local authority in providing transport from Craven Arms to either school is negligible, but the arrangement was reviewed to bring it in line with Shropshire Council's School Transport Policy.

For the secondary phase of education, the town of Craven Arms is within the designated catchment area of Ludlow CE School. Stokesay Primary School in Craven Arms is a nominated feeder-linked primary school for pupils who wish to transfer to Ludlow CE School. This will continue and the area will remain as part of the Ludlow CE School designated catchment area and Stokesay Primary School will continue to be one of their feeder-linked primary schools.

In November 2014, Stokesay Primary School converted to academy status as part of the South Shropshire Academy Trust with Church Stretton School. A close working relationship naturally exists between these two schools. To reflect this unique situation in the respective admission arrangements, Church Stretton's catchment will be extended to enable the residents of Craven Arms to continue to access free transport to either school.

The catchment area of Stokesay Primary School in Craven Arms will now be designated jointly to Ludlow CE School and Church Stretton School at the secondary phase of education. The area to be designated as a joint area is marked in red in the appendix along with further details.

Appendix:

Enhancement of designated catchment areas (with map) for Ludlow CE School and Church Stretton School.

SHROPSHIRE COUNCIL TIMETABLE FOR ADMISSIONS PROCESS FOR ADMISSION TO SCHOOL IN 2017/18

DETERMINATION YEAR (2015/16)		
November 2015 – 31 January 2016	Consultation on proposed admission arrangements	
28 February 2016	Admission arrangements must be determined	
15 March 2016	Admission arrangements to be published on website	
15 May 2016	Deadline for objections to Schools Adjudicator	
8 August 2016	Governing bodies must provide information to LA for Parents' Guide booklet	
OFFER YEAR (2016/17)		
	Secondary	Primary
By 12 September 2016	Parents' Guide must be published. Online application facility available. LA distributes application information via schools to Year 2 and Year 6 pupils and Reception applicants via post. LA also informs neighbouring LAs of their residents attending Shropshire schools.	
September/October 2016	Open evenings held	
31 October 2016	Closing date for secondary applications. After this date any further applications will be deemed to be late unless there are exceptional circumstances.	
Week beginning 21 November 2016	LA sends application details to other LAs and other Shropshire admission authorities for consideration.	
Week beginning 2 January 2017	Shropshire admission authority schools inform LA of application ranking.	
Week beginning 16 January 2017	First exchange of results shared between LAs.	
15 January 2017	Closing date for Reception and Year 3 (Junior Schools) applications. After this date any further applications will be deemed to be late unless there are exceptional circumstances.	
Week beginning 23 January 2017	Provisional offers exchanged between LAs.	
6 February 2017	Second cycle of results shared. From this date no exceptional late applications can be considered until after the allocation date.	
13 February 2017	Final offers exchanged with other LAs.	
20 February 2017	Shropshire Primary and Secondary schools given preliminary list of allocations.	LA sends application details to other Shropshire admission authorities for consideration.

SHROPSHIRE COUNCIL TIMETABLE FOR ADMISSIONS PROCESS FOR ADMISSION TO SCHOOL IN 2017/18

	Secondary	Primary
1 March 2017	Allocation Day for all Year 6 pupils	Other Shropshire admission authority schools inform LA of application ranking.
14 March 2017		Provisional offers shared between LAs. From this date no exceptional late applications can be considered until after the allocation date.
17 March 2017	Review deadline - Unsuccessful applicants ask to be included on a waiting list pending an appeal. Late applicants who could not be included in the allocations process earlier are also included on the waiting list at this stage.	
24 March 2017	Review outcome - Applicants who have completed and returned appeal forms by 17 March and have therefore been included on the waiting list will be notified if any vacancies have occurred and places can be allocated. If not, they will remain on the waiting list pending an appeal or further vacancies being available to re-allocate.	
31 March 2017		Final offers exchanged with LAs.
11 April 2017		LA sends preliminary lists to schools.
17 April 2017		Allocation day for Reception/Junior applicants.
5 May 2017		Review deadline - Unsuccessful applicants ask to be included on a waiting list pending an appeal. Late applicants who could not be included in the allocations process earlier are also included on the waiting list at this stage.
12 May 2017		Review outcome - Applicants who have completed and returned appeal forms by 5 May and who have therefore been included on the waiting list will be notified if any vacancies have occurred and places can be allocated. If not, they will remain on the waiting list pending an appeal or further vacancies being available to re-allocate.
May/June/July	Appeals take place	Appeals take place

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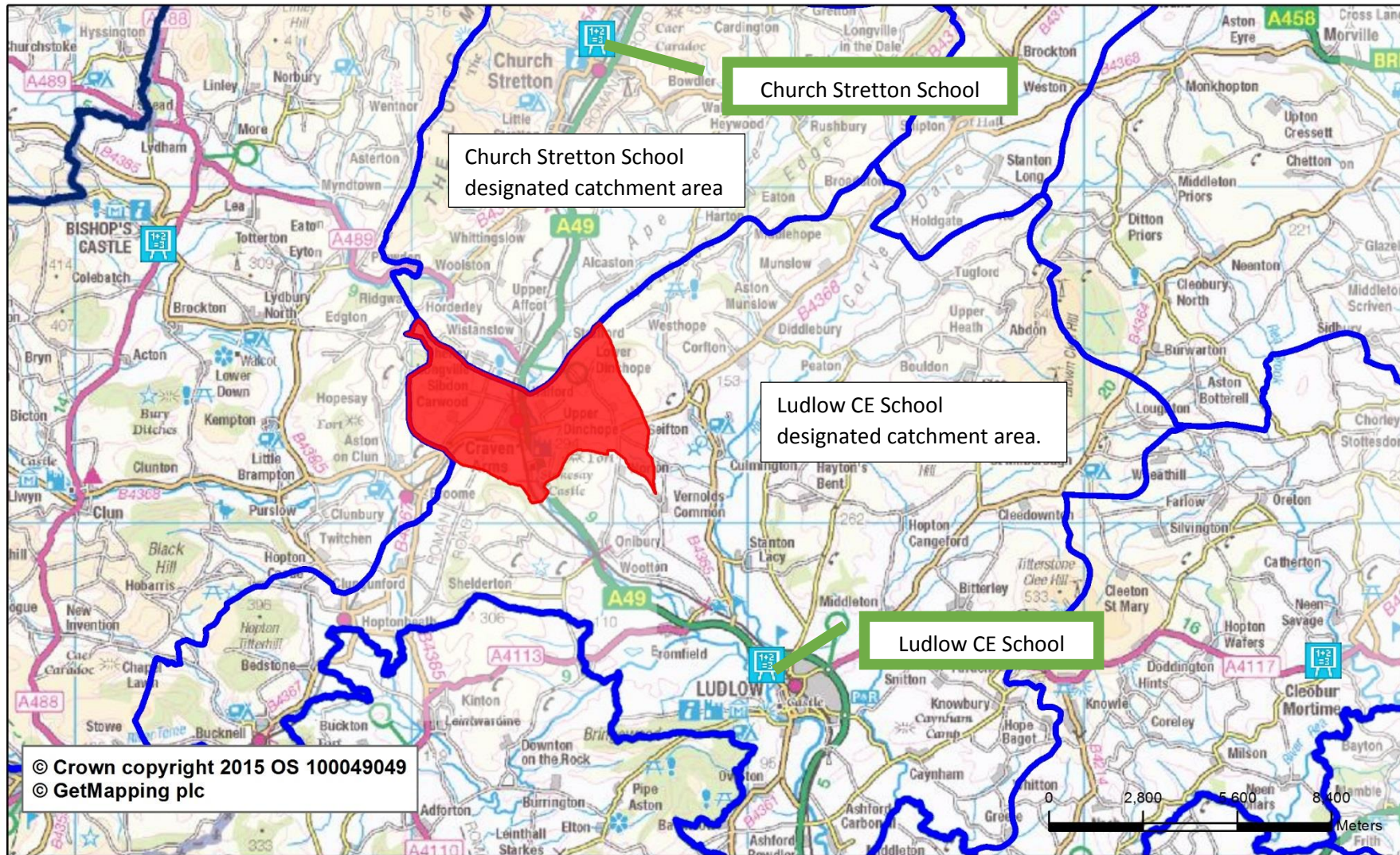
AMENDMENT TO THE DESIGNATED SECONDARY CATCHMENT AREA FOR CRAVEN ARMS RESIDENTS

At the secondary phase of their education, residents of Craven Arms have been able to access free school transport to both Ludlow CE School and Church Stretton School, due to an historic arrangement. Although there is a negligible cost differentiation for the local authority in providing transport from Craven Arms to either school, the arrangement has been reviewed to bring it in line with Shropshire Council's School Transport Policy.

For the secondary phase of education, the town of Craven Arms falls within the designated catchment area of Ludlow CE School. Stokesay Primary School in Craven Arms is a nominated feeder-linked primary school for pupils who wish to transfer to Ludlow CE School. This close relationship will continue and the area will remain as part of the Ludlow CE School designated catchment area and Stokesay Primary School will continue as one of their feeder-linked primary schools.

In November 2014, Stokesay Primary School converted to academy status as part of the South Shropshire Academy Trust with Church Stretton School. A close working relationship naturally exists between these two schools. It is therefore reasonable to enhance the catchment areas to reflect this situation in the admission arrangements.

In recognition of the unique situation of Craven Arms the catchment area of Stokesay Primary School in Craven Arms, will be designated jointly to Ludlow CE School and Church Stretton School at the secondary phase of education. This will enable the residents of Craven Arms to continue to access free transport to either school. The area to be designated as a joint area is marked in red in the map below:



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Stokesay Primary Catchment Area

(in relation to Ludlow and Church Stretton secondary catchment areas)

— Secondary school designated catchment boundary.

■ Area to be joint catchment for Ludlow CE School and Church Stretton School.



Date: 04/12/2015



Committee and Date
Cabinet

10 February 2016

TRANSFORMING CARE PARTNERSHIP BOARD

Responsible Officer - Ruth Houghton – Head of Social Care, Efficiency and Improvement
e-mail: ruth.houghton@shropshire.gov.uk Tel: 01743 253093

1. Summary

- 1.1 This report provides an introduction and overview to the Transforming Care Partnership Board (TCP) which is required by NHS England to implement “Building the Right Support – a national plan to develop community services and close in patient facilities” for people with a learning disability and /or autism.
- 1.2 “Building the Right Support” has been developed by NHS England who have prescribed “regional footprints” to take this work forward. The regional footprint locally is Shropshire and Telford and Wrekin.
- 1.3 The Director of Adult Services at Telford and Wrekin is undertaking the role of Senior Responsible Officer (SRO) for this work and is the main contact for national and regional communications to take this work forward. As the SRO he has produced an introductory report to the TCP, and the work it is required to undertake for approval by the following groups:
 - T&W CCG Board
 - Shropshire CCG Board
 - T&W Council Cabinet
 - Shropshire Council Cabinet
 - T&W Health & Wellbeing Board
 - Shropshire Health & Wellbeing Board

The report by the SRO is attached at Appendix A.

2. Recommendations

Cabinet are requested to:

- A) Note the expectations set out in “Building the Right Support” and letter of 17 November.

- B) Approve arrangements being put in place for a TCP for Shropshire/Telford & Wrekin.
- C) Delegate authority to the Director of Adult Services to sign off the plan prior to submission in conjunction with the respective TCP representatives on behalf of Shropshire Council.
- D) Authorise the Head of Social Care, Efficiency and Improvement to be the Council's representative on the TCP.
- E) Agree that future reporting from the TCP are to the Health & Well Being Board and that they are jointly produced with Shropshire CCG.

REPORT

3. Risk Assessment and Opportunities Appraisal

3.1 Consultation and Engagement

The TCP is currently scoping the current position and preparing the draft action plan. As part of this work we will involve the Learning Disability Partnership Board and the Making it Real Board to ensure that service users are involved in informing and shaping future local provision.

Shropshire has an established track record of developing services for people with a learning disability living out of county and in inpatient settings. These services have enabled the repatriation of adults with a learning disability back to Shropshire into community based accommodation. The Learning Disability Partnership Board have been involved in this work to date and with advocacy support people with a learning disability have participated in the recruitment process for support staff.

3.2 Equalities and Opportunities

A Shropshire Equality and Social Inclusion Impact Assessment (ESIIA) will be completed as the action plan is developed.

4. Financial Implications

- 4.1 There is reference in "Building the Right Support" to £30m being available nationally from NHS England (NHSE) to support local areas transitional costs and £15m of capital funding available over 3 years. Further information is awaited on this.
- 4.2 Where agreed as part of a relocation package, dowries will be available to local authorities for people leaving hospital after spells in inpatient care of 5 years or more. Dowries will be recurrent, will be linked to individual patients, and will cease on the death of the individual. As we work more closely with NHSE to better understand the length of stay in hospital settings of people

currently funded and commissioned through NHSE we may identify eligibility for dowry funding.

- 4.3 Due to the work required by the TCP the partners are of the view that we may need to put in place some specific project support to the TCP in order to achieve the timescales prescribed and the TCP is exploring with the regional lead the availability of funding for this purpose.

5. Background

- 5.1 See the report attached at Appendix A.

6. Conclusions

- 6.1 Shropshire has a good track record of supporting people to return to Shropshire from out of county and inpatient hospital settings.
- 6.2 By working closely with colleagues in Telford Council and both Shropshire and Telford Clinical Commissioning Groups through this Transforming Care Partnership there is the opportunity to further enhance and develop services for those people living in inpatient settings.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)
Cabinet Member (Portfolio Holder) Councillor Lee Chapman
Local Members All – this is a County wide matter
Appendices Appendix A: Transforming Care Partnership (TCP) Shropshire and Telford and Wrekin.

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APPENDIX A

Report for the following governance boards:

**T&W CCG Board
Shropshire CCG Board
T&W Council Cabinet
Shropshire Council Cabinet
T&W Health & Wellbeing Board
Shropshire Health & Wellbeing Board**

**Transforming Care Partnership (TCP)
Shropshire and Telford & Wrekin**

1. Introduction

- 1.1 This report has been written to inform the relevant Boards about the progress in establishing a Transforming Care Partnership (TCP) to implement “Building the right support – A national plan to develop community services and close inpatient facilities” for people with a learning disability and/or autism.
- 1.2 The report seeks endorsement from these Boards to the approach being taken to the TCP and asks that delegation is given to the TCP to submit a TCP Plan on behalf of Shropshire and T&W CCGs and Shropshire and T&W Councils to NHS England.
- 1.3 The TCP would also like the Boards to consider the frequency they require feedback on the progress being made by the TCP.

2. Background

- 2.1 Following the Winterbourne View scandal there were requirements to:
 - by spring 2013, the Department of Health will set out proposals to strengthen accountability of boards of directors and senior managers for the safety and quality of care which their organisations provide
 - by June 2013, all current placements will be reviewed, everyone in hospital inappropriately will move to community-based support as quickly as possible, and no later than June 2014
 - by April 2014, each area will have a joint plan to ensure high quality care and support services for all people with learning disabilities or autism and mental health conditions or behaviour described as challenging, in line with best practice
- 2.2 As a consequence, through this “transforming care” agenda it was expected that there would be a dramatic reduction in hospital placements for this group of people. In reality what happened at a national level was that existing in-patients were reviewed and many moved to community based settings closer to home, but a new cohort of people soon filled the in-patient beds. This is a

generalised summary and here in Shropshire and T&W we were already relatively low users of in-patient beds out of area.

- 2.3 However because of continuing concerns about overall lack of process and following further work undertaken in 6 “fast track” sites, in October 2015, NHS England (NHSE) together with the Association of Directors of Adult Social Services (ADASS) and the Local Government Association (LGA) published:

“Supporting people with a learning disability and/or autism who display behaviour that challenges, including those with a mental health condition – Service model for commissioners of health and social care services”
<https://www.england.nhs.uk/wp-content/uploads/2015/10/service-model-291015.pdf>

and

“Building the right support – A national plan to develop community services and close inpatient facilities for people with a learning disability and/or autism who display behaviour that challenges, including those with a mental health condition”
<https://www.england.nhs.uk/wp-content/uploads/2015/10/ld-nat-imp-plan-oct15.pdf>

- 2.4 “Building the right support” sets out a service model with the expectation that each TCP will adopt the model, to bring some national consistency, whilst recognising the mix of services put in place must reflect local differences. The model is based on 9 principles developed with people with a learning disability and their families:

1. Good and meaningful everyday life
2. Person centred, planned, proactive and co-ordinated care and support
3. Choice and control
4. Support from and for their families/carers
5. Choice of housing
6. Good care and support from mainstream NHS services
7. Specialist health and social care support in the community
8. Support to stay out of trouble
9. Access to high quality assessment and treatment in hospital

For more detail see link above and Appendix 1 below. It needs to be about service transformation and pathway re-design (investing in preventative services/early intervention in the community) – not just ‘resettlement’ of current inpatients into the community.

- 2.5 On the 17 November CCG Accountable Officers and Local Authority DASS received a joint letter from NHSE, ADASS, and the LGA setting out expectations for delivery against these two documents.
<http://www.local.gov.uk/documents/10180/7586660/Implementing+Building+the+right+support+letter+20151117/31de33e8-6bfd-4563-8497-21834bf100e5>

2.6 The letter sets out a number of key points including:

- National planning assumptions on the need for inpatient beds based on 10-15 inpatients for CCG commissioned beds per 1m population and 20-25 inpatients for NHSE commissioned beds per 1m population.
- The creation of local Transforming Care Partnerships (TCP) to build up community services and close unnecessary inpatient provisions by March 2019, with prescribed footprints.
- Locally to establish a TCP covering Shropshire and T&W by December 2015 and develop a joint transformation plan by the 8 February 2016 with sign off of a finalised plan co-ordinated through NHSE with stakeholders by 11 April 2016.
- Expectation that as part of the plan, CCGs and Councils at a sub-TCP level (Shropshire and T&W) look to align or pool their learning disability budgets. This may include monies released from services commissioned regionally through specialised commissioning, where it may be more appropriate to commission new services on the whole TCP footprint.
- Reference of £30m being available nationally from NHSE to support local areas transitional costs and £15m capital funding available over 3 years. Where agreed as part of a relocation package, dowries will be available to local authorities for people leaving hospital after spells in inpatient care of 5 years or more. Dowries will be recurrent, will be linked to individual patients, and will cease on the death of the individual.

2.7 Officers representing the Councils and CCGs attended a regional “dialogue” event in Leicester hosted by NHSE on 7 December. Whilst useful it was disappointing that the planning templates and additional supporting materials referenced in the letter were not available (They were subsequently published on the 18 December). The experiences of 6 “fast track” TCP sites who had been taking forward this agenda since July 2015 was relayed. These sites were selected because they had particularly high numbers of inpatient commissioned beds.

2.8 Based on the inpatient national planning assumptions set out above it should be expected that:

- Shropshire CCG would be commissioning 4-5 beds and T&W CCG 2-3

And that

- NHSE Specialist Commissioners would be commissioning 6-8 beds for Shropshire people and 4-5 beds for T&W people by 2019.

Currently the figures are:

Shropshire CCG commissions 7 beds at Oak House, (these are respite beds, but are also on occasions used as assessment beds).

Shropshire CCG have three patients currently in in-patient beds out of area and does not ‘commission’ any specific in-patients beds for Learning Disabilities but can spot purchase as required.

There are currently 5 Shropshire adults and one young person (under 18) with a learning disability in secure placements funded by NHSE specialised commissioning.

Telford and Wrekin - 3 at Church Parade (mainly respite but should be challenging behaviour).

NHSE commissioned beds at present are 8 beds for Shropshire and 9 beds for Telford and Wrekin.

2.9 Following discussions between Accountable Officers and DASS locally, and recognising the tight timescales, Paul Taylor, DASS, T&W Council agreed to take a lead in pulling together our local TCP, which met for the first time on the 16 December with representatives from both CCGs and Councils together with Alyson Taylor, Regional Project Officer, Transforming Learning Disabilities Task Force (Midlands & East), NHSE in attendance. See Appendix 2 for representation.

2.9 This first TCP meeting was positive and agreed as per the key milestones set out in the letter the following:

Milestone	When required	Date achieved
Confirm final partnership organisations and population coverage	December 2015	Agreed Shropshire/T&W footprint and TCP members – 16 December 2015.
Confirm SRO and Deputy	December 2015	Agreed T&W Council provide SRO (PT) and Shropshire CCG Deputy (LI) – 16 December 2015.
Confirm lead CCG for funding purposes	December 2015	Agreed Shropshire CCG – 16 December 2015.
Confirm governance arrangements and board meeting schedule	December 2015	Agreed TCP should meet monthly with next meeting w/c 18 January 2016. This report is seeking to confirm governance arrangements for TCP.
First TCP board meeting	January 2016	TCP met for first time on 16 December 2015.
Draft Plan	8 February 2016	Officers are now working on this, reviewing plans that were already being developed in each locality separately (Shropshire and T&W), ensuring they are consistent with principles of new national model, and developing a whole TCP footprint

		approach where commissioning at scale is appropriate.
Revise Plan	March 2016	
Final 3 year Plan	11 April 2016	

- 2.10 More generally, whilst there are concerns about the workload this will generate, locally we do appear to be working towards the principles underpinning the national service model and “Building the right support”. There is though consensus that we will need to put in place some specific project support to the TCP and the TCP is exploring with the regional lead the availability of funding for this purpose.
- 2.11 Our approach builds on what already is in place in both Shropshire and T&W in respect of collaborative commissioning arrangements. This will limit the need to develop new pathways to engage with all stakeholders but co-production with people with a learning disability and their families is important. Whilst there is a focus on the reduction of inpatient beds, it is equally important to focus on the development of community based services to underpin this and to enhance the quality of these services.
- 2.12 In respect to the alignment and/or pooling of budgets this will build on the work that has already been done in respect of the Better Care Fund (largely focused on older people) in each of our localities. The TCP plan will also feed into the wider integration plan that Councils and CCGs are expected to develop by April 2017.
- 2.13 Each organisation and locality will need to consider the Governance arrangements for the TCP, giving consideration to each organisation’s expectations in respect of reporting to their respective CCG Boards/ LA Cabinets as well as Health & Wellbeing Boards. Given the timescales set down for submission of the Plan it would be helpful if CCGs and councils could give delegated authority to Accountable Officers and DASS to sign off the plan prior to submission in conjunction with their respective TCP representatives.

3. Recommendations

Respective Governance bodies:

- 3.1 Note the expectations set out in “Building the right support” and letter of 17 November.
- 3.2 Approve arrangements being put in place for a TCP for Shropshire/Telford & Wrekin.
- 3.3 Delegate authority to Accountable Officers and DASS to sign off the plan prior to submission in conjunction with their respective TCP representatives.

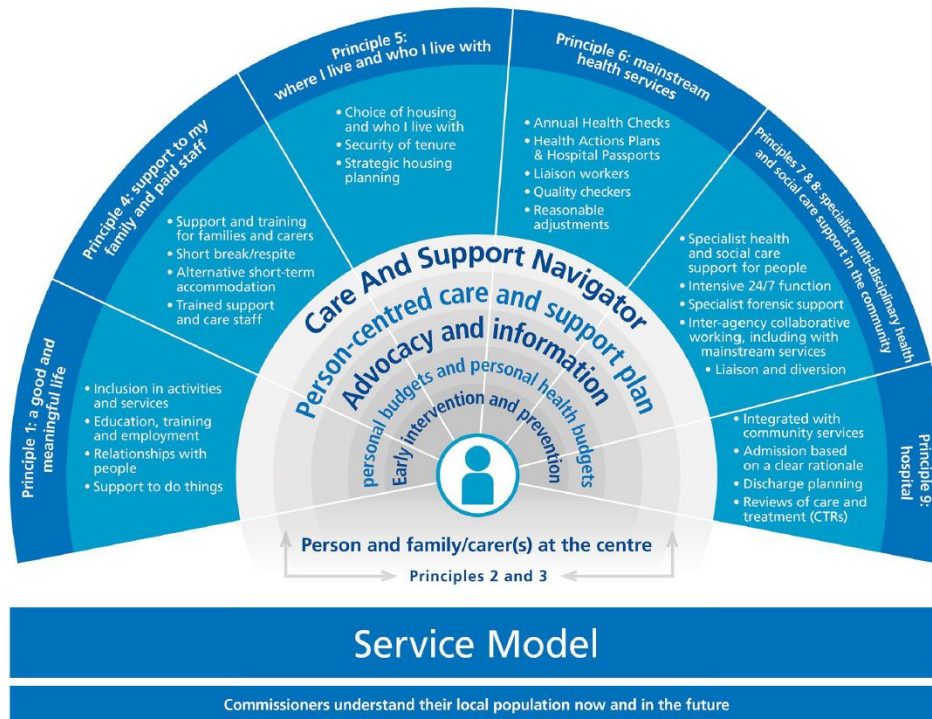
- 3.4 Consider future reporting arrangements for the TCP to update respective Governance bodies.

Report prepared by: Paul Taylor, DASS T&W Council & SRO for TCP
paul.taylor@telford.gov.uk

Appendix 1

The National Service Model

1. People should be supported to have a **good and meaningful everyday life** - through access to activities and services such as early years services, education, employment, social and sports/leisure; and support to develop and maintain good relationships.
2. Care and support should be **person-centred, planned, proactive and coordinated** – with early intervention and preventative support based on sophisticated risk stratification of the local population, person-centred care and support plans, and local care and support navigators/keyworkers to coordinate services set out in the care and support plan.
3. People should have **choice and control** over how their health and care needs are met – with information about care and support in formats people can understand, the expansion of personal budgets, personal health budgets and integrated personal budgets, and strong independent advocacy.
4. People with a learning disability and/or autism should be supported to live in the community with **support from and for their families/carers as well as paid support and care staff** – with training made available for families/carers, support and respite for families/carers, alternative short term accommodation for people to use briefly in a time of crisis, and paid care and support staff trained and experienced in supporting people who display behaviour that challenges.
5. People should have a choice about where and with whom they live – with a choice of **housing** including small-scale supported living, and the offer of settled accommodation.
6. People should get good care and support from **mainstream NHS services**, using NICE guidelines and quality standards – with Annual Health Checks for all those over the age of 14, Health Action Plans, Hospital Passports where appropriate, liaison workers in universal services to help them meet the needs of patients with a learning disability and/or autism, and schemes to ensure universal services are meeting the needs of people with a learning disability and/or autism (such as quality checker schemes and use of the Green Light Toolkit).
7. People with a learning disability and/or autism should be able to access **specialist health and social care support in the community** – via integrated specialist multi-disciplinary health and social care teams, with that support available on an intensive 24/7 basis when necessary.
8. When necessary, people should be able to get **support to stay out of trouble** – with reasonable adjustments made to universal services aimed at reducing or preventing anti-social or 'offending' behaviour, liaison and diversion schemes in the criminal justice system, and a community forensic health and care function to support people who may pose a risk to others in the community.
9. When necessary, when their health needs cannot be met in the community, they should be able to access high-quality assessment and treatment in a **hospital** setting, staying no longer than they need to, with pre-admission checks to ensure hospital care is the right solution and discharge planning starting from the point of admission or before.



Appendix 2 – TCP membership

Paul Taylor (PT), Director, Care Health & Wellbeing T&W Council
Helen Bayley (HB), Risk Mitigation Lead Nurse for Vulnerable People, Nursing, Quality, Patient Safety and Experience, Shropshire Clinical Commissioning Group (CCG)
Manny Jhawar-Gill(MJ-G), Commissioning Specialist / Contracts Officer, T&W Council
Alyson Taylor (AT), Regional Project Officer Transforming Learning Disabilities Task Force (Midlands & East)
Ruth Houghton (RH), Head of Social Care : Efficiency and Improvement , Shropshire Council
Frances Sutherland (FS), Head of Commissioning for Mental Health, Learning Disabilities and Children, T&W CCG
Linda Izquierdo (LI) Director of Nursing, Quality and Patient Experience Shropshire CCG
Anna Hammond (AH), Deputy Executive Planning and Commissioning, T&W CCG
Kerry Smith (KS), PA to Paul Taylor (Notes)



Committee and Date

Cabinet

10th Feb 2016 at 12.30pm

Responsible Officer Andy Evans, Head of Economic Growth and Prosperity
Email: Andrew.m.evans@shropshire.gov.uk Tel: 01743 252503

Preparation of Supplementary Planning Documents (SPD)

1. Summary

1.1 Supplementary Planning Documents (SPD) supplement Core Strategy and SAMDev (together known as the 'Local Plan') policies by providing further detailed guidance to assist in the implementation of those policies in a consistent manner across Shropshire. SPDs cannot however contain new planning policy, this can only be set out in the Local Plan which has been through a more stringent process of consultation, challenge and examination.

1.2 Following the recent successful public examination and subsequent adoption by the Council of the Site Allocation and Management of Development (SAMDev) Plan, a number of modifications and updates were identified to be made to the Council's policy guidance to reflect that process and to reflect the recent and current plethora of national legislative changes, some of which have not yet been fully determined by Government. This update to the detailed policy guidance within a SPD, is vital to fully inform and guide all those who seek to develop or manage development in Shropshire.

1.3 This report seeks to inform Council which SPDs are in the process of being reviewed updated and developed and advise that the formal consultation process will begin in March 2016, once the drafts have been produced.

2. Recommendations

2.1 That Cabinet notes the review and development of the following SPD's and appropriate consultation process relating to :

- The Type and Affordability of Housing SPD.
- The Natural Environment SPD.
- The Historic Environment SPD.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 The statutory framework covering the production of SPD's is quite prescriptive and there is little risk for Shropshire Council in following this carefully. The additional guidance contained in the SPDs provides clarity and consistency for the handling of planning applications dealing with these complex themes, thereby reducing the risk to the Council through potential appeals and ensuring our local communities benefit from new sustainable development. SPDs can help applicants make successful planning applications or aid infrastructure delivery and should not be used to add unnecessarily to the financial burdens on development.
- 3.2 The SPDs will apply in a fair and equal manner to all qualifying development and does not conflict with Human Rights legislation. The SPDs are not expected to have a differential impact on the basis of age, race, gender or disability.
- 3.3 The appropriate consultation process the Council will undertake is defined within Regulation 12 of the Town and Country Planning (Local Development) (England) Regulations 2012 and requires a consultation period of 6 weeks, beginning in early March with the intent to adopt finalised versions in July 2016.
- 3.4 The guidance included in the SPDs has been the subject of a Sustainability Appraisal and where appropriate a Habitats Regulation Assessment. The outcome of this work is set out in the Sustainability Appraisal Report and Habitats Regulations Assessment Report which will be published as part of the evidence base for the SPDs on the Council's webpages.

4. Financial Implications

- 4.1 The review update and modification to these policies will provide greater clarity, consistency and opportunity for Registered Providers, Developers and individuals to bring forward development opportunities through the development management process. It will also offer those same opportunities to colleagues within the Council involved in that wider management of development and economic growth.
- 4.2 It has no adverse financial implications for the Council.

5. Background

Type and Affordability of Housing SPD.

- 5.1 The Type and Affordability of Housing SPD draft is being reviewed and modified by Policy and Housing Enabling Officers. The SPD expands upon the requirements of the Shropshire Core Strategy, including policies CS1 Strategic Approach; CS4 Community Hubs and Community Clusters; CS5 Countryside and Green Belt; CS6 Sustainable Design and Development Principles; CS11 Type and Affordability of Housing; CS12 Gypsy and Traveller Provision; CS13 Economic Development, Enterprise and Employment and CS17 Environmental Networks. It also reflects paragraph 50 of the National Planning Policy Framework (NPPF) which seeks to widen choice including for those people wishing to build their own home.

- 5.2 The draft SPD will reflect clarifications sought by the Planning Inspector through the SAMDev Examination due to recent legislative changes and changes to national planning policy guidance. It will reflect changes sought by emerging legislative change including the Right to Custom and Self Build and the Planning and Housing Bill and will also need to reflect potential changes in local housing needs in Shropshire, brought about by initiatives such as the Shrewsbury University Campus. An outline is attached as Appendix A.

Natural Environment SPD

- 5.3 A Natural Environment SPD draft is being prepared by Policy Officers with the support of the Natural Environment team. The SPD will expand on the requirements of Core Strategy policies CS6 (Sustainable Design and Development Principles), CS17 (Environmental Networks) and SAMDev policy MD12 (Natural Environment). These policies safeguard Shropshire's high quality environment and encourage positive actions to enhance existing features.
- 5.4 The Local Plan policies protect Shropshire's natural assets. These include the special qualities of the Shropshire Hills AONB, locally designated biodiversity and geological sites, priority habitats and species, important trees, woodlands and hedges, ecological networks, geological assets, visual amenity, landscape character and local distinctiveness and ecological and environmental networks. The SPD will provide detailed guidance to applicants on assessing the effect a proposal may have on these environmental assets. Where such harm is likely to be adverse and significant, unavoidable (through re-design or re-location of the development) and the social and economic benefits of the proposal outweigh the harm to the asset then further guidance will be given on appropriate mitigation and compensation measures.
- 5.5 The SPD will also provide an outline of the planning requirements for legally protected features such as Special Areas of Conservation, including Habitats Regulations Assessment (HRA), SSSI's and protected species. The SPD is intended to be a web-based document: an outline is provided in Appendix B.

Historic Environment SPD

- 5.6 A Historic Environment SPD draft is being prepared by Policy Officers with the support of the Historic Environment team. The SPD will expand on the requirements of Core Strategy policies CS6 (Sustainable Design and Development Principles), CS17 (Environmental Networks) and SAMDev policy MD13 (Historic Environment). These policies aim to protect and conserve Shropshire's heritage assets by preventing any adverse effects.
- 5.7 The Local Plan policies protect Shropshire's heritage assets, both designated and non-designated. Some of Shropshire's assets include listed buildings, scheduled ancient monuments, world heritage sites and conservation areas.
- 5.8 The SPD will provide detailed guidance to applicants on assessing the effect a proposal may have on heritage assets. Where harm is likely to cause a significant adverse effect, and where the harm is deemed unavoidable (through re-design or re-location of the development), and the social and economic benefits of the

proposal outweigh the harm to the asset then further guidance will be given on appropriate mitigation measures. The SPD will also provide an outline of the planning legislation for designated assets. The SPD is intended to be a web-based document: an outline is provided in Appendix C.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Shropshire Council Core Strategy (2011)

Shropshire Council SAMDev (2015)

Cabinet Member (Portfolio Holder) Councillor Malcolm Price

Portfolio Holder for Housing, Planning, Regulatory Services and Environment

Local Member All

Appendices

Appendix A: Outline of Type and Affordability of Housing SPD

Appendix B: Outline of Natural Environment SPD

Appendix C: Outline of Historic Environment SPD

Appendix A: Type and Affordability of Housing SPD – Outline of contents

1. Introduction

2. Type, mix and design of housing

- Redressing local imbalances in the housing stock
- Addressing specialist and supported housing needs
- Design of residential homes and care homes
- Amenity and space standards for new or converted dwellings
- House extensions and replacement dwellings in the countryside
- Sub-divisions the countryside
- Residential conversions of buildings in the countryside

3. Affordable housing on market developments

- The prevailing target rate
- Affordable housing contributions
- Financial contributions for fractions of an affordable dwelling
- Other options
- Financial contributions for whole affordable units in lieu of
- on site provision
- Use of financial contributions for off site provision
- Exemptions
- Exceptional cases where development is not viable
- Mix, type and layout of the affordable requirement
- Standard definitions of affordability
- Allocations of affordable housing on open market developments
- Section 106 agreement Heads of Terms

4. Affordable homes for local people: exception sites

- Exception sites criteria
- Green Belt
- Local Needs
- Local needs on all exception sites
- Location
- Scale and design
- Tenure
- Tenure - General
- Tenure - Single plot “build your own affordable home” scheme
- Prioritising local people
- Definition of “strong local connection”
- Definition of “local area”
- Cascade approach
- Registered Provider Cascade
- Cascade for owner-occupied exception sites
- Local Lettings Plans
- Ensuring affordability in perpetuity

- Standard conditions for exception sites

5. Custom and Self Build

- Introduction
- Purpose
- Policy background and Context
- Affordable self build (SPES).
- Local needs for single plot exception sites

6. Houses in Multiple Occupation

- Introduction
- Purpose
- Policy Background and Context
- Article 4 declaration

7. Farm workers' dwellings, other occupational dwellings In rural areas and conversion of holiday lets.

- Business case requirements
- Rural occupancy restrictions
- Size of permitted occupational dwellings
- Lifting of existing occupancy restriction conditions
- Conversion of holiday lets into affordable dwellings

8. Gypsy and traveller sites

- General considerations – the Human Rights Act
- Sites to meet identified need
- Guidance on the criteria of Policy CS12 43
- Green Belt
- Exception sites

Appendices

Appendix B: Natural Environment SPD: Outline of contents

Introduction

1. Brief background to Local Plan policy

2. How this web based document works: question and answer format with web links from 'Q' sections to 'A' sections.

3. Need for assessment reports

Model formats for reports on

- Ecological impact assessment
- Trees, woodlands and hedgerow
- Geological assets
- Shropshire Hills AONB
- Landscape character, visual amenity and local distinctiveness

Q1. Do I have natural assets on my site?

1.1 What is a natural asset?

Appendix 1: Legislation and source of protection in planning process for natural assets

1.2 Which assets are protected by national or international legislation?

- a) Internationally protected sites and HRA in the planning process
- b) Nationally protected sites and features in the planning process
- c) Legally protected species in the planning process

Appendix 2: Legally protected species present in Shropshire

Appendix 3: Types of development likely to affect protected species

1.3 Which assets are protected by Local Plan policies?

Appendix 4: Definition of natural assets

Appendix 5: NPPF, NPPG and Local Plan policies for natural assets

Appendix 6: Priority species found in Shropshire

Appendix 7: Priority habitats found in Shropshire

1.4 How do I find out where those natural assets protected by the Local Plan are in Shropshire?

- a) How to use current, historical and third party records

Q2. How do I know if my proposal will have an effect on a natural asset?

2.1. Assessing the effects on ecological assets

2.2 Assessing the effects on trees, woodlands and hedgerows

2.3 Assessing the effects on geological assets

2.4 Assessing the effects on the Shropshire Hills AONB

2.5 Assessing the effects on visual amenity, landscape character and local distinctiveness

Q3. Can I avoid the effect?

3.1 Choose alternative site

3.2 Re-design proposal

Q4 If I can't avoid an effect, what do I need to do?

4.1 Identify and set out the social and economic benefits of proposal

Onus on applicant to supply this information

Natural Capital mapping as a useful method for valuing natural assets

4.2 Propose mitigation measures to offset the adverse effect

- Biodiversity offsetting
- On site first
- Off-site second
- Need for suitably qualified person
- Need to mitigate the whole effect

4.3 Propose compensation measures to compensate for adverse effect

- Biodiversity offsetting
- On site first
- Off-site second
- Need for suitably qualified person
- Need to compensate for the whole effect

Q5 How do I carry out habitat creation? (and other positive policy requirements)

Appendices

Appendix C: Historic Environment SPD: Outline of contents

Introduction

1. Brief background to Local Plan policy

2. How this web based document works: question and answer format with web-links from 'Q' sections to 'A' sections.

Q1. What is a heritage asset

1.1 What is a designated heritage asset?

Appendix 1: Designated heritage assets within Shropshire and relevant legislation

1.2 What is a non-designated heritage asset?

1.3 Where does the protection of heritage assets come from?

Explanation of Acts and legislation

Explanation of protection for different heritage assets

Appendix 2: National/Local Acts

1.4 How do I find out where heritage assets in Shropshire are?

Section A1.4 How to access the Shropshire Historic Environment Records

Q2. How do I know if my proposal will have an effect on a heritage asset?

2.1. What is significance?

2.2 What is setting?

2.3 How is the significance and setting of an asset affected?

2.4 What is harm and loss?

2.5 What can be done to minimise harm and loss?

Q3. How do you assess the effects of development?

3.1 What is a heritage assessment?

3.2 What do I need to provide in a heritage assessment?

3.3 What methods of assessment may be needed?

Appendix 3: Methods of assessment

Q4 If I can't avoid an effect, what do I need to do?

4.1 What are the public benefits of the proposal?

Applicant to supply this information

Provide case study to highlight examples of public benefits

4.2 What are the adverse effects of the proposal?

4.3 What is the potential beneficial use of this asset?

Q5 Mitigation measures

5.1 What are my measures of mitigation to offset the adverse effects of my proposal?

5.2 How do I record the loss of significance to an asset?

Q6 Positive benefits

6.1 How will my proposal conserve, manage or enhance the significance of the heritage asset?

6.2 CIL/S106/Place Plans

6.3 Will my proposal improve the condition of the heritage asset?

Appendices



Committee and Date

Cabinet

10th Feb 2016 at 12.30pm

Application by Woore Parish Council to be considered as a Neighbourhood Plan Area

Responsible Officer Andy Evans, Head of Economic Growth and Prosperity
Email: Andrew.m.evans@shropshire.gov.uk Tel: 01743 252003 Fax:

1.0 Summary

- 1.1 This report seeks approval for the application by Woore Parish Council for the Parish Council area to be considered as an appropriate area for a potential neighbourhood plan (attached as Appendix A, map as Appendix B).
- 1.2 The application was made to Shropshire Council in September 2015 under the provisions of the Town and Country Planning Act 1990 and advertised on the 25th September 2015 for a period of 6 weeks. It is the Council's role to decide whether or not the Parish Council area forms an appropriate area for their potential neighbourhood plan. Various other reports will be brought before Cabinet for decision at other key stages of the process.
- 1.3 The views of respondents have been taken into consideration in making the following recommendation.

2.0 Recommendations

- 2.1 That Cabinet confirms that the Woore Parish Council area is an appropriate basis for the development of a neighbourhood development plan and notifies the Parish Council accordingly.

REPORT

3.0 Legal Context and Application Procedure

- 3.1 The power to designate a Neighbourhood Area is exercisable under Section 61G of the Town and Country Planning Act 1990. Under Regulation 5(1) of The Neighbourhood Planning (General) Regulations 2012 an area application has to include a map that identifies the area to which the application relates and a statement to explain why the area is considered appropriate to be designated as a neighbourhood area and that the body is in fact a "relevant body" for the purposes of Section 61 G(2) of the Act. Woore Parish Council is a relevant body for the purposes of the Act.
- 3.2 The relevant material was received by Shropshire Council and as required by regulation, advertised on 25th September for a period of 6 weeks. In determining the application Shropshire Council must have regard to the desirability of designating the

whole of the area of a parish council as a neighbourhood area and the desirability of maintaining the existing boundaries of areas already designated as neighbourhood areas. It is noted that Woore Parish Council have applied for the designation the whole of the parish council area in their application.

- 3.3 In the event the designation is approved it will be published on the Council's website. In the event a designation is refused under Section 61G (9) of the Act reasons must be given and the decision publicised in accordance with Regulation 7 of the Regulations.

4.0 Risk Factors

- 4.1 The statutory framework covering the production of neighbourhood development plans is quite prescriptive and there is little risk for either Shropshire Council, or Woore Parish Council in following this carefully. A high degree of trust and cooperation between the Councils is critical to reducing risk and ensuring an appropriate balance between local initiative and the statutory framework provided by the adopted Shropshire Core Strategy and SAMDev Local Plan document. The designation of an appropriate area for a neighbourhood plan is to confirm the geographic area the Plan will cover, setting out policies for sustainable development in that area. The designation of a Neighbourhood Plan area does not commit the Parish or Town Council to producing or completing a Neighbourhood Plan.
- 4.2 A Neighbourhood Plan will, after passing through the relevant stages of consultation, submission, examination and the referendum, go on to become part of the statutory planning framework applied in Shropshire. This plan will very much be a product of the community and as such will contain policies that, whilst in general conform with the Core Strategy and the SAMDev Plan (as they are required to), will not have been tested and scrutinised to the same degree as the rest of the Development Plan. A Neighbourhood Plan contains a range of locally produced policies which the community have expressly asked to be brought into play to help guide the decision making process. Statute provides that planning applications should be determined in accordance with the provisions of relevant Development Plan policies unless material considerations indicate otherwise. The weight given to the Plan thus still remains to be balanced with other considerations when taken into the round by decision makers.

5.0 Financial Implications

- 5.1 The Localism Act and Regulations provide that the costs of; delivering a supporting role particularly in the latter stages; appointing an Assessor; conducting an Examination and holding a Referendum fall to Shropshire Council. Current provisions allow an application for these additional costs to be met, and a reimbursement of costs will therefore be sought from the Government. As previously acknowledged in reports on the Much Wenlock Neighbourhood Plan the robustness of the Neighbourhood Plan Policies will be tested over time by independent Planning Inspectors on appeal. Members are advised that the liability for future appeal costs rests with Shropshire Council as Local Planning Authority and as such the usability of such plans and their impact on local decision making will need to be carefully monitored.

6.0 Background

- 6.1 Shropshire Council's localised planning approach supports Neighbourhood Plans being brought forward under the Localism Act and the 2012 Neighbourhood Planning

Regulations, indeed we are legally obliged to do so. However, we are also committed to promoting and supporting planning for neighbourhoods as a more cost effective and sustainable alternative based on sound community led planning principles established through a solid backdrop of community led plans, parish planning, design guides etc, working within the overall framework provided the Core Strategy and SAMDev Local Plan documents.

- 6.2 Interestingly, the three success criteria cited by the government in their Impact Assessment for neighbourhood planning are - increasing housing supply, reducing opposition to economic growth, and increasing community engagement and involvement in planning and development. All of which are key components of Shropshire's localised approach to planning, which, starting with our SAMDev Local Plan document and progressing through support for community led plans alongside our own Place Plans we are committing to the joint delivery of local ambitions, not only in terms of locally defined policy guidance (such as design guidance) but also community endorsed prioritisation of infrastructure and other beneficial investment to help make more sustainable places. This is very much in conformity with the emphasis on neighbourhood plans shaping and directing sustainable development in their area in paragraphs 184 and 185 of the National Planning Policy Framework.
- 6.3 The development of a Neighbourhood Plan must be facilitated by the Town or Parish Council and will in most cases proceed with support and assistance from volunteers across the community. The Parish Council believes that this is a real opportunity for the community to have some ownership on future planning policy for the parish and, subject to passing the formal tests, an external assessment and a local referendum it will become part of the statutory planning framework. Currently it is expected its policies will apply until 2026, the same as Shropshire's Core Strategy but this may be extended to align with Shropshire Council's forthcoming Local Plan review.
- 6.4 As part of the process Shropshire Council will consider whether the Neighbourhood Plan for Woore conforms to its adopted strategic policies and, in agreement with the Parish Council, will put it forward for independent assessment. It will be the responsibility of Shropshire Council to arrange a local referendum to assess local support for the plan proposals and subject to a successful referendum outcome, a "yes" vote, Shropshire Council will have a legal duty to 'make' the Neighbourhood Plan for Woore and bring it into force. This final decision will be a matter for Full Council as it makes planning policy.

7.0 Consideration of Designation

- 7.1 By the close of the consultation no responses had been received into the question of the area to apply to the proposed Woore Neighbourhood Plan.
- 7.2 Woore Parish Council seeks to ensure the future sustainable development of the Parish. Woore Parish comprises the village of Woore and the settlements of Pipe Gate, Irelands Cross, Dorrington, Gravenhunger and Onneley (part). Woore is designated as a Community Hub in the Shropshire Site Allocations and Management of Development (SAMDev) Plan serving the surrounding hamlets and isolated groups of dwellings and businesses. Together the Woore Community Hub and the surrounding settlements offer a range of services which contribute to a sustainable community. These areas are critical to the sustainable development of the Parish. The proposed Area is a sensible and appropriate one reflecting local choice and realistic opportunities for the provision of community infrastructure. Shropshire Council can

also confirm there are no other designated areas in the Parish area or overlapping from adjacent parishes.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information):
Portfolio Holder Councillor Mal Price, Portfolio Holder for Planning, Housing, Regulatory Services and Environment
Local Member: Councillor John Cadwallader
Appendices: Appendix A: Area Application Appendix B: Area Application map

Appendix A: Area Application

**Application to designate a Neighbourhood Area
Town and Country Planning Act 1990
Neighbourhood Planning (General) Regulation 2012**

Town Clerk details:

Ms Sarah Pimlott

North Barn, Coole Lane,

Nantwich,

Cheshire CW5 8AB

clerk@wooreparishcouncil.org

01270 624359

Relevant body:

We confirm that we are the relevant body to undertake neighbourhood plan in our area in accordance with section 61G of the 1990 Act and section 5C of the 2012 Regulations.

Name of Council

Woore Parish Council

Extent of the area:

Whole Parish boundary area – please see map attached.

Justification statement:

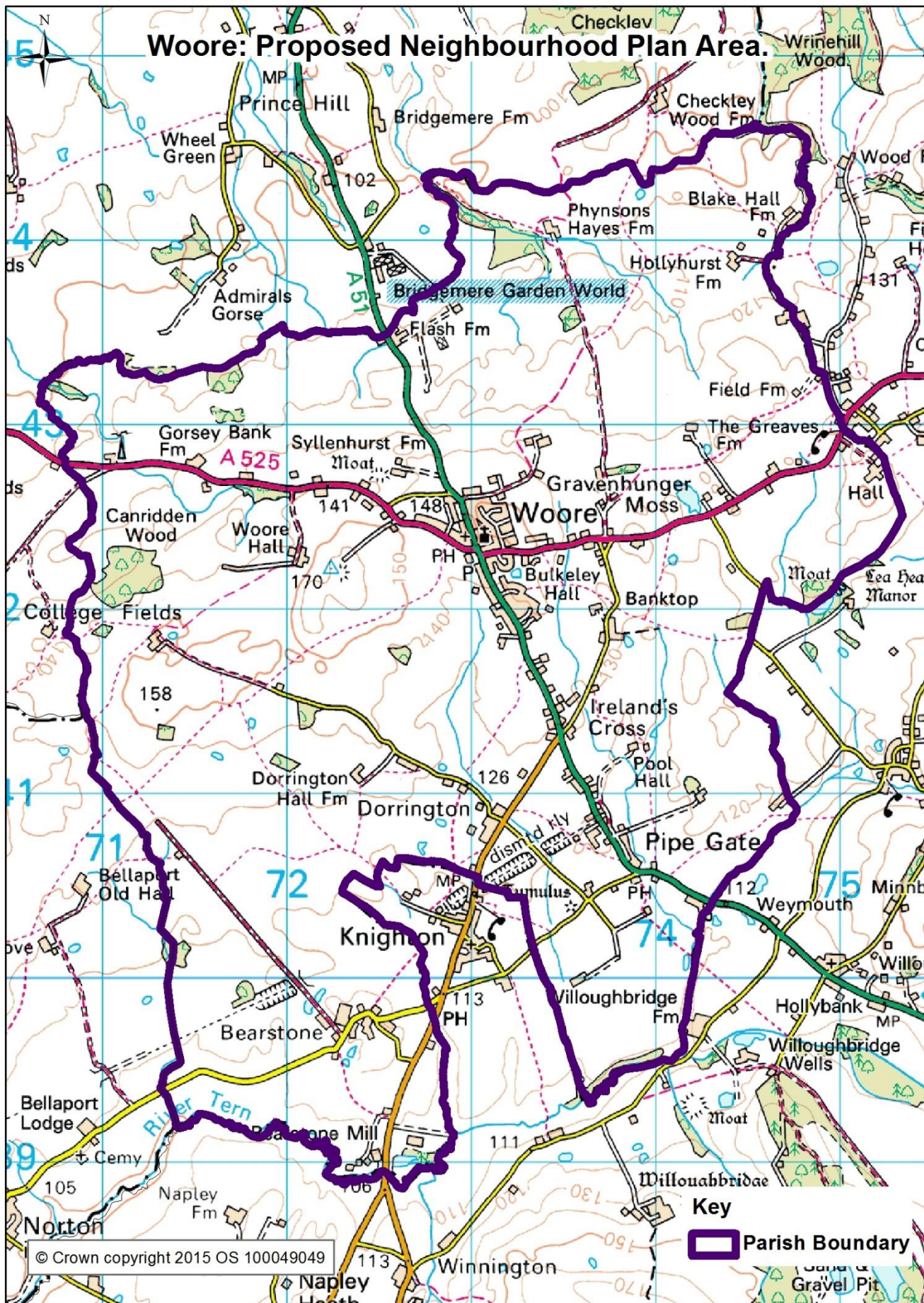
Woore Parish comprises the village of Woore and the settlements of Pipe Gate, Irelands Cross, Dorrington, Gravenhunger and Onneley (part). Woore is designated as a Community Hub in the Shropshire Site Allocations and Management of Development (SAMDev) Plan serving the surrounding hamlets and isolated groups of dwellings and businesses. Together the Woore Community Hub and the surrounding settlements offer a range of services which contribute to a sustainable community.

Name: Sarah Pimlott

Position: Town Clerk

Date: 14th September 2015

Appendix B: Area Application Map





Committee and date

Cabinet

10th February 2016

Membership of the Northern Gateway Partnership

Contact: Andy Evans, Head of Economic Growth and Prosperity
Email: andrew.m.evans@shropshire.gov.uk

1.0 Summary

- 1.1 A new HS2 Hub Station is being planned for Crewe, located in Cheshire East Council. The area will become one of the best connected places in the UK and provide the vital link between the 'Northern Powerhouse' and 'Midlands Engine' and be a major component in the government's plans to rebalance the UK economy.
- 1.2 Following discussions with the Departments for Communities and Local Government (DCLG) and Business, Innovation and Skills (BIS) early progress has been made on the establishment of a Northern Gateway Partnership, including seven local authorities and two Local Enterprise Partnerships, which is considering the wider growth prospects. This has been recognised in the HS2 announcement with an initial £600k allocated to develop a Growth Strategy for the Northern Gateway with further funding anticipated as the Strategy progresses.
- 1.3 Shropshire Council has now been invited to join the Northern Gateway Partnership

2.0 Recommendations

- 2.1 Cabinet agrees to give authority for the Deputy Leader and Portfolio Holder for Business and Economy, to represent Shropshire Council on the Northern Gateway Partnership.

3.0 Report

- 3.1 A new HS2 Hub Station is being planned for Crewe, located in Cheshire East Council. The area will become one of the best connected places in the UK and

provide the vital link between the Northern Powerhouse and Midlands Engine and be a major component in the government's plans to rebalance the UK economy.

- 3.2 Evidence from the recent work of the Independent Transport Commission suggests that the economic transformation could mirror the experiences of a number of other similar high speed rail investments across Europe in regions such as Lille.
- 3.3 A high level assessment of its economic impact, has concluded that it can deliver over 120,000 new jobs, over 100,000 new homes and additional GVA of £10bn by 2040. This growth would spread across a new economic region, the Northern Gateway, which would include parts of Cheshire, Shropshire and Staffordshire and have the potential to turn some areas of deprivation into more prosperous communities.
- 3.4 The fundamental component of achieving this transformation is the delivery of the HS2 Hub Station in Crewe capable of serving a minimum of seven high speed trains per hour in both directions, with connections to London, Birmingham and Manchester. Following the Sir David Higgins report, Rebalancing Britain, Cheshire East Council has been working with the Department of Transport (DofT), Network Rail (NR) and London Continental Railways (LCR) to help determine the best location of the HS2 Hub Station at Crewe.
- 3.5 Following discussions with the Departments for Communities and Local Government (DCLG) and Business, Innovation and Skills (BIS) early progress has been made on the establishment of a Northern Gateway Partnership, including seven local authorities and two Local Enterprise Partnerships, which is considering the wider growth prospects. This has been recognised in the HS2 announcement with an initial £600k allocated to develop a Growth Strategy for the Northern Gateway with further funding anticipated as the Strategy progresses. The details of how the funding is to be allocated have yet to be set out by the government.
- 3.6 In October 2015 the Northern Gateway Partnership was formed, with the Cheshire and Warrington LEP and Stoke and Staffordshire LEP signing a concordat agreement committing them, supported by the wider network of local authority partners, to work together to ensure plan-led sustainable targeted growth and optimise the benefits of HS2 investment.
- 3.7 The Northern Gateway is a landmark partnership to deliver significant economic growth and regeneration across the region on the back of HS2 investment at Crewe. The Partnership is a collaboration of seven local authorities and the Cheshire and Warrington and Stoke-on-Trent and Staffordshire Local Enterprise Partnerships. It aims to unlock major new growth and investment opportunities to deliver over 100,000 new homes and 120,000 new jobs across the area by 2040.

- 3.8 The Northern Gateway spans Cheshire and the North of Staffordshire including the city of Stoke-on-Trent, Crewe and the A500 corridor. The partners working together to deliver a new joint Growth Strategy include the two LEAs, Cheshire East Council, Cheshire West and Chester Council, Newcastle-Under-Lyme Borough Council, Stafford Borough Council, Staffordshire County Council, Staffordshire Moorlands District Council and Stoke-on-Trent City Council.
- 3.9 The Northern Gateway partners are also committed to capitalising immediately on the Cheshire/Staffordshire region's unique position as the bridging link between the Midlands Engine and the Northern Powerhouse.
- 3.10 At a Growth Summit of Leaders and Chief Executives of the partner authorities together with select Government officials held on 23rd September 2015, Cheshire and Warrington LEP and Stoke-on-Trent and Staffordshire LEP Chairs signed a concordat committing the two organisations, supported by the wider network of Local Authority Partners, to working together to ensure plan led sustainable targeted growth and optimise the benefits of HS2 investment via the Northern Gateway Partnership.
- 3.11 The Northern Gateway partners are currently working alongside Government to develop the joint Northern Gateway Growth Strategy which will identify the key areas of growth and regeneration across the Northern Gateway Development Zone and map out the development of strategic sites to deliver the 2040 growth ambitions. This has been recognised in the Government announcement and an initial contribution of £600,000 has been identified from Government to support this work. It is expected that further funding towards the development of the strategy will follow as the Growth Strategy progresses.
- 3.11 Shropshire Council has now been invited to join the Northern Gateway Partnership.

4.0 Risk Assessment and Opportunities Appraisal

- 4.1 Being a partner in the Northern Gateway Partnership will allow the Council to collaborate with stakeholders and Central Government in order to consider the long term benefits of the HS2 hub at Crewe and maximise the opportunities for the County in the long term. This close working relationship will enable long term policy planning to take place through the Review of the Local Plan and associated Economic Growth Strategy.

5.0 Financial Implications

- 5.1 At this stage there are no proposed financial contributions expected from Shropshire Council to the Partnership. Central Government has committed an initial £600k towards a Growth Strategy for the Northern Gateway.

Background Papers
Cabinet Member: Portfolio Holder for Business and Economy, Steve Charmley
Local Member/s: Councillor Gerald Dakin Councillor Tom Biggins Councillor Peggy Mullock
Appendices None

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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